

**HUMBOLDT COUNTY SCHOOL DISTRICT**  
**310 East Fourth Street**  
**WINNEMUCCA, NEVADA 89445**

The regular meeting of the Humboldt County Board of School Trustees was held December 10, 2013 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President John Seeliger, Clerk Ann Miller, Boyd Betteridge, Bruce Braginton, Glenda Deputy, John Hill and Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Director Kelly Novi, Attorney John Doyle, Ray Parks, Amie Godinez, Ronda Havens, Jennifer Robinson-HCSSO President, Sheryl Theide, Valerie Barr and Secretary Paula Wright.

President Seeliger opened the meeting with the Pledge of Allegiance.

**Correspondence:** None

**Minutes:** Secretary Wright noted a change on page 7, #29 last sentence, Two players in that game were Elgin Baylor and Archie Owens. It should read R.C. Owens.

Mr. Braginton noted a typo on page 6, #14 last sentence, .....impressing how important instruction leadership is to a school. It should read .....impressing how important instructional leadership is to a school.

Mr. Braginton moved to approve the minutes of November 26, 2013 as amended. Mrs. Miller seconded, motion carried. Mrs. Deputy abstained.

**Public Comment:** Mr. Parks, Vice Principal at Lowry High School, provided the Board with some good news. The first round of testing results has been received. Seniors: 21 of 48 seniors who took the math test passed. 21 of 38 seniors passed the reading test and 12 of 32 seniors passed science.

In 11<sup>th</sup> grade: 52 of 103 passed the reading test, 31 of 76 passed science and 19 of 159 passed math.

Mr. Parks said it was a “big moment” when students were notified they passed their tests. He noted that one student who had been skipping school, felt there was no point in attending school, and had been referred to Truancy Court, was told she had passed her tests. This has given her a renewed outlook on school.

Mr. Parks said they have a long way to go, but are making some great changes at Lowry; the ICE class, proficiency classes, after school classes and Truancy Court.

Mr. Parks and Dr. Jensen are serving on the Winnemucca Community Improvement Group. A group of local community members have formed the group to look at improving recreational opportunities, health enhancement services and youth services. They hope to gain community involvement and support to develop a plan to improve our community. He asked the Board to complete a survey and return it to Mrs. Hagness or Dr. Jensen. The community group will meet to compile the gathered information. He thanked the Board for their time.

## Superintendent Report

- With temperatures again falling below zero we had several busses that would not start. Our priority is to make sure our busses travel on time, so as not to leave students in the cold waiting on transportation.
- Our maintenance crew is working aggressively to rectify any schools and classrooms that were having any heating issues. Our crews are working to mediate these issues. One major impact is the requirement that a set amount of outside air be drawn into the systems. Based on temperatures, our systems are struggling to keep up. Adjustments are being made to the controls to begin heating earlier in the morning.
- Dr. Jensen noted that, just prior to the board meeting, we had a school bus involved in an accident on Rose Creek Rd. There were no student injuries. Parents were contacted to pick up their child/ren. When Mr. Novi returns from the accident scene he will update the Board.
- This year's Newmont Grant awards have been reviewed and awarded. We appreciate the number of applicants and the scope of the interest. We awarded approximately \$20,000 among 20 applicants. We will be opening up a second round of applicants for the remaining \$10,000 in January.
- On December 5<sup>th</sup>, a NASS meeting was held. A number of items of interest were discussed:
  - o 11<sup>th</sup> grade assessment – Post-Secondary has requested that SBAC be used as the End of Course assessment. Superintendents are in opposition. Post-Secondary has retracted their stance. Further discussion will be held with the State Board on Thursday. Superintendents would prefer either the ACT or SAT be used as the measure.
  - o Bench mark scores – Math cut scores have risen from 242 to 300. This has created a reduction in pass rates. Discussion was held on requesting that the score be reverted pending SBAC. It was indicated that the State Board would likely not support a reduction in the score. The Superintendent's will be proposing a Composite Score across the three measures.
  - o End of Course Assessments – There are a number of questions that remain. We know there will be four assessments. Currently, they are 1) ELA, 2) Math, 3) Science and 4) yet to be defined. Discussion was held as to which grade level will be used to administer the tests and what is the definition of a course.
  - o State Superintendent, Dale Erquiaga, has indicated that he is seeking to have each issue defined by March/April of 2014.
  - o The State Board of Education meeting is scheduled for Thursday, December 12<sup>th</sup>. Superintendents and Board Representatives have been asked to attend. Dr. Jensen will be attending.
- We have begun the NCCAT-D process at the District level. This has spurred some great discussion and Dr. Jensen extended his appreciation to Noel Morton for her hard work and direction.
- On Friday December 6<sup>th</sup>, Newmont delivered toys from their annual toy drive. We are working with principals to identify students in need to place these toys. Our sincere appreciation to Newmont for their generosity.
- Yesterday, Mrs. Hagness and Dr. Jensen attended an IC summit in Reno. Lisa Weber and Denise Barton presented at the training. They provided a tremendous reflection of Sonoma Heights Elementary and Humboldt County School District.

