

**CLAREMORE PUBLIC SCHOOL
RESIDENCE AFFIDAVIT
(Please Print All Information)**

Oklahoma State Department of Education, 2015 School Law Book, Section 13 - Residence of Child – Attendance in Transportation Area.

"If the school district policy allows establishment of residency by affidavit, any person who willfully makes a statement in the affidavit which the person knows to be false shall, upon conviction, be guilty of a misdemeanor punishable by imprisonment in the county jail for not more than one (1) year or a fine of not more than Five Hundred Dollars (\$500.00) or both such fine and imprisonment."

Date _____

Student's Last Name	First Name	Middle Initial	Date of Birth	Grade
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Previous Address (Street)	(City)	(State)	(Zip)	Previous Telephone #
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Name of Previous School	(Address)	(State)	(Zip)
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SEX: Male _____ Female _____

Homeowner/Head of Household

Student's Parent/Legal Guardian

I hereby certify that the above named student and his/her family reside in my household. I am not responsible for the financial support, attendance, grades, or behavior of said student. **Copy of valid Driver's License is required.**

I hereby certify that I am temporarily residing with a friend or relative. Within 30 days, I will provide additional documentation to further verify the address as my residence (business letters, bill statements, utility bill, change of address from the U.S. Post Service, canceled rent checks, etc.). I further certify that I am the parent/legal guardian of the listed child. In the event the child becomes ill or must be removed for disciplinary reasons, I will be available. **Copy of valid Driver's License is Required.** (Proof of previous residence must be provided.)

Above Head of Household

Address (City) (State) (Zip)

Social Security Number

Home Phone Emergency Phone

Signature

This document does not permit athletic eligibility without approval by the Claremore Public Schools Athletic Director.

Parent/Guardian

Social Security Number

Work Phone Cell Phone

Signature

The student will not be enrolled until all necessary documentation has been provided and verified.

PLEASE COMPLETE THE QUESTIONS BELOW

- How long have you resided at this residence? _____

- Do you consider this your permanent residence? _____
- How long do you intend to live at this temporary residence? _____
- What is your relationship to the homeowner? _____
- Are you employed? _____ If so, can your employer verify this as your permanent residence? _____
- Why are you temporarily residing at this residence? _____

Additional information may be requested and a home visit may be necessary in order to verify the address. Falsification of information will result in the immediate withdrawal of the student from Claremore Public Schools.

Student Residency Policy
Board Approved 9/12/94

Residence Affidavit:

Parents who cannot provide the necessary information to verify their address because they are residing with a friend or relative on a temporary or permanent basis will be required to complete a residence affidavit. The forms will be available at the school site and require both the homeowner/resident and the parent of the student to be present and each must provide a valid Driver's License.

The Residence Affidavit, once verified by school officials, will allow the student to attend schools for 30 calendar days at which time the parent/legal guardian must provide additional verifiable documentation that a permanent residence has been established within the Claremore School district or documentation that the temporary residence has been established as the student's permanent residence. If a new residence is established within the Claremore district but in a different school area, the student will be required to attend the school in their boundary area or request an in-district transfer.

Completion of this form and enrollment of the student does not constitute a permanent legal residence and parents who later establish a residence outside the Claremore district will be expected to enroll their child in the school district in which they reside. The child will not be enrolled until all necessary documentation has been provided and verified. Building administrators will be responsible for initiating the thirty (30) day follow-up on all Residence Affidavits.

*****FOR SCHOOL DISTRICT USE ONLY*****

Action: Enrollment Approved () Enrollment Denied ()

Comment: _____

 Claremore Public School Official

 Date