

**HUMBOLDT COUNTY SCHOOL DISTRICT**  
**310 East Fourth Street**  
**WINNEMUCCA, NEVADA 89445**

The regular meeting of the Humboldt County Board of School Trustees was held November 9, 2010 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President-Shelly Noble, John Seeliger, Ann Miller, John Hill, Boyd Betteridge, and Andrew Hillyer. Absent: Kris Stewart

Others in attendance were: Asst. Superintendent Dave Jensen, HCSSO President-Jennifer Robinson McCombs, Noel Morton, Teri Braun, Debi Alexander, Audra Young, Shelly Drake and Tara Stoker-Kafoury Armstrong, Dennis and Glenda Deputy, Dawn Woods, Mike Dennis, Ronda Havens, Lisa Conn, Jen Shutters, Rick McCombs, Frankie Peterson, Nicole Maher, Joyce Sheen-Silver Pinion Journal, Carolyn Dufurrena, Heather Gula-Humboldt Sun and Secretary Paula Wright. Absent: Superintendent Mike Bumgartner

President Noble opened the meeting with the Pledge of Allegiance.

**Correspondence:** None

**Minutes:** Mr. Seeliger moved to approve the October 26, 2010 minutes as written. Mr. Hill seconded, motion carried.

**Public Comment:** None

**Superintendent's Report:** None

**Discussion Only – Resignation of Humboldt County Board of School Trustees Member and Clerk, Kris Stewart**

President Noble acknowledged receipt of a letter of resignation from board member and Clerk, Kris Stewart.

**Discussion and Possible Action – Nomination and Appointment of Newly Elected School Board Member Glenda Deputy to Seat B of the Humboldt County Board of School Trustees for the Term of November 9, 2010 Through January 3, 2011**

Mr. Hill moved to nominate Glenda Deputy to Seat B of the Board of Trustees to finish out the term of Kris Stewart from November 9 through January 3, 2011, at which time Mrs. Deputy's official term will begin.

Mr. Seeliger seconded, motion carried.

**Discussion and Possible Action – Administration of Oath of Office to Glenda Deputy to Seat B of the Humboldt County Board of School Trustees**

President, Shelly Noble administered the oath of office to Glenda Deputy for Seat B of the Humboldt County Board of School Trustees.

**Discussion and Possible Action – Election of a Temporary Clerk of the Board and Legislative Representative for the Term of November 9, 2010 through January 3, 2011**

Mr. Hill nominated Mrs. Miller to serve as temporary Board Clerk for the term of November 9, 2010 through January 3, 2011. Mr. Betteridge seconded, motion carried. The Legislative Representative appointment was postponed. Re-organization of the Board is scheduled for the January 11, 2011 meeting where all offices, including Legislative Representative, will be voted upon.

**Discussion Only – Sonoma Heights School Update – Noel Morton, Mike Dennis**

To increase student achievement for struggling and underachieving students, the staff at Sonoma Heights has begun a program to align resources needed by students. 1) Every specialist in the building got together as a group and had each of the teachers define what resources they would need to address the struggling students in their classroom. Each specialist became a case manager for teachers and provides assistance in giving them the support and resources that they need. 2) Each classroom has put together a remediation and acceleration plan. 3) Thanks to the Whitworth Foundation and the Humboldt Foundation, Sonoma Heights was able to fund the afterschool program for this year. 4) In regards to IC Teams, Sonoma currently has 20 students being serviced by the teacher and a case manager. There are two additional group cases, one group supporting three students and the other group supporting four students. 5) Ongoing professional development for staff focusing on writing, which is a huge piece for all students.

Mrs. Morton noted that, if it were possible, more time outside of the regular school day for interventions (after school programs) would be very beneficial. Intervention programs to address remediation and acceleration that can be done during the school day would also be helpful.

Mr. Dennis will be implementing a bullying program every nine weeks. In December, he will be providing training to all instructional aides as to what to look for, how the situation should be handled on the playground and, if warranted, to refer the situation to Mrs. Morton. Mr. Dennis' presentations will address the physical, emotional and verbal aspects of bullying. Part of the bullying program will also address explaining to students the difference between being a "tattle tail" and reporting a crime. He will also provide a presentation to teachers on how to handle bullying in their classroom; classroom setup and seat assignment can be a deterrent.