- On Monday, December 9th, Mr. Novi and Dr. Jensen met with our CTE committee to discuss and review the role of the committee and to seek their feedback on the High Tech Center as we work to complete the feasibility study.
- On Tuesday, December 10<sup>th</sup> an all-day administrators training was held. Aaron Hansen and Jeff Cramer from NNRDPDP provided the instruction. Mr. Hansen continued instruction on the Nevada Education Performance Framework (NEPF) rollout. The focus is on gaining clarity. “Clarity precedes competence” Becky DuFour
- Dr. Jensen extended his appreciation to our maintenance staff for their work in clearing off the snow and preparing classrooms for school on Monday. Also, he personally thanked Mr. Novi for his time and efforts to assist with the removal.

#### **Discussion and Possible Action – Approval of Warrants**

Mrs. Miller moved to approve the warrants as presented. Mr. Hill seconded, motion carried.

#### **Discussion and Possible Action – Approval of a Trip Request for the Lowry High School Foreign Travel Club to Travel to Spain in June or July of 2016 – Amie Godinez**

Mrs. Godinez approached the Board for approval of a trip request by the Foreign Travel Club to travel to Spain in the summer of 2016. Early approval from the Board will allow students the necessary time to save money for the trip. They will be using EF Tours for the trip. Mrs. Godinez has used them on five previous trips and said she highly recommends them.

Some of the sights listed on the itinerary include; “the running of the bulls”, a flamingo dance performance, the Prado museum (Madrid), the Guggenheim Museum (Bilboa), San Sebastian, Barcelona, Valencia, Granada, Costa del Sol, Morocco and Seville.

The number of students and chaperones making the trip is yet to be determined.

Mr. Hillyer noted the usual caveat that the Superintendent has final approval of the trip depending on world conditions for the safety of the students and chaperones.

Mr. Hillyer moved to approve the trip request for the Lowry High School Foreign Travel Club to travel to Spain in 2016. Mr. Braginton seconded, motion carried.

#### **Discussion Only – McDermitt Combined School Update – Dustin Christean**

Postponed

#### **Discussion and Possible Action – Approval of the Pershing County Tuition Agreement – Dr. Dave Jensen**

There are currently 226 Pershing County students attending school in Humboldt County. We receive the DSA for each student, along with an additional \$239 per student.

Dr. Jensen noted there are three special needs students that are attending school from Pershing County. Our special needs bus travels into Pershing County to provide transportation to those students because Pershing does not have a special needs bus available. We will be entering into a special transportation agreement with Pershing County School District for those students. Pershing County School District provides the transportation for all other students.

Mr. Doyle noted, in reviewing the tuition agreements (Lander, Pershing and Malheur), there is no consistency between the agreements. He asked Dr. Jensen to explain how the tuition figures are

determined. There was some discussion. Dr. Jensen said he would explore the details further and report back to the Board.

Mr. Hillyer moved to approve the Pershing County Tuition Agreement as presented. Mr. Braginton seconded, motion carried.

**Discussion and Possible Action - Approval to Cancel the December 24, 2013 Board Meeting – Dr. Dave Jensen**

The next regularly scheduled meeting is December 24<sup>th</sup>.

Mr. Braginton moved to cancel the December 24, 2013 board meeting. Mr. Hill seconded, motion carried.

