

# July 23, 2018 Meeting Minutes

## UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION, USD 289

### **I. CALL TO ORDER**

The regular and organizational meeting of the Board of Education held Monday, July 23th, 2018, at 6:30 PM in the board meeting room. President Beth Watson called the meeting to order.

### **II. ROLL CALL**

Board members present Beth Watson, Dawn Whalen, Shane Pruitt, Jeremi Thompson and Todd Wilmarth.

USD #289 Present Ryan Bradbury, Supt., Sherry Bousman, Board Clerk, Josh Snyder, Curriculum Director, Ryan Adams, Director Buildings and Grounds, Josh Adams, HS Prin., Randy Fox, MS Prin., Brad Burkdoll, AD, Marcia Munsell, ES Prin.

Guests Elise Chandler, Sheila Robertson, Ann Unruh, Elba Unruh, Heather Heath, Cheryl Hughes, Liz Wilmarth, Shari Patton, Karri Owings

### **III. ELECTIONS OF OFFICERS (PRESIDENT, VICE PRESIDENT)**

Dawn Whalen nominated Beth Watson for President of the Board.

Dawn Whalen moved to approve Beth Watson for president of the board. Jeremi Thompson seconded. The motion carried 5-0.

Beth Watson nominated Dawn Whalen for Vice President of the Board.

Beth Watson moved to approve Dawn Whalen for vice president of the board. Shane Pruitt seconded. The motion carried 5-0.

### **III.A. OATH OF OFFICE-NEWLY ELECTED OFFICERS**

Beth Watson, President and Dawn Whalen, Vice President were sworn in and given the Oath of Office by Sherry Bousman, Board Clerk.

#### **IV. ADOPTION OF THE AGENDA**

Dawn Whalen moved to adopt the agenda removing 3.F. Food Service Contracts. Jeremi Thompson seconded. The motion carried 5-0.

#### **V. PUBLIC FORUM**

N.A.

#### **VI. ACTION ITEMS**

##### **VI.A. BUSINESS BY CONSENT**

##### **i. Approval of**

##### **1. Monthly Bills and Financial Report**

Dawn Whalen moved to approve the monthly bills and financials. Jeremi Thompson seconded. The motion carried 4-1. Yay's Pruitt, Watson, Whalen, Thompson – Nay's Wilmarth

##### **2. June Regular and Special Board Meeting Minutes**

Dawn Whalen moved to approve the regular meeting minutes with them amended to read Ryan Bradbury 2018-2019 Superintendent. Beth Watson seconded. The motion carried 5-0.

Dawn Whalen moved to approve the special board meeting minutes. Shane Pruitt seconded. The motion carried 5-0.

##### **3. Reports**

##### **ii. Donations**

Midwest Juniors \$500 Volleyball and \$3820 to Athletic Department

Dawn Whalen moved to approve the donations from Midwest Juniors with \$500 to be donated to Volleyball and \$3820 to be donated to the Athletic Department. Beth Watson seconded. The motion carried 5-0.

##### **iii. Approval of Board Appointment and Authorizations**

- 1. Clerk / Business Manager:** Sherry Bousman
- 2. Treasurer:** Susan McCarty
- 3. Deputy Clerk:** Sue Wright
- 4. KPERS Representative:** Susan McCarty, Sherry Bousman  
(Additional signee)
- 5. Director of Federal Programs:** Ryan Bradbury
  - a. Title I:** Marcia Munsell
  - b. Title II:** Josh Snyder
  - c. Title IV:** Josh Snyder
  - d. Carl Perkins:** Josh Adams
- 6. At-Risk Program Director:** Josh Snyder
- 7. Hearing Officer for Free and Reduced Meal Application Appeals:** Ryan Bradbury
- 8. Truancy Officers:**
  - a. Wellsville High School:** Josh Adams and Brad Burkdoll
  - b. Wellsville Middle School:** Randy Fox
  - c. Wellsville Elementary:** Marcia Munsell
- 9. Long Term Suspension Hearing Officers:** Ryan Bradbury and Josh Snyder

