

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held February 23, 2016 at 4:31 p.m. in the District Office Boardroom.

Board members present were: President Bruce Braginton, Vice President Glenda Deputy, Clerk Ann Miller, Nicole Bengochea, Boyd Betteridge, John Hill and Louis Mendiola.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Director Kelly Novi, Attorney John Doyle, Mike Mitchell-Mike Mitchell Management, Max Hershenow-H&K Architects, DeAnna Owens, Shauna Gilboy, Joyce Sheen-Humboldt Sun and Secretary Paula Wright.

President Braginton opened the meeting with the Pledge of Allegiance.

Minutes: Mr. Braginton noted minor typos on pages 2 and 8. Secretary Wright noted that Dr. Stultz wanted clarification made on the number of Distance Ed and Adult Ed students that his department serves. (They currently serve 32-25 Distance Ed students. They have 75 Adult Ed students enrolled, of which 50-55 are actively doing work each week.)

Mrs. Bengochea moved to approve the February 9, 2016 minutes as presented, with the noted corrections. Mr. Hill seconded, motion carried.

Correspondence: Mrs. Bengochea and Mrs. Deputy received several thank you letters from the students at the Denio School for providing them lunch on their recent visit.

Public Comment – Discussion Only

None

Superintendent's Report: None

- On Tuesday, February 16th, Dr. Jensen had the opportunity to meet with Dr. Edward Ableser, Office of Safe and Respectful Learning with the Nevada Department of Education. They discussed various needs in the District and supports throughout the state. In addition to taking Dr. Ableser to lunch at the Martin, they toured Winnemucca Grammar School as well as our new mental health center, which is largely funded through grant funds from his office.
- On Wednesday, February 17th, the parent lunch at French Ford Middle School was held. The turnout was great with over 70 parents in attendance.
- Dr. Jensen has been in contact with Dr. John Draper regarding providing an opening kickoff for the 2016-2017 school year. We are working to secure Friday, August 26th for this presentation. August 26th will be a teacher work day prior to the start of school. Dr. Jensen is working on finalizing the presentation.
- Mr. Novi and Dr. Jensen have scheduled the first calendar committee meeting for Monday, February 29th starting at 4 pm. As in the past, two board members will be serving on the committee. Mrs. Bengochea and Mrs. Miller have expressed interest in serving on the committee.
- The "What's Next Nevada" committee focused on the teacher pipeline. Some interesting facts that were addressed:

- In 1970-1971, education degrees accounted for 21%, while in 2010-2011, this number dropped to 6.1%.
 - Currently, Nevada is projected to have growth of approximately 25% between 2012 and 2024.
 - In 2012-2013 there were a total of 499,800 students enrolled in education programs nationwide with only 192,459 completers. Programs are not generating enough new teachers to fill the vacancies currently available.
 - In Nevada, for 2012-2013 there were 2, 547 students enrolled with only 771 completers.
 - Based on the 2013 ACT test administration, only 9% of high school females and 4% of high school males indicated education as their planned major. As a comparison, 31% of females and 14% of males indicated Health Sciences as their preferred major.
- The next “What’s Next Nevada” meeting is scheduled for March 8th and will focus on School Culture.
- Dr. Jensen provided the Board with a copy of historical analysis and cohort survival for the past 19 years and student/teacher ratios for the 2015-16 school year and actual enrollment by school for the 2015-16 school year and projected enrollment by school for the 2016-17 school year. This information will be used to project staffing for the upcoming school year.
- Congratulations to the Lowry High School wrestling team for their 2nd place finish and Academic State Championship. Also, congratulations to the McDermitt and Lowry Girls basketball teams for their wins this last weekend and good luck on the quest for a state title. Dr. Jensen congratulated all other Humboldt County teams.

Consent Agenda

Discussion and Possible Action – Approval of Warrants

Mr. Braginton disclosed that, pursuant to NRS 281(a), his wife was a payee on one of the warrants and would be abstaining from voting.

Mr. Hill moved to approve the warrants for payment. Mrs. Deputy seconded, motion carried. Mr. Braginton abstained.

Discussion and Possible Action – Second Reading, English Language Learner (ELL) Policy Review and Update – DeAnna Owens

Mrs. Owens returned to the Board for the second reading of the ELL policy. She asked if anyone had any suggestions, changes or questions regarding the policy. There were no changes to the policy as presented.

Mr. Mendiola moved to approve the English Language Learner (ELL) policy as presented. Mrs. Bengochea seconded, motion carried.

Discussion and Possible Action - Summer Projects Review and Approval – Dr. Jensen, Mike Mitchell, Max Hershenow

On Thursday, February 18th the Bond Oversight Committee met to discuss more concrete cost projections for summer bond projects. Projects scheduled for summer of 2016 include: Winnemucca Grammar mechanical system upgrade (\$792,387), Sonoma Heights re-roof and soffit repair for building one (classrooms) and building two (gym annex) (\$390,892), a district wide control system (\$24,000), Winnemucca Jr. High polished concrete (\$7500), and Lowry security updates-fencing (up to \$100,000). Estimated total cost; \$1,639,990.

