LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
Minutes
October 14, 2019

The Little Axe Board of Education met in regular session, Monday, October 14, 2019, in the Administration Building meeting room at 6:00 p.m. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Thursday, October 10, 2019. The President, Beverly Felton, called the meeting to order and the following members were present:

Beverly Felton – President
Al Heitkamper - Member
Tessa Proffitt - Vice President
Tommy Hamilton – Member

A quorum was established. Let the minutes reflect Rickey Gourley was absent.

FLAG SALUTE

Mrs. Felton led the flag salute.

RECOGNITION OF VISITORS

No visitors signed in.

CONSENT DOCKET

1. Approval of Minutes from the September 09, 2019 regular meeting.

2. Consider a request to approve a resolution calling for the 2020 Little Axe School Board (post #5, five year term) election February 11, 2020, with run-off election, if necessary, on April 7, 2020 and vote to approve the publication of a press release and legal notice in the Norman Transcript to announce that statutorily qualified individuals interested in running as a candidate for the # 5 seat (five year term) on the Little Axe Board of Education may file to run as a candidate for this seat at the Cleveland County Election Board between the hours of 8:00 a.m. and 5:00 p.m., December 2 through December 4, 2019.

3. Consider a request and vote to approve the following requests within the Activity Fund Accounts:
   a. Stuco account #811 to sell chances to be King or Queen for the day to donate the funds to the Pink Out fundraiser and sell hot dogs and nacho to raise funds for Stuco events and activities.
   b. BPA account #899 to sell scrunches to raise funds for BPA shirts.
   c. High School Key Club to establish account #883, sponsored by Matt Musteric. Fundraisers: Bake sale off campus, Food Sales, Donations.
Dues, School Gear. Expenditures: Dues, T-shirts, Charitable Work Conferences, Food for sales.

d. **Add sympathy outreach and bereavement to Elementary Yearbook account #818; Elementary Office account #919; and Picker Uppers account #865.**

e. **Transfer $10 to Superintendent Account #917 from account Academic Team #863 to pay for booth fee at Fall Sale.**

f. **Transfer $100 from NHS account #813 to FFA account #885 for the Riley Boatwright Donation.**

g. **Transfer $520 from HS Football account #853, $150 from FCCLA account #822, $340 from HS Cheer, and $20 from Softball account #854 to Pink Out account #888.**

Mr. Thomas asked to pull item 3 d. out and vote on it in a separate motion.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the board voted to approve items 1, 2 and 3 a-c and e-g under the Consent Docket.

Ms. Proffitt – aye Mr. Hamilton - aye
Mr. Heitkamper – aye Ms. Felton -aye

On motion by Mr. Hamilton, and seconded by Mr. Heitkamper, the board voted to approve adding sympathy outreach and bereavement to Elementary Office account #919; and Picker Uppers account #865.

Ms. Proffitt – aye Mr. Hamilton – aye
Mr. Heitkamper – aye Ms. Felton –aye

On motion by Mr. Hamilton, and seconded by Ms. Proffitt, the board voted to deny adding outreach and bereavement to Elementary Yearbook account #818.

Ms. Proffitt – aye Mr. Hamilton – aye
Mr. Heitkamper – aye Ms. Felton –aye

REQUESTS

On motion by Mr. Hamilton, and seconded by Ms. Proffitt, the board voted to approve the High School Show Choir attending the "WorldStrides 2020 Williamsburg Heritage Festival" in Williamsburg, Virginia, and change the dates to March 24-30, 2020.

Ms. Proffitt – aye Mr. Hamilton - aye
Mr. Heitkamper – aye Ms. Felton -aye
2. Consider a request and vote to approve / not approve the School Site Statutory Waiver/ Deregulation Application for Little Axe Alternative Academy.

On motion by Mr. Hamilton, and seconded by Ms. Proffitt, the board voted to approve the School Site Statutory Waiver/ Deregulation Application for Little Axe Alternative Academy.
  Ms. Proffitt – aye       Mr. Hamilton - aye
  Mr. Heitkamper – aye    Ms. Felton -aye

3. Consider a request and vote to approve / not approve the Gifted and Talented Plan and Matrix Update.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the board voted to approve the Gifted and Talented Plan and Matrix Update.
  Ms. Proffitt – aye       Mr. Hamilton - aye
  Mr. Heitkamper – aye    Ms. Felton -aye

REPORTS
1. Treasurer Report by Tammy Thele, Treasurer.