<b>10. Greenbush Representative:</b>	Ryan Bradbury
<b>11. Homeless School Coordinator:</b>	Janet Delgado
<b>12. Freedom of Information Officer:</b>	Ryan Bradbury
<b>13. Activity Fund Representatives</b>	
<b>a. Wellsville High School:</b>	Josh Adams
<b>b. Wellsville Middle School:</b>	Randy Fox
<b>c. Wellsville Elementary:</b>	Marcia Munsell
<b>14. Official Newspaper:</b>	Ottawa Herald
<b>15. Attorney of Record:</b>	KASB
<b>16. Official Depository for School District Funds:</b>	Landmark National Bank
<b>17. District Compliance Coordinator:</b>	Ryan Bradbury
<b>18. District Hearing Officer:</b>	Ryan Bradbury
<b>19. 504 Compliance Officers</b>	
<b>a. Wellsville High School:</b>	Josh Adams
<b>b. Wellsville Middle School:</b>	Randy Fox
<b>c. Wellsville Elementary:</b>	Marcia Munsell

<b>20. Food Service Director / Authorized Food Service Rep:</b>	Carlene Canterbury
<b>21. Board Member Appointments</b>	
<b>a. Negotiations:</b>	Jeremi Thompson and Dawn Whalen
<b>b. SPED:</b>	Shane Pruitt and Dawn Whalen, Amanda Donovan (Alternate)
<b>c. Technology Committee:</b>	Todd Wilmarth
<b>d. KASB Delegate:</b>	Beth Watson
<b>22. Resolution</b>	Declaring the School Calendar in Terms of Hours
<b>23. Resolution</b>	Seeking Waiver for Requirements of Law Applying Generally Accepted Accounting Principles for USD 289 Financial Reports and Audits
<b>24. Resolution</b>	Early Payment of Bills
<b>25. Resolution</b>	Establish Petty Cash Funds
<b>a. District Office:</b>	\$1500
<b>b. High School Office</b>	\$1500
<b>26. Resolution</b>	Authorizing Destruction of Records
<b>27. Resolution</b>	Establish Activity Funds
<b>28. Resolution</b>	Establish Home Rule

Dawn Whalen moved to approve Board Appointments, Authorizations items 1-28 as presented. Jeremi Thompson seconded. The motion carried 5-0.

#### **VI.B. Resolution**

Establishing Meeting Dates, Time and Place for the 2018-2019 school year.  
Hour, 6:30pm; day of week, Monday's;  
dates: July 23, 2018; August 20, 2018; September 24, 2018; October 22, 2018; November 26, 2018; December 17, 2018; January 28, 2019; February 18, 2019; March 25, 2019; April 29, 2019; May 20, 2019; June 24, 2019;  
Meeting place: Board of Education Meeting Room.

Dawn Whalen moved to approve the resolution establishing meeting dates, time, and place for the 2018-2019 school year as amended. Jeremi Thompson seconded. The motion carried 5-0.

#### **VI.C. Mileage Reimbursement**

Dawn Whalen moved to set the mileage rate to match the state of Kansas rate for the 2018-2019 school year (currently \$0.545). Shane Pruitt seconded. The motion carried 5-0.

#### **VI.D. Football Stadium Visitor Bleacher Specs and Bid Process**

Todd Wilmarth moved to wait to approve the bleachers until concrete bids could be obtained and considered at the August meeting. There was not a second. The motion dies for lack of a second.

Dawn Whalen moved to approve football stadium visitor bleacher bid as presented. Beth Watson seconded. The motion failed 3-2. Yays – Watson, Whalen, Thompson. Nays – Pruitt and Wilmarth

#### **VI.1. Executive Session**

Beth Watson moved the board and superintendent recess into executive session to review and individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting shall resume at 7:35pm in the board

conference room. Dawn Whalen seconded. The motion carried 5-0.