Students at Sonoma were asked to participate in a poster contest on bullying. The winning posters were enlarged, laminated and the students were announced at the school's "Red Carpet Ceremony". The winning posters will be hung throughout the school.

Mrs. Morton invited the Board to Sonoma to see the great things happening at the school. She also commented on what an excellent staff she has to work with.

**Discussion and Possible Action – Approval of Warrants**

Mr. Seeliger moved to approve the warrants for payment. Mr. Hillyer seconded, motion carried. Mrs. Deputy abstained.

**Discussion and Possible Action – FY10 Audit, Kafoury Armstrong – Shelly Drake, Tara Stoker**

Shelly Drake thanked the accounting department for their help in providing information for the audit. Mrs. Drake noted what a tremendous job the accounting department has done in the transition period since last year, losing a long time employee.

The Department of Education mandated the consolidation of funds, reducing the volume of the audit. In the fiscal year ending 2011, Mrs. Drake said they anticipate that the District will need to review and consolidate some additional funds, predominately related to an accounting board's standard, which was adopted focusing on the financial reporting fund balance.

Mrs. Stoker briefly went over the financial section of the audit. She reviewed a comparison of revenues by source for both general and special revenue funds; comparison of salaries and benefits; and a comparison of expenditures by object and a comparison of the ending fund balance. There were no instances of noncompliance noted in financial statements or any significant deficiencies or material weaknesses relating to the audit of federal programs.

Mrs. Drake noted that the compliance audit is State compliant with Nevada Revised Statutes and the federal standpoint, which include the districts federal grant programs. There were no violations from the state standpoint. In regards to the federal grants, an evaluation of the Title I and the Special Education clusters were conducted. There was no material/non-compliance with grant regulations, laws, or contracts that warranted reporting in the financial statement. Mrs. Drake did note some deficiencies in the control processes over compliance. They relate to the cash management grant requirement. When grant revenue is received by the District, it is anticipated that only a short time period will be included before the funds are expended; excess revenues are not to be held. The processes the District had in place were insufficient to ensure that the time lapse was minimized.

The second deficiency found was an error rate in the eligibility information used from the Free and Reduced price meal applications for the preparation of the Title I grant application. The auditors determined that erroneous data used as the basis of the grant application. A process of controls needs to be put into place to make sure accurate data is being used in preparing grant applications. When a Title I grant application is submitted, schools are listed in rank order and given a minimum funding allocation based on a per pupil formula. When audited, it was found that one school expended more than their defined allocation, which caused them to be served out of rank order.

In meetings with Dr. Jensen and Mrs. Havens, Mrs. Drake said she was confident that the controls for checks and balances would be put into place and procedures will be revised.

Dr. Jensen thanked Mrs. Drake and Mrs. Stoker and noted that they are very easy to work with and that they do a thorough job for the District.

Mr. Seeliger moved to accept and approve the FY10 audit as presented. Mrs. Miller and Mr. Hillyer seconded, motion carried. Mrs. Deputy abstained.

**Discussion and Possible Action – Discussion of Board Goals for School Year 2010-11: Special Board Meeting to be Held in Orovada on November 16, 2010 – Dr. Jensen**

A meeting will be held in Orovada to discuss and gather input from the rural communities to assist in the creation of a strategic plan for education in the rural communities, in light of declining enrollment.

Dr. Jensen and Mr. Bumgartner will provide historical data, enrollment trends and the costs associated with maintaining rural schools. The audience will then break into groups and be asked to come up with ideas/suggestions to maintain a quality education given declining enrollment figures and reductions in revenue. Each group will be asked to share the information they gather.

A date for a second meeting will be established. The public will be allowed to provide comment.



Posters have been sent to the rural schools, to be posted in several places throughout each rural community, notifying people of the meeting.

### **Discussion and Possible Action – Discussion of Board Goals for School Year 2010-11: District CTE Programs**

No new information.

