

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held June 28, 2016 at 4:34 p.m. in the District Office Boardroom.

Board members present were: President Bruce Braginton, V. President Glenda Deputy, Boyd Betteridge, John Hill and Louis Mendiola. Absent: Clerk Ann Miller, Nicole Bengochea

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Ronda Havens, Brenda Olsen, Joyce Sheen-Humboldt Sun, and Secretary Paula Wright. Absent: Attorney John Doyle

President Braginton opened the meeting with the Pledge of Allegiance.

Minutes: Mr. Braginton noted a correction to page two under the Superintendent report. The National Association of School Superintendents should read the Nevada Association of School Superintendents.

Mrs. Deputy moved to approve the June 14, 2016 minutes with the noted correction. Mr. Hill seconded, motion carried. Mr. Betteridge abstained.

Correspondence: Mrs. Deputy received a letter from Pat Hickey, co-chair for Nevadans for Responsible Drug Policy, asking board members to join him in opposing Question 2 on the November ballot.

Public Comment – Discussion Only

None

Superintendent's Report

- We have received notification that our Read by Three Grant application has been approved in the amount of \$463,512.45. The funds will allow us to implement strategic support and professional development for our elementary schools in regards to statutory requirements. Dr. Jensen expressed his appreciation to Mrs. Hagness, Mrs. Morton, Mrs. Owens and the learning strategists for the significant amount of time they spent on preparing the application.
- We are currently working on several other grants that are currently in place. The District has been invited to participate in the "Teacher Incentive Fund Grant". This is a federal grant in partnership with Churchill and Douglas County School District and the Nevada Department of Education. Dr. Jensen and Mrs. Hagness will be participating in a phone conference to gather more information on the grant. The focus of the grant is on the Nevada Educator Performance Framework (NEPF) evaluation and modified compensation structure.
- We are awaiting official word on the Social Worker Grant. Word is that, at a minimum, our two positions will be refunded. We are hoping to receive funding for the additional two positions as well.
- There are a number of state department committees that are currently being initiated, associated with the Every Student Succeeds Act (ESSA), and the Nevada Department of Education's direction to modify their goals and objectives. Dr. Jensen is serving on two committees: The Accountability Framework (associated with the Nevada Performance Framework) and a committee on funding streams.

Consent Agenda

Discussion and Possible Action – Approval of Warrants

Mr. Hill moved to approve the warrants as presented. Mr. Betteridge seconded, motion carried. Mr. Mendiola abstained because of the warrant to Donnelly Sporting Goods, his father's employer. He has no financial benefit.

Discussion Only – Project Aware Update – Mike Dennis

Postponed

Discussion and Possible Action - Approval of the Gear Up Grant for Submission to the Nevada Department of Education - Dr. Dave Jensen

The Nevada Gear Up Grant is in the process of submission to the Nevada Department of Education in the amount of \$72,000. The grant targets the McDermitt Combined School. The program has been in place for a number of years and provides students at the high school level the opportunity to visit colleges.

Dr. Jensen asked the Board if they would prefer an overall summary of all grants that are applied for on a regular basis at the beginning of the year, which would alleviate coming before the Board throughout the year as timelines for submission approach, or if they prefer approving each grant for submission as they come due.

After a brief discussion, it was decided to review the grants on an annual basis, unless there are any changes to the grant or if it is a new grant.

Mr. Hill moved to approve the Gear Up Grant for submission to the Nevada Department of Education as presented. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – Approval of the FY16 Budget Augment – Dr. Dave Jensen, Ronda Havens

Dr. Jensen reviewed the FY16 budget with the Board. The augment process provides the district the opportunity to make changes to the budget to reflect the actual expenditures to the budget and to adjust to actual revenue streams. Dr. Jensen reviewed the budget with the Board.

The budget contains two funds, including Debt Service, requiring property tax revenues totaling \$10,301,073. and eleven governmental fund types with estimated expenditures of \$42,176,535 and two proprietary funds with estimated expenses of \$290,000.

Originally, the District was told we would not be receiving Advanced Net Proceeds of Minerals, however, we received one final payment in the amount of \$2.1 million, which we will be required to hold until FY18. During the December budget “true-ups”, we expected a “true up” of \$579,000, however, received none.

General Fund: Local Sources decreased \$409,607, State Appropriations increased \$2 million; Federal Sources increased \$254,577.

