

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held May 27, 2014 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President John Seeliger, Clerk Ann Miller, Boyd Betteridge, Bruce Braginton, Glenda Deputy, John Hill and Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Director Kelly Novi, Attorney John Doyle, Jessica Powell-Humboldt Sun, Mike and DeAnna Owens, Nicole Bengochea, Andrew Meyer, Julie Street, Fleur Jensen, Ray Parks, Stella Maestrejuan, Sabrina Jensen, Jen and Ed Partee, Emma Kracaw, Jim French, Dr. Perkinson, Mike Dennis, Jennifer Brady, Sandra Matheny, Sheryl Theide, Patricia Harrison, Josiah Brown, Cheyanna Furnare, Madison Lozano, Kelsea Perkinson, Brooklyn Waller and Secretary Paula Wright.

President Seeliger opened the meeting with the Pledge of Allegiance.

Correspondence: None

Minutes: Mr. Hill moved to approve the minutes of the May 13, 2014 meeting as presented. Mr. Braginton seconded, motion carried. Mrs. Deputy abstained.

Public Comment – Discussion Only

Humboldt County Commissioner, Jim French, was encouraged by Governor Sandoval to spearhead a community effort to involve Winnemucca community members in participating in the Nevada Day Parade. This year marks the 150th anniversary of Nevada's statehood. The governor would like all 17 counties represented in the celebration. Mr. French would like to form an executive committee to gather ideas of what the community would like to do as far as an entrance for the Nevada Day Parade.

The Humboldt County Commission has pledge funding to offset the cost of putting something together. He was hoping the school district could provide some type of presence for the parade. He will make contact sometime mid-June to see if the Board has had an opportunity to discuss it further and select a member to participate on the committee.

Special Recognition:

Lowry High School Girls Swimming and Diving Team

Mr. Seeliger acknowledged coaches, Mike Owens, Julie Street and Fleur Jensen. Coach Owens said they had a very successful season. He acknowledged the team for all their time and hard work. Lowry High School's girls' swim team was named the NIAA State Division I-A Swimming and Diving State Academic Champions for 2013-14. Mr. Seeliger presented a certificate of outstanding performance to the following team members: Cherice Armstrong, Brooklyn Backus, Katlyn Barnes, Alexis Beltran, Aimee Brandon, Melissa Cervantes Carrillo, Bridge Cervantes, Jessica Cervantes, Abby Flores, Nakiya Flores, Cheyanna Furnare, Rebekah Goldblatt, Yesenia Herrera, Sabrina Jensen, Emma Kracaw, Shailey Lara, Madison Lozano, McKenzie Maddox, Marissa Mendoza, Kelsea Perkinson, Melanie Rynearson, Cecily Snow, Marisa Swanson, Brooklyn Waller, Abbie Whitaker, Kailynn Yetter, and Alexandra Ziemer. Congratulations!!

Lowry High School Boys Golf Team

Mr. Seeliger acknowledged Coach Andrew Meyer. Coach Meyer reported that the team lost the State Championship by six strokes to Faith Lutheran. The Lowry High School Boys' golf team was named the NIAA State Division I-A Boys Golf Academic Team Champions for 2013-14. Coach Meyer said he will be losing five seniors from the team this year. Team members were unable to attend the meeting. Team members include; Joseba Criswell, Hunter Dimock, Ethan Gray, Andres Mendoza, Christopher Mendoza, Joshua Rose and Josh Shaver. Congratulations!!

Dr. Leonard Perkinson said that he appreciates the support the school district gives to ensure that Humboldt County students have a well-rounded experience. The number of academic state championships Lowry High School has won this year is very impressive. The Lowry girls swim team scored a 3.6 grade average.

