

**PINE RIVER AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
August 12, 2019**

A Regular Meeting of the Pine River Area Schools Board of Education was held Monday, August 12, 2019 at Pine River Middle/High School Media Center.

**I. ROLL CALL**

President Peterson called the meeting to order at 6:01 p.m.

Members present: 7- Merrylie Cameron, Kim Dean, Kevin Delancey, Terry Koetje, Jim Peterson, Tom Shook, Katy Draper

Administrators/Directors present: Matt Lukshaitis, Heidi Hayes, Josie Hill, Brent Ruppert and Rob Sibary.

Absent: Emily Adema

**II. APPROVE AGENDA**

Motion by Mr. Koetje, seconded by Mrs. Dean to approve the agenda as amended moving Letter of Understanding, Item K, of New Business to Closed Session.

*Ayes 7, Nays – 0, Motion carried.*

**III. PRESENTATION:** Mr. Lukshaitis and the Administrative team presented plans for SY 2019-2020's half day scheduling that includes providing lunch for all K-12 students.

**IV. Superintendent's Report**

- ⊖ Mr. Lukshaitis presented plans for the upcoming school year regarding support staff and teaching staff professional development schedules and discussed grade level handbooks being proposed at tonight's meeting.

**V. President's Report**

- ⊖ Mr. Peterson announced upcoming dates including a Board Workshop scheduled for 8/26/2019, District Open House held on 8/27/2019 and District/Community Tailgate party occurring on 8/28/2019.

**VI. Principals/Directors/Student Representative Updates**

• **Brent Ruppert**

- ⊖ Reported that Advise Michigan has chosen Moriah Miltgen to be the college advisor. She will share her time between Marion Public Schools and Pine River Area Schools with a tentative schedule of 2 days at MPS and 3 days at PRAS.
- ⊖ Chrome distribution date was announced for 8/26/2019.
- ⊖ New Principal at CTC is Mr. Travis.

- ⊖ Pine River again has the second most enrollments at WMCTC within our ISD.
  - ⊖ Fall sports practices began the day this meeting was held and summer school ended the week this meeting was held.
- **Josie Hill**
  - ⊖ PRAS will be using state aid this year instead of a specified bank for federal loans due to state aid having a lower interest rate than the bidding banks.
- **Heidi Hayes**
  - ⊖ School Improvement Team meeting occurred over the summer to plan moving toward standard based grading.
  - ⊖ Clubs for the K-3 building are being discussed.
  - ⊖ New hires for the K-3 building including 2 Parapros and 2 Teachers.
- **Rob Sibary**
  - ⊖ Mr. Sibary reported the baseball drain fields are still being worked on.
  - ⊖ HS gym has been refinished and project was completed in July.
  - ⊖ New exterior doors were installed this summer also.

## **VII. Communications and Public Comment**

A community member/parent addressed the board asking about short/long term plans for athletics, questioning budgets/expenses for male versus female sports and inquiring if any coaching clinics are offered.

A community member/parent addressed the board regarding concerns toward JV Basketball Coach and a reported vaping situation that occurred during a Saginaw Valley Basketball camp in June.

A community member/parent addressed the board alleging the JV Basketball Coach attempted to coerce an athlete into admission of vaping at the SVSU Basketball Camp.

A community member/parent addressed the board expressing concerns that their student received retaliation from a Paraprofessional after the community member spoke during public comment at a previous board meeting.

A community member/parent addressed the board expressing concerns their student's 504 Behavior Plan was not followed during the 2018-2019 school year specifically by one Paraprofessional.

President Peterson addressed each individual community member concern stating an investigation regarding the reported vaping incident will be looked at by the superintendent/building administrators who will reach out to each community member addressing their concerns with an offer for individual meetings.

A brief recess was called at 6:38pm and the meeting reconvened at 6:48pm.

## **VIII. Consent Agenda**

Motion by Mr. Delancey, seconded by Mrs. Cameron to approve the consent agenda as presented. This would include approving:

- June 17, 2019 Budget hearing and June 17, 2019 After Budget Hearing Meeting Minutes
- General Fund and lunch invoices
- 2019 Tax rate Request

*Ayes-7, Nays-0, Motion Approved.*

## **IX. Old Business**

Motion by Mrs. Draper, seconded by Mr. Delancey to approve the adjustment of contract of Mr. Dylan Penhallurick to reflect BA I, pay step 4 as recommended by Middle School Principal.

