

**MINUTES OF THE BOARD OF EDUCATION MEETING
OCTOBER 31, 2019
11:30 A.M.**

The Board of Education of Unified School District 234, Fort Scott, Kansas, met in special session at their offices at 424 S. Main at 11:30 a.m.

PRESENT: Jamie Armstrong, Gary Billionis, Janet Braun, David Stewart, Jordan Witt, James Wood

ABSENT: Michelle Hudiburg

ALSO PRESENT: Ted Hessong, Gina Shelton

OTHERS PRESENT: Joe Allen, Dustin Avey, Connie Billionis, Stephen Mitchell, Jason Silvers

OPEN THE MEETING – 11:30 A.M.

President Stewart opened the meeting at 11:30 a.m.

FLAG SALUTE

CONSIDER PURCHASE OF A LIFT FOR THE TRANSPORTATION BUILDING

It was moved by Mrs. Armstrong, seconded by Mrs. Braun, and carried by unanimous vote that the board approve the purchase of a lift in the amount of \$11,294 from Central Equipment:

CENTRAL EQUIPMENT
Div. of Central Marketing, Inc
1702 S. West St.
Wichita, KS 67213

(316) 613-2404

ORDER NUMBER: 0044821
ORDER DATE: 06/25/19

CUSTOMER NO: 2230800
SALESPERSON: JED JETER

BILL TO:
USD 234 Fort Scott
424 S Main
Fort Scott

KS 66701

SHIP TO:
USD 234 Fort Scott
424 S Main
Fort Scott

KS 66701

CONFIRM TO:
Joe Allen

PH#620-223-0800

CUSTOMER P.O.	SHIP VIA	SHIP DATE	TERMS
		12/31/99	NO TERMS

ITEM	DESCRIPTION	QTY	UNIT PRICE	EXT. AMT.
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Option 1:

RO14EL2	14,000# OPEN FRONT EXT 215" WB	1.00	7,220.00	7,220.00
RJ70G	7,000# FORWARD ROLLING JACK	2.00	2,250.00	4,500.00
ABOR	Install 4P lift - no electric	1.00	1,200.00	1,200.00

\$12,920 -

Option 2:

EQUIP	CR14N202Y - 14K 4 Post	1.00	5,594.00	5,594.00
Forward 215" max Wheelbase				
RJ70G	7,000# FORWARD ROLLING JACK	2.00	2,250.00	4,500.00
ABOR	Install 4P lift - no electric	1.00	1,200.00	1,200.00

Forklift rental additional unless one is on site we can utilize

\$11,294 -

NET ORDER:	24,214.00
LESS DISCOUNT:	.00
SHIP/HANDLING:	.00
SALES TAX:	2,276.12
ORDER TOTAL:	26,490.12

**CONSIDER MEMORANDUM OF UNDERSTANDING BETWEEN THRIVE ALLEN
COUNTY ON BEHALF OF SOUTHEAST KANSAS DRUG ABUSE PREVENTION
(SEKDAP 2.0) COALITION AND RURAL COMMUNITIES OPIOID RESPONSE
PROGRAM (RCORP) AND FORT SCOTT HIGH SCHOOL**

It was moved by Mrs. Armstrong, seconded by Mr. Wood, and carried by unanimous vote that the board approve the following memorandum:

MEMORANDUM of UNDERSTANDING

Between

**Thrive Allen County on behalf of Southeast Kansas Drug Abuse Prevention (SEKDAP 2.0)
Coalition and Rural Communities Opioid Response Program (RCORP)**

and

Ft. Scott High School

PURPOSE and SCOPE

The purpose of the Health Resources and Services Administration (HRSA) RCORP Planning project is to support prevention of and treatment for substance use disorders, including opioid use disorder (OUD). The overall goal of the program is to reduce the morbidity and mortality associated with opioid overdoses in high-risk rural communities by strengthening the capacity of multi-sector consortiums to address one or more of three focus areas at community, county, state and/or regional levels: (1) Prevention- reducing the occurrence of opioid addiction among new and at-risk users as well as fatal opioid-related overdoses through community and provider education; (2) Addiction Treatment and Recovery- expanding peer recovery and treatment options that help people start and stay in recovery, such as medication assisted treatment (MAT); (3) Harm Reduction- strategic placement of overdose reversing devices, such as naloxone.

