

**MINUTES OF THE BOARD OF EDUCATION MEETING  
SEPTEMBER 9, 2019  
5:30 P.M.**

The Board of Education of Unified School District 234, Fort Scott, Kansas, met in regular session at their offices at 424 S. Main at 5:30 p.m.

PRESENT: Gary Billionis, Janet Braun, Michelle Hudiburg, David Stewart, Jordan Witt, James Wood

ABSENT: Jamie Armstrong

ALSO PRESENT: Superintendent Ted Hessong, Clerk Gina Shelton, David Brown, Joy McGhee, Andrea Scott, Amber Toth, Stephanie Witt

OTHERS PRESENT: Kellye Barrows, Connie Billionis, Stephanie George, Brenda Hill, Lynette Jackson, Jason Silvers, Shawn O'Brien, Trisha Whitehead, Kevin Allen, Doug Altic

**OPEN THE MEETING – 5:30 P.M.**

President Stewart opened the meeting at 5:30 p.m.

**FLAG SALUTE**

**APPROVE OFFICIAL AGENDA**

It was moved by Mr. Witt, seconded by Mrs. Braun, and carried by unanimous vote that the board approve the official agenda.

**APPROVE CONSENT AGENDA**

It was moved by Mrs. Braun, seconded by Mr. Wood, and carried by unanimous vote that the board approve the consent agenda as follows:

- a. Minutes
- b. Bills and Claims
- c. Payroll – August 20, 2019 - \$1,164,377.59
- d. Financial Report
- e. Bond Proceeds Reconciliation
- f. Activity fund accounts
- g. FSHS Band Fundraising Project

**USD 234 Statement of Cash & Investments  
For The One Month Ending 7/31/19 for Fiscal Year 2019-2020**

**Bank Statement Reconciliation**

Self Funded Health Account UMB *****1627	\$	1,672,731.39
Payroll Landmark **026	\$	20,000.00
Bond Account	\$	2,896,888.17
Dollar Maker Landmark ***2189	\$	8,223,684.65

Total Cash in Bank as of 7/31/2019

\$ 12,813,304.21

Less Outstanding Checks AP & Payroll

\$ (237,698.08)

Total Cash in Bank after adjustments 7/31/2019

\$ 12,575,606.13

**Certificates of Deposit Investment (Fund 99)**

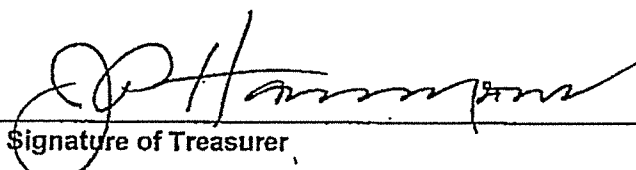
Landmark (Maturity 6/13/2019 - .45%)	\$	5,685.39
LSA - Memorials (Bennett - \$59,965.63, Madison - \$3,814.36) (Maturity 4/12/2020 - .40%)	\$	63,779.99
LSA - Mason Memorial (Maturity 8/10/19 - .49%)	\$	3,970.00

Total Certificate of Deposits 7/31/2019

\$ 73,435.38

Total Cash in Bank and Certificate of Deposits 7/31/2019

\$ 12,649,041.51

  
Signature of Treasurer

on

8-9-2019

Date

*do hereby certify that the above statement is correct.*

Cash Flow Report USD 234

Regular, Processing Month 07/2019

Fund Number

	Beginning Cash	Revenues	Expenses	Payables Change	Ending Cash	Encumbrances
06 GENERAL FUND	1,131,692.16	576,824.50	(156,249.39)	(533,547.22)	1,018,720.05	127,252.05
08 SUPPLEMENTAL	42,309.64	0.00	0.00	(42,309.64)	0.00	0.00
11 PRESCHOOL-AGED AT-RISK	222,030.37	0.00	(718.08)	(10,994.25)	210,318.04	0.00
13 AT RISK K-12	839,282.42	0.00	0.00	(287,531.43)	551,750.99	0.00
14 BILINGUAL EDUCATION	16,853.54	0.00	0.00	(926.77)	15,926.77	0.00
15 VIRTUAL EDUCATION	35,689.66	0.00	(885.35)	(8,079.00)	26,725.31	0.00
16 CAPITAL OUTLAY	1,214,860.36	41,095.35	(40,646.11)	(28,814.54)	1,186,495.06	17,405.39
18 DRIVER TRAINING	17,784.48	6.00	(8,398.83)	(97.74)	9,093.91	0.00
24 FOOD SERVICE	292,916.24	3,177.55	(5,693.42)	(30,574.95)	259,825.42	21,972.00
26 PROFESSIONAL DEVELOPMENT	25,343.98	0.00	(126.38)	(343.98)	24,873.62	0.00
28 PARENT EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
29 JUMP START	0.00	0.00	(2,986.18)	0.00	(2,986.18)	500.00
30 SPECIAL EDUCATION	1,032,015.26	64.63	(19,659.33)	(205,174.38)	807,246.18	37,452.99
34 CAREER & POSTSECONDARY EDUCATION	305,854.23	0.00	(516.77)	(31,022.91)	274,314.55	6,573.49
35 GIFTS & GRANTS	190,172.61	43,621.27	(1,725.49)	(17,898.50)	214,169.89	13,913.47
51 KPERS	0.00	515,943.17	(515,943.17)	0.00	0.00	0.00
53 CONTINGENCY RESERVE	950,000.00	0.00	0.00	0.00	950,000.00	0.00
55 TEXTBOOK	338,736.37	9,986.39	(353.00)	0.00	348,369.76	35,398.96
61 BOND EXPENDITURES	1,802,216.57	4,790.64	0.00	(30,008.75)	1,776,998.46	9,862.38
62 BOND & INTEREST	3,159,019.97	0.00	0.00	0.00	3,159,019.97	0.00
81 ECBG	1,532.99	302.93	(2,780.43)	(58.66)	(1,003.17)	187.27
82 REVOLVING BENEFITS	861.99	782.61	(744.84)	0.00	899.76	0.00
84 RECREATION	113,112.28	29,393.27	(44,717.19)	(11,787.26)	86,001.10	0.00
85 SALES TAX	0.00	345.46	(319.04)	0.00	26.42	0.00
86 EMPLOYEE BENEFIT FUND	29,514.99	0.00	(1,631.84)	0.00	27,883.15	0.00
88 SELF FUNDED HEALTH	1,673,297.93	193,119.99	(193,686.53)	0.00	1,672,731.39	0.00
90 TITLE I-LOW INCOME	40,858.91	0.00	(4,696.50)	(20,429.46)	15,732.95	8,969.10
91 TITLE IVA-21ST CENTURY SCHOOLS	4,972.07	0.00	(2,415.00)	(120.48)	2,436.59	0.00
92 TITLE VIB-RURAL & LOW INCOME	31,171.00	0.00	0.00	(31,171.00)	0.00	0.00
94 TITLE IIA-TEACHER QUALITY	22,498.91	0.00	(14,206.16)	(1,674.70)	6,618.05	9,244.00
95 CARL PERKINS-SECONDARY PROGRAM IMPROV.	7,795.15	0.00	(868.00)	(73.68)	6,853.47	0.00
96 KS PRESCHOOL PILOT	2,750.00	0.00	0.00	(2,750.00)	0.00	0.00
99 INVESTMENTS	(73,435.38)	0.00	0.00	0.00	(73,435.38)	0.00
Grand Total:	13,471,708.70	1,419,453.76	(1,020,167.03)	(1,295,389.30)	12,575,606.13	288,731.10

*Detail of Expenditures/Revenue/Investments for Bond Accounts*

<b>Account 2138146 (Compliance)</b>		
<i>Receipts</i>		
	12/22/2014 Compliance Transfer	\$ 10,000.00
<i>Expenditures</i>	2/5/2019 Gilmore and Bell Compliance Invoice	\$ (10,000.00)
<i>Current Balance</i>		<u>\$ -</u>

<b>Account 2138145 (Cost of Issuance)</b>		
<i>Receipts</i>		
	12/22/2014 Cost of Issuance Transfer	\$ 103,130.00
<i>Expenditures</i>		
	Previous Balance Forward	\$ (100,039.16)
	02/18/15 Transfer to Improvement Account	\$ (3,090.84)
<i>Current Balance</i>		<u>\$ (0.00)</u>

<b>Account 2138110 (Improvement Account)</b>			
<i>Receipts</i>		Market Value	Book Value
	12/22/2014 Go Bond Series 2014 - CUSIP 60934N807	\$ 43,971,269.25	\$ 43,971,269.25
	02/28/2015 Transfer from 2138145	\$ 3,090.84	\$ 3,090.84
<i>Expenditures</i>			
	06/30/2019 Prior Balance	\$ (41,082,262.56)	\$ (41,082,262.56)
	07/31/2019 Withdrawal	\$ -	\$ -
	07/31/2019 Realized Gains/Unrealized Losses	\$ -	\$ -
	07/31/2019 Interest	\$ 4,790.64	\$ 4,790.64
	Transfer to Bond & Int Fund	\$ -	\$ -
<i>Current Balance</i>		<u>\$ 2,896,888.17</u>	<u>\$ 2,896,888.17</u>

<b>Investment of Funds</b>			
		Market Value	Book Value
0%	Invested as of 07/31/19	\$ -	\$ -
100%	Money Market Funds	\$ 2,896,888.17	\$ 2,896,888.17
<i>Current Balance</i>		<u>\$ 2,896,888.17</u>	<u>\$ 2,896,888.17</u>

<i>Other Bond Project Expense</i>		
	Bond Expenses paid 07/31/19	\$ 1,323,963.39
	Bond Reimbursements from Nabholz project	\$ (204,073.68)
	<i>To Draw from Security Bank</i>	<u>\$ 1,119,889.71</u>
	All Account Balances	\$ 1,776,998.46
	Cash Summary Balance	\$ 1,776,998.46

09/04/2019 1:21 PM

Posted; Batch Description 10 Records Selected; Journal Code CD; Processing Month  
09/2019, 08/2019