## **X. New Business**

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Miss Kandis Kissinger (Mrs. Land) as a second Grade teacher, BA I, step 1, at Pine River Area elementary as recommended by the elementary principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Ms. Lauren Heilman as a Special Education teacher, MA III, step 2, at Pine River Area Middle/High School as recommended by our middle school and high school principals and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mrs. Terri Lukshaitis as a Special Education teacher, MA III, Step 3, at Pine River Area Middle/High School as recommended by the middle and high school principals.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve hiring Mr. Matt Johnson as a secondary teacher, BA II, step 2 as recommended by the high school principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mr. Andrew Denike as an instructional Paraprofessional, step 1 at Pine River Area Elementary as recommended by the elementary principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mrs. Kelly Workman as the K-3 Literacy Instructional Paraprofessional, step 1, as recommended by the elementary principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mrs. April Gum as the MS/HS Paraprofessional, step 1 as recommended by the high school principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mrs. Paula Justin as the Varsity Girls Basketball coach, coaching step 5, as recommended by the Athletic Director and the Superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mr. Trevor Holmes as Pine River's Varsity Girls' Track Coach, coaching step 3, as recommended by the athletic director and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Ms. Lauren Heilman as Pine River's Middle School Cross Country coach, coaching step 1, as recommended by the athletic director and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper and seconded by Mr. Shook to approve the hiring of Mr. Marc Dennis as Pine River's Behavioral Management Health and Safety Coordinator at a base salary of \$41,500 as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept Kris Racignol's letter of retirement effective August 31, 2019, as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept Gloria David's resignation effective August 31, 2019 as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept the resignation of Jeff Kassuba effective immediately as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept the resignation of Madelyn Haskel as special education teacher, NHS Advisor, Sophomore Class Advisor, School Improvement Team, HS Teacher of Record and District Testing Supervisor effective August 31, 2019 as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept the resignation of April Curtis from her custodial position only, effective August 1, 2019 as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept the resignation of Amy Peterson effective immediately as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Dean to accept the resignation of Kris Rigling, effective August 23, 2019 as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 Teaching Staff Handbook as recommended by the building administrators and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 Coaches Handbook as recommended by the athletic director and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 Transportation Handbook as recommended by the transportation director and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 K-3 Student Handbook as recommended by the elementary principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 4-7 Student Handbook as recommended by the middle school principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 8-12 Student Handbook as recommended by the high school principal and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Koetje, seconded by Mrs. Cameron to approve the 2019-2020 Chromebook policy as recommended by the building administrators and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Delancey, seconded by Mrs. Cameron to approve the purchase and implementation of Edgenuity online curriculum at an approximate cost of \$6000 for our new High School Resource Room as recommended by our Special Education Director and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mrs. Draper, seconded by Mrs. Cameron to set the 2019-2020 School of Choice openings to unlimited as recommended by the superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Shook, seconded by Mrs. Dean to provide free breakfast and lunch to all K-3 students in participation with the Community Eligibility Provision as approved by MDE and recommended by the superintendent.

*Ayes 5, Nays – 2 (Mr. Koetje and Mr. Delancey voted no), Motion carried.*

Roll call too place to move meeting into closed session for purpose of contract negotiations. All seven members voted to move meeting into closed session. Meeting went into closed session at 7:32 pm.

Motion was made by Mr. Koetje, seconded by Mr. Shook to move meeting back into open session for the purpose of approving negotiated contracts.

*Ayes 7, Nays – 0, Motion carried.*

Meeting went into open session at 8:11 pm.

Motion by Mrs. Draper, seconded by Mrs. Cameron to approve the 2019-2023 Teachers contract as recommended by the PREA and superintendent.

*Ayes 7, Nays – 0, Motion carried.*

Motion by Mr. Shook, seconded by Mrs. Dean to approve the 2019-2023 Support Staff Contract as recommended by the PRESPA and superintendent.

*Ayes 6, Nays – 0, Motion carried. Mr. Delancey abstained*

Motion by Mr. Koetje, seconded by Mr. Shook to approve an adjusted 3% increase/raise adjustment for our building administrators, superintendent, transportation/maintenance director and administrative assistant to superintendent for 2019-2020 comparable to the pay increase in the teachers' contract as recommended by the superintendent.

*Ayes 6, Nays – 0, Motion carried. Mrs. Cameron abstained*

## **XII: Other**

Mr. Peterson called for a Board Workshop to be held on August 26<sup>th</sup>, 2019, 6pm in the media center.

## **XIII. Adjournment**

Meeting was adjourned at 8:37 pm after Mr. Shook made a motion.

## **CERTIFICATION**

I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 12th day of August, 2019, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 9th day of September, 2019.

  
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Secretary, Board of Education