Superintendent's Report

1. Dr. Jensen started with a warm welcome back to Mrs. Deputy. (she broke her leg)
2. A thank you to the maintenance department for completing the table, which finishes the boardroom remodel.
3. On May 14th, an all-day administrators meeting was held. The focus of the meeting was to review the NCCAT-D data and developing the District Performance Plan for the upcoming year.
4. On May 14th, Dr. Jensen provided a presentation on the potential of the High Tech Center to the Rotary Club. They expressed a desire to support the program.
5. On May 14th, Scholarship Night was held at Lowry High School. It was nice to see the level of support for students from local businesses and entities.
6. On May 15th, the Academic Assembly was held at Lowry High School. Over 500 students were recognized for their academic performance. The assembly is sponsored by the Mining Foundation who has been a wonderful partner with Humboldt County School District and Lowry High School.
7. On May 15th, Dr. Jensen provided a presentation to the Winnemucca Futures on the High Tech Center. They too voiced strong support.
8. On May 15th, the annual Insurance Committee meeting was held. The insurance renewal came in at a 5.9% increase. There will be no changes to the insurance plan or coverage and providers remain as they are. A note of caution for plan participants is that Anthem's expenditures were higher than their revenue.
9. On May 15th, Dr. Jensen attended a Rotary Club board meeting and the Winnemucca Improvement Group meeting.
10. On Tuesday, May 20th, Dr. Jensen met with Kevin Monsey regarding project updates. As part of the meeting, the required walk through required by the RFP's for the roof projects was conducted. Grass Valley Elementary and Winnemucca Grammar School are the primary areas of focus. Those interested were asked to look at several other roof projects, just in case funding comes through.
11. The statutory budget hearing was held on May 21st at noon. The Department of Education was supposed to release the adjusted DSA figures on May 22nd. To date, no figures have been released. Dr. Jensen continues to engage the Department of Education with no response. Statute requires that our final budget is due by June 8th (Sunday). We will have until Monday, June 9th.

12. On May 23rd, Dr. Jensen and Dawn Hagness had the opportunity to participate in the “100 Book Challenge” assembly at Winnemucca Grammar School.
13. On May 23rd, Dr. Jensen and Mrs. Havens met with Drake, Rose and Associates in preparation of the upcoming FY14 audit.
14. Dr. Jensen met with Officer Jeff Dawson and Mr. Doyle to discuss the Winnemucca Jr. High sexting issues and a proactive plan for the future.
15. On May 27th, the final administrators meeting of the year was held. Each school site was asked to present their preliminary thoughts on their School Performance Plan to help drive the District’s Performance Plan.
16. On May 27th, Dr. Jensen and Mr. Parks attended a City Council meeting regarding potential locations for the Boys and Girls Club rec center. Two locations were discussed, Frontier Village (just below the high school) and a 43 acre parcel above Highland Park available for donation by Frank Offenhauser. After some discussion, the Frontier Village location was chosen.

Consent Agenda

- 1. Discussion and Possible Action – Approval of Warrants**
- 2. Discussion and Possible Action – Approval of a Trip Request for the Lowry High School FFA Livestock Judging Team to Travel to Twin Falls, Idaho for Competition on June 25-28, 2014 – Jen Partee, FFA Students**

Mr. Hill moved to approve the consent agenda as presented. Mr. Betteridge and Mrs. Deputy seconded, motion carried. Mr. Braginton abstained.

Discussion and Possible Action – Approval of a Miscellaneous Leave Request for Concepcion Martinez – Dr. Dave Jensen

Tabled

Discussion and Possible Action – Approval to Reschedule the June 10, 2014 Meeting to June 2, 2014 – Dr. Dave Jensen

There was a request to hold a joint meeting with the Humboldt County Commission, Winnemucca City Council and Winnemucca Convention and Visitors Authority Board for a presentation from the Community Improvement Group regarding the recreation complex program.

The Board will then reconvene at 4:30 p.m. to discuss the FY15 final budget. Dr. Jensen noted, however, that we have yet to receive the adjusted DSA figures. He said that, if the DSA figures are not received, we will hold the regular meeting and a special meeting will be called to discuss the budget only.

After a brief discussion, it was decided to reconvene the school board meeting in the district office boardroom after the 1:45 joint meeting with the city and county.

Mr. Braginton moved to reschedule the June 10th meeting to June 2nd beginning at 1:45. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – Safe and Respectful Learning Environment Policy Review, Second Reading – Dr. Dave Jensen

During the last board meeting, there were several recommended changes to the policy. Dr. Jensen made the recommended changes and asked the Board to review the policy for additional changes or to adopt the policy as presented.

After a brief discussion and two minor modifications, Mr. Braginton moved to approve the Safe and Respectful Learning Environment Policy as presented and amended in this session. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action –Food Service Request for Proposal Selection – Dr. Dave Jensen, Stella Maestrejuan

The school district went out for Request for Proposals (RFP) on food service. The District contacted three companies; Chartwells, Sodexo, and Arimark. All three companies participated in the mandatory walk throughs. We received one proposal, Chartwells.

