

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held October 8, 2013 at 4:30 p.m. in the District Office Boardroom.

Board members present were: Clerk, Ann Miller, Bruce Braginton, Glenda Deputy, and John Hill.
Absent: President-John Seeliger, Boyd Betteridge and Andrew Hillyer

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Director Kelly Novi, Attorney John Doyle, Sandy Hammargren-Silver Pinyon Journal, Kevin Monsey, Marian Tyree, Sheryl Theide, and Secretary Paula Wright.

Clerk Ann Miller opened the meeting with the Pledge of Allegiance.

Correspondence: Mr. Novi provided the Board with a copy of a letter from Colleen Salas Duran.

Minutes: Corrections were made to the minutes; however, the minutes could not be approved because Mrs. Miller was not present at the September 24 and 25, 2013 meetings, therefore, she would need to abstain from approving the minutes; with her abstention we did not have a quorum to approve the minutes.

Mr. Braginton noted a typo to the September 24, 2013 minutes. Page 2, 1st paragraph, fourth line should read “present” rather than “presenting”. Mrs. Deputy noted an error on page 3, first sentence; “three-four star schools” should read “four-three star schools”.

Mr. Doyle voiced a concern regarding the minutes of September 25, 2013. 1st paragraph... “Dr. Jensen disclosed to the audience, as he did with the Classified bargaining unit, that his spouse is a classified employee, however, he has an ultimate responsibility to the Board to ratify the contract.” Mr. Doyle noted that Dr. Jensen does not have the ultimate responsibility, the responsibility lies with the Board of Trustees. He asked that the minutes be corrected to reflect that.

Public Comment: None

Superintendent Report

1. Dr. Jensen reported that our official enrollment count on “count day” was 3518; which is a 16 student growth from “count day 2012”, however, the enrollment as of October 8th is 3583 or 65 more students than “count day”. However, this increase is a reflection of pre-K students of which no DSA is provided.
2. On Wednesday, September 25th, a half day administrative meeting was conducted. This was the monthly 90 minute business meeting addressing items of importance with the team.
3. Later the morning of September 25th, a kickoff phone conference was held regarding the High Tech Center outlining the sequence of activities to address, as we conduct the feasibility study utilizing the \$55,000 seed money provided by the Mining Foundation. It is hoped to have the feasibility study complete by the end of February 2014.
4. The evening of September 25th, Dr. Jensen was able to attend a discussion regarding the possibility of developing a Boys and Girls Club in Winnemucca. There were a number of interested parties

present, with the District well represented by Dr. Jensen, Dawn Hagness, Ray Parks and Chad Peters.

5. On October 8th, Dr. Jensen attended French Ford Middle School's late start training. He enjoyed the opportunity to participate with Mr. Lindsay's staff.
6. Pre-conferencing with the administrative team has begun. Dr. Jensen has met with Dustin Christean, Robert Lindsay and Janet Kennedy. In addition, Dr. Jensen will be evaluating Mrs. Hagness, Mr. Novi and Mrs. Owens. The remaining members of the administrative team will be evaluated by Mrs. Hagness.
7. On Friday, October 4th, Dr. Jensen had the opportunity to meet with central office staff to review terms of the classified settlement agreement so that necessary language and fiscal changes could be made.
8. The afternoon of October 4th, Dr. Jensen conducted an interview with our new radio station Mix 102.7. He appreciated the opportunity to talk about the great things happening in Humboldt County School District.
9. The week of October 1st, Dr. Jensen was out with his son on a hunting trip. He said they froze and didn't get anything.
10. On October 8th, a follow-up meeting in regards to the Boys and Girls Club was conducted. We are making good progress. Ray Parks is taking a strong leadership role in the progress of our actions. Dr. Jensen will also be serving as a member of the Board.
11. At 1:15 p.m. on October 8th, the official grand opening of the Great Basin Avenue extension was conducted. We appreciate Loren Hunewill for his work on the road and look forward to the additional access.
12. As a reminder, we will be holding our Community Forum's regarding facility needs. They will be held at 1 p.m. and 7 p.m. in the Winnemucca Jr. High School auditorium.
13. Dr. Jensen provided a copy of the recent Gallup Poll based on a Superintendent Panel. Dr. Jensen was able to participate and as a result received a copy of the results. He noted one interesting key finding from the survey; "fewer than four in ten (37%) superintendents strongly agree that they are confident their school district is well governed at the board level." Dr. Jensen reported that is not the case with our Board members. He is confident in our Board and knows that we are doing "good things" for the district. He thanked the Board for all that they do.
14. Next week, Dr. Jensen will attend the first Nevada Public Education Foundation training. He has been selected to be a member of the second Cohort.