User ID: DJM

Payee Type: Vendor

Check Type: Check

Checking Account ID: 1

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
90672	08/14/2019	X			4STATESANI	4 State Sanitation, LLC	1,500.00
90673	08/14/2019	X			BHPHOTO	B & H Photo-Video	2,654.35
90674	08/14/2019	X			CARDSERV	Card Services	941.16
90675	08/14/2019	X			CDWG	CDWG (r) Corporate Headqtrs.	1,815.88
90676	08/14/2019	X			CITYUTIL	City Of Fort Scott Utilities	2,594.41
90677	08/14/2019	X			DOITTENNIS	Do It Tennis	210.36
90678	08/14/2019	X			DYNACONT	Dynaimic Control Systems	2,180.00
90679	08/14/2019	X			FSCC	Fort Scott Community College	802.50
90680	08/14/2019	X			HALLKAYLA	Kayla Hall	52.50
90681	08/14/2019	X			HOUCHBINDE	Houchen Bindery Ltd.	342.70
90682	08/14/2019	X			JWPEPP	J. W. Pepper & Sons Inc.	1,073.24
90683	08/14/2019	X			KSGASSE	Kansas Gas Service	338.37
90684	08/14/2019	X			KANSTRUC	Kansas Truck Equipment Company	87.76
90685	08/14/2019	X			MARDELS	Mardel's	53.41
90686	08/14/2019	X			MCGRAWHI	McGraw-Hill Education	5,373.17
90687	08/14/2019	X			MODECOPY	Galen Bigelow Jr.	3,924.86
90688	08/14/2019	X			NTHERM	nTherm, LLC	142.86
90689	08/14/2019	X			RREQUIP	R & R Equipment	2,700.00
90690	08/14/2019	X			RUDDICKSIN	Ruddick's Inc.	9,414.40
90691	08/14/2019	X			SCHODATE	School Datebooks	1,738.80
90692	08/14/2019	X			SCHOSPEC	School Specialty Supply	10,687.41
90693	08/14/2019	X			SEKEDSER	SEK Education Service Center	180.00
90694	08/14/2019	X			SHERWILL	Sherwin Williams	1,248.95
90695	08/14/2019	X			SIGNWAREHO	SIGNWarehouse, Inc.	3,727.00
90696	08/14/2019	X			TEACSYNE	Teacher Synergy, LLC	952.99
90697	08/14/2019	X			UCPINFI	UCP Infinitec - Kansas Coalition	1,500.00
90698	08/14/2019	X			WWNORTONCO	W.W. Norton & Company Inc.	1,897.35
90699	08/14/2019	X			WASHBEDUCA	Washburn Educational Resources, LLC	105.00
90700	08/15/2019	X			ACTE	ACTE	446.00
90701	08/15/2019	X			AMAZON	Amazon Credit	22,037.25
90702	08/15/2019	X			DJGLASS	Daniel Bowman	803.00
90703	08/15/2019	X			FSHS	Fort Scott High School	295.00
90704	08/15/2019	X			HECKECONST	Heckert Construction	471.25
90705	08/15/2019	X			KSGASSE	Kansas Gas Service	345.49
90706	08/15/2019	X			MIDWBUS	Midwest Bus Sales, Inc	393.57
90707	08/15/2019	X			REYNLAW	The Reynolds Law Firm. P.A.	1,038.50
90708	08/15/2019	X			SCHOSPEC	School Specialty Supply	369.12
90709	08/16/2019	X			FIVECOR2	Five Corners LLC	599.75
90710	08/16/2019	X			GWFOODS	G & W Cash Saver	66.48
90711	08/16/2019	X			HEIDTRUE	Heidrick True Value	965.14
90712	08/16/2019	X			MODECOPY	Galen Bigelow Jr.	162.85
90713	08/16/2019	X			SHERWILL	Sherwin Williams	182.93
90714	08/16/2019	X			VERIWIRE	Verizon Wireless	96.20
90715	08/16/2019	X			VISA	Visa	2,683.23
90716	08/16/2019	X			WESTENER	Westar Energy	58.49
90717	08/17/2019	X			ARTHUJGALL	Arthur J. Gallagher Risk Mgmt Services, Inc.	5,915.00
90788	08/20/2019	X			FIVECOR2	Five Corners LLC	1,428.06
90789	08/22/2019	X			AMAZON	Amazon Credit	8,552.65
90790	08/22/2019				CHCSEK	Community Health Center of SE Kansas Inc.	30.00
90791	08/22/2019	X			FIRSRESPO	First Responder KS, LLC	1,760.00
90792	08/22/2019	X			HOMEDEPOT	The Home Depot	583.10
90793	08/22/2019				IXLLEARNIN	IXL Learning	4,685.00
90794	08/22/2019	X			JOEHARD	Joe Harding Sales & Service	21,960.00
90795	08/22/2019	X			KEYSTINSIG	Keystone Insights, Inc	7,489.00
90796	08/22/2019				LEARTREE	Learning Tree Institute	31.78
90797	08/22/2019	X			MODECOPY	Galen Bigelow Jr.	95.00
90798	08/22/2019	X			PASCOSCIEN	Pasco Scientific	260.00
90799	08/22/2019	X			PEARSON	Pearson	62.00

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
90800	08/22/2019	X			RELIPEST	Reliable Pest Control, Inc.	255.00
90801	08/22/2019	X			SCHOLAST	Scholastic, Inc.	774.62
90802	08/22/2019	X			SCHODATE	School Datebooks	940.80
90803	08/22/2019	X			SCHOOLNU	School Nurse Supply, Inc.	214.12
90804	08/22/2019	X			SCHOSPEC	School Specialty Supply	1,912.28
90805	08/22/2019	X			SEKEDSER	SEK Education Service Center	18,470.00
90806	08/22/2019	X			USD234	USD 234	141.65
90807	08/22/2019	X			USD234S	USD 234 Stockroom	95.83
90808	08/22/2019	X			WALMART	Wal-Mart Super Center	1,851.71
90809	08/22/2019				WILLMACG	William V Macgill & Co	71.95
90810	08/23/2019	X			SONIC	Sonic	365.00
90811	08/29/2019				CAMPPRIN	Campbell Printing Solutions LLC	2,333.50
90812	08/29/2019				RREQUIP	R & R Equipment	63.38
90813	08/29/2019				WALMART	Wal-Mart Super Center	30.06
90814	08/29/2019				ATECHNOLOG	A+ Technology & Security Solutions, Inc.	11,240.00
90815	08/29/2019				BACKTOHEAL	Back To Health Wellness Center, Inc.	450.00
90816	08/29/2019				BOURCOHPA	Bourbon County HPA	1,650.00
90817	08/29/2019				CDWG	CDWG (r) Corporate Headqtrs.	993.36
90818	08/29/2019				COTETHEA	Coterie Theatre (The)	825.00
90819	08/29/2019				CRAWKAN	Craw-Kan	1,137.66
90820	08/29/2019				CUMMISONS	Cummings & Son Excavating	2,384.70
90821	08/29/2019				DICKBLIC	Dick Blick	564.53
90822	08/29/2019				DISCSCHL	Discount School Supply	2,285.48
90823	08/29/2019				DUROTIRE	Irvin Durossette	35.00
90824	08/29/2019				FOLLEDUC	Follett Educational Services	2,722.71
90825	08/29/2019				FSHS	Fort Scott High School	7,800.00
90826	08/29/2019				GALLABASS	Gallagher Bassett Services Inc.	1,738.00
90827	08/29/2019				GARBANZO	Martina Bex	99.00
90828	08/29/2019				HEIDTRUE	Heidrick True Value	92.41
90829	08/29/2019				JOCKSNITCH	Jock's Nitch Sporting Goods	2,210.00
90830	08/29/2019				JOHNDEERE	John Deere Financial	50.11
90831	08/29/2019				KCBALLET	Kansas City Ballet	1,776.00
90832	08/29/2019				KCREPERT	Kansas City Repertory Theatre	2,880.00
90833	08/29/2019				KARLELEC	Lawrence Karleskint	120.00
90834	08/29/2019				KGTC	KGTC	227.00
90835	08/29/2019				KSHSAA	KSHSAA	725.00
90836	08/29/2019				MODECOPY	Galen Bigelow Jr.	1,150.00
90837	08/29/2019				NATISPEECH	National Speech & Debate Assoc.	128.00
90838	08/29/2019				NEWGENER	New Generation, Inc.	8,928.00
90839	08/29/2019				OBRIREAD	OBrien Ready Mix	500.00
90840	08/29/2019				ORIENTAL	Oriental Trading Company	51.47
90841	08/29/2019				PARKSKYLE	Kyle Parks	80.62
90842	08/29/2019				ROCHESTE	Rochester 100 Inc.	202.50
90843	08/29/2019				RTSMICRO	RTS Microsystems	5,566.60
90844	08/29/2019				SP2	S/P2	299.00
90845	08/29/2019				SCHOSPEC	School Specialty Supply	322.78
90846	08/29/2019				STEVE MICH	Michelle Stevenson	211.70
90847	08/29/2019				TOTALELECT	Total Electronics Contracting, Inc.	529.00
90848	08/29/2019	X			USD234	USD 234	3,005.00
90849	08/29/2019				WEBKIDSS	WebKIDSS	4,823.10
90850	08/29/2019				WESTENER	Westar Energy	422.64
90851	08/29/2019				WOODHILLS	Woodland Hills Golf Course	600.00
90852	08/29/2019				YOUNGBILL	Billie Young	35.00
90853	09/04/2019				COTTVIRG	Virginia Cotter	3.25
90854	09/04/2019				FAFOODSALE	F & A Food Sales	29,977.95
90855	09/04/2019				FIVECOR2	Five Corners LLC	4,280.78
90856	09/04/2019				FSHS	Fort Scott High School	2,494.90
90857	09/04/2019				FSMS	Fort Scott Middle School	17.60

Payee Type: Vendor

Check Type: Check

Checking Account ID: 1

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>		
90858	09/04/2019				FTSCTIB	Fort Scott Tribune	61.00		
90859	09/04/2019				GENENANC	Nancy Geneva	6.50		
90860	09/04/2019				HOMANTRAC	Tracy Homan	11.14		
90861	09/04/2019				JUDYIRON	Judy's Iron & Metal Inc	42.04		
90862	09/04/2019				KTKELECT	Kent Hardesty	6,266.44		
90863	09/04/2019				MARMFIRE	Marmic Fire And Safety Co.	3,371.50		
90864	09/04/2019				MAYCOACE	Mayco Ace Hardware	157.29		
90865	09/04/2019				NATISCRE	National Screening Bureau	743.00		
90866	09/04/2019				NEXTECH	Nex-Tech	889.00		
90867	09/04/2019				PHILL66	Phillips 66 Fleet Services	128.17		
90868	09/04/2019				POPPDANE	Danette Popp	14.21		
90869	09/04/2019				RELIPEST	Reliable Pest Control, Inc.	175.00		
90870	09/04/2019				RUDDICKSIN	Ruddick's Inc.	18,979.61		
90871	09/04/2019				SCHOCCLASS	Scholastic Classroom Magazines	214.28		
90872	09/04/2019				SCHOSPEC	School Specialty Supply	71.91		
90873	09/04/2019				SPRINGROC	Springfield Grocer Company	3,674.57		
90874	09/04/2019				SUMMTRU	Summit Truck Group	1,212.71		
90875	09/04/2019				THEMVARI	Themes & Variations	149.95		
90876	09/04/2019				UNITPARC	United Parcel Service	43.57		
90877	09/04/2019				USA	USA	2,677.75		
90878	09/04/2019				USD234	USD 234	10.50		
90879	09/04/2019				USD234S	USD 234 Stockroom	78.96		
90880	09/04/2019				WESTENER	Westar Energy	36,523.88		
Checking Account ID: 1						Void Total:	0.00	Total without Voids:	350,764.00
Check Type Total: Check						Void Total:	0.00	Total without Voids:	350,764.00
Payee Type Total: Vendor						Void Total:	0.00	Total without Voids:	350,764.00
Grand Total:						Void Total:	0.00	Total without Voids:	350,764.00

**FSRC - Bills & Claims – September 4, 2019**

<u><b>Organization</b></u>	<u><b>Amount</b></u>	<u><b>Description</b></u>
	<b>Early Bills</b>	
Heidricks True Value	\$ 965.14	Parks Maintenance
G & W Foods	\$ 66.48	Instructional Supplies
5 Corners Mini Mart, LLC	\$ 599.75	Fuel for Vehicles
Modern Copy Systems	\$ 162.85	Monthly Contract
Verizon	\$ 96.20	Cell Phone Usage
Westar Energy	\$ 58.49	Service @ Cullor
Sherwin Williams	\$ 182.93	Parks Maintenance
Visa	\$2683.23	Parks Maint., Staff Lunch, Special Evt., Vehicle Repair & Finance Fees
	<b>Monthly Bills</b>	
Campbell Printing Solutions, LLC	\$2333.50	Fall/Winter Program Guide
Walmart Community/SYNCB	\$ 30.06	Office Sup. & Concession Supplies
R & R Equipment	\$ 63.38	Polaris Repair
<b>Total Bills &amp; Claims</b>	<b>\$7242.01</b>	



# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.

