

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held August 27, 2013 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President-John Seeliger, Clerk-Ann Miller, Boyd Betteridge, Bruce Braginton, Glenda Deputy, and John Hill. Absent: Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Director Kelly Novi, Jessica Powell-Humboldt Sun, Janet Kennedy, Debbie and Dan Watts and Secretary Paula Wright. Absent: Attorney, John Doyle

President Seeliger opened the meeting with the Pledge of Allegiance.

Correspondence: None

Minutes: Mrs. Miller moved to approve the August 13, 2013 minutes as presented. Mr. Braginton and Mr. Betteridge seconded, motion carried. Mr. Seeliger and Mrs. Deputy abstained.

Public Comment: None

Superintendent Report

- 1) Congratulations to all our staff on a smooth start to the 2013-2014 school year. Our enrollment as of August 27th is 3467. We will closely monitor figures starting next week and provide updates to the Board.
- 2) Winnemucca Jr. High School held their open house on August 15th at 9 a.m. and 6 p.m. Dr. Jensen enjoyed attending and meeting and speaking with new students and parents. They were excited to begin the new year. Mrs. Kennedy and Mr. Jeppsen did an outstanding job. Dr. Jensen congratulated the junior high staff for a job well done.
- 3) That evening, Dr. Jensen attended a Lion's Club social meeting. They expressed appreciation to the school district for our ongoing and positive relationship.
- 4) On August 16th, a full day training for our K-6 leadership staff was conducted, with a half-day training for 7-12 staff. We appreciate the ongoing support of the NNRPDP providing strategic training and assistance.
- 5) On August 20th, Humboldt General Hospital (HGH) had a "handing over" presentation in which they donated a Polaris Ranger to be used for athletic events at Lowry High School. HGH is a wonderful partner with Lowry and we appreciate their kind donation.
- 6) August 21st was our new teacher training day. We had a great crowd of new staff members and subs and we are excited for all that they will offer to the District. Mrs. Deputy was present and provided a welcome on behalf of the Board of Trustees.
- 7) On August 22nd and 23rd, teacher work days were in full swing with staff trainings facilitated by our site Administrators, teacher leaders and NNRPDP. Mrs. Hagness, Mr. Novi and Dr. Jensen had the opportunity to attend a number of trainings and were impressed by the quality of the instruction provided.
- 8) Both Lowry High School (LHS) and Winnemucca Jr. High School (WJHS) participated in training based on Ruby Payne's "Understanding Poverty." This is very applicable and will be the foundation for trainings at WJHS and LHS over the next several weeks. Dr. Jensen provided a copy of the handout for the Board's review.

- 9) August 26th was the official start to the 2013-2014 school year. In visiting schools, Dr. Jensen was impressed with the enthusiasm of staff and students. He believes this will be a great school year.
- 10) The Single Point of Entry project at Winnemucca Jr. High School is almost completed and the project is just finishing up at Grass Valley Elementary. He thanked Michael Clay Construction for getting the projects completed in a timely manner. As time allows, Dr. Jensen encouraged board members to visit the projects.
- 11) On the evening of August 26th, Mr. Novi and Dr. Jensen met with the Mining Foundation and representatives of Great Basin College to include President Mark Curtis. The subject of the meeting was in regards to the High Tech Center. The Mining Foundation has committed to providing the funds necessary to begin the "feasibility study". We will be working to develop the scope of the study and will submit to the Mining Foundation next week. The Tech Center is an approximate \$7 million project. Dr. Jensen has been in touch with JNA Consulting to address possible funding mechanisms. All parties are excited to engage a broader community and move the project forward. The Mining Foundation felt that, rather than provide one lump sum up front for the project, they would commit to a certain dollar amount per year over a certain number of year period.
- 12) A Superintendent's meeting is scheduled for September 4th & 5th in Las Vegas. They should be meeting with the new state superintendent, Dale Erquiaga.
- 13) Lowry will be hosting Battle Mountain in football on Thursday night and Lowry volleyball will host the State Farm Tournament on Friday and Saturday.

Mr. Hill asked what the current enrollment was at Denio School. Mr. Novi reported seven students are currently enrolled at Denio. Dr. Jensen reported that Kings River is up to 22 students and Orovada is up slightly.

Discussion and Possible Action – Approval of Warrants

Mr. Hill moved to approve FY14 warrants #13597 – 13724 for payment. Mr. Braginton seconded, motion carried. The FY13 warrants were unavailable to the Board prior to the meeting. Dr. Jensen said he would provide the Board with a copy of the FY13 warrants for their review and possible approval for later in the meeting.