Discussion and Possible Action – Approval of Warrants

Mr. Hill moved to approve the warrants as presented. Mr. Braginton seconded, motion carried.

Discussion and Possible Action – McDermitt Focus School Grant Application Approval – Dawn Hagness, Dr. Dave Jensen

Last year, McDermitt Combined Elementary School was identified as a one star school, which places them as a "focus school". Being identified as a focus school they are provided three years of grant funding in an effort to support them to make academic gains.

Mrs. Hagness has been working very closely with Mr. Christean in formulating the grant application. The grant has been submitted to the Department of Education in the amount of \$33,000, with the understanding that there will be some areas we will continue to refine. The application requires that the

Board is notified of the application and that it has been submitted on behalf of McDermitt Combined School.

Mrs. Hagness will be meeting with Mr. Christean to refine the application. The Department of Education prefers an initial plan that can be used as a living document. The plan is a continuation from last year, focusing on Sheltered Instruction Observation Protocol (SIOP) training and (Evans Newton Incorporated) ENI. Kimberly Howland will be providing the SIOP training. Mr. Christean will also receive training.

Mr. Braginton moved to approve the McDermitt Focus School grant application as presented and discussed. Mr. Hill seconded, motion carried.

Discussion Only – Curriculum Engine Update – Dawn Hagness

Mrs. Hagness shared a quick tutorial of how staff can access the Curriculum Engine for resources. One of the ultimate purposes for the Curriculum Engine is that teachers can use it for lesson planning. Mrs. Hagness noted that a concern she has is asking teachers to begin preparing lesson plans in a new way, along with learning the standards and participating in training. “This is just too much at one time.”

A component has been built into the Curriculum Engine so that teachers can utilize it to access all materials they have received in trainings (PowerPoint, research materials, etc.). Teachers are also creating their own documents and those documents are also being shared by grade and content area through the Curriculum Engine.

Discussion and Possible Action –Epi Pen Usage Policy (First Reading) –Marian Tyree

During the last Legislative session a bill was passed, SB453. SB453 provides for schools to obtain and administer auto injectable epinephrine (AIE). The bill requires school districts to provide training to employees and to develop a comprehensive plan concerning anaphylaxis.

Chief nurses across the state gathered to collaborate on a proposed policy. The Board was provided with a copy of a proposed Epinephrine school policy. It will be Mrs. Tyree’s responsibility to coordinate with the site principal and health assistant to designate employees of the school who are authorized to administer AIE’s and to provide training on the proper storage of AIE. The Code Blue Team at each site will make up the majority of the authorized personnel. Mrs. Tyree was asked if we are legally covered for those employees that are not a licensed nurse and if the statute requires any additional certification. She reported that the statute does not require any further certification and that employees will fall under her license. Three of the health assistants do possess EMT certification; the other four are CPR and First Aid certified.

Mrs. Tyree will return to the October 22nd meeting for the second reading of the policy and Board approval.