Special (Other Funds): State Funds increased \$58,099, Special Education Fund decreased \$40,433, Gift and Donations Fund increased \$27,000, Federal Funds increased \$163,777, Food Service Fund decreased \$38,037, Capital Projects increased \$11,598).

Special (Other) Funds/Debt Service Fund: Food Service increased \$53,159 and Special Education decreased by \$38,526.

For the next board retreat, Mr. Mendiola asked the consideration of an agenda item to discuss the Board's responsibility regarding the budget and to give members a better understanding of the budget process. Also, consideration of a discussion regarding the financial responsibility that will be placed on site administrators as we implement "Pay for Performance".

Dr. Jensen suggested having Drake, Rose and Associates or Jeff Zander, Elko County School District Superintendent, attend a board meeting or retreat and walk the Board through the budget process.

Dr. Jensen read the resolutions into the record:

Resolution #5

RESOLUTION TO AUGMENT AND/OR AMEND THE 2015-2016 Budget of the Humboldt County School District

WHEREAS, the revenues of the General Fund, Humboldt County School District were budgeted to be \$34,647,771 on December 8, 2015, and

WHEREAS, the revenues are now determined to be \$36,492,741 and

WHEREAS, said sources are as follows:

Local Sources	\$ (409,607)
State Appropriations	\$ 2,000,000
Federal Sources	\$ 254,577
Opening Fund Balance	\$ - 0 -
TOTAL	\$ 1,844,970

WHEREAS, there is a need to increase the appropriations in the General Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2015-2016 budget by increasing appropriations by \$1,844,970 in the General Fund from \$34,647,771 to \$36,492,741. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 28th day of June, 2016 by the following vote:

Mr. Mendiola moved to approve Resolution #5 augmenting the FY16 budget as presented.

Resolution #6

RESOLUTION TO AUGMENT AND/OR AMEND THE 2015-2016 Budget of the Humboldt County School District

WHEREAS, the revenues of the Special (Other) Funds, Humboldt County School District were budgeted to be \$13,771,367 on December 8, 2015, and

WHEREAS, the revenues are now determined to be \$13,953,371 and

WHEREAS, said sources are as follows:

State Funds	\$ 58,099
Special Education Fund	\$ (40,433)
Gifts and Donations Funds	\$ 27,000
Federal Funds	\$ 163,777
Food Service Fund	\$ (38,037)
Capital Projects Funds	\$ 11,598
Private Purpose Trusts Funds	\$ - 0 -
Workers Compensation Fund	\$ - 0 -
Unemployment Compensation Funds	\$ - 0 -
TOTAL	\$ 182,004

WHEREAS, there is a need to apply these increased proceeds in the Special (Other) Funds. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2015-2016 budget by appropriating \$182,004 for use in the Special (Other) Funds, thereby increasing its appropriations from \$13,771,367 to \$13,953,371. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 28th day of June, 2016 by the following vote:

Mr. Mendiola moved to approve Resolution #6 augmenting the 2015-16 budget as presented. Mr. Hill seconded, motion carried.

Resolution #7

RESOLUTION TO AUGMENT AND/OR AMEND THE 2015-2016 Budget of the Humboldt County School District

WHEREAS, the transfers from the General Fund to various Special (Other) funds were budgeted to be \$2,437,478 and the transfers from the Debt Service Fund to the District Bond Initiative Capital Projects Fund were budgeted to be \$2,100,000 on December 8, 2015, and

WHEREAS, the transfers from the General Fund are now determined to be \$2,452,111 and the transfers from the Debt Service Fund are still determined to be \$2,100,000 and

WHEREAS, said sources are as follows:

Food Service	\$ 53,159
Special Education	\$ (38,526)
Unemployment	\$ - 0 -
District Bond Initiative Capital Projects	\$ - 0 -
TOTAL	\$ 14,633

WHEREAS, the expenditures were more than anticipated in the Food Service Fund; and the expenditures were less than anticipated in the Special Education Fund, there is a need to increase the Food Service Fund transfers and decrease the Special Education Fund transfers. Now therefore it is **RESOLVED**, that Humboldt County School District shall increase Food Service transfers to \$125,623 and decrease Special Education Fund transfers to \$2,276,488. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 28th day of June, 2016 by the following vote:

Mr. Mendiola moved to approve Resolution #7 amending the 2015-16 budget of Humboldt County School District as read with the correction) noted in the second paragraph (Capital Projects Fund figure had a typo). Mrs. Deputy seconded, motion carried.

Mr. Mendiola moved to approve the augmented/amended FY16 budget as presented. Mrs. Deputy seconded, motion carried.

