

**HUMBOLDT COUNTY SCHOOL DISTRICT**  
**310 East Fourth Street**  
**WINNEMUCCA, NEVADA 89445**

The regular meeting of the Humboldt County Board of School Trustees was held August 24, 2010 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President-Shelly Noble, Clerk-Kris Stewart, John Seeliger, Ann Miller, John Hill, Boyd Betteridge, and Andrew Hillyer.

Others in attendance were: Superintendent Mike Bumgartner, Asst. Superintendent Dave Jensen, Attorney John Doyle, Heather Gula-Humboldt Sun, Chad Dickason and Steve Hamilton with Hamilton Solar, Glenda Deputy, Marie Jeanne Dawson, Tanya and Mackenzie Grady, Mary Keith-HCEA President, Debbie Watts, Mike Mitchell, Marty Johnson-JNA Consulting, Frankie Peterson, Nicole Maher, other interested persons and Secretary Paula Wright.

President Noble opened the meeting with the Pledge of Allegiance.

**Correspondence:** None

**Minutes:** Mr. Doyle asked that on page 3, #6, the sentence that reads .....to participate in the training since they have make AYP.....be corrected. The word "make" will be changed to the word "made".

Mrs. Stewart moved to approve the August 10, 2010 minutes with the suggested change. Mrs. Miller seconded, motion carried.

**Public Comment:** None

***Superintendent's Report***

Next Superintendent meeting: September 2, 2010

Activities:

1. Administrative Workshop- August 12<sup>th</sup> and 13<sup>th</sup>
  - a. Special Education Law Workshop- Ms. Ann Alexander
  - b. Effective Employee Relations and Employee Discipline Mr. John Bates- POOL/PACT
  - c. Mr. John Doyle-legal concerns principals and administrators may face in the performance of duties, and how to be proactive.
  - d. Great discussions emerged as administrators were able to address areas of individual concern, and have their questions answered.
  - e. These topics were the ones most requested by administrators and the workshops were well received.
2. August 16<sup>th</sup>- State conducted a curriculum audit training for Winnemucca Junior High Committee members and central office staff
  - a. Main points from the training
    - i. Background and purpose of the curriculum audit
    - ii. Overview of the main components of the audit tool
    - iii. Addressing the challenges of self assessment
    - iv. What happens in year four of "Needs Improvement"- Turnaround Plans
    - v. Suggestions for efficient and timely completion of the audit
    - vi. Examination of school AYP data

- b. Committee Composition:
  - i. 4 classroom teachers
  - ii. 1 Special Education Teacher
  - iii. 1 ESL Teacher
  - iv. 1 Junior High Reading Specialist
  - v. 1 Counselor
  - vi. Principal
  - vii. 1 Outside Facilitator- Mr. Tom Klein
- 3. August 17<sup>th</sup>- Visits to school sites, monitoring project completion
- 4. August 18<sup>th</sup>-
  - a. New Teacher and Substitute Teacher Orientation and Training- Convention Center
  - b. Bus Driver Training
- 5. August 19 and 20- visits to each school to welcome staff and explain the vision and mission statements and district and board goals for 2010-2011
- 6. Certified Staffing- Special Education positions at Junior High and Lowry have been filled, one by long term substitute, one transfer from Sonoma to McDermitt Elementary position, one transfer from Kings River to Sonoma; Kings River is currently operating with a substitute. The position should be filled shortly. McDermitt CTE teacher position- All positions were listed as one year only, in anticipation of possible budget shortfalls in the 2011-2013 biennium.
- 7. Kitchen work at Lowry is complete, and the kitchen was operational on the first day of school. Boiler work continues, boilers are delivered and in the process of installation. Work continues on portable classroom at Winnemucca Grammar. The portable has been delivered, set up and power installed. Next will be the stairs, carpet and painting.

#### Travel Report

- 1. Thursday, August 26<sup>th</sup>- Superintendent Academy Meeting in Lovelock to determine professional development for administrators statewide at the January 2011 state Superintendent Conference.
- 2. Thursday, September 2- Superintendent Meeting in Reno- Rory Reid invited to discuss his education platform.

#### **Discussion and Possible Action - Approval of a Minimum Day for Lowry High School on November 15, 2010 to Host the Northern Regional Student Council Conference – Tanya Grady, Marie Jeanne Dawson**

Mrs. Grady and Mrs. Dawson approached the Board for approval for a minimum day for Lowry High School on Monday, November 15<sup>th</sup>. Lowry will be hosting the Northern Regional Student Council conference. The conference will be attended by approximately 300 students and advisors from Northern Nevada.