Chartwells proposes to provide a fiscal commitment of \$200,000 for equipment and to re-brand what the food service area will look like.

Chartwells will possibly hire two staff members, an on-site management staff person and an assistant manager, if needed. The on-site manager will work with Mrs. Maestrejuan to make sure we are in compliance with the state department. Mrs. Maestrejuan and the current food service employees will remain employees of the school district.

The proposed costs are; \$1.60 for a reimbursable breakfast, \$2.40 for a reimbursable lunch, \$2.40 for an after school snack, and \$2.40 for an equivalent meal. Once the proposal is accepted, Chartwells will be in Winnemucca on June 2nd to look at the facilities and to begin ordering equipment and making the necessary renovations. The contract is a year-by-year contract. The District is not locked in to a long term agreement.

Chartwells is willing to predict a food service loss of \$30,000 compared to the \$200,000 in past years. Preferred Meal System did not utilize approximately \$96,000 in commodities this year. Chartwells is willing to take the commodities that they can use and provide us with a credit. We should see a significant reduction in general fund monies necessary to transfer into the food service department, while providing a better meal service.

Dr. Jensen provided the Board a copy of a 21 day sample lunch menu, which was a requirement of the RFP. Chartwells also plans to make available after school snacks and the possibility of dinner programs. Schools with the greatest need will be targeted, Winnemucca Grammar School and McDermitt Combined. They plan on providing a weekend backpack program and want to provide a rural schools food scholarship program. The food scholarship program will provide \$5000 to Denio, Kings River, Orovada and Paradise Valley Schools to support them with meal options.

Chartwells plan is to increase the number of students participating in the lunch program. It is hoped to also increase the number of staff members participating in the lunch program.

Elko, Pershing and White Pine County School Districts have asked for Humboldt's RFP. Their intent is to submit an RFP in hopes of a multi-district joinder with Humboldt County.

Mrs. Deputy moved to accept Chartwells as the District's new school lunch provider. Mr. Braginton seconded, motion carried.

Discussion and Possible Action – District Technology Plan – Kelly Novi, Josiah Brown

The District is required to come before the Board every three years with an updated Technology Plan. The plan focuses on three interwoven goals: 1) Building an infrastructure and connectivity that enhances classroom instruction, 2) provide meaningful professional development for all HCSD personnel that supports student learning in an integrated approach and 3) Use technology to teach, support and enhance the Common Core State Standards and corresponding assessments as well as provide 21st Century Skills that ensure students graduate College and Career Ready.

The department will also be working through E-Rate to improve rural school technology.

5:38 p.m. Mr. Hillyer arrived.

The plan includes a budget needs sheet for E-Rate Priority II Funding. The budget includes figures for a "best case" scenario, knowing that all funds will not be awarded.

There was some conversation regarding the concerns of students testing online with the new testing requirements.

A copy of the District's Employee and Student Internet Acceptable Use Agreement was also included in the plan. Once the plan is approved it will be submitted to the State Department of Education and will be placed on the District's website July 1, 2014.

Mrs. Miller moved to approve the District's Technology Plan as presented. Mr. Braginton seconded, motion carried. Mr. Hillyer abstained.

Discussion and Possible Action – Memorandum of Understanding Curriculum Engine – Dawn Hagness

Humboldt County School District entered into an agreement with Clark County School District last year for their Curriculum Engine system. They offered to provide professional development (if needed) and any supports that are currently in place with the program.

Mrs. Hagness provided the Board with a copy of an inter-local agreement renewal and extension to continue the partnership with Clark County School District for the Curriculum Engine web application. The service is free to the District and Mrs. Hagness asked for the Board's approval to extend the renewal for another year.

Mr. Hillyer suggested the District write a letter to Clark County School District letting them know how appreciative we are to be able to use the program.

Mr. Braginton moved to approve the memorandum of understanding for the Curriculum Engine. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – K-12 Funding Resolution – Dr. Dave Jensen

Dr. Jensen noted that the National Association of School Superintendents (NASS) and Nevada Association of School Boards (NASB) are reviewing the "draft" language of the resolution; therefore, the item will be tabled until the language is finalized.

Discussion and Possible Action – Insurance Update – Dr. Dave Jensen

Dr. Jensen thanked the District's insurance broker, Maggie Loyan, for her efforts.