Discussion and Possible Action - Superintendent Evaluation Review - Bruce Braginton

Dr. Jensen was provided with a copy of his 2015-16 evaluation. Dr. Jensen was evaluated on 1) Implementation and improvement upon supports to increase graduation rates, 2) Enhancing communication, 3) Fiscal responsibility and 4) Enhancing visibility. Dr. Jensen received just shy of a score of "5" out of "6" on each area, for an overall average of 4.8 out of 6.

Dr. Jensen said he appreciates the scoring and appreciates the comments made. The comments allow him to not only see what he is doing well, but also allows him to see what areas need a bit more focus and what can be improved upon.

Dr. Jensen thanked the Board for the confidence they have in him and thanked them for their time.

Board members thanked Mr. Braginton for compiling the evaluation.

Mrs. Deputy moved to accept the overall evaluation of the Superintendent as presented and discussed. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – Superintendent Contract Review and Renewal – Bruce Braginton

The Board was provided a copy of Dr. Jensen's current contract. Mrs. Deputy moved to extend/renew the Superintendent's contract. Mr. Betteridge seconded, motion carried.

Public Comment – Discussion Only

None

Board Reports/Requests – Information Only/No Action

1. Mr. Mendiola said he was excited to see the District reducing healthcare costs. "Kudos to the leadership and the employees."
 - He asked everyone to enjoy the summer and extended a thank you to those who work the summer.
2. Mr. Betteridge congratulated Dr. Jensen on receiving the Superintendent of the Year award.
 - He asked if the District was still considering hiring a grant writer. Dr. Jensen said he would address that in his report.
 - He asked how much the District should be saving when we are running full capacity on the solar panels. Dr. Jensen said we are currently running fully operational. We are saving approximately \$140,000-160,000.
3. Mr. Hill congratulated Dr. Jensen on being named Superintendent of the Year.
 - He said that after some contemplating, he agrees with a statement made by Mrs. Miller at the last board meeting regarding her concern with younger students not receiving awards at an awards assembly. She did not want to discourage students who do not receive or who may never receive an award during an assembly. He said he agrees with Mrs. Miller's concern, especially students at the lower grade level.
4. Mrs. Deputy said that at the Paradise Valley School 8th grade graduation ceremony, teachers compile a list of accomplishments each student has achieved over that year and are recognized. "We have to show other kids the incentive to want to do better." Mrs. Hagness said that she and Mrs. Miller had a discussion regarding the topic and finding ways to support and recognize movement/achievement. The PBIS system works to recognize specific behaviors.
5. Mrs. Hagness said she had the opportunity to attend the Turnaround Leadership training in Reno with Mrs. Garrison, Mrs. Kennedy, Mrs. Morton, and Mr. Welter. She said it was one of the best professional development workshops put on by the State Department. The group will be attending several workshops throughout the year.
 - The State Department has two NEPF focus groups who will be traveling around the state to gather feedback on the teacher evaluation system. On Wednesday, June 29th from 8:00 – 9:30 a small group of administrators will be attending to provide their feedback on the teacher evaluation system and then a group of teachers will meet from 10:00 – 11:30 to do the same.
 - The District received four more "Teach Nevada" scholarship awards. We currently have more individuals interested than scholarships to provide.
6. Dr. Jensen said we will put the Board self-evaluation on the agenda for an August meeting.
 - Dr. Jensen has done some investigation and has found that the most successful grant writers come from within, which would mean taking someone from their current position. Because of this, he has not moved forward. He has even considered hiring a recent retiree on a part-time basis.
 - Dr. Jensen asked the Board if they would consider moving the July 12th board meeting to July 13th. Mrs. Hagness, Mrs. Owens and Mr. Novi will be traveling back from a

conference. After a brief discussion, it was decided to move the July 12th meeting to Monday, July 11th at 4:30 p.m.

7. Mr. Braginton thanked everyone involved on the Read by Three grant.
 - He thanked fellow board members for taking the time to provide feedback on the Superintendent evaluation.
8. Mr. Betteridge asked if we could invite Representative, Ira Hansen, to address some of the issues the Board has been discussing and provide him with some feedback that may be beneficial for the upcoming legislative session. Mrs. Hagness said that the fact finding session that teachers and administrators participated in recently will be compiled as statewide information and may not be readily available.

Adjourned 6:27 p.m.

Submitted by Secretary, Paula Wright

Ann Miller, Clerk