**Sanborn Central Board of Education**

**Board of Education Meeting**

###### July 9, 2018

**Forestburg, SD**

**7:00 p.m.**

**A. Call to Order/Pledge of Allegiance.**

**B. Additional Agenda and Disclosure Items.**

**C. Approval of Agenda.**

* 122-2017/2018. Approve July 9, 2018 agenda.

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

**D. Approval of Minutes.**

* **123-2017/2018. Approve June 11, 2018 regular board minutes and June 20 special meeting minutes.**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

**E. Visitors to Board Meeting.**

**F. Financial Reports/Bills/Governance.**

* **124-2017/2018. Approve bills and financial report.**

# MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_

* **125-2017/2018. Approve budget supplement resolution #2.**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

**G. Reports and Items of Discussion.**

* **Superintendent/HS Principal – Justin Siemsen**

**H. Old Business.**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

**BASED UPON THE PROVISIONS OF SDCL13-11-2, THE SANBORN CENTRAL BOARD OF EDUCATION SHALL NOW HOLD ITS ANNUAL HEARING FOR ADOPTION OF THE 2018-2019 SCHOOL DISTRICT BUDGET.**

* **126-2017/2018. Approve the 2018-2019 school district budget.**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

**I. New Business.**

**-Swearing in Ceremony for Gary Spelbring for a 2 year term**

**-Swearing in Ceremony for Curtis Adams for a 3 year term.**

**-Swearing in Ceremony for Justin Enfield for a 3 year term.**

* **01-2018/2019. Approve Superintendent Siemsen as temporary Board Chair.**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_\_**

* **02-2017/2018. Elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the Board Chair for the 2018-2019 school year.**

**MB\_\_\_\_\_2B\_\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

* **03-2017/2018. Elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Board Vice-Chair for the 2018-2019 school year.**

**MB\_\_\_\_\_2B\_\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

* **04-2018/2019. Approve Board Chair appointments as follows:**
  + **Legislative (One Board Member)**
  + **Negotiations (Two Board Members & Superintendent)**
  + **ASBSD Delegate (One Board Member/One Alternate)**
  + **Capital Outlay (Two Board Members & Superintendent)**
  + **JVEC (Superintendent Siemsen)**
  + **SIVN (Superintendent Siemsen)**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

* **05-2018/2019. Approve all organizational procedures as follows:**
* **Designate the Business Manager and the Superintendent as custodians of all accounts within the district.**
* **Designate the Business Manager and the Superintendent to sign pertinent documents in the other’s absence and authorize the use of Board President’s or Superintendent’s signature stamps when required.**
* **Designate First National Insurance as the insurance agent of record.**
* **Designate Superintendent Siemsen as the Director of all federal programs for the Sanborn Central School District and authorize him to submit applications for such programs.**
* **Designate Rodney Freeman as the school district’s attorney of record.**
* **Designate Justin Siemsen and Gayle Bechen as the school’s authorized representatives to the SDRS and Insurance Groups, as well as the school district’s custodian of related accounts.**
* **Setting bond for school business manager at $50,000.**
* **Establish the date/time for monthly school board meetings as the second Monday of the month at 7:00 p.m.**
* **Establish the board member’s per diem at $60.00 per regular and special meeting and mileage at State rates. The Board Chair receives $70.00 per meeting.**
* **Authorize Superintendent/HS Principal Siemsen, PK-8 Principal Connie Vermeulen, and Transportation Supervisor Gary Goudy to postpone/cancel school for reasons of inclement weather and emergencies.**
* **Adopt the following order of business for the 2018-2019 Board of Education: 1.Call to Order/Pledge of Allegiance; 2.Additional Agenda Items; 3. Approval of Agenda; 4.Approval of Minutes; 5.Visitors to the Board Meeting; 6.Financial Reports & Bills; 7.Reports and Items of Discussion; 8.Old Business; 9.New Business; 10. Executive Session (if applicable); and 11.Adjournment.**
* **Approve that board action may be taken if it is approved by the majority of members voting.**
* **Designate Superintendent Siemsen and Transportation Supervisor Gary Goudy as those responsible for transportation in the Sanborn Central School District.**
* **Approve Assurance of Compliance Standards for all federal and state programs.**
* **Approve the annual School Bus Emergency Assistance Pact for the 2018-2019 school year.**
* **Approve the Sanborn Weekly Journal as the official Sanborn Central School District’s newspaper.**
* **Approve state travel rates and per diem allowance. Up to $6.00 for breakfast; $11.00 for lunch; and, $15.00 for supper. The mileage is dictated by the state ($.42 per mile currently) and mileage allowances will be set by their standard and district policy. The lodging rate is cost. Students receive $6.00 per meal.**
* **Designate Superintendent Siemsen as the Purchasing Agent for the Sanborn Central School District.**
* **Approve the following fees for 2017-2018:**