Site ID	Site Name					
Group ID	Group Name					
Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
WSE	Winfield Scott Elementary					
A	BOE ACCOUNTS					
1100	Lost Library Books	0.00	0.00	0.00	0.00	0.00
1101	Faxes	0.00	0.00	0.00	0.00	0.00
1102	Copies	0.00	0.00	0.00	0.00	0.00
1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
1104	Textbook Rental	0.00	0.00	0.00	0.00	0.00
1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
1106	Interest	1.49	1.42	1.49	0.00	1.42
1107	Food Service	0.00	0.00	0.00	0.00	0.00
1108	ASCC	39.00	0.00	39.00	0.00	0.00
1109	Sales Tax	0.00	0.00	0.00	0.00	0.00
1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
A Totals:		40.49	1.42	40.49	0.00	1.42
	GIFTS					
2101	Accelerated Reader	0.00	0.00	0.00	0.00	0.00
2110	Presbyterian Women	0.00	0.00	0.00	0.00	0.00
2113	Progressive Mother's	0.00	0.00	0.00	0.00	0.00
2114	Bourbon County Medical Auxiliary	0.00	0.00	0.00	0.00	0.00
2117	Wal-Mart	0.00	0.00	0.00	0.00	0.00
2120	Target	104.82	0.00	0.00	0.00	104.82
2200	Indigent Fund	319.70	9.70	4.44	0.00	324.96
2207	Kiwanis	0.00	0.00	0.00	0.00	0.00
2209	MacDonald's	0.00	0.00	0.00	0.00	0.00
2211	Pioneer Kiwanis	0.00	0.00	0.00	0.00	0.00
B Totals:		424.52	9.70	4.44	0.00	429.78
	CLASSES					
3102	Music Club	75.00	0.00	0.00	0.00	75.00
3106	Field Trips	0.00	0.00	0.00	0.00	0.00
3129	Leadership	7,671.65	0.00	0.00	0.00	7,671.65
3131	Physical Education Patrol Club	574.59	0.00	0.00	0.00	574.59
3133	First Grade Best Choice and Recycle	0.00	0.00	0.00	0.00	0.00
3135	Beverage Machine	0.00	0.00	0.00	0.00	0.00
3138	Snacks	0.00	0.00	0.00	0.00	0.00
3139	School Store	0.00	0.00	0.00	0.00	0.00
3140	Kindergarten	0.00	0.00	0.00	0.00	0.00
3141	Second	0.00	0.00	0.00	0.00	0.00
3142	Cafeteria	0.00	0.00	0.00	0.00	0.00
3145	Adult Leadership Club	4,090.40	16.78	0.00	0.00	4,107.18
3146	Media Center	1,002.05	0.00	0.00	0.00	1,002.05
C Totals:		13,413.69	16.78	0.00	0.00	13,430.47

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
HIGH SCHOOL								
4100	Activity Cards			22.00	0.00	0.00	0.00	22.00
	D	Totals:		22.00	0.00	0.00	0.00	22.00
CLUBS								
210	Student Council			47.92	0.00	0.00	0.00	47.92
	E	Totals:		47.92	0.00	0.00	0.00	47.92
	WSE	Totals:		13,948.62	27.90	44.93	0.00	13,931.59
	Report Totals:			13,948.62	27.90	44.93	0.00	13,931.59

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# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
EWE	Eugene Ware Elementary							
A	BOE ACCOUNTS							
	1100	Lost Library Books		0.00	0.00	0.00	0.00	0.00
	1101	Faxes		0.00	0.00	0.00	0.00	0.00
	1102	Copies		0.00	0.00	0.00	0.00	0.00
	1103	MS PE t-shirts		0.00	0.00	0.00	0.00	0.00
	1104	Textbook Rental		0.00	0.00	0.00	0.00	0.00
	1105	Lost Textbooks		0.00	0.00	0.00	0.00	0.00
	1106	Interest		1.33	1.29	1.33	0.00	1.29
	1107	Food Service		0.00	0.00	0.00	0.00	0.00
	1108	ASCC		0.00	0.00	0.00	0.00	0.00
	1109	Sales Tax		0.00	0.00	0.00	0.00	0.00
	1116	FSMS Lab Fees		0.00	0.00	0.00	0.00	0.00
	3132	MS Activity Fee/Project Art		0.00	0.00	0.00	0.00	0.00
	A	Totals:		1.33	1.29	1.33	0.00	1.29
B	GIFTS							
	2101	Accelerated Reader		0.00	0.00	0.00	0.00	0.00
	2102	Rotary		0.00	0.00	0.00	0.00	0.00
	2103	Indigent Funds		495.95	0.00	0.00	0.00	495.95
	2104	VFW Assembly		0.00	0.00	0.00	0.00	0.00
	2105	Class of 1949 /1948 reunion		0.00	0.00	0.00	0.00	0.00
	2106	Family and Community Education		14.73	0.00	0.00	0.00	14.73
	2107	Coins For Caring		204.19	0.00	0.00	0.00	204.19
	2108	Library		0.00	0.00	0.00	0.00	0.00
	2109	Music Donations		0.00	0.00	0.00	0.00	0.00
	2110	Presbyterian Women		0.00	0.00	0.00	0.00	0.00
	2111	Fourth Grade		0.00	0.00	0.00	0.00	0.00
	2112	Art		0.00	0.00	0.00	0.00	0.00
	2208	Lady Kiwanis		0.00	0.00	0.00	0.00	0.00
	2210	Men's Kiwanis		0.76	0.00	0.00	0.00	0.76
	B	Totals:		715.63	0.00	0.00	0.00	715.63

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	CLASSES							
		3100	Student Leadership	3,222.75	0.00	0.00	0.00	3,222.75
		3102	Music Club	1,081.34	0.00	0.00	0.00	1,081.34
		3103	Best Box Label Club	0.00	0.00	0.00	0.00	0.00
		3104	Box Tops	1,495.11	0.00	0.00	0.00	1,495.11
		3105	Eugene Ware Book Club	12.01	0.00	0.00	0.00	12.01
		3106	Field Trips	486.00	0.00	0.00	0.00	486.00
		3107	Snack Machine	0.00	0.00	0.00	0.00	0.00
		3109	Fifth Grade Transportation Club	3,416.83	0.00	421.40	0.00	2,995.43
		3110	Wellness	0.00	0.00	0.00	0.00	0.00
		3111	Other Funds	32.00	0.00	0.00	0.00	32.00
		3130	Tiger Pride Club	2,289.23	32.06	0.00	0.00	2,321.29
			C Totals:	12,035.27	32.06	421.40	0.00	11,645.93
D	HIGH SCHOOL							
		4100	Activity Cards	0.00	0.00	0.00	0.00	0.00
			D Totals:	0.00	0.00	0.00	0.00	0.00
	EWE		Totals:	12,752.23	33.35	422.73	0.00	12,362.85
	Report Totals:			12,752.23	33.35	422.73	0.00	12,362.85

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.


Site ID	Site Name						
Group ID	Group Name						
Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance	
FSMS	Fort Scott Middle School						
A	BOE ACCOUNTS						
1100	Lost Library Books	0.00	0.00	0.00	0.00	0.00	
1101	Faxes	0.00	0.00	0.00	0.00	0.00	
1102	Copies	0.00	0.00	0.00	0.00	0.00	
1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00	
1104	Textbook Rental	0.00	0.00	0.00	0.00	0.00	
1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00	
1106	Interest	4.28	4.33	4.28	0.00	4.33	
1107	Food Service	0.00	0.00	0.00	0.00	0.00	
1108	ASCC	0.00	0.00	0.00	0.00	0.00	
1109	Sales Tax	0.00	0.00	0.00	0.00	0.00	
1111	Restroom Vending Machines	0.00	0.00	0.00	0.00	0.00	
1113	Delinquent Fees	0.00	0.00	0.00	0.00	0.00	
1114	Athletics	1,082.74	215.00	35.00	0.00	1,262.74	
1115	Agendas	0.00	0.00	0.00	0.00	0.00	
1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00	
3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00	
	A Totals:	1,087.02	219.33	39.28	0.00	1,267.07	
B	GIFTS						
2115	Intramural Sponsors	7.35	0.00	0.00	0.00	7.35	
2202	Indigent Student (lunch money)	84.14	0.00	0.00	0.00	84.14	
2203	Indigent Student (fees)	3.75	0.00	0.00	0.00	3.75	
	B Totals:	95.24	0.00	0.00	0.00	95.24	
C	CLASSES						
3101	Home Economics	0.92	0.00	0.00	0.00	0.92	
3112	Book Fair	380.53	0.00	0.00	0.00	380.53	
3113	Technology	54.65	0.00	0.00	0.00	54.65	
3114	I.I. Class	1,127.84	0.00	0.00	0.00	1,127.84	
3116	6th Grade school store	0.00	0.00	0.00	0.00	0.00	
3117	Tiger Day	38.82	0.00	0.00	0.00	38.82	
3123	Hoops for Heart	0.00	0.00	0.00	0.00	0.00	
3124	Academic Pep Rally	0.00	0.00	0.00	0.00	0.00	
3125	Cosmosphere Trip	250.00	0.00	0.00	0.00	250.00	
3127	Student Incentive Program	0.00	0.00	0.00	0.00	0.00	
3128	Healthy Snacks	714.76	0.00	0.00	0.00	714.76	
3143	Recycling	2,081.32	0.00	0.00	0.00	2,081.32	
	C Totals:	4,648.84	0.00	0.00	0.00	4,648.84	
D	HIGH SCHOOL						
4100	Activity Cards	0.00	0.00	0.00	0.00	0.00	
	D Totals:	0.00	0.00	0.00	0.00	0.00	

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.