**Discussion and Possible Action – Augment/Amend the FY14 Budget – Dr. Dave Jensen, Ronda Havens**

Dr. Jensen went over the budget and presented the amendments to the FY14 Budget as follows: Resolution #1) a decrease to the General Fund of \$384,477, Resolution #2) an increase in the Debt Service of \$88,466, Resolution #3) an increase in Special (Other) Funds of \$984,325, and Resolution #4) to uncommit an additional portion of \$1,198,097 of Calendar Year 2013 (CY13) Advanced Net Proceeds received in FY13 for use in FY14, for a total of \$3,198,097.

Dr. Jensen read Resolution #1 through Resolution #4 into the record:

**Resolution #1**

**RESOLUTION TO AUGMENT AND/OR AMEND THE** 2013-2014 Budget of the Humboldt County School District  
**WHEREAS**, the revenues of the General Fund, Humboldt County School District were budgeted to be \$31,545,141 on May 15, 2013, and

**WHEREAS**, the revenues are now determined to be \$31,160,664 and

**WHEREAS**, said sources are as follows:

Local Sources	\$ 125,765
State Appropriations	\$ (785,038)
Federal Sources	\$ 12,091
Opening Fund Balance	\$ <u>262,705</u>
TOTAL	\$ (384,477)

**WHEREAS**, there is a need to decrease the appropriations in the General Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2013-2014 budget by decreasing appropriations by \$384,477 in the General Fund from \$31,545,141 to \$31,160,664. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

**IT IS FURTHER RESOLVED**, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

**PASSED, ADOPTED, AND APPROVED** the 10th day of December, 2013 by the following vote:

Mr. Hill moved to approve Resolution #1. Mr. Braginton and Mr. Betteridge seconded, motion carried.

**Resolution #2**

**RESOLUTION TO AUGMENT AND/OR AMEND THE** 2013-2014 Budget of the Humboldt County School District  
**WHEREAS**, the revenues of the Debt Service, Humboldt County School District were budgeted to be \$2,558,514 on May 15, 2013, and

**WHEREAS**, the revenues are now determined to be \$2,646,980 and

**WHEREAS**, said sources are as follows:

Opening Fund Balance	\$ 88,466
TOTAL	\$ 88,466

**WHEREAS**, there is a need to apply the increased proceeds in the Debt Service Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2013-2014 budget by

appropriating \$88,466 for use in the Debt Service Fund, thereby increasing its appropriations from \$2,558,514 to \$2,646,980. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

**IT IS FURTHER RESOLVED**, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 10th day of December, 2013 by the following vote:

Mr. Betteridge moved to approve Resolution #2. Mr. Hillyer seconded, motion carried.

### Resolution #3

**RESOLUTION TO AUGMENT AND/OR AMEND THE** 2013-2014 Budget of the Humboldt County School District  
**WHEREAS**, the revenues of the Special (Other) Funds, Humboldt County School District were budgeted to be \$11,067,836 on May 15, 2013, and

**WHEREAS**, the revenues are now determined to be \$12,052,161 and

**WHEREAS**, said sources are as follows:

State Funds	\$	427,772
Special Education Fund	\$	(93,337)
Gifts and Donations Funds	\$	44,418
Federal Funds	\$	36,047
Food Service Fund	\$	- 0 -
Capital Projects Funds	\$	512,482
Private Purpose Trusts Funds	\$	(2)
Workers Compensation Fund	\$	55,271
Unemployment Compensation Funds	\$	1,674
<b>TOTAL</b>	\$	<b>984,325</b>

**WHEREAS**, there is a need to apply these increased proceeds in the Special (Other) Funds. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2013-2014 budget by appropriating \$984,325 for use in the Special (Other) Funds, thereby increasing its appropriations from \$11,067,836 to \$12,052,161. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

**IT IS FURTHER RESOLVED**, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 10th day of December, 2013 by the following vote:

Mr. Hill moved to approve Resolution #3. Mr. Braginton seconded, motion carried.