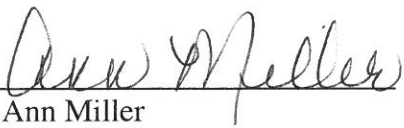
### **Board/Staff Comment**

1. Mr. Hill welcomed Glenda Deputy to the board.
2. Mr. Betteridge welcomed Glenda Deputy to the board.
3. Mr. Betteridge and Mrs. Noble took advantage of the invitation to visit the Winnemucca Jr. High classrooms equipped with smart boards and IPOD's. Mr. Betteridge feels technology is great for the District, but feels there should be a balance between technology and basic paper/pencil instruction.
4. Mr. Betteridge invited everyone to "Taco Night" that evening at 6 p.m. at Lowry High School.
5. Mr. Hillyer reminded everyone that he has fireman's tickets for sale. The firemen sponsor two, \$1000 scholarships and small community projects.
6. Mr. Hillyer has been contacted by several bus drivers requesting medical ID cards for students riding special needs buses.
7. Mr. Hillyer wished Mrs. Deputy the best in her new position.
8. Mr. Hillyer stated that he had traveled to Carson City and requested an advisory opinion from the Ethics Commission regarding the ethics of serving as a board member and as an employee of the school district should he obtain a teaching license. Would he be allowed to keep his seat on the board? The Commission responded no. Mr. Hillyer referenced the hospital board situation and, therefore, felt the school board should establish a policy that would not allow an employee of the District to serve on the school board, unless they relinquish their teaching position.
9. Mr. Seeliger congratulated Mrs. Deputy and Mr. Hillyer on their election to the Board.
10. Mrs. Miller also congratulated Mrs. Deputy and Mr. Hillyer on their election to the Board.
11. Mrs. Deputy congratulated Mr. Hillyer and said she was looking forward to working with everyone and is also looking forward to attending the NASB Conference in Las Vegas.
12. Dr. Jensen congratulated Mrs. Deputy and Mr. Hillyer.
13. Dr. Jensen informed the board that Mr. Bumgartner was in Las Vegas attending a superintendent's conference.
14. Board members were provided a copy of an official proclamation from President Obama proclaiming November as National Native American Heritage Month. It is asked that on November 26<sup>th</sup> schools commemorate the month with programs and activities. However, this date is during Thanksgiving break.
15. Dr. Jensen sat in on a joint meeting with City Council and County Commissioners regarding synthetic marijuana called "Spice". The board was provided a fact sheet from Officer Dawson on what "Spice" is. It is being sold in our community. It is currently not illegal, but it is recommended that the District include it in our policy to make it very clear that K2/Spice is not permissible. Pharmaceutical boards will be categorizing it as a Schedule I Controlled Substance in January or February 2011, effectively making it illegal.
16. Dr. Jensen reported that Officer Dawson made an arrest in regards to the broken window at the Winnemucca Jr. High and the tools stolen from the maintenance department. The tools have been recovered and the District will seek restitution for the broken window.

17. Dr. Jensen reported that the Public Utilities Commission approved the District's request for an additional 400 kilowatts. This brings our total kilowatt to 1023. We are currently working on contracts with Hamilton Solar and it is hoped we will break ground at the end of November.
18. Dr. Jensen will be attending a CTE Conference on Wednesday, November 10<sup>th</sup>. He has been asked to speak in regards to the Board's determination to establish a goal to create a vision and plan for Career and Technical education programs.
19. Dr. Jensen and Mr. Novi will be attending a Common Core Standards meeting in Las Vegas on Thursday, November 11<sup>th</sup>.
20. Dr. Jensen expressed his appreciation of Ronda Havens. She has done an outstanding job!
21. Mrs. Noble welcomed Mrs. Deputy and congratulated Mr. Hillyer.
22. Mrs. Noble reminded everyone that Lowry will be playing Moapa Valley this weekend in the playoffs. GO BUCKS!!

Adjourned 6:54 p.m.

Submitted by Secretary, Paula Wright

  
Clerk, Ann Miller