Discussion and Possible Action – Approval of the Rural School 4-Day Work Week Application– Kelly Novi

Mr. Novi provided the Board with a copy of the rural school 4-day work week application. Approval was given for the 4-day work week calendar at the July 23, 2013 meeting. Mr. Novi noted that there is a process that must be met to show when the Board ratified the actual plan. The plan includes the start and end times and the length of the school year. Mr. Novi asked for the Board's approval of the rural 4-day work week.

Dr. Jensen noted that we had the discussion at the August 13th board meeting; however, the number of board members present was not adequate to pass the motion, with one board member voting in opposition of the motion.

Mrs. Deputy moved to approve the 4-day work week for rural schools. Mr. Hill seconded. Those in favor: Mrs. Deputy, Mr. Hill, Mr. Betteridge, Mr. Seeliger and Mr. Braginton. Those opposed: Mrs. Miller. The motion carried for approval by a majority of the Board.

Discussion and Possible Action – Approval of Minimum Day Requests for Winnemucca Jr. High School for Parent Teacher Conferences to be Held on November 6-8, 2013 and March 26-28, 2014 – Janet Kennedy

Mrs. Kennedy approached the Board to request the Board grant approval for minimum days for Winnemucca Jr. High School for November 6-8, 2013 and March 26-28, 2014 for parent/teacher conferences.

Mrs. Kennedy reported that one of the goals at the junior high is to increase parent involvement in their students' academic success. They believe this is the first step, understanding that parental involvement is critical. Conferences will be scheduled after 12:30 p.m. and one day during each session (November and March) will be set aside for evening conferences. If parents are unable to attend, Mrs. Kennedy has prepared a letter with grade reports that will be mailed to the parents.

Mr. Hill moved to approve the minimum day request for Winnemucca Jr. High School for parent/teacher conferences on November 6-8, 2013 and March 26-28, 2014. Mr. Betteridge seconded, motion carried.

Discussion Only – Review of District ACT Test Scores – Dr. Dave Jensen, Kelly Novi

Dr. Jensen provided the Board with a copy of the ACT scores comparing Humboldt County School District with the State. The report provided a five year trend. In 2013, 71 graduating seniors from Lowry and McDermitt took the ACT. In 2012, 92 students took the ACT. The District average ACT scores in English, math, reading, science and composite are approximately two points below the state across the board.

The report also provided the percent of ACT tested students ready for college level coursework. Once again, the District is consistently lower than the state in each area. On the report, a benchmark score is the minimum score needed on an ACT subject area test to indicate a 50% chance of obtaining a "B or higher or approximately a 75% chance of obtaining a "C" or higher in corresponding credit-bearing college courses.

Average ACT scores by scope and sequence (based upon participation) in math and science was also provided. In math, the District did not have any student take the ACT that had less than three years of math and the same with science.

The overall composite for the District is 19.9, which is 1.4 below the state average of 21.3. As we work towards increasing graduation rates, Dr. Jensen expressed he is confident that ACT test scores will increase.

Discussion Only – Review of Support Services Provided by NNRPDP During the 2012-13 and Anticipated Services for 2013-14 – Dawn Hagness

Mrs. Hagness provided an overview of the courses and trainings provided to Humboldt County School District through the Northern Nevada Regional Professional Development Program (NNRPDP). In 2012-13 NNRPDP provided new teacher and substitute training, 5th and 8th grade Formative Writing Assessment, the STEM project, NELIP Book Club, Spring Book Club, Math and ELA Common Core Standards training, and rural school site visits and support.

Pursuant to NRS 391.556, NNRDPD is required to file a report with the State Department and the Legislative Council Bureau on the type of trainings provided and the number of teachers, administrators and other staff attending those trainings and must provide a written evaluation of the effectiveness of the trainings on improving quality of instruction and the achievement of pupils.

After a "brain storming session", the Common Core State Standards (CCSS) math, late start, professional development for 2013-14 was established. NNRPDP has compiled the first five weeks of training. The "Design Team" (NNRPDP, HCS D teachers Lori Seidlitz, Lisa Weber, Dawn Lucas and Asst. Superintendent, Dawn Hagness) will generate the training sessions, train the Leadership Team and review feedback from the trainings. The "Leadership Team" (2 facilitators (teachers) from each site and the principal) will actively engage as learners during facilitator trainings and lead and facilitate trainings at their respective school site. Teachers will engage in trainings and implement at the classroom level.

NNRPDP representatives, Asst. Superintendent Dawn Hagness and site Administrators will conduct walkthroughs for implementation. The "Design Team" will then evaluate feedback, walkthrough data and how we move forward with the next round of quarterly trainings. It is hoped to finish all of the math domains (K-6) by the end of the semester next year.