### Resolution #4

#### **RESOLUTION TO UNCOMMIT A PORTION OF ADVANCED NPM FUND BALANCE AS REQUIRED BY GASB 54**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, that was effective in fiscal year 2010-2011, and

**WHEREAS**, Committed Fund Balance under GASB Statement Number 54 consists of funds that are set aside for specific purposes by the Board of Trustees. These committed amounts cannot be used for any other purpose unless the Governing board removes or changes the specific uses through Resolution; and

**WHEREAS**, Humboldt County School District adopted a Resolution to commit ending fund balance as required by GASB 54 on June 28, 2011 which committed the estimated current calendar year Advanced Net Proceeds of Minerals (Mines) revenue received in the current fiscal year in the General Fund for use in the fiscal year that it was originally intended for prior to the passing of legislation requiring the mines to pre-pay the current calendar year's estimated Net Proceeds. For example: Estimated CY13 NPM received in FY13 (normally would have been received in FY14) would be committed for use in FY15.

**WHEREAS**, due to increasing local revenues and decreasing state revenues there is a need to uncommit an additional portion in the amount of \$1,198,097 of Calendar Year 2013 Advanced Net Proceeds received in FY13 for use in FY14.

Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall **UNCOMMIT** a total of \$3,198,097 of CY13 Advanced Net Proceeds of Minerals (Mines) to be available for use in FY14.

**IT IS FURTHER RESOLVED**, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 10th day of December, 2013 by the following vote:

Mr. Braginton moved to approve Resolution #4. Mr. Hill seconded, motion carried.

**Discussion and Possible Action – Review and Approval of the Indian Policies and Procedures – Dr. Dave Jensen**

Dr. Jensen recognized Valerie Barr in attendance at the board meeting and noted that she has been a long standing and valuable member of the Indian Education Committee.

The Indian Policies and Procedures is a requirement of Title VII (Impact Aid) to develop, in collaboration with the Fort McDermitt Paiute Shoshone Tribe, that all Native American children of school age be afforded equal access to all programs, services and activities offered by the district. Impact Aid is a federal program that provides funding to the school district because of the amount of federal lands that are owned that do not provide tax revenue to the school district. Any local entity that uses Impact Aid and has Native American students that are part of that Impact Aid application, are required to meet eight specific requirements; 1) Tribal officials and parents of Indian children must have an opportunity to comment on whether Indian children participate on an equal basis with non-Indian children in the program and activities provided by LEA, 2) we must assess the extent to which Indian children participate on an equal basis with non-Indian children served by the LEA, 3) modify, if necessary, the educational program to ensure that Indian children participate on an equal basis with non-Indian children served by the LEA, 4) share information with Tribal authorities and allow feedback on the information, 5) gather information concerning the Indian community's views on educational issues including the frequency, location and time of meetings, 6) notify Indian parents and Tribes of the locations and times of meeting, 7) consult and involve Tribal officials and parents of Indian children in the planning and development of the LEA's educational programs and activities, and 8) modify the Indian Policies and Procedures, if necessary, based on an assessment by the Tribes and parents of the effectiveness of their input regarding the development and implementation of the Indian Policies and Procedures (IPP).

The application is submitted on an annual basis. Mr. Christean, Principal at McDermitt Combined School, held a parent night to specifically gather feedback from members of the Fort McDermitt Tribe on the IPP. The information was then forwarded to Dr. Jensen.

Mr. Christean has had the opportunity to meet with the Indian Education Committee, review the Indian Policy and Procedures and solicit feedback. Once the Indian Education Committee reviews the policy, they provide authorization for the District to move forward.

Mrs. Barr said that the policy is very meaningful and stated that the Indian Education Committee has had tremendous cooperation from Mr. Christean.

Mr. Hillyer moved to approve the Indian Policies and Procedures for Humboldt County School District as presented. Mr. Hill and Mr. Betteridge seconded, motion carried.

**Discussion and Possible Action – Review of Bullying/Harassment Policy – John Seeliger, Andrew Hillyer, Dr. Dave Jensen**

Since the November 26<sup>th</sup> meeting, Dr. Jensen solicited feedback from other members of the administrative team on their thoughts regarding how discipline is being addressed at their sites, in particular, fighting. He noted that there had also been some discussion at the NASB conference on safe and respectful learning environment to ensure that districts had their policies up to date.