From 07/01/2019 to 07/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
E	CLUBS							
	120	FCA		2,881.62	0.00	0.00	0.00	2,881.62
	190	Pride		351.65	0.00	0.00	0.00	351.65
	E	Totals:		3,233.27	0.00	0.00	0.00	3,233.27
F	MUSIC, DRAMA, PUBLICATIONS							
	1000	Band Boosters		32.20	0.00	0.00	0.00	32.20
	1001	Orchestra Boosters		11.60	0.00	0.00	0.00	11.60
	1041	Football Boosters -MS		1,249.55	0.00	0.00	0.00	1,249.55
	F	Totals:		1,293.35	0.00	0.00	0.00	1,293.35
H	SUPPORT							
	2065	Concession Fund		20,260.59	0.00	0.00	0.00	20,260.59
	2116	Turkey Fund		752.46	0.00	0.00	0.00	752.46
	3108	Student Beverage		620.70	0.00	38.45	0.00	582.25
	3126	FSMS Wellness Committee		287.96	0.00	0.00	0.00	287.96
	3134	Paper/Pencil Sale		598.12	0.00	0.00	0.00	598.12
	3136	Special Activities		126.71	0.00	0.00	0.00	126.71
	3137	Memory Book		1,073.67	0.00	0.00	0.00	1,073.67
	H	Totals:		23,720.21	0.00	38.45	0.00	23,681.76
	FSMS	Totals:		34,077.93	219.33	77.73	0.00	34,219.53
	Report Totals:			34,077.93	219.33	77.73	0.00	34,219.53

V V  


# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
SHS	Fort Scott High School					
	BOE ACCOUNTS					
1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
1108	ASCC	0.00	0.00	0.00	0.00	0.00
1109	Sales Tax	319.04	125.45	319.04	0.00	125.45
1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
2500	Athletics	13,736.42	1,334.55	499.00	0.00	14,571.97
2505	Book Rental	0.00	0.00	0.00	0.00	0.00
2510	Personal Copies	0.00	0.00	0.00	0.00	0.00
2515	Driver Ed	6.00	0.00	6.00	0.00	0.00
2520	Interest	77.55	0.00	77.55	78.42	78.42
3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
A Totals:		14,139.01	1,460.00	901.59	78.42	14,775.84
	CLASSES					
520	Class of 2023	0.00	0.00	0.00	0.00	0.00
525	Class of 2022	0.00	0.00	0.00	0.00	0.00
530	Class of 2021	183.31	0.00	0.00	0.00	183.31
535	Class of 2020	1,476.69	0.00	0.00	0.00	1,476.69
540	Class of 2019	1,443.13	0.00	0.00	0.00	1,443.13
545	Class of 2018	0.00	0.00	0.00	0.00	0.00
550	Class of 2017	0.00	0.00	0.00	0.00	0.00
555	Class of 2016	0.00	0.00	0.00	0.00	0.00
560	Class of 2015	0.00	0.00	0.00	0.00	0.00
565	Class of 2014	0.00	0.00	0.00	0.00	0.00
570	Class of 2010	0.00	0.00	0.00	0.00	0.00
575	Class of 2011	0.00	0.00	0.00	0.00	0.00
580	Class of 2012	0.00	0.00	0.00	0.00	0.00
585	Class of 2013	0.00	0.00	0.00	0.00	0.00
C Totals:		3,103.13	0.00	0.00	0.00	3,103.13

# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.

From 07/01/2019 to 07/31/2019.

ID	Site Name						
up ID	Group Name						
Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance	
<b>HIGH SCHOOL</b>							
1500	Boys Basketball	7,373.84	675.00	131.25	0.00	7,917.59	
1505	Baseball Team	1,145.87	3,751.00	2,804.40	0.00	2,092.47	
1510	Football Team	1,373.55	7,264.00	281.25	0.00	8,356.30	
1515	Boys Golf Team	4,436.17	100.00	1,144.08	0.00	3,392.09	
1520	Softball Team	12,164.32	300.00	0.00	0.00	12,464.32	
1525	Girls' Tennis Team	2,039.72	0.00	48.75	0.00	1,990.97	
1526	Boys' Tennis Team	468.08	0.00	0.00	0.00	468.08	
1530	Track Team	12,989.43	0.00	0.00	0.00	12,989.43	
1535	Volleyball Team	3,126.42	1,028.00	150.00	0.00	4,004.42	
1540	Wrestling Team	280.15	0.00	0.00	0.00	280.15	
1545	Weight Training	4.72	0.00	0.00	0.00	4.72	
1550	Girls Golf	2,507.82	10.00	0.00	0.00	2,517.82	
1555	Soccer Team	4,909.74	300.00	112.50	0.00	5,097.24	
1560	Girls Basketball	17,496.67	675.00	151.50	0.00	18,020.17	
D Totals:		70,316.50	14,103.00	4,823.73	0.00	79,595.77	
<b>CLUBS</b>							
100	Art Club	528.16	0.00	0.00	0.00	528.16	
105	Strategic Games	456.52	0.00	0.00	0.00	456.52	
110	Drama Club	1,604.62	2,051.00	639.01	0.00	3,016.61	
115	FBLA	445.37	0.00	0.00	0.00	445.37	
120	FCA	1,050.18	0.00	0.00	0.00	1,050.18	
125	Education Rising	1,166.14	0.00	0.00	0.00	1,166.14	
130	Automotive Technology	2.24	0.00	0.00	0.00	2.24	
135	FFA	36,680.94	95.00	443.88	0.00	36,332.06	
140	FCCLA	1,086.03	0.00	0.00	0.00	1,086.03	
145	Global Cultural & Diversity Club	989.57	0.00	0.00	0.00	989.57	
150	Tiger Construction	11,437.27	0.00	0.00	0.00	11,437.27	
155	Honor Society	129.87	0.00	0.00	0.00	129.87	
160	Key Club	338.97	0.00	0.00	0.00	338.97	
165	J.Sinn Debate Fund	1,760.00	0.00	0.00	0.00	1,760.00	
170	Math/Physics Club	298.43	0.00	0.00	0.00	298.43	
175	M & F Gang	0.00	0.00	0.00	0.00	0.00	
180	NSDA	6,408.91	0.00	0.00	0.00	6,408.91	
185	Thespians Club	2,961.72	327.95	0.00	0.00	3,289.67	
190	Pride	1,062.60	0.00	0.00	0.00	1,062.60	
195	Travel Club	26,555.92	0.00	0.00	0.00	26,555.92	
200	Science Club	562.17	0.00	0.00	0.00	562.17	
205	Quarterback Club	84.28	0.00	0.00	0.00	84.28	
210	Student Council	5,194.80	0.00	631.56	0.00	4,563.24	
215	Interact Club	796.72	0.00	150.00	0.00	646.72	
220	FSHS Clothes Closet	1,272.93	0.00	0.00	0.00	1,272.93	
E Totals:		102,874.36	2,473.95	1,864.45	0.00	103,483.86	



# Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.  
From 07/01/2019 to 07/31/2019.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
MUSIC, DRAMA, PUBLICATIONS								
1000	Band Boosters			1,998.60	120.00	0.00	0.00	2,118.60
1005	Choir Fund			2,124.17	0.00	0.00	0.00	2,124.17
1010	Orchestra Fund			1,519.30	0.00	0.00	0.00	1,519.30
1015	Cheerleaders			8,368.03	578.00	159.13	0.00	8,786.90
1020	Dance Team			1,599.69	235.00	0.00	0.00	1,834.69
1025	Spirit Club			60.25	0.00	0.00	0.00	60.25
1030	Drama Plays			16,128.88	0.00	0.00	0.00	16,128.88
1035	Crimson			2,841.56	0.00	0.00	0.00	2,841.56
1040	Tiger Times			697.11	0.00	0.00	0.00	697.11
1045	Academic Team			1,009.41	0.00	0.00	0.00	1,009.41
F Totals:				36,347.00	933.00	159.13	0.00	37,120.87
SUPPORT								
2000	Academic Achievement			1,891.03	90.94	14.89	0.00	1,967.08
2005	Classes Past			4,712.71	0.00	0.00	0.00	4,712.71
2010	Madison Memorial Scholarship Fund			16.57	0.00	0.00	0.00	16.57
2011	Regan Memorial Scholarship Fund			3,110.35	0.00	470.00	0.00	2,640.35
2015	Faculty Needs Fund			588.33	0.00	0.00	0.00	588.33
2020	Alumni Assistance Fund			3,061.33	0.00	0.00	0.00	3,061.33
2030	Scholarship Fund			22,518.22	17,141.37	0.00	0.00	39,659.59
2035	Activities Fund			1,242.76	0.00	0.00	0.00	1,242.76
2040	Learning Center			341.58	0.00	0.00	0.00	341.58
2045	Daily Needs Fund			233.42	0.00	0.00	0.00	233.42
2050	Student Pantry			2,994.96	0.00	0.00	0.00	2,994.96
2055	Parking Fund			1,584.63	0.00	0.00	0.00	1,584.63
2060	Contingency Fund			7,505.43	0.00	145.00	0.00	7,360.43
2065	Concession Fund			5,091.15	0.00	16.00	0.00	5,075.15
2070	Technology Fund			4,856.52	0.00	75.83	0.00	4,780.69
2075	Student Agendas			153.66	0.00	0.00	0.00	153.66
2080	General Fund			1,033.19	0.00	0.00	0.00	1,033.19
2085	Alumni Gift Fund			0.00	0.00	0.00	0.00	0.00
2206	Kiwanis Student Needs Fund			47.06	0.00	0.00	0.00	47.06
2525	ID Card Fund			639.00	0.00	0.00	0.00	639.00
2535	Baseball Travel			0.00	0.00	0.00	0.00	0.00
2540	Photography			60.33	0.00	60.33	0.00	0.00
2560	Cap & Gown Fund			724.65	0.00	0.00	0.00	724.65
H Totals:				62,406.88	17,232.31	782.05	0.00	78,857.14
FSHS Totals:				289,186.88	36,202.26	8,530.95	78.42	316,936.61
Report Totals:				289,186.88	36,202.26	8,530.95	78.42	316,936.61

2019-20  
FUNDRAISING PROJECT APPLICATION

Sponsoring Group FSHS Band

<u>Project Description</u>	<u>Date of Project</u>	<u>Expected Profit</u>
<u>Sherwood Forest Farms Wrestling</u>	<u>October</u>	<u>TBD</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

Planned Use of Funds General Funds

Was project first pursued locally?    Yes NA    No NA

If no, why not? NA

Sponsor's Signature Aaron Shelly    Date 8-23-19

Administrator's Approval J. M. P. [Signature]    Date 9-3-19

Board of Education Approved [Signature]    Date 9-9-19

Board of Education Not Approved \_\_\_\_\_ Date \_\_\_\_\_

## **PUBLIC FORUM**

There were no comments in the public forum section.

## **KNEA REPORT**

Stephanie George, KNEA President, noted that the annual bucket auction went well, thanked the administration, and said it was a great start of school with teachers and students.

## **ADMINISTRATORS' REPORTS**

Building principals from all schools presented reports.

## **SUPERINTENDENT'S REPORT**

Superintendent Ted Hessong updated the board on 4-year old at-risk, high density at-risk weighting, protocols with professional development, special education, and the Safe Routes to Schools grant in collaboration with the city. He noted that the superintendent forums that he attends were incredibly helpful.

## **BUSINESS MANAGER'S REPORT**

Gina Shelton, Business Manager, updated the board on the 403(b) match plan, new staff, and door bids to be issued.

## **FIRST DAY ENROLLMENT COUNT REPORT**

The board reviewed the first day enrollment count report:

**ENROLLMENT COUNT**  
August 23, 2018

Grade	Preschool Center	4-yr. old At-Risk	Winfield Scott	Eugene Ware	Middle School	High School	Grand Total
K	40	34	127				
1			128				
2			130				
3				160			
4				136			
5				148			
6					154		
7					141		
8					147		
9						153	
10						145	
11						169	
12						137	
2018-19 Total Headcount	40	34	385	444	442	604	1,949
2017-18 Total Headcount	18	29	404	437	434	584	1,906
2018-19 FTE	20	17.5	385	444	442	604	1,912.5
2017-18 FTE	9	14.5	404	437	434	584	1,882.5
Virtual Students - 2							

## CONSIDER SEALED BIDS RESULTS FOR 213 SCOTT BUILDING

It was moved by Mr. Witt, seconded by Mr. Wood, and carried by unanimous vote that the board award the bid for the 213 Scott building to Skitch's Hauling and Excavation, Inc. in the amount of \$21,652.

### Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



September 3, 2019

To: Board of Education

From: Gina L Shelton, Business Manager/Board Clerk

Ref: Property Sale 213 Scott Avenue

The USD 234 Board of Education received 3 bids for the property located at 213 Scott Avenue, Fort Scott, Kansas on September 3, 2019 at 1:30 PM. I recommend accepting the bid of Skitch's Hauling & Excavating, Inc.

