

**PINE RIVER AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 12, 2018**

A Regular Meeting of the Pine River Area Schools Board of Education was held Monday, November 12th, 2018 at Pine River Middle/High School Media Center.

I. ROLL CALL

President Peterson called the meeting to order at 6:02pm.

Members present: 7- Merrylie Cameron, Kim Dean, Kevin Delancey, Terry Koetje, Jim Peterson, Tom Shook, Allen Peterson

Administrators/Directors present: Matt Lukshaitis, Emily Adema, Heidi Hayes, Josie Hill, Brent Ruppert and Rob Sibary.

II. APPROVE AGENDA

Motion by Mr. Koetje, seconded by Mr. Delancey to approve the agenda as amended.

Ayes 7, Nays – 0, Motion carried.

III. SUPERINTENDENT'S REPORT

The following items were discussed during the Superintendent's Report:

Mr. Lukshaitis attended the Superintendent Meeting held at the WMISD on November 12th, 2018

- MSP showed a YouTube video entitled *Predators and Prey* which educated on opiate abuse, vaping, heroine and fentanyl usage as well as awareness of vape pens being masked as iPods, flash drives, writing utensils, etc.
- Legislative Breakfast is scheduled for January 21st, 2019, start time of 9am and to be held at the Wexford Missaukee Career Technical Center.

IV. PRESIDENT'S REPORT

Mr. Peterson reported to the Board on the following topics:

- Mr. Peterson attended the Annual Fall Leadership Conference last weekend along with Mr. Delancey, Mrs. Cameron and Mr. Lukshaitis. Mrs. Cameron shared that she attended Curriculum and Instruction along with School Law sessions. Mr. Delancey reported he attended Creating a Healthy/Positive School Environment, Active Shooter/Intruder Response, Workforce Development and Partnering with Businesses, and Using Academic Data to Drive Your Budget Planning sessions.
- Mr. Peterson moved to cancel November's planned workshop due to upcoming holidays. Board members unanimously agreed.
- Mr. Peterson confirmed that the Kettunen Center is reserved for the January 28th, 2019 board meeting.

V. Presentation

Tyler Lindquist, member of Pine River's Junior class and Leadership class provided updates on school events including:

- Band festival results
- End of fall sports season reports
- School wide assembly, hosted by David Pride
- NJHS/NHS Induction Ceremonies
- School wide Veterans Day assemblies
- Upcoming food drive and related event including "Winter Wishes" and Adopt-A-Family
- Upcoming winter sports events

VI. PRINCIPAL'S/DIRECTOR'S UPDATE –

- **Brent Ruppert updated the Board on the following topics:**
 - ⊖ Possible scholarship opportunities through College Board
 - ⊖ Local tool and die companies who may have summer internship/employment opportunities for upcoming graduates
 - ⊖ Principal's weekly staff updates will be set-up for community members to sign-up and receive also.

- **Emily Adema updated the Board on the following topics:**
 - ⊖ PRIDE Points to start next Monday, November 19th, 2018 with a kick-off assembly scheduled for this Wednesday, November 14th, 2018. Student Council involvement will include skits to demonstrate what PRIDE looks like.
 - ⊖ Mrs. Adema shared a "thank you" letter that was written by a group of 7th graders to a 4th grade student who was observed practicing PRIDE (Poise, Integrity, Resiliency, Diversity and Empathy) by cleaning up the lunch room. This was reported as a completely student-driven act that also included a gift basket.

- **Heidi Hayes updated the Board on the following topics:**
 - ⊖ K-3 Staff focus on self-care. A book study, using the book *Energy Bus* was offered and 90% of staff members reportedly are participating.
 - ⊖ Over 220 adults attended the "My Gal and Me" event on October 26th. A similar event is scheduled for a later date for men to participate in.

Motion by Mr. Koetje, seconded by Mr. Delancey to hire Dave Fisher as varsity soccer coach as recommended by the superintendent.

Ayes -7, Nays – 0, Motion carried.

Motion by Mr. Koetje, seconded by Mr. Delancey to hire Alyssa Crouch as middle school girls track coach and accept her resignation as middle school boys track coach as recommended by the superintendent.

Ayes -7, Nays – 0, Motion carried.

B. Approve snow removal bid

Motion by Mr. Delancey. Seconded by Mr. Peterson To hire Deverman Building of Leroy, Michigan, to act as the district's snow removal service for three years at the K-3 and 4-12 building and grounds for the school years 2018-2019 through 2021-2022 per their bid as recommended by the superintendent.

(Discussion noted there were no competitor bids received.)

Ayes -7, Nays – 0, Motion carried.

C. Create New Temporary Position

Motion by Mrs. Cameron, seconded by Mrs. Dean to create a 24-hour per week, eight-one (81) day temporary "Registrar" position in central office, and hire Ms. Kim Miller to function as enrollment officer, ISD-Liaison for the purpose of reporting, and trainer in transitioning to a new administrative assistant/confidential secretary to the Board of Education at an approximate cost of \$10, 530 as recommended by the superintendent.

(Discussion noted this will be a temporary position through the end of the school year, thus it does not need to be posted. The 24 hours per week schedule will be a flexible one based on need.)

Ayes -7, Nays – 0, Motion carried.

D. Approve Building Code Changes

Motion by Mr. Shook, seconded by Mrs. Cameron to approve and designate new district building codes, changing Pine River Area Schools' configuration from a K-3 lower elementary, 4-5 upper elementary, 6-12 middle school-high school to a K-3 Elementary, 4-7 Middle School and an 8-12 High School as recommended by the superintendent.

Ayes-7, Nays-0, Motion carried.

E. Approve CAPS-PRASE Librarian on Loan Agreement

Motion by Mr. Delancey, seconded by Mrs. Cameron to approve the 2018-2019 Cadillac Area Public Schools (CAPS)-Pine River Area Schools (PRAS) Librarian on Loan Agreement at an approximate cost of \$500 as recommended by the superintendent.

(Discussion noted MDE requires a librarian to be MDE endorsed. One MDE endorsed librarian can cover up to 8 different schools. CAPS has offered to loan one of two MDE endorsed librarians to work with PRAS and surrounding school librarians for Professional Development trainings to meet certification requirements.)

Ayes-7, Nays-0, Motion carried.

XII. Meeting took at short break prior to beginning closed sessions. Adjourned for break at 7:11pm.

(Mrs. Cameron left prior to the start of closed session at 7:15pm.)

XIII. Closed session began at 7:21pm

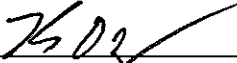
Topics of discussion included:

- Insurance plans for 2019
- Mr. Lukshaitis' review of self-evaluation
- December procedure to approve superintendent's self-evaluation
- Closed session ended at 8:05pm

The meeting was adjourned at 8:08pm

CERTIFICATION

I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 12th day of November, 2018, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 10th day of December, 2018.



Secretary, Board of Education