**Admission Prices:**

**Regular Games: Students $3.00; Adults $5.00; Above Age 65 – Free.**

**Double Headers: Students $4.00; Adults $6.00; Above Age 65 – Free.**

**Yearbook: Without Name $38.00; With Name $43.00.**

* **Hot Lunch: PK-5 $3.00; 6-12 $3.25; Adults $4.25.**

**NOTE: Increase of $.25 per meal**

* **Breakfast Club: Students PK-12 $2.00; Adults $2.50.**
* **Complimentary Passes: Employees/Board members**
* **Season Tickets/Passes: $25.00 students/$45.00 adult/$85.00 family**
* **Approve substitute teacher pay as $80 for non-certified and $100 for certified. Long-term substitute for the same teacher after 5 consecutive days will be $125 per day if certified.**
* **Approve substitute bus driver pay in the amount of $70.00 for full routes (a.m./p.m.) and extra duty pay as $11.00 per hour.**
* **Officials Compensation:**

**Basketball: 5th – 8th Grade Games - $25.00**

**9th Grade – JV Games - $35.00**

**Varsity Games - $115.00 for DH/ $100 for JV/Varsity**

**Volleyball: JV/Varsity Games - $85.00, Line Judge - $35.00**

**Football: JH - $25.00, JV - $35.00, Varsity $125.00**

**Clock Operators: $30.00 - Varsity, $15.00 JV**

**Shot Clock Operators: $30.00 - Varsity, $15.00 - JV**

* **Designate the CorTrust Bank of Artesian and Letcher as the official depository of school funds and authorize Gayle Bechen and Justin Siemsen as custodians of all accounts.**
* **Appoint Justin Siemsen and Gayle Bechen as administrators of the Trust/Agency Account and to institute any school lunch agreements.**
* **Authorize the Board Chair to call recesses.**
* **Appoint Schoenfish & Co, Inc as the district’s audit firm.**
* **Authorize continuation of existing funds or accounts and the establishment of any new accounts, if necessary.**
* **Approve the current school board policies.**
* **Appoint Justin Siemsen and Connie Vermeulen as truancy officers and Justin Siemsen as Title IX, Rehabilitation Act Section 504, Americans with Disabilities Act, Age Discrimination, and Asbestos compliance officer.**
* **Approve the district’s annual membership in TIE.**
* **Approve membership in the South Dakota United Schools Association for 2018-2019.**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

* **6-2018/2019. Approve the 2018-2019 Parent-Student Handbook as revised.**

**MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_**

**J. Adjournment.**

* 7-2018/2019. Approve adjournment at \_\_\_\_\_\_\_\_ p.m.

MB\_\_\_\_\_2B\_\_\_\_\_Yes\_\_\_\_\_No\_\_\_\_\_

Next scheduled regular board meeting will be in the Sanborn Central School Conference Room on Monday, August 13, 2018 at 5:00 pm in Forestburg (Back to School Night is also scheduled for August 13beginning at 5:30).