Dr. Jensen said his goal was not to exceed \$1.5 million and recommended postponing the re-roofing project for building two at Sonoma Heights until a later time. This will allow the District to bank additional funds for a larger project. Mr. Mitchell noted that including building two this year will cost approximately 20% less than postponing the project for several years.

Mr. Mitchell provided a presentation with photos of the mechanical system upgrade project at Winnemucca Grammar School and the current state of the roof at Sonoma Heights Elementary.

There was a brief discussion regarding a resolution to access the front gates at Lowry High School to provide emergency responder access.

5:50 p.m. Mrs. Bengochea left the meeting.

Mr. Mitchell said they hope to have the bids for the projects awarded by mid-April and construction to begin as soon as school is out for summer. There was a brief discussion regarding completing the entire Sonoma Heights re-roofing project this summer and not postponing the re-roofing of building two. In light of Washoe County School District's proposal to go to voters for a bond to repair their schools, postponing may hamper the availability of Reno area companies for our projects when they have work locally. It was determined to move forward with the entire roofing project at Sonoma Heights Elementary School.

Mr. Mendiola moved to approve the preliminary summer project plans as presented in the amount of \$1,639,990.25 and direct the Superintendent to work with consultants to do the bid processing and, in the event the bids are at or below the quoted amounts, to move forward. Mrs. Miller seconded, motion carried.

Mr. Hill asked Mr. Mitchell and Mr. Hershenow the feasibility of laying a partial floor above the library area at French Ford Middle School to allow for 2-3 more classrooms or to be used for storage. Mr. Hershenow said he would look into it.

Discussion and Possible Action - Review and Approval of the Recruitment/Retention Plan – Dr. Jensen

Dr. Jensen provided the Board with a draft of the District's proposed recruitment/retention plan.

- ✓ The "Summary of Purpose" provides a general description of the District.
- ✓ The District will actively seek to recruit candidates, who upon hire, hold the appropriate certification and endorsements for the position for which he/she is hired.
- ✓ In instances in which full teaching certification is not attainable, but the candidate holds a minimum bachelor's degree, potential candidates may be eligible for hire under the District's Alternative Route to Licensure (ARL) program.
- ✓ Candidates must have a commitment to life-long learning and a willingness to actively participate in professional development and enhancing individual skill sets.
- ✓ Potential administrators must be instructional leaders who have the skills and passion to guide their staff through implementation of the Nevada Academic Content Standards and Nevada's teacher evaluation system.
- ✓ Certified staff must be solution-focused and work effectively with colleagues; they must have the aptitude for gathering data and analyzing that data.
- ✓ All new hires must have a capacity and commitment to using and fostering technology.

- ✓ Candidates must be committed to the success of all students, as well as a dedication to meeting the differentiated needs of student groups.
- ✓ For each certified teacher and/or alternative Route to Licensure (ARL) candidate that a district employee refers, that is ultimately hired and placed in the District effective with the 2016-17 school year, will be provided a \$1000 “finder’s fee”.
- ✓ Advertising: SchoolSpring. Brochures, flyers, videos, print ads with the Humboldt Sun, Reno Gazette Journal and Education Week.
- ✓ Pre-recruitment will be handled through Human Resources and District Office personnel.
- ✓ Recruitment Fairs/Interviews
- ✓ Measures of Effectiveness: The Human Resources department will gather data during each recruitment trip. The data will be reviewed by the District Administrative team who will work with site administrators to gather feedback to be used to revise the upcoming recruitment plan.
- ✓ Retention: The District has implemented an effective mentoring program. In addition for the 2016-17 school year, staff members deemed eligible for the hiring incentive during the 2015-16 school year will receive an additional incentive up to \$5000 for continued employment.

The District will send a team to a hiring fair in Spokane, Washington on March 15th. In April the District plans to send a team to Michigan State University, Western Michigan University, the University of Michigan, Eastern Michigan, California State University, Chico (currently on the waiting list) and the University of Nevada Reno.

Mr. Mendiola suggested the District look into housing/renting options for new recruits as an incentive to make the move to Winnemucca. Mr. Mendiola also suggested placing an emphasis on the retention of our current 25-30 year employees. Current employees with 25 or more years no longer receive step and column raises; possibly offering an incentive would keep them employed for a few more years.

Mrs. Miller moved to approve the Recruitment/Retention Plan as presented. Mr. Hill seconded, motion carried.