Discussion Only – Board Activity, Roles and Responsibilities – John Seeliger

Postponed

Discussion Only – Bond Project Update for Community Forum Review, Currently Set for October 9, 2013 at 1 p.m. or 7 p.m. at Winnemucca Jr. High School Auditorium – Dr. Dave Jensen, Kevin Monsey

We will be holding a community forum to provide the community with an update of completed bond projects, to discuss re-prioritization, and to seek community feedback on any perceived needs.

Dr. Jensen provided a list, by school, of projects that have been completed thus far at a cost of approximately \$10.4 million. He also provided a list, by school, of re-prioritization projects in the amount of approximately \$15.7 million. The presentation also included the cost of secure entry at each school site and possible future expansions at French Ford, Lowry High School, Sonoma Heights Elementary and Winnemucca Jr. High School. Dr. Jensen noted that in order to meet future expansions (\$29.5 million), the District would need to return to the voters and ask for bond support in order to complete the construction.

Dr. Jensen briefly went over the PowerPoint that will be presented at the community forums.

- A summary, by school, of rollover bond expenditures over the past five years
- Projects completed to date, by school
- Solar projects; there is still confusion that the District used tax payer money to complete the solar projects. The projects were roughly \$5.6 million, of which \$5.1 million was paid for by immediate rebates from NV Energy, leaving an out of pocket of \$500,000 for the District to pay
- A list of work yet to be completed
- The process followed for reprioritization of projects; 1) new facilities assessment is conducted by Mike Mitchell and Assoc. Areas of need originally identified were revisited and added as determined necessary
- Additional needs identified, by school and district-wide, at an approximate \$9.5 million (inclusive of soft costs)
- Secure entries project completed at Grass Valley Elementary & Winnemucca Jr. High. There are plans to address McDermitt Combined, Sonoma Heights, French Ford Middle School and Lowry High School. The secure entry at Winnemucca Grammar School is currently on hold because of structural issues
- Expansion possibilities at French Ford, Lowry, Sonoma and Winnemucca Jr. High
- New construction: contingent on significant growth. This would require a separate bond initiative. Typically, building cost for a new elementary school is approximately \$20 million

There was a brief discussion regarding the re-keying of the District.

The community forum attendees will then be asked for their feedback on the completed projects, any suggestions of projects the District should consider and if there is anything the District can improve on.

Public Comment: None

Board/Staff Reports:

1. Mr. Braginton provided Board members with a copy of an article from the Gazette Journal regarding the partnership between Washoe County School District and Truckee Meadows Community College.
2. Mr. Braginton said he had intended to visit Lowry High School the week of the 7th, his plans changed, so he hopes to visit the week of the 14th.
3. Mrs. Deputy asked if anyone was aware of an educational meeting/workshop/conference being held in Elko on October 24th. No one knew the details. She said she plans to attend, once she finds out more information.

4. Mrs. Deputy noted that when she was on family vacation in Georgia there was an article in the local newspaper regarding poverty and the effect on students.
5. Mr. Braginton reported that he attended the facilitator training on September 25th and was impressed with the quality of the instruction and the participation of the group.
6. Mrs. Hagness thanked Mr. Braginton and Mr. Betteridge for attending the facilitator training.
7. Mr. Novi thanked Mr. Parks for securing t-shirts for the building and grounds employees. The t-shirts are imprinted with Humboldt County School District. Since we have several new employees, it also provides a way for school site employees to identify them as district employees when they are working at their schools.
8. Mr. Doyle informed the Board that a civil negligence action was filed against the District regarding a former employee. The District has been served. The action has been referred to the District's insurance carrier, who in turn has referred it to an insurance defense firm. Mr. Doyle spoke to the attorney handling the case; it is in the process of being taken care of.
9. Dr. Jensen sent thoughts out to Mr. Betteridge and his family. His father-in-law passed; funeral services were Monday, October 7th.
10. Dr. Jensen gave the Board a heads up that the Lowry FFA will be requesting approval for a trip request for November 8th and 9th.

Adjourned 6:05 p.m.

Submitted by Secretary, Paula Wright

Ann Miller, Clerk