Dr. Jensen provided the Board with a copy of our current policy regarding bullying and harassment and a copy of Washoe County School District's policy on safe and respectful learning environment. Washoe County School District's policy, in regards to fighting, is straight forward; any student/s fighting on campus will be suspended for ten days. Three days of the suspension are mandatory; the remaining seven days may be waived if the student and parent attend a violence intervention program offered by the

district. Dr. Jensen noted that our district has allowed the autonomy to our site administrators to make a decision based on an individual situation. He feels we should continue with our current process. "Once you articulate it into policy, you now have a very stringent process that you have to comply with."

Some thoughts coming from a discussion among Board members were: 1) keep our current policy with some basic guidelines by which principals would make their decision, 2) provide conflict resolution through a counselor, and 3) provide one-on-one conflict mediation.

Mr. Doyle noted that he and Dr. Jensen have had several conversations regarding suspension for fighting. He asked (regarding zero tolerance), "If there is a fight, then automatically there will be suspensions, it may be of different degrees, and I pose this hypothetical, some student is attacked and he defends himself out of necessity, is that student suspended?" "If so, are we suspending a student who is exercising the legal right that he has of self-defense?" Mr. Doyle says he does not know the answer.

Dr. Jensen agreed that there is no clear cut answer. Dr. Jensen believes that we need to give administrators the autonomy to evaluate the situation on an individual basis, understanding "zero tolerance" and allow them to make the decision that is most appropriate.

There was some discussion comparing our current policy with Washoe County School District's. Mr. Braginton suggested adopting Washoe County School District's policy and changing the language that is not appropriate to our district. He suggested adding fighting to the policy to gain greater clarity in the policy.

After some discussion, Dr. Jensen was asked to make some language changes to our current policy, use Washoe County School District's policy as a format and bring a draft back to the Board for feedback.

#### **Discussion and Possible Action – Establish Dates for Rural Board Meetings – John Seeliger, Dr. Dave Jensen**

The Board decided to hold a meeting in Orovada on March 11, 2014 and Denio on April 22, 2014. Meeting start times to be determined.

#### **Discussion Only – Early Incentive Policy Review to Include a Possible Medical Provision – Ann Miller**

There was a brief discussion regarding the current early incentive policy. Dr. Jensen noted that the Board has the ultimate authorization to amend their own policy should the board believe that it is beneficial to do so. One comment was to include a section that would allow the Board to discuss, separately, the possibility to purchase service for an employee with a serious health issue. Dr. Jensen noted his concern that the Board could not discuss personnel issues in an open board meeting, if the person's competence was going to be discussed. Also, the Board would need to determine what the definition of a "medical necessity" is.

Dr. Jensen reported that several other school districts were contacted to see if they had a policy for a medical buyout. All districts contacted do not have a policy for a medical buyout. He also noted that an employee can apply for a medical retirement under PERS and incur no penalty if his/her application is approved. A person is compensated at the number of years they have earned in the PERS system.

Dr. Jensen questioned if the Board adopts a medical buyout policy, will it fall under the current policy of the Board purchasing a defined number of years for the employee with the requirement of the employee to also purchase a set number of years? If this is the case, there would be no way to budget funds for the purchase/s without knowing how many employees would be applying for the buyout.

Mr. Novi told Board members that employees also have the opportunity to purchase disability insurance through numerous companies.

The Board decided to leave the policy as is.

**Discussion Only – NASB Conference Review – John Seeliger, Glenda Deputy, Bruce Braginton**

Several board members attended the NASB Conference in Reno in November.

Mr. Seeliger said there were some excellent speakers at the conference. Dr. Kati Haycock provided a presentation on “Improving Opportunity in America” and Rorie Fitzpatrick provided a presentation on “Common Core Standards and Aligned Assessments”.

Mr. Braginton noted that it would be of great benefit if Board members were able to articulate their own understanding of the Common Core State Standards. Mr. Seeliger agreed and asked Board members to review the information provided in an email from Dotty Merrill that provided the presentation from Ms. Fitzpatrick.

Dr. Kati Haycock’s presentation provided information on “closing the education gap” and how ethnic background and poverty can influence a student’s learning. She also noted some of the issues that school districts are not addressing.

Mr. Braginton spoke about a presentation by Jamie Vollmer, “Power and Influence”, on how to get parents involved in their children’s education so that they can be successful.

