

# July 15, 2019 Meeting Minutes

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION, USD 289

## I. CALL TO ORDER

The regular and organizational meeting of the Board of Education held Monday, July 15th, 2018, at 6:30 PM in the board meeting room. President Beth Watson called the meeting to order.

## II. ROLL CALL

Board members present Beth Watson, Dawn Whalen, Shane Pruitt, Todd Wilmarth, Amanda Donovan, and Kevin Jones.

USD #289 Present Ryan Bradbury, Supt., Sherry Bousman, Board Clerk, Josh Snyder, Curriculum Director, Ryan Adams, Director Buildings and Grounds

Guests Alise Chandler, Rob Chandler, Ann Unruh, Heather Heath, Kari Patton, Karri Owings, Kelly Wright, Jerry Hunsaker, Amy Hunsaker, Ariel Baird, Gregory Baird, Cassidy Markley, Gavin Fouts, Casey Lytle, Kaylie Reese

## III. ELECTIONS OF OFFICERS (PRESIDENT, VICE PRESIDENT)

Kevin Jones and Dawn Whalen nominated Beth Watson for President of the Board. Kevin Jones moved to approve Beth Watson for president of the board. Dawn Whalen seconded. The motion carried 6-0.

Beth Watson and Shane Pruitt nominated Dawn Whalen for Vice President of the Board. Beth Watson moved to approve Dawn Whalen for vice president of the board. Kevin Jones seconded. The motion carried 6-0.

### III.A. OATH OF OFFICE-NEWLY ELECTED OFFICERS

Beth Watson, President and Dawn Whalen, Vice President were sworn in and given the Oath of Office by Sherry Bousman, Board Clerk.

## IV. ADOPTION OF THE AGENDA

Amanda Donovan moved to adopt the agenda removing H.2. Elementary Curb Repair Quote. Kevin Jones seconded. The motion carried 5-1. Yay's (Pruitt, Jones, Donovan, Watson, and Whalen) Nay's (Wilmarth)

## V. PUBLIC FORUM

Kari Patton with Midwest Juniors Sports Club presented donations from the club. The board at the August board meeting will approve donations.

## VI. ACTION ITEMS

### VI.A. BUSINESS BY CONSENT

#### i. Approval of

1. Monthly Bills and Financial Report
2. June Regular and Special Board Meeting Minutes
3. Reports
  - a. SPED

#### ii. Donations

iii. Approval of Board Appointment and Authorizations

1. Clerk / Business Manager: Sherry Bousman
2. Treasurer: Susan McCarty
3. Deputy Clerk: Sue Wright
4. KPERS Representative: Susan McCarty, Sherry Bousman (Additional signee)
5. Director of Federal Programs: Ryan Bradbury
  - a. Title I: Marcia Munsell
  - b. Title II: Josh Snyder
  - c. Title IV: Josh Snyder
  - d. Carl Perkins: Josh Adams
6. At-Risk Program Director: Josh Snyder
7. Hearing Officer for Free and Reduced Meal Application Appeals: Ryan Bradbury/Josh Snyder
8. Truancy Officers:
  - a. Wellsville High School: Josh Adams and Brad Burkdoll
  - b. Wellsville Middle School: Josh Adams and Brad Burkdoll
  - c. Wellsville Elementary: Marcia Munsell
9. Long Term Suspension Hearing Officers: Ryan Bradbury and Josh Snyder
10. Greenbush Representative: Ryan Bradbury
11. Homeless School Coordinator: Janet Delgado
12. Freedom of Information Officer: Ryan Bradbury
13. Activity Fund Representative
  - a. Wellsville High School: Josh Adams and Brad Burkdoll
  - b. Wellsville Middle School: Josh Adams and Brad Burkdoll
  - c. Wellsville Elementary: Marcia Munsell
14. Official Newspaper: Ottawa Herald
15. Attorney of Record: KASB
16. Official Depository for School District Funds: Landmark National Bank
17. District Compliance Coordinator: Ryan Bradbury
18. District Hearing Officer: Ryan Bradbury
19. 504 Compliance Officers
  - a. Wellsville High School: Josh Adams
  - b. Wellsville Middle School: Josh Adams
  - c. Wellsville Elementary: Marcia Munsell
20. Board Member Appointments
  - Negotiations: Jeremi Thompson and Dawn Whalen
  - ECKCE SPED: Amanda Donovan and Dawn Whalen
  - Technology Committee: Todd Wilmarth
  - KASB Delegate: Beth Watson
21. Resolution (20-1)
  - Declaring the School Calendar in Terms of Hours
22. Resolution (20-2)