Sam Glenn will be the guest speaker in the morning and then students will attend workshops the rest of the day.

Mr. Seeliger moved to approve the minimum day for Lowry High School for November 15, 2010. Mr. Hillyer seconded, motion carried.

#### **Discussion and Possible Action – Approval of Warrants**

Mrs. Stewart moved to approve the warrants as presented. Mr. Hill and Mr. Seeliger seconded, motion carried

**Discussion and Possible Action – Approval of the Janitorial Bid for French Ford Middle School – Dr. Dave Jensen**

The District went out to bid for janitorial services for French Ford Middle School. The District received three sealed bids; Janitorial Nia (\$117,000), Quality Tri-County Janitorial (\$97,360) and Francey Ochoa (\$84,000). The bid contract will be for one year only.

Dr. Jensen compiled an analysis as to what it would cost the district if we were to hire three full-time employees. The cost would be \$101,737.17, including salary, benefits and insurance. The figure does not include supplies and materials. The low bidder was Francey Ochoa. There was a brief discussion to determine if the individuals working for Mrs. Ochoa were bonded and that each had been subjected to a background check. Dr. Jensen noted that a background check is a requirement for all employees.

Mrs. Stewart moved to approve the janitorial bid for French Ford Middle School contingent upon positive resolution of bonding and background checks. Mr. Seeliger seconded, motion carried.

**Discussion and Possible Action – Approval of School District and Board Goals for 2010-11 – Mike Bumgartner**

The Board established District and Board goals at their meeting on August 10, 2010. Mr. Bumgartner asked if the Board would like to make changes to the goals or accept them as written.

District Goals: 1) Increase student achievement for struggling and underachieving students; 2) make the HCSD website an effective communication tool.

Board Goals: 1) Create a vision and plan for Career and Technical education programs; 2) Create a vision and plan for rural and outlying schools.

Mrs. Stewart moved to approve the District goals for 2010-11 as presented. Mr. Betteridge seconded, motion carried.

Mrs. Stewart moved to approve the Board goals for 2010-11 as presented. Mr. Hillyer seconded, motion carried.

**Discussion and Possible Action - Review of AR 2 Requirements Regarding Staffing and Fiscal Efficiencies and Approval of District Response to be Submitted by September 1, 2010 – Dr. Dave Jensen**

The Assembly Concurrent Resolution #2 is a report that each school district is required to submit to the Legislature. The report asks the boards of trustees of the 17 county school districts and the UNR Board of Regents to make every possible effort during the fiscal crisis to protect the needs of Nevada's students to ensure a high-quality public education, while examining ways to maximize efficiency. The boards are given seven areas to consider and were asked to address what each district has/or will do to achieve those areas: 1) Examine the function and efficacy of programs and services to determine whether any should be eliminated or replaced because they no longer serve a useful purpose, 2) Examine whether benefits offered to higher-level staff can be reduced or temporarily reduced, 3) Review the ratios of administrators to staff and administrators to students and consider adjustments to these ratios if it is determined that the number of administrators is too high in relation to the number of staff or students, 4) post organization structures, administration level and budgets on publicly available websites to ensure transparency, 5) examine overhead costs to determine if there are efficiencies that may be gained in implementing alternative methods of purchasing, maintenance and other practices, 6) ensure that any adjustments made to salaries and benefits are made in a fair and equitable manner so that some employees are not exempt from the impact of such adjustments and 7) consider the "shared

sacrifice" that is necessary to prevent massive layoffs and to ensure a high quality of service to Nevada' students.

Dr. Jensen noted that the District has been addressing these seven areas for a number of years as a result of ongoing declines in revenue streams. Dr. Jensen presented the Board with a draft of the report due to the Legislature on September 1, 2010.

A summary and impact statement will also be attached to the report. Dr. Jensen provided the Board a copy of the entire report, which took numerous man hours to compile. Board members agreed that the summary and impact statement need to reflect stronger language regarding the Board's feelings regarding the funding of schools.

Mr. Seeliger moved to submit the required AR 2 report with the caveat to revise the summary and impact statement. Mrs. Stewart and Mr. Hillyer seconded, motion carried.

Dr. Jensen said he would revise the summary and impact statement and email it to the Board for their approval prior to submitting the report.

**Discussion Only - Public Hearing on Medium Term Financing With Regards to Proposed Solar Projects- Dr. Dave Jensen**

President Noble opened the public hearing. Dr. Jensen noted this was an opportunity for audience members to provide input, whether positive, negative or neutral to the Board for consideration.

