

July 25, 2016 - Organizational and Regular Monthly Meeting

FROM THE OFFICE OF THE SUPERINTENDENT
USD 289 BOARD OF EDUCATION MEETING JULY 25, 2016

DATE: July 19, 2016

TO: BOE MEMBERS

RE: BOE Meeting Agenda, Monday, July 25, 2016, 6:30 PM in BOE Conference Room.

The 15-16 board vice president will act as temporary chairperson until a president for 16-17 is elected.

1. Call Meeting to Order and Roll Call
2. Adopt the Agenda
3. Public Comment
4. Consent Agenda
 - a. Approval of previous Meeting Minutes. [6.27.16 BOE Minutes](#)
 - b. Monthly Bills and Financial Report:
[July Check Register](#)
[WES Cash & Check Detail Report](#) [WMS Cash & Check Detail Report](#)
[WHS Cash & Check Detail Report](#)
 - c. Donations – William Coughenour Memorial Fund \$575.00 to the Foodservice department
 - d. Staff Reports
 1. [Superintendent](#)
 2. Building Administrators – No Reports
 3. Special Education [7.12.16 Minutes](#) [7.14.16 Minutes](#)
 4. WJRC

5. ORGANIZATION OF THE BOARD FOR THE 16-17 SCHOOL YEAR:

A. ELECTION OF PRESIDENT

B. ELECTION OF VICE-PRESIDENT

C. APPOINTMENT OF:

1. CLERK--[Recommend Sherry Bousman](#)
2. TREASURER—[Recommend Susan McCarty](#)

6. ANNUAL ORGANIZATIONAL BUSINESS:

(*Items A thru BB can be adopted with one motion, any item can be held out for a separate motion if desired.)

A. ADOPT RESOLUTION FOR WAIVER OF [GAAP--Recommend adoption.](#)

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- B. ADOPT OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS--
Recommend Landmark National Bank
- C. DESIGNATE BUILDING TRUANCY OFFICERS (KSA 72-1113)--
Recommend Wellsville High School Principal, Mr. Adams;
Wellsville Middle School Principal, Mr. Fox;
Wellsville High School Activities Director, Mr. Burkdoll;
Wellsville Elementary Principal, Mr. Townsend
- D. ESTABLISH REGULAR BOE MEETING DATES, LOCATION, AND TIMES RESOLUTION
Recommended Dates: July 25; August 22; September 26; October 24; November 28; December 19, January 23; February 27; March 27; April 24; May 22; June 26; all dates are Mondays.
Location: Wellsville BOE meeting room; Time: 6:30pm. The Board of Education reserves the right to adjourn any meeting of the Board to another time and/or place.
- E. APPOINT HEARING OFFICER FOR FREE AND REDUCED PRICED MEAL
APPLICATION APPEALS--Recommend Superintendent of USD 289, Jerry Henn
- F. APPOINT FOOD SERVICE REPRESENTATIVE--
Recommend Food Service Director, Carlene Canterbury
- G. DESIGNATE DISTRICT KPERS REPRESENTATIVE--
Recommend Clerk of the Board, Sherry Bousman and Susan McCarty, Treasurer, as an additional signee.
- H. ESTABLISH PETTY CASH LIMITS--Recommend \$1500 district office and high school office
- I. ADOPT EARLY PAYMENT REQUEST POLICY (KSA 12-105(b) This state statute allows the district clerk to pay certain bills prior to board approval to take advantage of discounts/lower rates. Recommend adoption. (see "I" PDF)
- J. DESIGNATE OFFICIAL DISTRICT NEWSPAPER—Recommend The Ottawa Herald
- K. APPOINT DISTRICT SCHOOL ATTORNEY—Recommend Blaine Finch
- L. DESIGNATE TITLE I DIRECTOR—
Recommend Elementary Principal, Jason Townsend
- M. DESIGNATE PERKINS PROGRAM DIRECTOR--
Recommend High School Principal, Josh Adams
- N. DESIGNATE AT RISK PROGRAM DIRECTOR--
Recommend Superintendent, Jerry Henn
- O. DESIGNATE TITLE II PROGRAM DIRECTOR--
Recommend Superintendent, Jerry Henn
- P. DESIGNATE DISTRICT HOMELESS COORDINATOR --
Recommend Family Services Coordinator, Janet Delgado
- Q. DESIGNATE FREEDOM OF INFORMATION OFFICER --
Recommend Board Clerk, Sherry Bousman

- R. APPOINT DISCRIMINATION COMPLIANCE OFFICER, HUMAN RELATIONS OFFICER, District Hearing Officer--Recommend Superintendent, Jerry Henn;
APPOINT 504 COMPLIANCE OFFICERS--Recommend Wellsville High School Principal, Josh Adams; Wellsville Middle School Principal, Mr. Fox; and Wellsville Elementary Principal, Jason Townsend.
- S. ADOPT 1116 HOUR CALENDAR FOR 16-17 SCHOOL YEAR--
- T. APPOINT BOARD REPRESENTATIVE TO RECEIVE KASB GOVERNMENTAL NETWORK INFORMATION AND BE THE VOTING DELEGATE TO KASB CONVENTION--(Beth Watson was appointed to this position during the past 15-16 school year.) This person is usually the voting delegate to the state KASB annual meeting in December of each year.
- U. APPOINT TWO USD 289 BOARD MEMBERS TO THE SPECIAL EDUCATION COOP –
(Dawn Whalen and Juanita Peckham have been serving in these positions. The commitment by our board members is for their term in office, usually four years.)
- V. APPOINT TWO USD 289 BOARD MEMBERS TO THE TECHNOLOGY COMMITTEE.
Clyde Coons and Ron Bloss held these positions the past year.
- W. SET SUBSTITUTE TEACHER PAY FOR 16-17. Sub pay had been set at \$45 one/half day and \$85 for the 15-16 school year. The recommendation for sub pay for the 16-17 school year is \$50 for a half day and \$90 for a full day.
- X. ADOPT RESOLUTION TO ESTABLISH HOME RULE--Recommend adoption.
- Y. APPOINT TWO USD289 BOARD MEMBERS TO THE NEGOTIATIONS TEAM. Dawn Whalen and Ron Bloss have served in this position.
- Z. SET THE MILAGE REIMBURSEMENT RATE TO MATCH THE STATE OF KANSAS REIMBURSEMENT RATE.
- AA. ADOPT ESTABLISH ACTIVITY FUNDS -- Resolutions for adopted for each activity fund.
Elementary Activity Fund MS Activity Fund HS Activity Fund
- BB. ADOPT RESOLUTION FOR DESTRUCTION OF RECORDS
*Suggested motion for items A thru BB, less any items the board wants removed for further discussion.
"I move that the board adopt the recommendations made for items A thru BB."
7. Old Business
- Classified Handbook.
 - CASE
 - Technology
 - Facility Upkeep
8. New Business
- Athletic Trainer Services Agreement
 - Board Goals 15-16 BOE Goals 15-16 BOE Sub Goals KSDE Kansas Can
 - Special Meeting
9. Executive Session (if needed)

- a. Negotiations
 - b. Personnel
 - c. Student Matters
10. Adjourn

Public Comment Procedure/Guideline

- * Comments are limited to five (5) minutes maximum * Comments must relate to item on the agenda or past agendas
- * If a comment does not relate to an agenda item, Patron must request to be added to the following month's agenda
- * No response is to be expected from Board members at that time. * Must not use names