The results are listed below.

#### 213 Scott Avenue Bids

9/3/2019

1:30 PM

Bidder	Bid
Skitch's Hauling & Excavation Inc	\$ 21,652.00
Tracy Dancer	\$ 7,000.00
Gold Nugget Properties LLC	\$ 5,000.00

**CONSIDER LEASE AGREEMENT BETWEEN NEW GENERATION, INC. AND  
USD 234**

It was moved by Mr. Wood, seconded by Mrs. Braun, and carried by unanimous vote that the board approve the following lease agreement with New Generation, Inc. for the 2019-20 school year:

## LEASE AGREEMENT

THIS LEASE AGREEMENT, made this 9 day of September, 2019, between Unified School District No. 234, Fort Scott, Bourbon County, Kansas, hereinafter called "Lessee", and New Generation, Inc., a Kansas not for profit corporation, with its principal place of business located at 1502 Scott Ave, Fort Scott, Kansas, Bourbon County, Kansas, hereinafter called "Lessor".

WITNESSETH:

### RECITALS

Lessor is the sole owner of the premises described below and desires to lease the premises to a suitable lessee for educational purposes. Lessee desires to lease the premises for the purpose of conducting a 4-Year old At-Risk Preschool Program and for the usual and normal activities conducted by Lessee in connection with its function to care for and educate minor children and for no other purposes except with the written permission of the Lessor.

The parties desire to enter into a lease agreement defining their rights, duties, and liabilities relating to the premises.

In consideration of the mutual covenants contained herein, the parties agree as follows:

#### 1. SUBJECT AND PURPOSE

The Lessor does hereby lease to Lessee approximately 580 square feet of classroom space located in the south portion of the New Generation, Inc noted as Room #6 on Attachment II.

Lessee shall use the leased premises to operate an educational and care facility commonly known as the "Fort Scott Preschool Center" and for all other usual and normal activities conducted by the Lessee in conjunction therewith and for no other purposes.

Lessee shall be permitted access to the playground equipment for supervised recreational use of its students in an outdoor area designated by Lessor immediately south of the building housing the leased premises.

#### 2. TERM AND RENT

The Lessor does hereby lease the above premises on the date indicated on Attachment I, as well as the week before and the week after the indicated dates for a term of one (1) year, commencing July 1, 2019 and terminating June 30, 2020 or sooner as provided herein, at an annual rate of forty-four thousand six hundred forty dollars (\$44,640.00) and Other Good and Valuable Consideration as set out herein. It is mutually agreed that said rental payment will be due and payable on a monthly basis on or before the 1st of each month with the August and September payments due by September 1st. All rental payments shall be made to Lessor at its administrative offices at 1502 Scott Avenue, Fort Scott, Kansas, 66701. The exact days of usage shall as detailed on the calendar listed as Attachment 1. Any renewal shall be in

accordance with the school calendar for the succeeding year unless the school calendar materially changes.

In addition to the rent provided above, Lessee agrees to insure, care for and maintain said property as hereinafter provided.

### 3. OPTION TO RENEW

For an additional 5 years, Lessee shall have the option to renew this lease agreement, by giving Lessor notice, in writing, annually each year, at least 30 days prior to the expiration of the lease.

### 4. ALTERATIONS, ADDITIONS AND IMPROVEMENTS

The Lessee shall not make any alterations in the building without written consent of the Lessor, and all additions, fixtures or improvements which may be made by Lessee, except movable furnishings, and trade fixtures shall become the property of the Lessor and remain upon the premises at the termination of the lease. All property placed or moved onto the premises above described shall be at the risk of the Lessee, and Lessor shall not be liable for any act of negligence to any third party or occupant of the building or any other person whomsoever.

In the event Lessor should grant Lessee the right to make any alterations or changes in the premises, such alterations or changes shall be performed in a workmanlike manner and shall not weaken or impair the structural strength or lessen the value of the building housing the premises or change the purposes for which the building or any part thereof may be used. Before commencement of any work, all plans and specifications shall be submitted to the Lessor for written approval prior to commencing any work. The Lessee shall be solely responsible for obtaining all permits from any governmental department or authorities having jurisdiction and any public utility company having an interest therein, and all work shall be done in accordance with the requirements for the local code regulations of the City of Fort Scott, Kansas. The cost of all permits, licenses, etc. shall be the sole responsibility of the Lessee.

In no event shall Lessee undertake improvements which would cause any liens to be filed against the property. Lessee shall not act as an agent of Lessor with respect to said improvements, and Lessee shall give notice of the same to all architects, contractors, subcontractors and suppliers, providing labor or materials to the project.

### 5. REPAIRS AND MAINTENANCE

Lessee shall, at all times during the lease, maintain the premises in a good, safe and substantial condition and shall use all reasonable precautions to prevent waste, damage or injury to the premises and shall keep the premises in a neat, clean and presentable manner. Lessor agrees to be responsible for maintaining exterior walls, heating and air conditioning systems, roof, electrical and plumbing lines. Lessor shall provide lawn care and snow removal immediately adjacent to



entrance(s) to the leased premises. Lessee shall be responsible for all other repairs and maintenance including windows, light fixtures, bulbs (either presently installed or to be installed), and signs. Lessee will be solely responsible for and will repair any damage to the premises incurred as a result of the Lessee's activities.

Lessor shall provide lawn mowing and trimming adjacent to the leased premises.

As time and conditions permit, Lessor shall provide snow removal in driveway, parking and sidewalk areas accessible with a tractor and blade.

#### 6. TAXES

In the event any real estate taxes or special assessments, if any, should affect the leased property during the term of the lease, the Lessor shall be solely responsible for the payment of those taxes or special assessments, and the Lessor agrees to keep said taxes or special assessments, if any, paid and shall not allow a delinquency to exist.

#### 7. UTILITIES AND CUSTODIAL SERVICES

All utility services to the building housing the leased premises for electricity, gas, water, and sewer shall be paid by the Lessor. Lessee shall be solely responsible for internet service to the leased premises. Fire alarm service systems shall be maintained by the Lessor.

Lessee shall be responsible for all custodial expenses in maintaining and caring for the leased premises.

Lessee shall be permitted use of Lessor's trash dumpster adjacent to the leased premises. Provided, however, that in the event usage requires dumpster upgrade at additional cost, Lessee shall pay 50% of the trash service expense at that location.

#### 8. INSURANCE

During the time of this lease and for any further time that the Lessee shall hold the leased premises, the Lessee shall obtain and maintain, at its own expense, personal injury and property damage insurance against liability for bodily injury and property damage in the minimum amounts of \$500,000 and Lessee shall save the Lessor harmless from any claim or claims against Lessor resulting from any alleged negligence on the part of the Lessee, its agents, invitees, students or employees, and Lessor shall also be made a named insured on such insurance policy. The Lessee further agrees to obtain and maintain personal property damage insurance covering damage from fire and extended coverage on its personal property located on the premises and plate glass insurance for an amount not less than the replacement costs.

## 9. INDEMNITY

Lessee shall indemnify Lessor against all expenses, liability and claims of every kind, by or on behalf of any person or entity arising out of either: 1) a failure of the Lessee to perform any of the terms and conditions of this lease; 2) any injury or damage happening on or about the leased premises and/ or premises used by Lessee's students, employees, or invitees referred to in this agreement; 3) failure to comply with any law of any governmental authority; 4) any mechanics lien or security interest filed against the leased premises or; 5) equipment or materials or alteration of the buildings or improvements thereon.

## 10. DEFAULT OR BREACH

Each of the following events shall constitute a default or breach of this lease by the Lessee:

- (1) If the Lessee or any successor or assignee of Lessee, while in possession, shall file a petition in bankruptcy or insolvency or for the reorganization under any bankruptcy act or shall make any assignment for the benefit of creditors.
- (2) If Lessee shall fail to perform or comply with any of the conditions of this lease, and if the performance shall continue for a period of thirty (30) days after notice thereof by Lessor to Lessee.
- (3) If Lessee shall vacate or abandon the leased premises.
- (4) If this lease or the estate of Lessee should be transferred to or passed to or dissolve on any other person, party, firm or corporation except in the manner herein permitted.
- (5) If the Lessee should be dissolved or should terminate for any other reason.

## 11. EFFECT OF DEFAULT

In the event of any default hereunder, the rights of the Lessor shall be as follows:

Lessor shall have the right to cancel and terminate the lease, as well as all of the right, title and interest of the Lessee hereunder, by giving the Lessee not less than thirty (30) days' notice of the cancellation and termination. On expiration of the time fixed in the notice, this lease and the right, title and interest of the Lessee hereunder shall terminate in the same manner, and with the same force and effect, except as to Lessee's liability, as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined, and the

Lessor may make any payment required of the Lessee herein, or comply with any agreement, term or condition required hereby to be performed by the Lessee, and the Lessor shall have the right to enter the leased premises for the purpose of correcting or remedying any such default, and to remain until the default has been corrected or remedied, but any expenditure for the correction by the Lessor shall not be deemed to waive or release the default of the Lessee or the right of the Lessor to take any action as may be otherwise permissible by law. In the case of default, Lessor may further enter the premises immediately and remove the property and personnel of the Lessee, and store the property at a place selected by Lessor, at the expense of the Lessee, and Lessor shall have a lien upon said property for the payment of any amounts which are in default or the reimbursement of any expenses incurred by Lessor in connection with such default. Any termination hereunder shall not relieve the Lessee of its obligation to perform all terms and conditions of this agreement for any and all periods of occupancy by it, whether before or after such attempted termination of this lease, and further the termination shall not relieve the Lessee of its liability to respond in damages reasonably suffered or incurred by the Lessor as a result of such termination and default.

#### 12. DESTRUCTION OF PREMISES

In case the premises are slightly damaged by fire or other casualty, the Lessor shall have the option to repair the same with reasonable dispatch, and this lease shall continue. If, however, the premises are so damaged as to render them untenable, then the Lessor may, at its option, repair the damage or terminate this lease. If said premises are not rendered tenable within a period of sixty (60) days, it shall be the option of either party hereto to cancel this lease, and in the event of such cancellation, any rent owed shall be paid only to the date of such fire or other casualty. The Lessor shall not be responsible for any damage to the premises or contents thereof, unless the same shall be caused by the negligence of the Lessor, its agents or employees; and any such insurance proceeds suffered by Lessor as to loss of the building or other premises thereon shall be paid to Lessor.

#### 13. ACCESS TO PREMISES

The Lessee shall permit Lessor or its agents to enter the leased premises at all reasonable hours to inspect the premises or make repairs that Lessee may neglect or refuse to make in accordance with the provisions of this lease and also to show the premises to prospective buyers or other tenants. Lessor shall be allowed access the week prior to school starting and the week following the end of school.

#### 14. QUIET ENJOYMENT

Lessor warrants that Lessee shall be granted peaceful and quiet enjoyment of the leased premises, free from any eviction or interference by Lessor, if Lessee pays the rent and other

charges provided herein, and otherwise fully and punctually performs the terms and conditions imposed upon Lessee under this agreement.

#### 15. LIABILITY OF LESSOR

Lessee shall be in the exclusive control and possession of the leased premises, and Lessor shall not be liable for any injury or damages to any property or to any person on or about the leased premises, nor for any injury or damages to any property of Lessee. The provisions herein permitting the Lessor to enter and inspect the leased premises are made to ensure that Lessee is in compliance with the terms and conditions hereof and makes the repairs that Lessee has failed to make. Lessor shall not be liable to Lessee for any entry on the premises for inspection purposes.

