

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held January 28, 2014 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President John Seeliger, Clerk Ann Miller, Boyd Betteridge, Bruce Braginton, John Hill and Andrew Hillyer. Absent: Glenda Deputy

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Director Kelly Novi, Attorney John Doyle, Jessica Powell-Humboldt Sun, Amy Nelson, Kevin Monsey, Max Hershenow and Mark Johnson with HK Architects, Jennifer Robinson-HCSSO President, Sheryl Theide, Robert Schrenk-Chartwells, and Secretary Paula Wright.
President Seeliger opened the meeting with the Pledge of Allegiance.

Correspondence: President Seeliger informed the Board that he had received a letter from Dale Erquiaga, Superintendent of Public Instruction and proclamation from Governor Sandoval, proclaiming February as Career and Technical Education Month.

Minutes: Mr. Braginton moved to approve the minutes of January 14, 2014 as written. Mr. Betteridge seconded, motion carried.

Public Comment – Discussion Only

None

Superintendent's Report

- On January 15th, Dr. Jensen provided a presentation to the Rotary club regarding the reprioritization of facilities. There were a number of great questions with strong support for the facilities focus the District is employing.
- On January 15th, negotiations were held with the Certified bargaining group. Submitted information was reviewed and additional questions addressed. The next negotiations session is scheduled for February 10, 2014.
- Superintendents are in the process of addressing information in preparation for the iNVest document for the 2015 legislative session. They will be working on the document during the upcoming superintendents meeting scheduled for February 5-6th.
- On January 22nd, Dr. Jensen and Mr. Novi attended a High Tech Center meeting in the Lowry library. This was an opportunity to review progress on the project and seek feedback from the CTE staff and CTE committee members.
- On the evening of January 22nd, the Winnemucca Improvement Group held a community forum at the Winnemucca Inn. Approximately 20 community members were in attendance. There was overwhelming support for a boys and girls club and the need for an aquatic center. The next meeting will be held Wednesday, January 29th at 6 pm at the Winnemucca Inn.
- On January 23rd, Dr. Jensen was able to attend the late start at Sonoma Heights. Instruction revolved around the Nevada Education Performance Framework (NEPF) and Math content. Dr. Jensen applauds the efforts of the staff.
- While at Sonoma Heights, Dr. Jensen was notified that a pipe connecting the old and new buildings had burst underground. Repairs should be done tomorrow (January 29th).

- On January 28th, Dr. Jensen and Mrs. Hagness participated in the RPDP governance board meeting through distance connection.
- Mr. Christean, Principal at McDermitt Combined, will have the state department visiting his site reviewing progress on the school's Focus Plan. The afternoon of Friday, January 24th, the central office administration assisted Mr. Christean in reviewing documents and preparing for the state department's visit on February 4th.
- The annual library grant was completed and submitted to the Department of Education. We look forward to the needed funds to support our libraries.
- The week of February 6th, Dr. Jensen will be attending iNVEST meetings in Las Vegas. Upon returning, Mrs. Hagness, Mrs. Owens, Mrs. Morton, Mr. Braginton and Dr. Jensen will be attending a Northern Nevada Leadership Institute in Reno.
- Cohort graduation rates for 2012-2013 were released on January 27th. We saw a 4% increase in our graduation rates, moving us to 67%. Dr. Jensen said, "We recognize there is a significant improvement that still needs to occur and we look forward to next year's report showing continued growth."
- Dr. Jensen met the morning of January 28th, with Max Hershenow and Mark Johnson from Hershenow and Klippenstein and Kevin Monsey to do site reviews regarding single point of entry at Lowry and McDermitt. They also discussed the traffic flow at Grass Valley Elementary.

Discussion and Possible Action – Approval of Warrants

Mr. Hill moved to approve the warrants as presented. Mr. Braginton seconded, motion carried.

Discussion Only – Sonoma Heights School Update – Amy Nelson

Mrs. Nelson began by saying that two books that have had a profound impact on her life are "Good to Great" and "The Five Levels of Leadership".