Discussion and Possible Action - Approval of the Malheur County Oregon Tuition Agreement

The current contract, approved by the Malheur County School District Board of Trustees, provides a payment of \$8,151.99 per pupil 1st through 12th grade and a factor of .6 for kindergarteners. An analysis of the previous year’s cost to educate students at McDermitt Combined School is used to determine the per pupil figure. The agreement does not include costs associated for special needs children requiring additional services. The tuition is paid over two installments. The District does not receive DSA funds for these students because they are not Nevada students and we provide no transportation for them.

When the tuition agreement was received from the Malheur County School Board, the portion of the contract that read “special education services, beyond the classroom teacher, will be the responsibility of the Malheur County School District” was lined through and initialed by the Malheur County Board of Trustees Clerk and a Board member. In a conversation with Clerk, Karen Nunn, Mrs. Nunn noted that the Malheur County Board of Trustees believed that the special education services were included in the formula to determine the tuition rate. Dr. Jensen explained those students with a learning disability or who need basic speech services are covered under the agreement. If a severely impacted student from Malheur County should enroll at McDermitt Combined School who requires a one-on-one RN or one on one instructional aide, an additional cost would come into play for services beyond the regular classroom teacher. Mrs. Nunn understood the explanation and a memorandum of understanding was drafted and

signed by the Malheur County Board of Trustees Clerk, Karen Nunn on behalf of the Malheur County Board.

Some minor language changes were recommended. Dr. Jensen will make those changes and return the document to Clerk Nunn for her signature.

Mr. Mendiola moved to accept the Malheur County Tuition Agreement with the modified addendum to the agreement. Mr. Betteridge seconded, motion carried.

Public Comment – Discussion Only

Shauna Gilboy thanked the Board for their time. She wished more people would attend the meetings to appreciate the day-to-day happenings of the District.

Board Reports/Requests – Information Only/No Action

1. Mrs. Deputy spoke with Ian Tolotti (Chartwells) regarding exciting plans he has for a district-wide health fair on May 21st. He is working with Humboldt General Hospital and the Winnemucca Police Department.
 - ✓ The Paradise Valley Book Fair is March 2nd at 7 p.m.
 - ✓ Mrs. Bengochea and Mrs. Deputy will be visiting Paradise Valley School on March 3rd and hope to take lunch for the students.
 - ✓ On March 9th, Kings River School will be hosting the Nevada Outdoor School. Mrs. Deputy and Mrs. Bengochea will not be able to make a visit that day because of a scheduled board meeting.
 - ✓ Mrs. Deputy and Mr. Hill visited Winnemucca Grammar School on February 23rd. Mrs. Kitras noted that the drop-off point for parents will change next year.
 - ✓ Mrs. Deputy congratulated all the sports teams for doing so well.
2. Mr. Mendiola congratulated all the sports teams and academic state champions. He wished the teams going forward good luck.
 - ✓ On March 4th, the Lowry High School band is having a fundraiser, “Dueling Pianos”.
 - ✓ Humboldt General Hospital will be sponsoring their annual health fair on March 19th.
3. Mr. Hill congratulated the McDermitt and Lowry High School girls’ basketball teams.
 - ✓ He felt there should be a write-up in the Humboldt Sun touting all of the academic awards that Lowry High School has received over past years. Dr. Jensen said that it could be included in the article “Sensational Schools” that is printed in the Humboldt Sun on a regular basis.
 - ✓ Mrs. Bengochea, Mr. Betteridge and Mr. Hill visited Lowry High School on February 18th.
 - ✓ Mr. Betteridge and Mr. Hill attended Truancy Court proceedings on February 18th.
4. Mrs. Hagness congratulated the McDermitt and Lowry High School girls’ teams in their success over the weekend and wished them luck for the coming weekend.
 - ✓ She wished Paula an early happy birthday.
6. Mr. Doyle expressed his condolences to the Stoker family. Don Stoker served as a school board member for many years.
7. Dr. Jensen expressed his condolences to the Stoker family.
 - ✓ He expressed his condolences to Senator Debbie Smith’s family. She was a tremendous advocate for education.
 - ✓ He reported that the Lowry High School girls’ basketball team was awarded Academic State Champions, with an average 3.77 GPA.
 - ✓ He asked the Board to think about when they would like to have their next board retreat with the potential of having Jim Huge facilitating.
 - ✓ He wished Paula an early happy birthday.
8. Mr. Braginton expressed his condolences to the Stoker family.
 - ✓ He noted what a loss it is for education with the passing of Senator Debbie Smith.

- ✓ He congratulated the McDermitt and Lowry High School girls' basketball teams and the rest of the teams.
- ✓ Reflecting back on the presentation regarding Truancy Court and the snacks that are made available to the students, he asked if Chartwell's may be willing to contribute to or support the program by supplying the snacks.

Adjourned 7:05 p.m.

Submitted by Secretary, Paula Wright

Ann Miller, Clerk