#### 16. REPRESENTATIONS BY LESSOR

At the commencement of the term, Lessee shall accept the leased premises in its existing condition and state of repair, and Lessee agrees that no representations, statements or warranties, express or implied, have been made by or on behalf of Lessor in respect thereto, except as contained in the provisions of this lease.

The Lessee agrees to maintain said premises in the same condition, order and repair as they are at the commencement of the term, excepting only reasonable wear and tear arising from the use thereof during this agreement.

#### 17. WAIVERS

The failure of Lessor to insist on the strict performance of any of the terms and conditions herein shall be deemed a waiver of the rights and remedies that Lessor may have regarding that specific instance only and shall not be deemed a waiver of any subsequent breach or default of any terms and conditions.

#### 18. NOTICE

All notices to be given Lessee with respect to this lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested to the Lessee at New Generation Inc., 1502 Scott Ave, Fort Scott, Kansas. All notices given to Lessor with respect to this lease shall be in writing, and each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested to Lessor at Unified School District No. 234, Administrative Offices, 424 S. Main Street, Fort Scott, Kansas, 66701. Every notice shall be deemed to have been given at the time it shall be deposited in the United States mail in the manner described herein. Nothing contained herein shall be construed to preclude personal

service of any notice in the manner prescribed for personal service of a summons or other legal process or as otherwise set forth in this agreement.

#### 19. ASSIGNMENT, MORTGAGE OR SUBLEASE

Neither Lessee nor its successors or assigns shall assign, mortgage, pledge or encumber this lease, in whole or in part, or permit the premises to be used or occupied by others, nor shall this lease be assigned or transferred by operation of law without the prior consent in writing of Lessor in each instance. If any of the above occur, Lessor may terminate this lease as provided herein. However, the Lessee shall continue to be liable hereunder in accordance with the terms and conditions of this lease and shall not be released from the performance of the terms and conditions hereof. The consent by Lessor to an assignment, mortgage, pledge or transfer shall not be construed to relieve Lessee from obtaining the express written consent of Lessor to any future transfer of interest. It is further understood between the parties that the Lessee will operate a preschool-age at-risk program involving the care and education of minor children and related facilities on this property, and no other use is authorized except by written consent of the Lessor.

#### 20. SURRENDER OF POSSESSION

Lessee shall, on the last day of the term or on earlier termination and forfeiture of this lease, peaceably and quietly surrender and deliver the leased premises to Lessor, free of any sub tenancies, including all buildings, additions and improvements constructed or placed thereon by Lessee, all in good condition and repair. All personal property placed or moved on the premises above described shall be at the risk of the Lessee or owner thereof, and any such property installed on the grounds such as playground equipment or other personal property will remain the property of the tenant and will be promptly removed at the termination of this agreement. Any personal property not immediately removed shall be deemed abandoned and become the property of the Lessor without any payment or offset thereof. The Lessee shall repair and restore all damage to the leased premises caused by the removal of equipment, playground equipment or other personal property. The Lessor shall not be liable for any damage to said personal property or to the Lessee arising from fire, windstorm, bursting or leaking of water pipes or any act of negligence, vandalism or unauthorized use of the premises by occupants of the building or premises or any other person whatsoever.

21. EASEMENTS

The lease and demise are subject to all easements and rights-of-way of record.

22. TOTAL AGREEMENT APPLICABLE TO SUCCESSORS

This lease contains the entire agreement between the parties and cannot be changed or terminated, except by written instrument subsequently executed by the parties hereto. This lease and the terms and conditions hereof shall apply to and be binding upon the heirs, legal representatives, successors and assigns of both parties.

23. TIME IS OF THE ESSENCE

Time is of the essence in all provisions of this lease.

IN WITNESS WHEREOF, this lease has been executed by the parties on the day and year first above written.

UNIFIED SCHOOL DISTRICT NO. 234

Fort Scott, Bourbon County, Kansas

By *David Stewart*

David Stewart, President Board of Education

NEW GENERATION, INC

Fort Scott, Bourbon County, Kansas

By \_\_\_\_\_

Amy Boyd, Director

Attest:

*Gina Shelton*

Gina L. Shelton  
Clerk of the Board

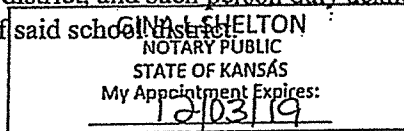
By \_\_\_\_\_

Elizabeth Nuss, Administrator

STATE OF KANSAS )

COUNTY OF BOURBON )

BE IT REMEMBERED, that on this 9 day of September, 2019, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came David Stewart, President, Board of Education, Unified School District No. 234, Fort Scott, Bourbon County, Kansas, who is personally known to me to be such officer, and who is personally known to me to be the same person who executed, as such officer, the above and foregoing Lease Agreement on behalf of said school district, and such person duly acknowledged the execution of the same to be the act and deed of said school district.



*Gina Shelton*

Notary Public

STATE OF KANSAS )

COUNTY OF BOURBON )

BE IT REMEMBERED, that on this \_\_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Amy Boyd, Secretary, New Generation Inc. and Elizabeth Nuss, Treasurer, New Generation Inc., a not for profit corporation existing under and by virtue of the laws of the State of Kansas, who are personally known to me to be such officers, and who is personally known to me to be the same person who executed, as such officers, the above and foregoing Lease Agreement on behalf of said corporation, and such person duly acknowledged the execution of the same to be the act and deed of said school district.

\_\_\_\_\_  
Notary Public

# Calendar for 2019-2020 Attachment I

Unified School District 234

July-19						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Oct-19						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Jan-20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Apr-20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
June-20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug-19						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Nov-19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Feb-20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
May-20						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Aug-20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep-19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Dec-19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Mar-20						
Su	M	Tu	W	Th	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
June-20						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days Not in Session

Student Contact Days

Total amount of days

39

30

162

192



**CONSIDER AGREEMENT BETWEEN USD 234 AND FSCC FOR THE USE OF FRARY  
FIELD**

It was moved by Mr. Witt, seconded by Mrs. Braun, and carried by unanimous vote that the board approve the following agreement with Fort Scott Community College for the use of Frary Field:

## **AGREEMENT FOR USE OF FRARY FIELD**

*Updated September 2019*

THIS AGREEMENT made and entered into by Fort Scott Unified School District 234 hereinafter referred to as USD 234 and Fort Scott Community College, hereinafter referred to as FSCC.

### **INTRODUCTION:**

This document is a binding memorandum of understanding between Fort Scott Community College, hereafter FSCC and USD 234, Fort Scott, KS. The intention of this memorandum is to identify the responsibilities and obligations for shared use of the Danny and Willa Ellis Family Fine Arts Center located at FSCC and Frary Field at USD 234, Fort Scott, KS.

### **TERM:**

This agreement shall cover the period from September 1, 2019, through June 30, 2020. It shall renew for successive one-year terms unless either party, not less than one month before the end of the then-current terms shall give written notice of termination.

### **Recitals:**

1. USD 234 is the owner of that certain real property commonly known as Frary Field. As used throughout this document, any reference to Frary Field shall include all physical improvements, playing field, and the running track and related fixtures.
2. Under the terms of ownership, the property may be used for athletic games and events to which the general public is invited to attend and such other public uses as may be agreed upon by USD 234.
3. FSCC desires to use Frary Field for certain football games, practices, and scrimmages involving the FSCC football team, together with track and field practices and events involving the FSCC track and field team(s).
4. By this agreement, the parties shall establish the rights and responsibilities of each Party regarding the use of Frary Field by FSCC.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties, it is agreed as follows:

**Sec 1. Term:** This agreement shall cover the period from July 1, 2018, through June 30, 2019. It shall renew for successive one-year terms unless either party, not less than one month before the end of the then-current terms shall give written notice of termination.

**Sec. 2. Use of Frary Field & USD 234 Gyms by FSCC:** FSCC may use Frary Field and USD 234 gyms for the following purposes

- a. Spring FSCC football game
- b. Regularly scheduled FSCC home football games
- c. Post-season FSCC football games
- d. FSCC football practices:
  - a. No more than two a week during season
    - i. One regular practice
    - ii. One pre-game practice
- e. Regularly scheduled FSCC track and field competitions
- f. FSCC track and field practices
- g. FSCC cheer & dance limited practices
- h. FSCC volleyball and basketball teams will have limited access to USD 234 gyms if FSCC has scheduling conflicts with their facilities.

**Sec. 3. Scheduling of Use of Frary Field & USD 234 Gyms:** USD 234 and FSCC shall, at the earliest possible date, exchange schedules of their respective proposed uses of Frary Field for the next twelve-month period. USD 234 and FSCC will make a good-faith effort to resolve any scheduling conflicts. If scheduling conflicts cannot be resolved, the USD 234 shall have preference in the use of Frary Field. USD 234 may also use Frary Field at times that FSCC is scheduled to use Frary Field, if said use by USD 234 does not unreasonably interfere with FSCC's use of the facility.

**Sec. 4. Usage Fees to be paid by FSCC.** For use of Frary Field and USD 234 gyms for a twelve-month period (July 1, 2018 to June 30, 2019), FSCC shall pay to USD 234 the sum of \$10,000, which shall be paid \$5,000, on or before July 1, 2018, and \$5,000, on or before January 1, 2019.

FSCC will also pay a sum of \$5,000 yearly to go toward replacement cost of the artificial turf at Frary Field. This payment will be designated to USD 234's Capital Outlay Fund for specific turf replacement cost.

**Sec. 5. Indemnity and Insurance:** FSCC shall defend and indemnify USD 234 and shall hold USD 234 harmless from and against any and all injuries, losses, claims, actions, damages, liabilities, and expenses (including attorney fees and expenses) to persons or property arising from, related to, during, or in connection with FSCC's use of Frary Field or in the default in the performance of any obligation of FSCC under this agreement.

FSCC shall maintain at its expense, during the term of this agreement or any renewals thereof, liability insurance which shall insure against claims for damages arising out of or related to the use and occupancy of Frary Field, including claims for personal

injury, death, or property damage. Said liability insurance shall be with a reputable company approved by USD 234 and shall have coverage amounts at a minimum of \$1,000,000, each occurrence, \$2,000,000, general aggregate limit. USD 234 shall be designated as an additional insured on said policy or policies of liability insurance in regard to the use of Frary Field. A certificate of insurance and proof of continual coverage shall be provided to USD 234.

**Sec. 6. Maintenance, Improvements, and Utilities:** USD 234 shall keep Frary Field in good repair and maintenance for the use, attendance, and occupancy of all FSCC event participants and attendees. Should damage in excess of ordinary wear and tear occurring during an FSCC use of Frary Field, including but not limited to, sports equipment, damage to restrooms, dressing rooms, concession stands, drinking fountains, then FSCC shall promptly repair or replace the damaged item or items, at FSCC's cost

FSCC shall have no responsibility to pay for utilities used at Frary Field. FSCC has inspected the facility and is familiar with its condition.

**Sec. 7. Event Management, Supervision, and Clean-up:** FSCC shall conduct all its athletic games and other uses of Frary Field in a safe and reasonable manner. FSCC shall not cause or allow any undue damage to the playing field. FSCC shall take all necessary precautions to protect the track and related fixtures from damage. FSCC shall promptly notify USD 234 in writing of any conditions at Frary Field that may be considered unsafe, or of needed replacements or repairs. USD 234 is not responsible for the operations and activities of FSCC during or related to their use of Frary Field.