Seeking Waiver for Requirements of Law Applying Generally Accepted Accounting Principles for USD 289 Financial Reports and Audits

23. Resolution (20-3)

Early Payment of Bills

24. Resolution (20-4a and 20-4b)

Establish Petty Cash Funds

District Office: \$1500

High School Office: \$1500

25. Resolution (20-5)

Authorizing Destruction of Records

26. Resolution (20-6)

Establish Activity Funds

27. Resolution (20-7)

Establish Home Rule

Dawn Whalen moved to approve the Business by Consent Agenda, Board Appointments, Authorizations, and Resolutions 1-27 as presented pulling number 14, Official Newspaper. Kevin Jones seconded. The motion carried 6-0.

Kevin Jones move to approve number 14, Official Newspaper as presented. Dawn Whalen seconded. Motion carried 6-0.

VI.B. Resolution

Establishing Meeting Dates, Time and Place for the 2019-2020 school year. Hour, 6:30pm; day of week, Monday's; dates: July 15, 2019; August 19, 2019; September 23, 2019; October 28, 2019; November 25, 2019; December 16, 2019; January 27, 2020; February 24, 2020; March 23, 2020; April 27, 2020; May 26, 2020 (Tuesday); June 22, 2020; Meeting place: Board of Education Meeting Room.

Kevin Jones moved to approve the resolution establishing meeting dates, time, and place for the 2019-2020 school year as presented. Dawn Whalen seconded. The motion carried 6-0.

VI.C. Mileage Reimbursement

Kevin Jones moved to set the mileage reimbursement rate to match the state of Kansas rate for the 2019-2020 school year (currently \$0.58). Amanda Donovan seconded. The motion carried 6-0.

VI.D. Declaration of Surplus Items

Mr. Bradbury presented the items to list as surplus and to either sell on Purple Wave or to dispose of properly. Kevin Jones moved to approve the list of surplus items as presented and authorize the superintendent to sell them if possible and if not dispose of them in a cost effective manner. Amanda Donovan seconded. The motion carried 6-0.

VI.E. KDOT Acquisition of USD 289 Land (KDOT HWY 33 Project)

Mr. Bradbury presented the offer from KDOT related to the acquisition of USD 289 land as part of the HWY 33 Bridge Project. Dawn Whalen moved to approve the Land Acquisition offer from KDOT as presented. Todd Wilmarth seconded. The motion carried 6-0.

VI.F. District Audit Engagement Letter

Mr. Bradbury presented the audit engagement letter from Karlin and Long. Todd Wilmarth moved to approve the audit engagement letter from Karlin and Long as presented. Dawn Whalen seconded. The motion carried 6-0.

#### VI.G. District Funds – Financial Depositors

Mr. Bradbury discussed obtaining bids from financial depositors to house district funds. Dawn Whalen moved to authorize the superintendent to obtain bids from financial depositors in regards to housing district funds. Kevin Jones seconded. The motion carried 6-0.

#### VI.H. Capital Outlay Project List

##### i. Band/Choir Carpet Quote

Mr. Bradbury discussed the quotes received from Campione Interior Solutions and Weber Carpet. Dawn Whalen moved to approve the carpet quote for the band/choir room from Weber (In Stock Carpet) totaling \$15,181.29 as presented. Amanda Donovan seconded. The motion carried 6-0.

