

**Pine River Area Schools  
Board of Education  
Regular Meeting Minutes  
April 15, 2019**

*A regular meeting of the Pine River Area Schools Board of Education was held Monday, April 15, 2019 at the Pine River Middle/High School Media Center.*

**I. ROLL CALL**

President Peterson called the meeting to order at 6:00 p.m.

Members Present: 7-Mrs. Merrylie Cameron, Mrs. Kim Dean, Mr. Kevin Delancey, Mrs. Katy Draper, Mr. ~~Tom~~<sup>TERRY</sup> Koetje, Mr. Jim Peterson, and Mr. Tom Shook

Members Absent: None

Administrators/Directors Present: Mrs. Emily Adema, Mrs. Heidi Hayes, Mrs. Josie Hill, Mr. Matthew Lukshaitis, Mr. Brent Ruppert and Mr. Rob Sibary

**II. APPROVE AGENDA**

Motion by Mr. Delancey, seconded by Mrs. Cameron to approve the agenda as presented.

*Ayes 7, Nays – 0, Motion carried*

**III. PRESENTATIONS**

Mrs. Emily Adema and the 4-7 School Improvement Team (Mrs. Stephanie Johnson, Mr. Eric Gephard, Mr. Dan Gussert) presented their school improvement plan for Pine River Middle School.

**IV. SUPERINTENDENT'S REPORT**

Mr. Lukshaitis presented on EI training he and Mrs. Adema attended, an update from the School-Community Planning Meeting, upcoming staff negotiations, announced there will be an MDE tour on April 23, 2019 and discussed details of All Sports Day scheduled for May 3, 2019.

**V. PRESIDENT'S REPORT**

Mr. Peterson announced that board member, Mrs. Merrylie Cameron, achieved level one certification and earned a merit award through Michigan Association of School Boards.

**VI. PRINCIPALS/DIRECTORS/STUDENT REPRESENTATIVE UPDATES:**

~~A~~ student representative and member of Pine River Area School's junior class presented updates on the high school's latest happenings including the

Outdoor Environmental Science class' upcoming camping trip, the Mr. PR competition, leadership class events, a blood drive and prom.

Mrs. Josie Hill presented financial updates regarding General Fund Invoices and Bond Fund Expenditures.

Mr. Brent Ruppert presented additional updates regarding the middle/high school levels including PSAT, SAT, Work Keys and MSTEP testing that recently occurred. Also announced upcoming dates for prom, and graduation events.

Mrs. Emily Adema presented updates regarding the 4-7 middle school building including upcoming field trips, and outcome of career day.

Mrs. Heidi Hayes presented updates regarding the K-3 building/students including outcome of career day, upcoming field trips and Kindergarten round up.

Mr. Rob Sibary presented updates in the maintenance and transportation departments including updates on ball field conditions, discus cage area, and open bus driver position.

## **VII. COMMUNICATIONS AND PUBLIC COMMENT**

There was no one present for public comment

*(Mr. Jim Peterson called a brief recess at 6:52 p.m. Meeting reconvened at 7:00 p.m.)*

## **VIII. CONSENT AGENDA**

Motion by Mr. Shook, seconded by Mrs. Dean to approved the consent agenda as presented.

*Ayes 7, Nays – 0, Motion carried*

## **IX. OLD BUSINESS-*No old business was discussed at this meeting.***

## **X. NEW BUSINESS**

A. Motion by Mrs. Draper, seconded by Mrs. Cameron to approve and accept Mrs. Susan Stoll's retirement effective last day of school for SY 2018-2019 as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried*

B. Motion by Mrs. Dean, seconded by Mr. Delancey to accept the resignation of Ms. Catherine Roda as a Pine River Middle School teacher, effective 05/05/2019, as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried*

C. Motion by Mr. Koetje, seconded by Mrs. Cameron to approve Cadillac Family Physicians as Pine River Area Schools' Occupational Wellness Site as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried*

D. Motion by Mr. Delancey, seconded Mrs. Draper to adopt resolution to designate district's representative and designate the candidate the board supports for the ISD's Biennial Election and to nominate Mr. Tom Shook as the district's representative.

*Ayes 7, Nays – 0, Motion carried*

Motion by Mrs. Dean, seconded by Mrs. Draper to nominate Mrs. Merrylie Cameron as the alternate in the event the designated representative (Mr. Shook) is unable to attend.

*Ayes 7, Nays – 0, Motion carried*

E. Motion by Mrs. Cameron, seconded by Mr. Shook to approve a May 20, 2019 Board of Education workshop as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried*

F. First reading of NEOLA 33-2 took place

G. Motion by Mr. Koetje, seconded by Mr. Shook to approve Facilities assessment agreement with Tony Esson, architect, at an approximate cost of \$5000.00, as recommended by the School-Community Planning Committee and the Superintendent.

*Ayes 7, Nays – 0, Motion carried*

H. Motion by Mr. Delancey, seconded by Mrs. Cameron to extend current school year's last day of June 20, 2019 (making this a half day for students) as recommended by the Superintendent.

*Ayes 7, Nays – 0, Motion carried*

Motion was made by Mr. Koetje, seconded by Mr. Shook to move meeting into closed session for the purpose of discussing negotiations. A roll call vote was taken.

Y\_\_ Merrylie Cameron

Y\_\_ Terry Koetje

Y\_\_ Kim Dean

Y\_\_ Jim Peterson

Y\_\_ Kevin Delancey

Y\_\_ Tom Shook

Y\_\_ Katy Draper

*Meeting went into closed session at 7:19 p.m.*

## XI: Closed Session

Motion was made by Mrs. Draper, seconded by Mr. Delancey to move meeting back into open session for the purpose of approving negotiated contracts. A roll call vote was taken.

Y  Merrylie Cameron  
 Y  Kim Dean  
 Y  Kevin Delancey  
 Y  Katy Draper

Y  Terry Koetje  
 Y  Jim Peterson  
 Y  Tom Shook

*Meeting went into open session at 7:33 p.m.*

## XII: Open Session

- A. Motion by Mr. Shook, seconded by Mrs. Cameron to approve the amended Administrator Contract for Mrs. Emily Adema as Middle School Principal/Special Education Director for 2019 through 2021 as recommended by the Superintendent.  
*Ayes 7, Nays – 0, Motion carried*
- B. Motion by Mr. Koetje, seconded by Mrs. Dean to approve the amended Superintendent contract for Mr. Matthew Lukshaitis for 2019 through 2022.  
*Ayes 7, Nays – 0, Motion carried*
- C. Motion by Mr. Shook, seconded by Mr. Delancey to approve the contract of Ms. Kimberly Miller as Registrar for SY 2019-2020 as recommended by the Superintendent.  
*Ayes 7, Nays – 0, Motion carried*

XIII. Mr. Peterson announced that Susan Stoll and Raquel Wright both won OPIE (Outstanding Person In Education) awards this year.

President Peterson adjourned the meeting at 7:41 p.m. after Mr. Shook motioned for adjournment.

## CERTIFICATION

*I hereby certify the attached is a true copy of the proposed minutes of a Regular Meeting held on the 15th day of April, 2019, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 6th day of May, 2019.*

  
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Secretary, Board of Education