Mrs. Hagness provided the Board with the NNRPDP's professional development schedule for the 2013-14 school year and a copy of a year-long vision plan based on what teachers feel their needs will be and how those needs will be built into the late start modules.

Discussion and Possible Action – FY13 Warrants

Dr. Jensen provided the Board with a copy of the FY13 warrants that were not available earlier in the evening.

Mr. Hill moved to approve FY13 warrants #13725-13730 as presented. Mr. Braginton seconded, motion carried.

Discussion Only – NASB Legislative Review and Board Obligations – John Seeliger

Mr. Seeliger provided the Board with a summary of bills enacted by the 2013 Nevada Legislature related to K-12 public education and the impact on local school boards.

- AB65-This act is related to public meetings and the Open Meeting Law. Section 4 provides that, if a public body takes certain corrective action within 30 days after an alleged violation, the Attorney General may decide not to commence prosecution of the alleged violation. Section 7, requires that a public body include on the agenda notice a contact person, if a member of the public would like to request copies of the supporting material for a meeting.
- AB210-This act will change the considerations of the IEP team for each hearing impaired student.
- AB377-This act revised the provisions governing the crime of sexual conduct between school employees or volunteers at a school and a pupil; it closes several loopholes.
- AB414-Each local school board will need to determine whether it is feasible for CPR instruction be provided to students enrolled in health classes.
- SB58-This act provides clarification about enrollment of students in programs of distance education. Mr. Novi noted that the only distance education program the District currently uses is the American Academy.
- SB74-This act relates to public records. The individual requesting the records cannot be directed to copy the item himself/herself. The employee or officer must prepare the public record, unless the copy needs to be certified.
- SB164-This act will require each board to review its existing policy related to safe and respectful learning environments, especially with regard to bullying and cyber-bullying. It also requires each public school to disseminate information on bullying and positive relations among students during

the annual "Week of Respect" proclaimed by the Governor. Training for all board members will be provided by NASB at the 2013 Conference in Reno.

- SB305-This act relates to student internship programs. Dr. Jensen said we do not have any at this time.
- SB392-This act relates to gifts and also provides an exemption from the reporting requirement for any gift less than \$100,000, unless the cumulative total by the same donor within a 12-month period is equal to or greater than \$100,000.
- SB400-This act contingently revises provisions governing the taxation of mines, mining claims and the extraction of minerals. It is of special interest to counties receiving significant net proceeds of mines.
- SB407-This act revises provisions governing the policies for the evaluation of teachers and school-based administrators. The pay for performance plan will have to be developed for implementation in the 2015-16 school year.
- SB453-This act relates to public health. Existing law allows the parent or legal guardian of a pupil in a public school to request that the pupil be allowed to carry and self-administer medication for the treatment of asthma or anaphylaxis in certain circumstances.
- SB481-This act continues the temporary waiver to June 30, 2014, enacted when budget cuts were first implemented for statutory requirements regarding the purchase of textbooks and instructional supplies.
- SB504-This act relates to students who are limited English proficient. Section 2 requires the board of trustees of each school district to develop policies for students who are limited English proficient and sets certain requirements for the policies. Dr. Jensen noted that the District has a Title III policy that has been Board approved, but will need to be reviewed.
- SB522-This act is intended to ensure sufficient funding for K-12 public education for the 2013-2015 biennium. Section 14 requires the board of trustees to file a plan with the Superintendent of Public Instruction describing how the money is transferred. The District is compliant.
- AB2-This act will require considerably more reporting about class sizes and average daily attendance for students in grades 1-3. It also requires the board of trustees to post this information on the school district's website, as well as, information related to variances requested from the State Board of Education.

Discussion Only - Closed Session to Discuss Certified and Classified Negotiations Pursuant to NRS 288.220 – Dr. Dave Jensen

Mr. Hill moved to go into a closed session to discuss certified and classified negotiations pursuant to NRS 288.220. Mr. Betteridge and Mr. Braginton seconded, motion carried.

6:02 p.m. Break

7:15 p.m. Reconvened to open session

Mr. Braginton moved to return to open session pursuant to NRS 288.220. Mr. Betteridge seconded, motion carried.