Mrs. Nelson noted that education is an area that is very difficult to incorporate significant change. To succeed, it takes everyone working together to move forward. She noted that to move from "good" to "great" begins with good, disciplined people. Some of the steps Mrs. Nelson plans to implement this year and next year to move forward include the following:

- Leadership
 - Professional development to build capacity (late start CCSS trainings and SIOP trainings)
 - High professional expectations
 - Mentoring within the building
 - Creating a culture of teacher leaders
 - PLC teams with use of student data
 - The new evaluation system
 - IC process
- Culture of disciplined thought
 - Confronting the brutal facts within their school
 - Developing a "hedgehog" concept (a finely honed focus, doing one thing and doing it well approach)

Mrs. Nelson provided a brief summary of data to include; testing percentages, free and reduced lunch percentages, student and teacher attendance percentages, ELL student percentages, ethnic demographics and fall CRT percentages in math and reading.

Mrs. Nelson and staff have agreed that Sonoma's "Hedgehog Concept" will be to focus on highly effective classroom instruction and supports.

Mrs. Nelson provided the Board with some leisure reading regarding PLC'S, interventions currently in place at Sonoma, the lunch menu and information on an upcoming training.

Mrs. Nelson welcomed the Board to visit Sonoma Heights Elementary.

Dr. Jensen noted that we are excited to have Mrs. Nelson on board and that her passion for academic achievement is contagious.

Discussion and Action – Approval of the Malheur County, Oregon Tuition Agreement - Dr. Dave Jensen

We currently have ten Malheur County students attending school at McDermitt Combined School. The current contract, approved by the Malheur County School District Board of Trustees, provides a payment of \$7,545.41 per pupil 1st through 12th grade and at a factor of .6 for kindergarteners. The agreement does not include costs associated for special needs children. The tuition is paid over two installments. The District does not receive DSA funds for these students because they are not Nevada students and we provide no transportation for them.

Mr. Hill noted a correction to the agreement; change the year for the second payment from the 2012-13 school year to the 2013-14 school year.

Mr. Hillyer moved to approve the Malheur County, Oregon tuition agreement as presented. Mr. Hill seconded with the noted correction, motion carried.

Discussion and Possible Action – Single Point of Entry Update to Include Lowry High School, French Ford Middle School, Sonoma Heights Elementary and McDermitt Combined School –Dr. Dave Jensen, Max Hershenow and Mark Johnson-HK Architects, Kevin Monsey

Dr. Jensen, Mr. Hershenow, Mr. Johnson and Mr. Monsey made site visits to McDermitt Combined and Lowry High School.

The Board was previously provided copies of the single point of entry designs for Lowry High School, French Ford Middle School, Sonoma Heights, and McDermitt Combined School. At that time, the Board was comfortable with the original designs, however, now that we are preparing for the bidding process for constructions this summer; Dr. Jensen wanted to bring the designs back to the Board a final time.

HK Architects presented the Board with a modified proposal to the single point of entry at Lowry High School. Proposal: The current attendance office will become the secured entrance to Lowry High School. The current vice principal's office will become the attendance secretary's office. The current Career Center space will be divided to house the vice principal and other office staff. The Career Center will be relocated. The entrance will include some additional concrete work, steps, seating area, a contained landscape area and a focal point to designate the entrance to the school. The thought is to have the exterior doors locked at all times and some doors on a sensor system during certain times of the day. Once the doors are locked, students will need to enter through the secured entry. Dr. Jensen said the modified proposal will be reagentized, to include the costs associated with the project, for additional Board discussion and possible approval.

Mr. Christean and the secretarial staff at McDermitt Combined School were included in discussions of the modified remodeling proposal for the single point of access and provided feedback. Minor modifications were made to the original proposal.

French Ford Middle School's single point of entry will be similar to Winnemucca Jr. High's. No changes have been made to the original proposal.

At Sonoma Heights Elementary, because of the distance between the entrance doors and the office, a buzzer system will be installed in the current office. The current office has an unobstructed view of the entrance doors. No changes have been made to the original proposal.

We hope to complete the single point of access for McDermitt, French Ford, and Sonoma Heights this summer. If funds are available, we hope to complete Lowry High School's as well.

Kevin Monsey provided an update to the Board on Winnemucca Grammar School's single point of access. Plans are to install an intercom/video type system. The outer side doors (at the front of the building) will be locked and "crash bars" will be placed on the inside of the two center doors in order to exit the building. We have an anticipated completion date of February 15th.

Dr. Jensen thanked Max Hershenow, Mark Johnson and Kevin Monsey. He said he would keep the Board updated as each project is completed.

Discussion and Possible Action – Establish a Process for Filing a Complaint – Board Policy, Second Reading – Dr. Dave Jensen

Board members received a revised copy of the Process for Filing a Complaint. Minor changes were made to the first reading. A copy of the original policy was provided to HCSSO President, Jennifer Robinson. She was in the audience, was provided a copy of the revised policy, and she was okay with the changes.