Thrive Allen County has been awarded a RCORP Planning grant that will benefit Bourbon, Coffey, and Neosho Counties in rural Kansas and coalition members (hereinafter referred to as "Coalition") by:

- Leveraging current community level planning efforts and developing additional high-level and/or targeted strategies that will utilize the collective planning and sharing of information across coalition members.
- Engaging additional stakeholders who provide services at the community, regional or state level and are interested in enhancing activities in the 4 targeted communities.
- Facilitation of all meetings and grant administration and reporting will be provided to coalition members.

The Memorandum of Understand (MOU) clearly identifies the roles and responsibilities of Thrive Allen County and the Coalition.

DURATION

This MOU shall become effective upon signature by the duly authorized representatives of the Coalition and will remain in effect for the duration of the funding period for SEKDAP 2.0- until modified by mutual consent and executed in writing by the authorized representatives of all parties. The MOU is at-will and may be terminated by any part at any time upon written notice to the other party.

FUNDING

Funding under this MOU was established at the time of the proposal submission to cover meeting costs which includes meals (if needed) for organizational participation. The amount to be distributed will be determined at a later date that will be dependent on member participation.

BENEFITS OF COLLABORATION

Collaboration on SEKDAP 2.0 will enhance prevention (education), addiction treatment and harm reduction to address the needs of individuals at-risk for and with OUD. Collaboration will expand access to evidence-based treatment for ODU and peer recovery treatment options. Collaborating organizations will benefit from contributing to the reduction in morbidity and mortality related to opioid use and overdose.

ROLES and RESPONSIBILITIES

As the RCORP-funding recipient, Thrive Allen County will undertake the following activities:

- Administer HRSA funds on behalf of RCORP in a manner consistent with federal grant guidelines
- Facilitate collaboration toward the completion of goals, objectives, activities, management, and evaluation of RCORP, as submitted by HRSA funding
- Create partnerships to contribute to the overall success of the project

Ft. Scott High School commits to undertaking the following activities.

- Disclose any conflict of interest that may arise in the course of RCORP activities
- Protect patients and comply with all HIPAA and federal requirements
- Dedicate staff time for meetings and consultations regarding RCORP
- Willingness to be creative and solution-focused
- Serve as anchor members for their workgroups

GOVERNING STRUCTURE

No formal governing structure is proposed for SEKDAP 2.0. Coalition members will discuss OUD issues and targeted communities, participate in strategic planning, and will vote on project decisions. A simple majority vote mechanism will be employed. No by-laws for the coalition will be utilized during the planning period of the project but may be developed at a later time as part of the sustainability plan.

TERMINATION

It is mutually understood and agreed by and among the parties that Collaborators will provide at least a 30 days' notice of the intention to withdraw from SEKDAP. If a Collaborator chooses to withdraw, said Collaborator commits to making arrangement to complete assigned or pending activities before termination.

EFFECTIVE DATE AND SIGNATURE

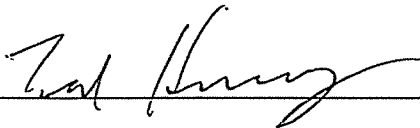
This MOU shall be effective upon the signature of each authorized representative listed in this Agreement and will remain in effect for at least the duration of the funding period, which includes no cost extensions, for SEKDAP. Parties indicate agreement with this MOU by their signatures.

SEKDAP Project Director and Coalition Member

Becky Voorhies
SEKDAP Project Director
Thrive Allen County
9 S. Jefferson, Iola, KS 66749
620.365.8128

Date _____

SEKDAP Coalition Member Ft. Scott High School



Date 10/31/19

**CONSIDER AGREEMENT OF COOPERATION AND PARTNERSHIP BETWEEN
SEK-CAP HEAD START 0-5 AND FORT SCOTT USD 234 SPECIAL EDUCATION**

It was moved by Mr. Wood, seconded by Mrs. Braun, and carried by unanimous vote that the board approve the following agreement for the 2019-20 school year:

Agreement of Cooperation and Partnership

This is an agreement made and entered into on September 1, 2019 between SEK-CAP Head Start 0-5 and Ft. Scott USD #234 Special Education, thereafter called the "Cooperating Agency."

AGENCY ADDRESS:

SEK-CAP Head Start 0-5

Ft. Scott USD #234 Special Education

401 North Sinnet: P O Box 128

424 South Main

Girard, KS 66743

Ft. Scott, KS 66701

Federal ID Number:

48-0725078

Agency Phone Number:

(620) 724-8204 ext. 1026

Agency Phone Number:

(620) 223-0800

Contact Person for SEK-CAP Head Start: Joanie Burke, Director of Early Childhood Services

Contact Person for Cooperating Agency: Ted Hessong, Special Education Director/ Superintendent

The intent of SEK-CAP Head Start & Ft. Scott USD #234 Special Education is to eliminate duplication of services, promote the most efficient use of resources and clarify agency roles and responsibilities, thereby assuring continuous, well-coordinated services for young children and their families.