There was a presentation on the current status of the teacher evaluation process in the State. The current system provides for four evaluation levels; “highly effective”, “moderately effective”, “somewhat effective” and “not effective”. Mr. Seeliger believes the current evaluation system provides no positive feedback in the evaluation. Mr. Braginton felt the Board should gain as much familiarity with the evaluation system as possible since they would be fielding questions from teachers.

Mrs. Hagness told Board members that administrative meetings, through the rest of the year, will focus on the evaluation system and that she would provide board members with the dates of the remaining meetings.

Dr. Jensen said that the Board would be invited to a one day training to provide an overview of the entire framework process.

There was a brief discussion regarding merit pay.

Dr. Jensen noted that during Kati Haycock’s presentation she gave some examples of very specific questions that the Board should be asking of the Superintendent and his leadership team. The questions will be brought to the Board for review and discussion.

Mr. Braginton said that during a presentation from Steve Lamb regarding strategic planning, there were some good ideas for the Board to consider; strategic planning for the changes that are coming for improving the culture of the District and how to work with staff to have the greatest chance of success.

Mrs. Deputy was impressed with the presentation from Michael D’Ambrose, Sr. VP and Chief Human Resources Officer with Archer Daniels Midland (Ag business). He is currently a director for Jobs for



America's Graduates, which is a career and technical mentoring program. Currently, Nevada has 17 schools participating in the program.

Senator Debbie Smith, told conference participants that she does not project any increase in funding for education during the next biennium.

Mr. Seeliger hopes to incorporate some of the things learned through the presentations at the conference into future board meetings for discussion.

Mrs. Deputy was impressed with Douglas County School District's website which promotes "graduation begins at kindergarten". She suggested that a discussion to improve our graduation rate be an item on an upcoming agenda.

**Public Comment:** None

**Board/Staff Reports:**

1. Mr. Hillyer referred to an email from Governor Sandoval's office called "Roundup the Savings to Pay for Facility Improvements". Dr. Jensen said he plans on having someone from the District attend the presentation.
2. Mr. Betteridge asked if there was a survey given to junior high or high school students asking what their expectation is toward and after graduation.
3. Mr. Braginton suggested the Board discuss strategies that could be used to plan for an increased graduation rate.
4. Mr. Hill said that he and Mrs. Deputy are planning a visit to McDermitt Combined School on December 19<sup>th</sup> at 1 p.m., if anyone was interested in going. He left a message for Mrs. Garrison to set up a visit to the Orovada School that same day.
5. Mr. Hill wished everyone a Merry Christmas and Happy New Year.
6. Mr. Braginton wished everyone a Merry Christmas and Happy New Year.
7. Mrs. Deputy invited everyone to Paradise Valley School's Christmas program on December 18<sup>th</sup> at 7 p.m. She asked if anyone knew when the other schools' Christmas programs were being held.
8. Mrs. Deputy wished everyone a safe holiday.
9. Mr. Doyle wished everyone Happy Holidays.
10. Mr. Novi reported on the bus incident which happened just prior to the board meeting. All students are fine. Students were exiting the bus, when the bus was struck. He sent out a thank you to Nevada Highway Patrol, EMT's, fire department, Sheriff's Office and our own mechanics. They did a fantastic job to secure the safety of our students!
11. Mr. Novi asked Board members to leave their laptops. He will be doing a "run through" to make sure everything is functional before we go electronic for board meetings.
12. Mr. Novi wished everyone Happy Holidays.
13. Mrs. Hagness thanked Mr. Novi and the maintenance crew for their proactive hard work on the weekend preparing school parking lots for Monday's classes.
14. Mrs. Hagness wished everyone a Merry Christmas.
15. Secretary Wright wished everyone a Merry Christmas.
16. Dr. Jensen told Board members, if they wanted their laptops returned over the Christmas break, they could notify Mr. Novi.

17. Dr. Jensen reported that Nevada Department of Education has released a license to Todd Milton, who will be returning to Lowry High School as a counselor.
18. Dr. Jensen will be in contact with Jim Huge for some potential dates for board professional development and retreat. He will also be speaking to him regarding the final alteration to the Superintendent evaluation.
19. Dr. Jensen wished everyone a Merry Christmas, travel safe and stay warm.
20. Mr. Seeliger wished everyone a Merry Christmas and to travel safe.

Adjourned 7:49 p.m.

Submitted by Secretary, Paula Wright

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Ann Miller, Clerk