Anthem (medical), VSP (vision) and Ameritas (dental) will remain our insurance carriers, with a renewal rate of 5.9%. Under the negotiated agreement, the District builds in for a 6% annual renewal. The District currently pays approximately \$688 per employee, with the employee paying approximately \$32 per month for health insurance. Nine month employees receive ten months of coverage paid for by the District and they are responsible for the additional two months premiums. The spouse, children and family insurance costs are the responsibility of the employee should they choose the coverage.

We have negotiated with Humboldt General Hospital and they are now considered a PPO provider. Dr. Jensen went over the deductibles, copays and preventative care benefits.

Dr. Jensen thanked Mrs. Miller and Mr. Braginton for serving on the Insurance Committee.

Discussion Only – NIAA Update – Andrew Hillyer

- Congratulations to the Lowry High School Boys Golf Champions for placing second behind Faith Lutheran by 6 points. Four of our players were in the top ten.
- Congratulations to Lowry High School track athletes (Las Vegas meet); Sergio Casteneda-3rd Shot put and 6th in Discus
 - Girls 4x100 relay- (Ari Criddle, Audrey Snow, Monique Rodriguez and Madison Montero) Pahump Valley 50.831 and Lowry 50.835. 1st place 50.512, 2nd 50.515
 - Girls 4x200 relay: Lowry 6th place – Ari Criddle, Jillian Albright, Meg Montero and Maddie Montero
 - Girls High Jump (5'1"): 2nd place went to Kenedee Jeppsen
 - Girls pole vault: 3rd place went to Rachel Sigurdson and 8th place went to Maddie Montero
 - Girls swimming: 200 medley-3rd place and some 4th and 5th place finishes
- NAC regulations may be changing specific to the grade point average for participation.
- The NAC regulations for coaching certification requirements will become more stringent. Coaches must complete these certification requirements every two years.
- There will be more stringent regulations in regards to ejection from games for coaches, students and parents.
- There will be more stringent regulations regarding the "All Star Games" in regards to schedules, athletic trainers on staff, supplies, reconciliation statements, etc.
- New partnerships between the NIAA and the Army National Guard, Southern Nevada Toyota Dealers Association and Station Casinos, to name a few
- There will be some changes to the tennis and diving team participation rules
- Hug High School approached the NIAA requesting to become an associate member vs independent status in some sports.
- There will be no change in the northern alignment.
- Some larger schools want to drop down in to Division I-A. Boulder City and Faith Lutheran may opt to move up in division play.
- "Golf's Black Out Rule": You cannot play a course for (5 or 7 days) before you play in a state tournament. The rule has been lifted to 48 hours prior.

- There is an opening for a football commissioner.
- Super State Champion in regards to wrestling: There will be more discussion. Current discussion is to have one state championship and then all individuals would attend a “super state championship” the following day.
- The next NIAA meeting will be held on June 17-18, 2014.

Discussion and Possible Action – Superintendent Evaluation

President Seeliger thanked the Board for turning in their superintendent evaluations.

Dr. Jensen is evaluated on seven categories: Leadership & District Culture, Policy & Governance, Communications & Community Relations, Organizational Management, Curriculum Planning & Development, Instructional Leadership and District Goals. Each category was weighted 5-50%; 50% of Dr. Jensen’s evaluation was based on District Goals. His overall score was a 4.4.

Any comments that the Board expressed on their separate evaluations were included on the evaluation. The majority of the comments are positive. There was some discussion to establish a common vocabulary on the evaluation form.

Dr. Jensen said he appreciated the feedback from the Board and believes there is always room for improvement.

Mrs. Deputy moved to accept the Superintendent evaluation as presented. Mr. Braginton and Mr. Hillyer seconded, motion carried.

Discussion and Possible Action – Review and Extension of Superintendent Contract

Within Dr. Jensen’s contract he is required to notify the Board if he would like his contract to be extended for one year. Dr. Jensen has notified the Board of his wish to have his contract extended. His contract is a four year contract. The board has the option to extend his contract for one year, which will continue the contract for a four year period. There was a brief discussion as to whether to extend the contract one year or to modify the length of the contract to three years.

Mrs. Miller moved to extend Dr. Jensen’s contract as it is currently written (to keep it at a 4 year contract). Mr. Braginton seconded, motion carried.