During all FSCC uses of Frary Field, FSCC will provide adequate supervision and crowd control to protect participants and attendees and to prevent damage to Frary Field.

For all FSCC football games and track meets held at Frary Field, USD 234 shall prepare the stadium, at the expense of USD 234, for the event to include access to the scoreboard, sound system, lights, football down markers, and chains. USD 234 personnel will then turn control over to FSCC personnel for pre-game, game, and post-game activities. FSCC personnel will, at the end of the game, secure the stadium, turn off lights, make sure utilities are turned off, and lock up all equipment.

For all FSCC football games and track meets at Frary Field, USD 234 will provide adequate soap, toilet paper, and paper towels for the restrooms and dressing rooms. FSCC will dispose of trash on the football field in trash receptacles and replace any moved equipment to its original location. FSCC shall have no responsibility to clean the bathrooms, dressing rooms, bleachers, etc. after a football game or track meet.

FSCC may charge a reasonable admission fee for attendance at FSCC functions or events at Frary Field.

**Sec. 8. Assignment:** FSCC may not assign or sublet any of its rights or interests arising out of this agreement

**Sec. 9. Event Management, Supervision, and Clean-up:**

For all USD 234 events held at the Ellis Fine Arts Center, FSCC shall prepare the facility, at the expense of FSCC, for the event to include set-up, sound system, lights, tables, and chairs. FSCC personnel will then turn control over to USD 234 personnel for scheduled events. USD 234 personnel will, at the conclusion of the event, secure the facility.

For all USD 234 events at the Ellis Fine Arts Center, FSCC will provide adequate soap, toilet paper and paper towels for the restrooms and dressing rooms. USD 234 shall have no responsibility to clean the bathrooms, dressing rooms or facility after the event. USD 234 may charge a reasonable admission fee for attendance at USD 234 functions or events at the Ellis Fine Arts Center.


**Sec. 10. Maintenance and Improvements; Utilities:**

FSCC shall keep the Ellis Fine Arts Center in good repair and maintenance for the use, attendance, and occupancy of all USD 234 event participants and attendees. Provided, however, should damage in excess of ordinary wear and tear occurring during USD 234 use of the Ellis Fine Arts Center, including, but not limited to; damage to restrooms, dressing rooms, meeting rooms, theater equipment, then USD 234 shall promptly repair or replace the damaged item or items, at USD 234's cost. USD 234 shall have no responsibility to pay for utilities used at the Ellis Fine Arts Center. USD 234 has inspected the facility and is familiar with its condition.

IN WITNESS WHEREOF, the parties have executed this agreement on the dates indicated below.

\_\_\_\_\_  
Date

Fort Scott USD 234

By   
\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

Fort Scott Community College

By \_\_\_\_\_  
Chairman, Board of Trustees

## **BOARD MEMBER COMMENTS**

Board members shared comments.

### **EXECUTIVE SESSION – 6:40 P.M.**

It was moved by Mr. Witt, seconded by Mr. Wood, and carried by unanimous vote that the board go into executive session to discuss security measures pursuant to the exception under KOMA for school security matters to ensure that the security of the school, its buildings, and/or its systems are not jeopardized, and for the open meeting to resume in the board room at 6:55 p.m.

The executive session was required to protect the security of the school.

The board invited Superintendent Ted Hessong and Gina Shelton, Board Clerk, to attend the executive session.

### **OPEN SESSION – 6:55 P.M.**

### **EXECUTIVE SESSION – 6:55 P.M.**

It was moved by Mr. Witt, seconded by Mr. Stewart, and carried by unanimous vote that the board go into executive session to discuss the employment of personnel for the 2019-20 school year pursuant to the non-elected personnel exception under KOMA, and for the open meeting to resume in the board room at 7:15 p.m.

The executive session was required to protect the privacy rights of an identifiable individual.

The board invited Superintendent Ted Hessong and Gina Shelton, Board Clerk, to attend the executive session.

### **OPEN SESSION – 7:15 P.M.**

## **CONSIDER EMPLOYMENT**

It was moved by Mr. Witt, seconded by Mrs. Braun, and carried by unanimous vote that the board approve the following employment items:

- A. Retirement of Deb Karnes, middle school/Winfield Scott gifted teacher, effective August 30, 2019

To: USD 234 Board of Education

From: Deborah L. Karnes

Date: August 30, 2019

To USD 234 BOE Members,

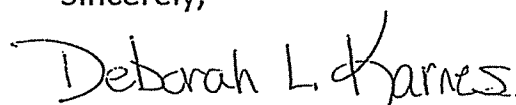
I am officially submitting my retirement from teaching in the USD 234 District and the State of Kansas. This request will be effective August 30, 2019.

I feel grateful to have been employed in this district over many years. The bonds I have made with students, colleagues and parents will last a lifetime.

I wish to thank fellow teachers, parents and the administration for their support in providing the best education possible, not only for gifted students, but all students. My lifetime goal has been to care for every individual student giving them the confidence to become lifelong learners and to be prepared for their future endeavors.

Thank you again for the opportunity to work with students.

Sincerely,

A handwritten signature in black ink that reads "Deborah L. Karnes". The signature is written in a cursive style with a large, stylized 'D' and 'K'.

Deborah L. Karnes

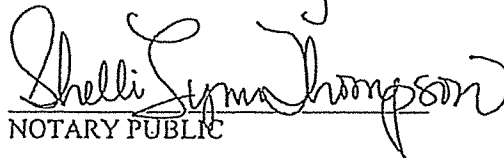
B. Resignation of Tracy King, high school business teacher, effective July 9, 2019

VOLUNTARY RESIGNATION

I, Tracy King, hereby agree to voluntarily resign my employment with U.S.D. 234 effective July 9, 2019.

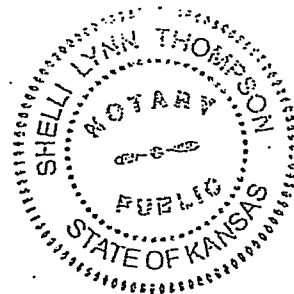
  
TRACY KING

SUBSCRIBED AND SWORN TO before me this 9th day of July, 2019.

  
NOTARY PUBLIC

My Appointment Expires:

06/02/2023





C. Retirement of Dara Leaming, high school secretary, effective September 13, 2019

August 16, 2019

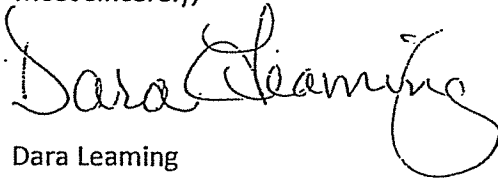
Mrs. Amber Toth  
Principal  
Fort Scott High School

Dear Amber:

This letter is my formal notification that I am retiring as secretary at FSHS; my last day will be September 13, 2019.

It has been a difficult decision for me to make. I've enjoyed the opportunity to serve USD 234 for nearly 29 years and am thankful the Lord has allowed me to meet and work with many fine people throughout those years.

Most sincerely,

A handwritten signature in cursive script that reads "Dara Leaming". The signature is written in black ink and is positioned above the printed name "Dara Leaming".

Dara Leaming

D. Resignation of Danae Esslinger, high school paraprofessional, effective August 19, 2019

9/4/2019

USD 234 Fort Scott Mail - Fwd:



Connie Billionis <connie.billionis@usd234.org>

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Fwd:

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Amber Toth <amber.toth@usd234.org> Sun, Aug 11, 2019 at 10:10 PM  
To: Connie Billionis <connie.billionis@usd234.org>, Gina Shelton <gina.shelton@usd234.org>, Ted Hessong <ted.hessong@usd234.org>

----- Forwarded message -----

From: Danae Esslinger <danea.esslinger@usd234.org>  
Date: Sun, Aug 11, 2019 at 10:09 PM  
Subject:  
To: Amber Toth <amber.toth@usd234.org>

August 12, 2019

Dear Mrs. Toth,

Please accept this letter as notice that I will be resigning from my Para Professional position one week from today's date.

Thank you for the support and the opportunities you have provided me over the course of the last two years. It was a pleasure working with the high school students, the special education teachers, and para's. I have enjoyed working with everyone, and I will miss them all.

I am looking forward to my interview for the USD 234 Payroll position on August 13.

Sincerely,

Danea D. Esslinger

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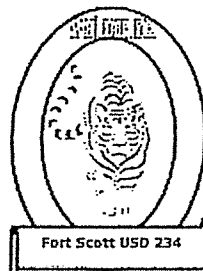
Amber Toth  
Fort Scott High School, Principal  
620-223-0600  
1005 S. Main Street  
Fort Scott, KS 66701

E. Resignation of Brianna Culbertson, high school teacher aide (Student Support Center), effective August 19, 2019

## Fort Scott High School

1005 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0600  
Fax 620-223-5368

Amber Toth, Principal  
Robyn Kelso, Assistant Principal  
Jeff DeLaTorre, Activities Director



August 26, 2019

Mr. Hessong,

I am writing to notify you that Brianna Culbertson has resigned her position as the Student Support Center Aide as of August 19, 2019

Sincerely,

Amber Toth  
Fort Scott High School Principal

F. Resignation of Wanita Tate, bus driver, effective September 6, 2019

To Joe Allen

I'm giving you my 2 wks notice.

My last day will be Sept. 6, 2019

Wanita Tate

- G. Adjustment in the Special Education/MIS 30-hour, 10-month classified position at the central office to a Special Education Secretary/Medicaid Billing Clerk 40-hour, 12-month classified position at the central office for the 2019-20 school year

## Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



DATE: August 29, 2019

TO: Board of Education

FROM: Ted Hessong

I would like to recommend an adjustment in the Special Education/MIS 30-hour, 10-month classified position at the central office to a Special Education Secretary/Medicaid Billing Clerk 40-hour, 12-month classified position at the central office for the 2019-20 school year.

H. Addition of a gifted paraprofessional for the 2019-20 school year

## Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



DATE: August 29, 2019

TO: Board of Education

FROM: Ted Hessong

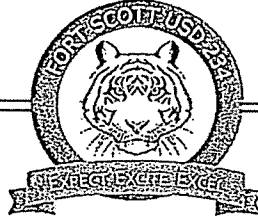
I would like to recommend the addition of a special education paraprofessional for the gifted program for the 2019-20 school year.

I. Addition of a 1.5-hour per day custodial position at New Generation

Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



August 26, 2019

RE: New Generation Custodian

Dear Mr. Hessong:

I would like to recommend the addition of a 1.5-hour per day custodial position at New Generation for the 2019-20 school year.

Thank you for your consideration in this matter.

Sincerely,

Daniel T. Koppa  
Facilities Director

J. Addition of two preschool paraprofessional positions for the 2019-20 school year

8/29/2019

Dear Mr. Hessong,

On behalf of the Fort Scott Preschool Center, I would like to recommend that the district open a position for a paraprofessional at the preschool center. An additional staff member can assist the early childhood team in meeting the educational needs of the students.

Please let me know if you have any questions.

Thank you for your time,

Andrea R. Scott, M, Ed.  
Fort Scott Preschool Center Principal

09/04/2019

Dear Mr. Hessong,

On behalf of the Fort Scott Preschool Center, I would like to recommend that the district open a position for a paraprofessional at the preschool center. An additional staff member can assist the early childhood team in meeting the educational needs of the students.

Please let me know if you have any questions.