SCOPE OF SERVICES:

A. The Cooperating Agency Agrees To:

Work directly with Head Start 3-5 to provide special education and related services to children ages three to five with disabilities within their catchments area.

B. SEK-CAP Head Start Agrees To:

Work cooperatively with the Cooperating Agency to provide learning opportunities and to promote and enhance development for children with special needs.

SEK-CAP Head Start

SEK-CAP Head Start Program is funded by Health and Human Services (HHS) and must follow the Head Start Program Performance Standards, Head Start Act, and all other federal regulations regarding the service provisions of pre-school aged children.

The SEK-CAP Head Start program must work to develop interagency agreements with the local agency responsible for implementing IDEA to improve service delivery to children eligible for services under IDEA, including the referral and evaluation process, service coordination, promotion of service provision in the least restrictive appropriate community-based setting and reduction in dual enrollment which causes reduced time in a less restrictive setting, and transition services as children move from services provided under Part C of IDEA to services provided under Part B of IDEA and from preschool to kindergarten.

A Head Start program must not deny enrollment based on a disability or chronic health condition or its severity.

The Head Start program must ensure at least children fill 10 percent of its total funded enrollment eligible for services under IDEA, unless the responsible HHS official grants a waiver.

Cooperating Agency

The Kansas State Board of Education requires that each local Board of Education make available special education early childhood services for each special needs' child between the ages of three through six. The Cooperating Agency assures KSBE that all qualifying services will be made available through Ft. Scott USD #234 Special Education, in the most appropriate location to meet the individual needs of the student within an inclusionary setting.

Agreement Objectives:

For preschool children ages 3-5 with disabilities, placement and LRE requirements are the same as for school aged children (K.A.R. 91-40-21(b)(c)). This means that preschool children with disabilities are to have a continuum of placement options available and have the right to be educated with their peers without disabilities to the maximum extent appropriate. As with school-aged children, the needs of preschoolers are to be considered individually, and the individual needs of the child would determine the most appropriate setting for services to be provided. Most preschoolers benefit from placement in a preschool program with typically developing peers.

If a preschool child with a disability is already attending a general education preschool program, the IEP team should consider whether special education and related services can be provided in that setting with the use of supplementary aids and services, or supports for school personnel (Federal Register, August 14, 2006, p. 46589)

Various educational placement options are possible, both within the community and at the school. The key question for the IEP Team to consider is where this child would be if she/he did not have a disability. The full continuum of placement options at K.A.R. 91-40-21(b), including integrated placement options with typically developing peers, must be available to preschool children with disabilities. Examples include Head Start, community-based preschools (may be in churches, whether religiously affiliated), child care centers or family child care homes, mothers'-day-out programs, Title I programs, at-risk 4-year-old preschools, migrant or bilingual programs, Even Start, play groups, and other such early childhood programs. For children who are age 5 by August 31, kindergarten would be the least restrictive environment, to the extent appropriate. Note that children with IEPs cannot be counted for general fund reimbursement in the 4-year-old at-risk preschool program, but they may participate in the program.

This agreement establishes specific objectives for the agencies involved. These objectives are as follows:

- To maximize the full use of available local resources in providing special education programs and related services to young children with disabilities and their families.
- Assure coordination and delivery of early childhood services to children with disabilities served by Head Start and the local districts through Cooperating Agency.
- To share information between Head Start and the Cooperating Agency staff about the provision of services to children with disabilities.

Child Find/Screening

SEK-CAP Head Start and the Cooperating Agency may work collaboratively to provide regular screening opportunities for children suspected to have disabilities. Other outside agencies may also participate in screening activities. The Head Start regulations require parental permission prior to conducting any screenings on enrolled children. Child find activities outside of Head Start do not require written permission.

Classroom Considerations

The Cooperating Agency will provide special education staff and related services to assist the Head Start children. Special education staff will provide an appropriate educational program in the least restrictive environment with typically developing peers to the extent appropriate based on individual needs and abilities for children identified as exceptional under IDEA. Special education staff is encouraged to support the utilization of Positive Behavior Support practice to address student behavior. Special education staff is a

supplement to the Head Start program and are not to be used in lieu of Head Start staff. Supervision of special education staff will be provided by qualified individuals from the Cooperating Agency. Ft. Scott USD #234 Special Education assistance might include consultation or provision of direct services depending on individual student needs. Special education staff is encouraged to consult with the classroom teacher regarding the integrating of goals into the classroom lesson plan, environmental considerations, strategies or modifications necessary to increase the participation of children with disabilities in the classroom and/or children's progress toward meeting goals. Head Start staff will provide information regarding children's progress, such as acquisition and utilization of new skills, to special education staff to assist with tracking progress toward meeting goals.