Mr. Hill moved to approve the process for filing a complaint as presented. Mr. Braginton seconded, motion carried.

Discussion and Possible Action - Discussion Regarding Roll-Over Bond Renewal – Dr. Dave Jensen

In 2008, the Board of Trustees approached the community for a rollover bond (10 years). If the District were to consider asking the voters for a renewal of that rollover bond, we would need to put it on the upcoming election cycle. Dr. Jensen contacted Marty Johnson with JNA Consulting and after some discussion; Dr. Jensen recommended to the Board that we not move forward. Dr. Jensen said he would recommend postponing the request for renewal for another two years.

With the recent community forums and gathering feedback from the community on the District's reprioritization, Dr. Jensen felt it was too soon to return to the voters and ask for a renewal. Next year he will return to the Board to begin discussions to move forward with the renewal of the rollover bond for the 2016 election cycle. At that time, for the remainder of the projects, Dr. Jensen would like to approach the community on a Pay As You Go and secure no additional debt to the District.

Discussion and Possible Action – Audit Corrective Action Review – Dr. Dave Jensen

As part of the recent fiscal audit of Humboldt County School District completed by Drake Rose and Associates, a finding related to compliance with Nevada Revised Statutes and Nevada Administrative Code was identified. The findings were in relation to expenditures for federal commodities.

Expenditures in the Undistributed Program in the Food and Nutrition Fund exceeded appropriations by \$14,300.

Dr. Jensen provided the Nevada Department of Taxation with a corrective action plan. The corrective action plan is required to be brought before the Board for their review and approval. The Department of Taxation has reviewed and accepted the corrective action plan as submitted.

Mr. Hillyer moved to accept the correspondence with the State Department of Taxation for the audit corrective action statement as presented. Mr. Hill seconded, motion carried.

Discussion and Possible Action – Safe and Respectful Learning Environment Policy Review – Dr. Dave Jensen

Postponed

Discussion Only - Closed Session to Discuss Certified Negotiations Pursuant to NRS 288.220 – Dr. Dave Jensen

6:41 p.m. Mr. Hillyer moved to go into a closed session to discuss certified negotiations pursuant to NRS 288.220. Mr. Hill seconded, motion carried.

7:11 p.m. Mr. Braginton moved to return to open session pursuant to NRS 288.220. Mr. Hillyer seconded, motion carried.

Public Comment – Discussion Only

None

Board Reports/Requests - Information Only/No Action

1. Mr. Hill reported that he and Mrs. Deputy visited Orovada School, Kings River School and McDermitt Combined School on January 16th. He noted that at Kings River School there was a sighting of a mountain lion near the school early one morning before students arrived.
2. Mr. Betteridge said the last Truancy Board meeting was quite interesting. A disgruntled parent was quite verbal during the proceedings. He said he truly appreciates all the time and effort everyone puts in to make the process work.
3. Mr. Hillyer asked about a bus route in the Tycana Estates area. A homeowner in the area reported that a bus travels in a loop through the estates with no students on board. Dr. Jensen reported that it is a special needs bus and that the bus must make a loop through the subdivision because there is no area for the bus to turn around.
4. When asked, Dr. Jensen reported that the District is not required to provide transportation to students, the District chooses to provide the service.
5. Mr. Novi reported that we have TV monitors at each school site and District office that provides the savings being generated by our solar panels. The District's monitor shows the savings generated at each school site and shows a total savings to date. A representative from BCS will be coming to make some minor changes to the visual layout of the information on the monitor.
6. Mr. Novi, referring to PLC's, wanted the Board to recognize the huge shift that has happened nationally when all new standards were introduced. Unfortunately, it forces us to begin at square one.
7. Mrs. Hagness noted that she has had teachers say they need more time for PLC's. They understand the purpose for the PLC's. They are receiving training in one content area and now want time to move onto the next step.
8. Dr. Jensen encouraged Board members to read the book "Good to Great" by Jim Collins, if they have not had the opportunity. Mrs. Nelson referred to it in her presentation. Dr. Jensen has a copy if anyone would like to borrow it.

9. Dr. Jensen reminded the Board of the board retreat on Thursday, January 30th at 5:30 p.m. in the conference room.

Adjourned 7:26 p.m.

Submitted by Secretary, Paula Wright

Ann Miller, Clerk