Public Comment: None

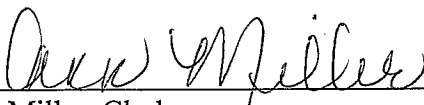
Board/Staff Reports:

1. Mr. Betteridge asked if anyone has been selected to head the Truancy Board. Mrs. Deputy said that Mr. Parks said he would like to continue serving on the board and said he would like to begin meeting approximately the third week of school.
2. Mr. Betteridge asked if there was a way to begin the process of notifying parents earlier in the new school year. This would pertain to students who were in the process (truant) in the previous school year. Dr. Jensen said he would have a conversation with Mr. Parks and/or Judge Montero.
3. Mr. Hill asked if the District has officially transferred accounts from US Bank to Wells Fargo. Dr. Jensen stated that the District's investments have been transferred to Wells Fargo, but the checking account is still with US Bank.
4. Mr. Hill asked if the District would consider adding a third teacher if enrollment is up at the Orovada School. Dr. Jensen said Michelle Garrison is monitoring the enrollment and, if necessary, an additional instructional aide will be added.
5. Mr. Hill shared a concern regarding difficulties associated with second English language acquisition in our rural communities.
6. Mrs. Deputy enjoyed attending the substitute/new teacher orientation. She was impressed with Jessie Westmoreland's presentation on Common Core Standards. She asked if the District would consider having Ms. Westmorland present to parents. Mrs. Hagness said that Ms. Westmoreland has recently been hired as the Parent Coordinator for NNRPDP.
7. Mrs. Deputy referred to a video she saw that dealt with "what a classroom should look like". She felt the video would be helpful, noting that a classroom may not appear as you would expect. "The children are supposed to be talking, it's supposed to be noisy, it's not everyone being quiet and sitting in their spot."
8. Mrs. Deputy also referred to the Common Core booklet that Ms. Westmoreland referred to at the new teacher/sub training. She asked if the Board could review the booklet; she felt it would benefit the Board in better understanding Common Core.
9. Mrs. Deputy visited the Kings River School. She thanked Lacey Thompson for accepting the position to teach at Kings River. She noted there are still some maintenance issues that need to be addressed.
10. Mrs. Deputy visited the Orovada School and met Mrs. Schottel, who will be teaching the lower grade students. She noted some maintenance issues that still need to be addressed at Orovada School, mainly lighting.
11. Mrs. Deputy visited the Paradise Valley School. She noted the main maintenance issue at Paradise Valley is not being able to communicate between the two buildings. Mr. Novi reported that he has received some quotes on a system that would allow communication between buildings and also allow outside communication. The same system is being looked at for Orovada School.
12. Mrs. Deputy asked if the camera in the hallway at the Paradise Valley School was active. Mr. Novi said that not all cameras are active at this time. Once they are up and running they will be linked back to the District Office. They will be used to monitor for any vandalism that may occur and for people coming and going, as part of the single point of access.
13. Mr. Novi reported he had received an email from Sonoma principal, Amy Nelson, thanking Hilda Cruz, who is an evening custodian at Winnemucca Jr. High. As Mrs. Cruz was dropping off her child at Sonoma, one of the new teachers found her classroom had a sink that had been leaking all

- night and had left a lot of water in the classroom. Mrs. Cruz jumped in, moved rugs and grabbed a mop and cleaned up the water so class could begin. Thank you Hilda!
14. Mr. Novi sent out kudos to everyone he works with in maintenance, transportation and technology for getting the schools up and operational. A special thank you to Bryon Krell and Mike Formby for working on Sunday to take care of things to make sure facilities were ready for the first day of school. A special thank you to Jeanne Moline and Joe Brown for getting everyone online for PowerSchool. Also, thank you to the crews of those departments.
 15. Mr. Novi reported that on Wednesday, August 28th beginning at 7 p.m., there will be no water at the Winnemucca Grammar School, Winnemucca Jr. High or the District Office. The City is doing some major upgrades to their water system.
 16. Mr. Novi handed out laptops to the Board and gave a brief tutorial. As soon as the boardroom is rewired, board members will receive all documentation required for the board meetings electronically. Mr. Novi also provided board members with a copy of the Districts Internet Use Policy and asked that they read, sign and return it to the District office.
 17. Mrs. Hagness thanked Mr. Novi for his time and effort in making sure everything was ready at the school sites for the first day of school.
 18. Mr. Seeliger reminded Board members who are interested in attending the NASB Conference in Reno on November 22 and 23rd to contact Paula before October 25th.
 19. Mr. Seeliger asked if teachers are allowed to have a copy of the matrix used for the determination of the star ratings. Mr. Novi stated that they received a copy of last years'. On September 15th, this year's ratings will be released and Administration will do staff follow-ups so that everyone fully understands the ratings. Dr. Jensen noted that the rubric is available for review online.
 20. Mr. Betteridge asked on the status of Great Basin Rd. Dr. Jensen said the road is paved, but is not open to traffic.

Adjourned 7:51 p.m.

Submitted by Secretary, Paula Wright



Ann Miller, Clerk