Extended School Year Service

The IEP team will consider on an individual basis the need for extended school year services for students with disabilities based on Kansas state regulations.

Service Procedures

If an Individual Education Plan (IEP) is written, Head Start staff will receive a copy of each child's plan in conformance with the Cooperating Agency's regulations. Duplication of services will be avoided.

The active involvement of parent/guardians in the child's development will be encouraged. Parents will be treated as an equal team member in deciding the appropriate educational placement for their child. Special education and related services will be determined on an individual basis.

Placement

The parents and other members of the multi-disciplinary team will determine the appropriate location for delivery of services for a child with special needs. Changes in the plan/placement will not be made without further team agreement.

- Placement in the Head Start program is made by the parent.
- Children with disabilities may be enrolled in Head Start and receive services from the Cooperating Agency during Head Start sessions. Every effort should be made to avoid duplication of programming/service.
- Head Start classroom teachers will make every effort to implement appropriate Individual Education Plan (IEP) goals and benchmarks into their individualized lesson plans. Joint planning is greatly encouraged.

- Head Start representation will be afforded at IEP meetings for children with disabilities.
- Head Start staff will actively participate in the pre-referral processes.
- The Cooperating Agency will provide special education staff and related service staff to assist Head Start in meeting the unique needs of identified children within the learning environments.

Medical Care

Head Start will be the primary medical care provider. Individual health plans for Head Start children with special health care needs receiving special education services may be developed jointly by the Cooperating Agency and Head Start.

Transportation

Transportation will be afforded by Head Start within the Head Start transportation service area for all Head Start children that meet the transportation guidelines of residing at least 2.5 miles but not more than 5 miles from the Head Start center. Extenuating circumstances will be addressed through a joint endeavor for those children requiring special transportation.

Special Equipment

Special equipment noted in the IEP and/or necessary for a child to fully participate in or access the environment, will be addressed on an as needed basis through a joint endeavor.

Transition

An on-going process of information sharing will be developed between the staff of both agencies to ensure smooth transitions for children and families.

Regular meetings will be held to maximize the benefits to the child through coordinated implementation of each child's specific plan, including preparation for kindergarten.

Quarterly Meetings

Staff representing the Cooperating Agency and Head Start will meet at least quarterly to discuss referrals for further evaluation, children's progress, strategies or any challenges that have arisen.

In-Service Training and Technical Assistance

The Cooperating Agency and Head Start will exchange information concerning in-service training that may be of benefit to staff members of both agencies.

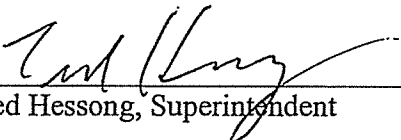
Agencies will exchange information regarding regulations of each agency. Efforts towards joint in-services meetings will be encouraged.

Head Start will provide the count of children enrolled in the program with disabilities by November 15 to the Cooperating Agency in order to ensure the numbers are included in the December 1 count.

Conditions of Agreement

Head Start will maintain appropriate parent/guardian consent forms for observations and screenings and provide Ft. Scott USD #234 Special Education with a copy as appropriate.

This agreement is in principle and will be reviewed at least annually by the parties involved. Said review and resulting changes may be made only by the mutual agreement of both agencies.



Ted Hessong, Superintendent

10/31/19
Date

Joanie Burke, Director of Early Childhood Services

Date

Unified School District 234

424 South Main
Fort Scott, KS 66701-2697
www.usd234.org
620-223-0800 Fax 620-223-2760

TED HESSONG
Superintendent

Gina Shelton
Business Manager



October 15, 2019

Ms. Joanie Burke
Director of Early Childhood Services
SEK – CAP, Inc.
401 North Sinnet
Girard, KS 66743

Dear Ms. Burke:

On behalf of USD 234 – Fort Scott Schools, I respectfully offer this letter of support for the Southeast Kansas Community Action Program (SEK-CAP Inc.) to continue their Head Start and Early Head Start programs. SEK-CAP has a longstanding history of providing quality Head Start and Early Head Start services in twelve counties within southeastern Kansas and has the community partnerships needed to ensure low income children and families receive a quality early childhood education and comprehensive family services.