There was no public comment, so the public hearing was closed.

**Discussion and Possible Action - District Consideration of Public Hearing Comments, Review of Cost Analysis and Benefits of Expanded Solar System Projects, and Consideration of Approval to Pursue Medium Term Financing in the Amount up to \$5,675,000 - Dr. Dave Jensen, Marty Johnson (JNA Consulting), Steve Hamilton and Chad Dickason (Hamilton Solar)**

At their August 10<sup>th</sup> meeting, the Board approved proceeding with an investigation of the financial impact of the installation of all currently allocated rebates, totaling 623 kilowatts and requesting an additional 400 kilowatts worth of rebates. It is anticipated that the annual energy savings for 623 kilowatts will be approximately \$125,000, with district repayment of 3.6 years.

Pershing County installed a 100 kilowatt system last year and saved over \$22,000 in energy costs. It will be important to ensure that placement of the systems does not generate more power than is consumed. We cannot "sell back" power, a credit is generated.

Beyond the current 173 kilowatts previously approved (Tier 1), Tier 2 and Tier 3 would provide an additional 450 kilowatts and possibly an additional 850 kilowatts. With 1023 kilowatts combined with being proactive in funding strategies, the District could own the systems in 2.8 years. The annual energy savings, based on current rates, will be approximately \$200,000.

The expected cost of the systems, if installed together, would be approximately \$5,675,000, with a rebate of \$5 per kilowatt or \$5,115,000. The District cost would be \$560,000. With an estimated annual energy savings of approximately \$200,000, repayment would be 2.81 years.

If the Board opts to pursue Tier 2 and Tier 3, the District does not have the capital to finance the project up front. The District would need to look at medium term financing. If the Board chooses to

move forward with medium term financing the proposal will be taken to the Department of Taxation and then back to the Board for the September 28<sup>th</sup> meeting, at which time, the Board would adopt a resolution. The process will take approximately two months.

Dr. Jensen answered some concerns previously noted by the Board: 1) Hamilton Solar guarantees that projects will meet energy standards as part of the contract, 2) rebates are under consideration. It is likely they will issue all three tiers as completed. 3) up front costs-typically 70% is required prior to on-site work, with the rebates on the remaining cost due upon completion, 4) all projects will be bonded, and 5) manpower needed to clean solar systems-based on cleaning one panel in 5 minutes, it will require one-10 man week for cleaning. Mr. Betteridge asked what the added insurance premium cost would be to the District. Dr. Jensen said he would contact the District's insurance agent.

Marty Johnson, with JNA Consulting, briefly explained the meaning of medium term financing and the financial requirements. Dr. Jensen noted that if the Board chooses to move forward with the larger Tier 2 and Tier 3 projects, it will be possible to include the Tier 1 cost of \$164,000 in the financing.

Mrs. Stewart moved to move forward with the maximum number of solar systems projects and the approval to pursue medium term financing in the amount of up to \$5,675,000 (Tier 1, Tier 2 and Tier 3). Mr. Hillyer seconded, motion carried.

Final approval for the medium term financing will be brought before the Board at the September 28<sup>th</sup> meeting.

**Board/Staff Comments:**

1. Mr. Betteridge invited everyone to the Lowry Booster Club "Breakfast Bonanza" to be held on Saturday, August 28<sup>th</sup> from 7-10 a.m. at the East Hall of the Convention Center.
2. Mr. Hill asked if any other Board members received a telephone poll regarding issues in Humboldt County. Apparently, Recology is the group behind the poll.
3. Mr. Hillyer reported that Century Club held their annual BBQ membership drive. Mr. Hillyer encouraged all board members to join.
4. Mr. Seeliger thanked Mr. Bumgartner, Dr. Jensen and Paula Wright for their time in preparing the required AR 2 report regarding staffing and fiscal efficiencies.
5. Mr. Seeliger also thanked staff. The classrooms look great!
6. Mrs. Stewart has a packet of information from Clark County. A copy will be mailed to each Board member.
7. Mrs. Noble reminded everyone of the Sexting meeting, presented by DA, Russell Smith, on Wednesday and Thursday at 6 p.m. at the West Hall of the Convention Center.
8. Dr. Jensen will be agendizing an update on health care and the impact of the Federal Healthcare program that will be in place in 2018.
9. Mr. Bumgartner reported a great opening to the school year.
10. Mr. Betteridge asked if the Board would consider revising and/or simplifying the Superintendent evaluation form.

Adjourned 6:39 p.m.

Submitted by Secretary, Paula Wright

  
Clerk, Kris Stewart