#### **VI.E. Track Project**

Jeremi Thompson moved to approve change order #1 for \$6,036 as presented. Dawn Whalen seconded. The motion carried 4-1. Yays – Pruitt, Watson, Whalen, Thompson. Nays – Wilmarth

### **VII. DISCUSSION ITEMS**

#### **VII.A. KASB Board Policy Updates**

This packet serves as the board's first review of the policy updates. The policies will be presented to the board for final consideration and potential approval in August.

#### **VII.B. District Audit**

Preliminary information related to obtaining a district audit for FY 2018 is in review.

#### **VII.C. Budget Preliminary Report 2018-2019**

Dawn Whalen moved to hold a Special Board Meeting, August 6, 2018 at 6:00pm. The agenda will be Budget Hearing, Bleachers and Concrete Bids, and an executive session for personnel. Todd Wilmarth seconded. The motion carried 5-0.

Dawn Whalen moved to approve a second executive session for negotiations at the August 6, 2018, Special Board meeting, Jeremi Thompson seconded. Motion carried 5-0.

### **VIII. ADMINISTRATIVE REPORTS**

Josh Snyder, Curriculum Director, shared curriculum and instruction updates for the 2018-2019 school year.

Randy Fox presented new Wellsville Eagle décor purchased with funds raised by the booster club at the middle school.

Ryan Bradbury presented the Selected House and Senate Education Summaries compiled by KSDE regarding budget outcomes.

## **IX. EXECUTIVE SESSION(if needed)**

### **a. Personnel**

Dawn Whalen moved the board and superintendent recess into executive session to discuss employee resignations, applicants for certified and classified staff openings, individual classified salaries, and to review an individual employees performance pursuant to non-elected personnel exception under KOMA and that the open meeting shall resume at 8:45pm in the board conference room. Shane Pruitt seconded. The motion carried 5-0.

### **b. Personnel**

Dawn Whalen moved the board and superintendent recess into executive session to discuss employee resignations, applicants for certified and classified staff openings, individual classified salaries, and to review an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting shall resume at 9:05pm in the board conference room. Shane Pruitt seconded. The motion carried 5-0.

### **c. Personnel**

Dawn Whalen moved the board and superintendent recess into executive session to discuss employee resignations, applicants for certified and

classified staff openings, individual classified salaries, and to review an individual employee's performance pursuant to non-elected personnel exception under KOMA and the open meeting shall resume at 9:10pm in the board conference room. Shane Pruitt seconded. The motion carried 5-0.

## **IX.B. NEGOTIATIONS**

Jeremi Thompson moved the board and superintendent recess into executive session to discuss the board proposal for the negotiated agreement



pursuant to the exception for employer-employee negotiations under KOMA and that the open meeting shall resume at 9:20pm in the board conference room. Dawn Whalen seconded. The motion carried 5-0.

## **X. PERSONNEL**

### **a. Resignations**

Shane Pruitt moved to accept Stratton Shipp's resignation effective July 31, 2018. Dawn Whalen seconded. The motion carried 5-0.

### **b. Contracts to Offer**

Shane Pruitt moved to offer Bailie Brown a contract for 7<sup>th</sup> grade volleyball coach for the 2018-2019 year. Dawn Whalen seconded. The motion carried 5-0.

Shane Pruitt moved to offer Elias Schneck a contract for IT Specialist for the 2018-2019 year. Dawn Whalen seconded. The motion carried 5-0.

### **c. Late Resignation fee adjustment**

Shane Pruitt moved to adjust the fee for Laurel Ladewig from \$2,000 to \$1,000 as per policy in the negotiated agreement. Jeremi Thompson seconded. The motion carried 5-0.

## **XI. NEGOTIATIONS**

Shane Pruitt moved to offer Mike Wiederholt \$1.00 per hour raise due to his role as Assistant Director of Maintenance.

Dawn Whalen seconded. The motion carried 4-1. Yays – Pruitt, Watson, Whalen, Thompson Nays – Wilmarth

## **XII. ADJOURNMENT**

Meeting adjourned at 9:28pm.

**Sherry Bousman, Board Clerk**