President Seeliger also noted that Dr. Jensen was placed on the Administrative pay scale for longevity and salary movement. He noted there is a possible conflict, in that, when Dr. Jensen negotiates with administrators he is, basically, negotiating his own salary. Mr. Seeliger asked the Board’s thoughts on adding an addendum to Dr. Jensen’s contract. This would allow Dr. Jensen’s contract to mirror the administrators’ contract, but would stand alone.

The original intent behind Dr. Jensen being placed on the Administrative pay scale was to place him on the same playing field as all other employees; if certified, classified and administration received a salary increase then so would Dr. Jensen. If no salary increase was given to employees, Dr. Jensen would also receive no salary increase.

Mr. Betteridge asked Mike Dennis if he, as a member of the negotiations team, felt a clarification through an addendum to the compensation schedule of Dr. Jensen’s contract would be acceptable to the Association. Mr. Dennis said an addendum to Dr. Jensen’s contract would be acceptable to the

Association, as long as Dr. Jensen did not receive any compensation above and beyond what certified staff received. Board members were also comfortable with adding an addendum to Dr. Jensen's contract.

Mr. Seeliger and Mr. Hillyer will meet and establish a draft addendum and return to the Board for approval.

Public Comment – Discussion Only

Mike Dennis, speaking as a football official, expressed his concern to Mr. Hillyer regarding the suspension of players, coaches or fans from a game/s. The officials have had incidents where players or coaches have been ejected from a game and then that suspension is overturned by the athletic director. He asked if the NIAA has addressed this issue. Mr. Hillyer reported that the NIAA has not addressed the issue. Mr. Hillyer referenced an incident at Lowry that was reviewed, the official was contacted and, in reviewing the film, felt the ejection was an overreaction. The player was allowed to return to the next scheduled game. "The correct thing was done." Mr. Hillyer noted that, if there is no film to review, the official's call stands.

Board Reports/Requests - Information Only/No Action

1. Mr. Hillyer, referencing the staffing plan, believes it will have a direct effect on students. He has received calls from concerned citizens noting that a large portion of our budget is salary and benefits, but yet we are cutting teachers. Several have referenced that there has been no cuts in administration. "We are heavy with administration and it's less with teachers." Mr. Hillyer noted that we have supervisor watching supervisor, watching supervisor and this needs to be reviewed for possible cuts or to move staff into positions that would be more frugal. President Seeliger noted that the staffing plan and budget are the two most important tasks of the Board. Dr. Jensen said he would be happy to sit down with Mr. Hillyer and discuss his concerns.
2. Mr. Hillyer said the District has a great asset in Mr. Doyle, however, we use him quite often and that increases costs.
3. Mr. Hillyer said we have some issues with buildings and grounds that have been addressed and we need to closely monitor.
4. Mr. Hill said that he is extremely proud of the six academic state champions Lowry High School has had this year.
5. Mr. Braginton said he also was proud of the academic achievements as well as the athletic achievements. Mr. Braginton said he will be attending Lowry's graduation.
6. Mrs. Deputy asked what was going to be discussed at the meeting on Monday, June 2nd. Dr. Jensen said it was a joint meeting between the City, County and school district in regards to the Boys and Girls Club and rec center.
7. Mrs. Miller respectfully disagreed with Mr. Hillyer, in that; she feels every administrator in the District has a very definite impact on students every single day. She said she would not be comfortable in eliminating any administrative positions.
8. Mr. Novi wished Mrs. Deputy a speedy recovery. Mr. Novi will not be in attendance at the June 2nd meeting. He will be attending Denio's graduation.
9. Mr. Doyle asked Dr. Jensen if he was going to address the issue at the Winnemucca Jr. High School.
10. Dr. Jensen stated that the District is working in collaboration with the District Attorney's Office to hold a public community forum as an informational component to help parents, students and

community understand the severity of cell phones, sexting and taking photos and forwarding them to others. It is hoped to hold the community forum Saturday, May 31st.

The investigation was comprehensive and the information has been forwarded to the District Attorney's Office. The District is not looking at doing anything overly punitive, however, there must be awareness provided. A refresher will be provided to all incoming 7th grade students.

11. Dr. Jensen reminded Board members to turn in their self-evaluations forms.
12. Dr. Jensen reported that we will be holding a singular interview for the McDermitt principal position on Wednesday, May 28th at 10 a.m. The candidate is from Alaska.

Adjourned 8:03 p.m.

Submitted by Secretary, Paula Wright

Ann Miller, Clerk