The services provided by SEK-CAP are critical in response to the 29,537 persons living at 100% of the Federal poverty level in the counties served, with an estimated 2,767 of those representing children birth to four years of age. We offer our support to SEK-CAP to continue to provide their Head Start and Early Head Start centers and home based services to afford children a high quality learning environment, their parents the ability to find and maintain employment and enrollment in adult education and our community the opportunity to build a stronger, healthier work force.

SEK-CAP Inc.'s leadership team and other direct service staff are effective collaborators with other community agencies for the benefit of the children and families they serve. SEK-CAP Inc. has been a longstanding partner with USD 234 to provide early childhood services to children and families in the Bourbon county area.

I strongly endorse SEK-CAP's grant application for Early Head Start and Head Start. If awarded, this funding will continue to supply SEK-CAP with the resources necessary to execute its mission and to ensure children and families have the necessary skills to begin kindergarten when they leave the program. Thank you for your consideration, and please do not hesitate to contact me or my staff if I may be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Hessong", written over a horizontal line.

Ted Hessong
Superintendent
Fort Scott Schools.

CONSIDER BENEFIT COMMITTEE RECOMMENDATIONS FOR 2020

It was moved by Mrs. Armstrong, seconded by Mr. Wood, and carried by the following vote that the board approve the following recommendations:

YES – Stewart, Wood, Braun, Armstrong

NO – Witt (abstaining)

Unified School District 234

424 South Main
Fort Scott, KS 66701-2697
www.usd234.org
620-223-0800 Fax 620-223-2760

TED HESSONG
Superintendent



October 29, 2019

To: Board of Education USD 234

From: Gina Shelton, Business Manager on behalf of the Benefits Committee *GS*

Re: Benefit Committee Recommendations for 2020

The Benefits Committee would like to unanimously recommend the following items to the board for consideration:

- The District remain a fully insured plan, with rates and benefits remaining the same for the calendar year 2020.
 - The District's renewal was a 5.48% increase (dollar increase of \$122,525.64) compared to the current plan.
 - The increase will be absorbed by the insurance fund; board fringe will remain the same.
- Continue the annual budget for wellness incentives be \$10,000 for 2020.
- Continue \$250 stipend for wellness for the 2020 year.
- Addition of Benefits:
 - Kemper Cancer Policy
 - MASA Ground and Air Service
 - Cincinnati Life Insurance policy

The balance in the insurance bank account is \$1,671,241.71 as of 09/30/19.

PIPER JAFFRAY & CO. PRESENTATION – DUSTIN AVEY

Dustin Avey, with Piper Jaffray & Co., presented bond options and strategies to the board.

Board Member Billionis enters at 11:51 a.m.

EXECUTIVE SESSION – 12:08 P.M.

It was moved by Mr. Witt, seconded by Mr. Wood, and carried by unanimous vote that the board go into executive session to discuss the employment of personnel for the 2019-20 school year pursuant to the non-elected personnel exception under KOMA and for the open meeting to resume in the board room at 12:18 p.m.

The executive session was required to protect the privacy rights of an identifiable individual.

The board invited Superintendent Ted Hessong and Clerk Gina Shelton to attend the executive session.

OPEN SESSION – 12:18 P.M.

CONSIDER EMPLOYMENT

It was moved by Mrs. Armstrong, seconded by Mr. Wood, and carried by unanimous vote that the board approve the following employment items:

- A. Addition of a paraprofessional position at middle school for the 2019-20 school year

Fort Scott Middle School

1105 East 12th Street
Fort Scott, KS 66701
www.usd234.org
620-223-3262 Fax 620-223-8946

David Brown, Principal
Matt Harris, Assistant Principal
Dakota Hall, Athletic Director



10/30/19

USD 234 Board of Education,

I would like to recommend that Fort Scott Middle School be granted an additional paraprofessional for the 2019-2020 school year to comply with the needs of a student at FSMS.

Sincerely,



David Brown
Principal

B. Addition of a paraprofessional position at Eugene Ware for the 2019-20 school year

Eugene Ware Elementary

900 East Third Street
Fort Scott, KS 66701-2697
www.usd234.org
620-223-3380 Fax 620-223-2760

Stephanie Witt
Principal



October 29, 2019

USD 234 Board of Education,

I would like to recommend the addition of a full-time paraprofessional position at Eugene Ware for the 2019-20 school year based on the need from new student enrollments. Thank you.

Respectfully,

Stephanie Witt

ADJOURN – 12:19 P.M.

ATTEST:

Board President

Board Clerk