Thank you for your time,

Andrea R. Scott, M, Ed.  
Fort Scott Preschool Center Principal



K. Addition of a Winfield Scott paraprofessional position for the 2019-20 school year

**Winfield Scott Elementary**

316 W. 10<sup>th</sup> Street  
Fort Scott, KS 66701-2697  
www.usd234.org  
620-223-0450 Fax 620-223-6420



*Joy McGhee, Principal*

August 29, 2019

Mr. Hessong,

I would like to recommend an additional paraprofessional position for Winfield Scott for the remainder of the 2019-2020 school year. We have several new students and are not able to meet all the needs with the current staff.

Thank you for your consideration,

Joy McGhee

- L. Adjustment in the high school/preschool 10-month custodian position to a 12-month position for the 2019-20 school year

## Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



August 26, 2019

Re: 10-12 month contract recommendation

Dear Mr. Hessong,

I would like to recommend the High School/Pre-School 10-month custodian position be changed to a 12-month position. It would assist in meeting the needs of two very busy schools during the summer months.

Sincerely,

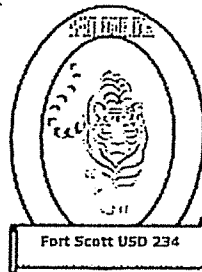
Daniel T. Koppa  
Facilities Director

M. Transfer of Jason Young, high school ISS teacher aide, to high school Student Support Center teacher aide for the 2019-20 school year

## Fort Scott High School

1005 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0600  
Fax 620-223-5368

Amber Toth, Principal  
Robyn Kelso, Assistant Principal  
Jeff DeLaTorre, Activities Director



August 28, 2019

Mr. Hessong,

I am writing to recommend the transfer of Jason Young from the ISS aide to the position of Student Support Center aide. This would be a lateral move for Mr. Young concerning pay and contract.

Thank you for your consideration.

Amber Toth  
Fort Scott High School Principal

N. Transfer of Allen Davis, 12-month Eugene Ware/middle school custodian, to a 12-month middle school custodian for the 2019-20 school year

## Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



August 26, 2018

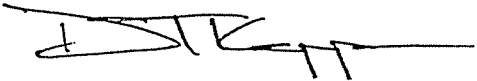
Re: E.W./M.S. Custodian

Dear Mr. Hessong,

I would like to recommend that Allen Davis be transferred from 12-month Eugene Ware/Middle School custodian to 12-month Middle School custodian only.

Thank you for your consideration in this matter.

Sincerely,



Daniel T. Koppa  
Facilities Director

- O. Transfer of Fred Judy, 4-hour preschool custodian, to a 1.5-hour New Generation custodian for the 2019-20 school year

## Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



August 26, 2019

Re: PS/NG Custodian

Dear Mr. Hessong,

I would like to recommend that Fred Judy be transferred from his previous duties as a 4 hour per day Pre-School custodian to a 1.5 hour per day New Generation custodian. Both positions are a 10-month contract. Mr. Judy is beloved by the Pre-School staff but has assumed additional driving hours. These new hours will allow us to keep Mr. Judy on staff and fulfill the needs of the new school.

Thank you for your consideration in this matter.

Sincerely,

Daniel T. Koppa  
Facilities Director

- P. Transfer of Diana Heckman, high school teacher aide, to high school secretary for the 2019-20 school year

## Fort Scott High School

1005 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0600  
Fax 620-223-5368

Amber Toth, Principal  
Robyn Kelso, Assistant Principal  
Jeff DeLaTorre, Activities Director



September 4, 2019

Mr. Hessong,

I am writing to recommend a transfer for Diana Heckman, high school teacher aide, to high school secretary. Diana has been with the district for 19 years. She also serves as a substitute secretary when a secretary is absent. She has knowledge of the job, is a tremendously hard worker, and will be proficient with our systems. Her cheerful disposition and professionalism will serve us well as the face of the building.

Sincerely,

Amber Toth  
Fort Scott High School Principal

Q. Contract adjustment for Jered McKay, Eugene Ware focus room teacher, to Eugene Ware behavior therapist for the 2019-20 school year

## Unified School District 234

424 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0800 Fax 620-223-2760

TED HESSONG  
Superintendent



DATE: August 30, 2019

TO: Board of Education

FROM: Ted Hessong

I would like to recommend a contract adjustment for Jered McKay, Eugene Ware focus room teacher, to Eugene Ware behavior therapist for the 2019-20 school year.

R. Contract adjustment for Andrea Heckman, preschool teacher, to a long-term substitute teacher for the 2019-20 school year

September 4, 2019

Dear Mr. Hessong,

I would like to recommend an adjustment to Andrea Heckman's contract from preschool teacher to long-term substitute teacher for the 2019-20 school year

Sincerely,

Andrea R. Scott, M, Ed.  
Fort Scott Preschool Principal



- S. Contract adjustment for Bo Graham, high school strength conditioning and credit recovery teacher/middle school weight training teacher, to a long-term substitute teacher at the high school only for the 2019-20 school year

## Fort Scott High School

1005 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0600  
Fax 620-223-5368

Amber Toth, Principal  
Robyn Kelso, Assistant Principal  
Jeff DeLaTorre, Activities Director



August 30, 2019

Mr. Hessong,

I am writing to recommend a contract adjustment for Bo Graham. His original contract was designated as a high school strength/conditioning teacher, credit recovery teacher and middle school weight training teacher. He will function full time at Fort Scott High School and will not be working at Fort Scott Middle School. I am recommending the change to a long-term substitute teacher for the 2019-20 school year.

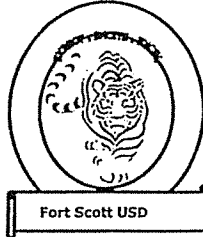
Sincerely,

Amber Toth  
Fort Scott High School Principal

- T. Contract adjustment for Elizabeth Lyon, Winfield Scott focus room teacher, to a long-term substitute teacher for the 2019-20 school year

## **Winfield Scott Elementary**

**316 W. 10<sup>th</sup> Street  
Fort Scott, KS 66701-2697  
www.usd234.org  
620-223-0450 Fax 620-223-6420**



*Joy McGhee, Principal*

September 5, 2019

Mr. Hessong,

Please revise Elizabeth Lyon's contract (Focus Room teacher) so that she is listed as a long-term substitute for the 2019-2020 school year.

Thank you,

Joy McGhee

- U. Employment of Thomas Russell as a high school paraprofessional for the 2019-20 school year
- V. Employment of Bobbie Yoakam as a preschool paraprofessional for the 2019-20 school year
- W. Employment of Shawn O'Brien as central office payroll clerk/secretary for the 2019-20 school year
- X. Employment of Judy Welch as a preschool bus driver for the 2019-20 school year
- Y. Employment of Joyce Earp as a Eugene Ware 6.5-hour cook for the 2019-20 school year
- Z. Employment of Joie Moore as a high school 6.5-hour cook for the 2019-20 school year
- AA. Employment of Robert Jackson as a 12-month high school/preschool custodian for the 2019-20 school year
- BB. Employment of Tanya Lockwood as a 12-month high school custodian for the 2019-20 school year
- CC. Employment of Terry Barrager as a 10-month Winfield Scott/Eugene Ware custodian for the 2019-20 school year
- DD. Resignation of Nicole Pellett as a middle school eighth grade team leader, effective August 20, 2019



Connie Billionis &lt;connie.billionis@usd234.org&gt;

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**Fwd: resignation letter 8/20/19**

---

Ted Hessong <ted.hessong@usd234.org>  
To: Connie Billionis <connie.billionis@usd234.org>

Tue, Aug 20, 2019 at 1:39 PM

FYI

----- Forwarded message -----

From: David Brown <david.brown@usd234.org>  
Date: Tue, Aug 20, 2019 at 1:39 PM  
Subject: Fwd: resignation letter 8/20/19  
To: Gina Shelton <gina.shelton@usd234.org>, Ted Hessong <ted.hessong@usd234.org>

I am forwarding you the resignation email from Nicole Pellett.  
I am in the process of determining a replacement as 8th grade team leader and make a recommendation soon.

----- Forwarded message -----

From: David Brown <david.brown@usd234.org>  
Date: Tue, Aug 20, 2019 at 1:35 PM  
Subject: Re: resignation letter 8/20/19  
To: Nicole Pellett <nicole.pellett@usd234.org>

Received, thank you.

On Tue, Aug 20, 2019 at 8:06 AM Nicole Pellett &lt;nicole.pellett@usd234.org&gt; wrote:

Dear Mr. Brown,

Please allow this email to act as my letter of resignation from the 8th grade team leader position.

Thank you,

Nicole Pellett-Nighswonger

--  
David Brown  
Principal  
Fort Scott Middle School  
School#: (620) 223-3262  
Fax#: (620) 223-8946  
Cell#: (620) 433-1914

--  
David Brown  
Principal  
Fort Scott Middle School  
School#: (620) 223-3262  
Fax#: (620) 223-8946  
Cell#: (620) 433-1914

--  
Be Connected...

-59-

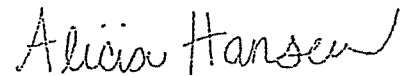
- EE. Resignation of Alicia Hansen as a middle school track coach, effective August 28, 2019

August 28th, 2019

To whom it may concern,

I, Alicia Hansen, resign my 2019/2020 middle school track coaching position.

Alicia Hansen



- FF. Employment of Angie Kemmerer as middle school scholars bowl sponsor for the 2019-20 school year
- GG. Employment of Kenny Hudiburg as a high school assistant girls' tennis coach for the 2019-20 school year
- HH. Employment of Jared Martin as a high school winter conditioning coach for the 2019-20 school year
- II. Employment of Alicia Hansen as the middle school eighth grade team leader for the 2019-20 school year
- JJ. Employment of Eugene Ware team leaders for the 2019-20 school year

# Eugene Ware Elementary

900 East Third Street  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-3380 Fax 620-223-2760

Stephanie Witt  
Principal



September 3, 2019

USD 234 Board of Education,

I would like to recommend the following for team leaders at Eugene Ware for the 2019-20 school year:

3<sup>rd</sup> grade-Regina Cruse  
4<sup>th</sup> grade-Yasmina Query  
5<sup>th</sup> grade-Brent Cavin  
Specials-Brandon Boyd

Respectfully,

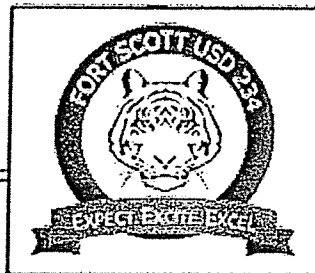
Stephanie Witt

KK. Employment of high school team leaders for the 2019-20 school year

## Fort Scott High School

1005 South Main  
Fort Scott, KS 66701-2697  
[www.usd234.org](http://www.usd234.org)  
620-223-0600  
Fax 620-223-5368

Amber Toth, Principal  
Robyn Kelso, Assistant Principal  
Jeff DeLaTorre, Activities Director



August 29, 2019

Mr. Hessong,

I am writing to recommend the following team leaders for the 19-20 school year:

PE- Jared Martin  
Social Studies- Travis Toth  
English- Polly Mayberry  
Math- Jeff Armstrong  
Science- Linda Houston  
Fine Arts- Ellen Kendrick  
CTE- Michelle Laubenstein

Sincerely,

Amber Toth  
Fort Scott High School Principal

**ADJOURN – 7:16 P.M.**

**ATTEST:**

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Board President

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Board Clerk