##### iii. Project Prioritization Updates

Mr. Bradbury reviewed the Capital Outlay List and asked the board for feedback regarding prioritization of items.

#### VI.I. Set Budget Workshop Date (Special Board Meeting)

Mr. Bradbury discussed setting a Special Board Meeting to review the budget before publishing in the Ottawa Herald. Dawn Whalen moved to call a special board meeting for July 29, 2019 at 6:30pm in the board conference room. Agenda will include a budget workshop, and Elementary Curb Repair Quote approval. Of the budget to publish, additional handbook updates, personnel, and negotiations. Kevin Jones seconded. The motion carried 6-0.

### VII. DISCUSSION ITEMS

#### VII.A. Assessment Score Review

Mr. Snyder provided a review of assessments from 2018-2019.

#### VII.B. K-12 Instructional Model

Mr. Bradbury reviewed the K-12 Instructional Model.

#### VII.C. Advertisement Policy – Board Policy KI

Mr. Bradbury reviewed the Board Policy KI and asked for feedback from the board regarding advertising within the district.

#### VII.D. KASB Board Policy Updates

Mr. Bradbury discussed the first review of the policy updates.

#### VII.E. Disc Golf Course Project

Mr. Bradbury reviewed the project that is in the discussion/planning phase with the WJRC.

#### VII.F. 2019-2020 Budget Preliminary Report

Mr. Bradbury provided a preliminary report regarding the 2019-2020 budget.

### VIII. Administrative Reports

Mr. Bradbury gave a report on on-line enrollment.

## IX. EXECUTIVE SESSION

### Personnel

Dawn Whalen moved the board and superintendent recess into executive session to discuss employee resignations, applicants for certified and classified staff openings, individual classified salaries, and to review an individual employees performance pursuant to non-elected personnel exception under KOMA and that the open meeting shall resume at 9:05pm in the board conference room. Todd Wilmarth seconded. The motion carried 6-0.

### IX.B. NEGOTIATIONS

Dawn Whalen moved the board and superintendent recess into executive session to discuss the board proposal for the negotiated agreement pursuant to the exception for employer-employee negotiations under KOMA and that the open meeting shall resume at 9:35pm in the board conference room. Shane Pruitt seconded. The motion carried 6-0.

### IX.B. NEGOTIATIONS

Dawn Whalen moved the board and superintendent recess into executive session to discuss the board proposal for the negotiated agreement pursuant to the exception for employer-employee negotiations under KOMA and that the open meeting shall resume at 9:40pm in the board conference room. Shane Pruitt seconded. The motion carried 6-0.

### IX.B. NEGOTIATIONS

Kevin Jones moved to authorize the superintendent and board negotiations to move to impasse. Todd Wilmarth seconded. The motion carried 6-0.

## X. PERSONNEL

### b. Contracts to Offer

Amanda Donovan moved to approve the following contracts and supplemental contracts:

Jennifer Eiche as District Data Clerk

Megan Leintz as Elementary Secretary

Jerry Hunsaker as 6-12 Physical Education Teacher

Jerry Hunsaker as MS Football Assistant Coach, 9th Boys Basketball Coach, and Jr. Class Sponsor

Brian Batchelder as MS Football Assistant Coach

Kevin Jones seconded. The motion carried 6-0.

### c. Classified Staff Compensation 2019-2020

Dawn Whalen moved to approve the classified staff raises as presented:

Classified Hourly Employees: \$1/hr. raise

Classified Salaried Employees: 3% raise

Todd Wilmarth seconded. The motion carried 6-0.

### a. Resignations

Dawn Whalen moved to accept the following resignations:

Chris Rose, Physical Education Teacher

Rhonda Messmer, Elementary Aide

Kevin Jones seconded. The motion carried 6-0.

## XI. Adjournment 9:45pm

Sherry Bousman, Board Clerk