FINANCE CONSENT

1. Vote to accept Treasurer’s report.

2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

   2018-19 GENERAL FUND

   2019-2020 GENERAL FUND
   a. 2019-2020 General Fund Encumbrances for Approval Purchase Orders: 262-309 Attachment (A)

   BUILDING FUND
   a. 2019-2020 Building Fund Encumbrances for Approval Purchase Orders: none

   CHILD NUTRITION FUND
BUILDING BOND 2011 FUND 33  
Warrants for Approval 9-01-2019 through 9-30-2019  
Encumbrances for Approval Purchase Order: none  
(Report Date: 10-09-2019)  

BUILDING BOND 2016 FUND 35  
Encumbrances for Approval Purchase Order: none  
Warrants for Approval 9-01-2019 through 9-30-2019  
(Report Date: 10-09-2019)  

3. Vote to approve expenditures for the following cash funds for the 2019-2020 school year as listed in the October 14, 2019 board meeting financial packet.  
a. Activity Fund  

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Boarc voted to approve the following under Finance Consent: 1 and 2; 18-19 General Fund a and b; 19-20 General Fund a and b; Building Fund a and b; Child Nutrition 19-20 a and b, Building Bond 2011 Fund 33, Building Bond 2016 Fund 35, and 3 a. Activity Fund.  

Ms. Profitt – aye  
Mr. Hamilton - aye  
Mr. Heitkamper – aye  
Ms. Felton –aye  

NEW BUSINESS  
No new business  

PERSONNEL  

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel. 25 O.S Section 307 (B) (1)  

1. Resignation from the following employees:  
a. Tori Drake, Special Education Paraprofessional, effective 10-10-19.  
b. Jamie Watson, Reading Paraprofessional, effective 10-3-19.  
c. Vickie Townsend, ELL Coordinator, Reading Specialist and RSA Coordinator, effective January 1, 2020, due to retirement.  

2. Employment for the following positions, pending drug testing and back ground check, subject to assignment:  
a. (2) Special Education Paraprofessionals  

On motion by Ms. Profitt and seconded by Mr. Heitkamper, the board voted to enter into executive session at 6:26p.m.  

Ms. Profitt – aye  
Mr. Hamilton - aye  
Mr. Heitkamper – aye  
Ms. Felton –aye
Acknowledge Board’s return to open session.

Let the minutes reflect that the Board returned to Open Session at 6:52p.m.

Executive session minutes compliance announcement

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Tessa Proffitt, Tommy Hamilton and Al Heitkamper along with Cathey Miller, Board Clerk and Superintendent Thomas.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes taken.

1. **Vote to approve / not approve resignations from Tori Drake, Special Education Paraprofessional, effective 10-10-19; Jamie Watson, Reading Paraprofessional, effective 10-3-19; Vickie Townsend, ELL Coordinator, Reading Specialist and RSA Coordinator, effective January 1, 2020, due to retirement; and Chris Myers, Fundamental of Technology Teacher, Cross Country and Boys' Basketball Coach, effective 10-11-19.**

On motion by Mr. Hamilton and seconded by Mr. Heitkamper, the board voted to approve the resignations from Tori Drake, Special Education Paraprofessional, effective 10-10-19; Jamie Watson, Reading Paraprofessional, effective 10-3-19; Vickie Townsend, ELL Coordinator, Reading Specialist and RSA Coordinator, effective January 1, 2020, due to retirement; and Chris Myers, Fundamental of Technology Teacher, Cross Country and Boys' Basketball Coach, effective 10-11-19.

- Ms. Proffitt – aye
- Mr. Hamilton - aye
- Mr. Heitkamper – aye
- Ms. Felton – aye

2. **Vote to approve / not approve the employment of (2) Special Education Paraprofessionals, pending drug testing and background check, subject to assignment.**

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to employ Kathryn Myers and Pamela Baker, for the remainder of the 2019-2020 school year, pending results from drug testing and background check, subject to assignment:

- Ms. Proffitt – aye
- Mr. Hamilton - aye
- Mr. Heitkamper – aye
- Ms. Felton – aye

XI. **ADJOURNMENT**

The Board adjourned at 6:54p.m.
Respectfully Submitted,

Cathey Miller
Board Clerk

APPROVAL OF MINUTES

[Signatures]

Jessa Peffett

[Signature]
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Non-Payroll Total: $122,455.10
Payroll Total: $0.00
Report Total: $122,455.10
Little Axe Public Schools
Purchase Order Register


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