

# **CAMDEN'S PROMISE CHARTER SCHOOL MINUTES – September 10, 2018**

The regular meeting of the Camden's Promise Charter School Board of Trustees, County of Camden, State of New Jersey, was held at 892 Lois Ave, Camden on September 10, 2018 at 5:00pm.

Members present: Ms. Maldonado, Mr. Loyola, Ms. Nieves, Ms. Figueroa (In @ 5:01pm), Ms. Hinson and Ms. Lombardo

Members absent: Ms. Daniels-Jones

Also present: Dr. Conway (In @ 5:02), Ms. Baughn, Mr. Helmbrecht and Mr. Rinehardt

The pledge to the flag was led by Ms. Lombardo

Open  
Meeting

The meeting opened at 5:00pm at which time the following was stated: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Camden's Promise Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the door of the Camden Promise Charter School and in the Courier Post. "

Minutes

Motion by Mr. Loyola and seconded by Ms. Maldonado that the Board of Trustees approve the regular minutes of the July 9, 2018.

Unanimously Approved

## **BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORTS:**

### **Treasurer's Reports**

Treasurer's  
Reports

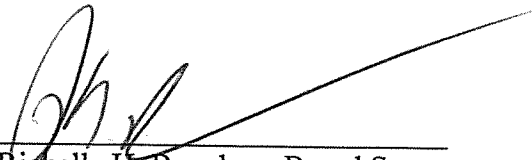
Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the Treasurer's Report in accordance with 18A:17-9 for the month of May 2018. The Treasurer's Reports and Secretary's Reports are in agreement, pending audit for the months ending May 2018. (See Pages 10480-10492)

Unanimously Approved

### **Board Secretary's Report:**

Secretary's  
Report

Pursuant to N.J.A.C. 6 :23-2.11 I 3, I certify that as of May 2018 no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6 A:23-2.11 (a). (See Pages 10493-10505)

  
Richelle H. Baughn, Board Secretary

5/31/18  
Date

# **CAMDEN'S PROMISE CHARTER SCHOOL MINUTES – September 10, 2018**

## **Certification**

Certification

Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees certify pursuant to N.J.A.C. 6A:23-2.11(a)4, we certify that after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23-2.11(a)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously Approved

## **Warrants**

Warrants

Motion by Mr. Loyola and seconded by Ms. Figueroa that the Board of Trustees approve the following warrants: (See Pages 10506-10514)

- July and August Warrants, Food Service and Student Accounts

Unanimously Approved

NJSIAA

Motion by Ms. Figueroa and seconded by Ms. Hinson that the Board of Trustees approve the New Jersey School Insurance Group renewal Membership Resolution July 1, 2018 to June 1, 2019. (See Page 10515)

Unanimously Approved

Affirmative  
Action Officer

Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees approve the Affirmative Action Officer (AAO) for the 2018-2019 school year as Richelle Baughn.

Unanimously Approved

Para -  
Professionals

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees approve the Statement of Assurance Regarding the use of Paraprofessionals Staff for the 2018-2019 Year. (See Page 10516)

Unanimously Approved

Corynda  
Hagamin

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees approve the removal of Corynda Hagamin from the Board of Trustees as of June 30, 2018. (See Pages 10517-10519)

Unanimously Approved

Retro Fitness

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees accepts the \$290 donation for Pride's school supplies. (See Page 10520)

Unanimously Approved

# CAMDEN'S PROMISE CHARTER SCHOOL MINUTES – September 10, 2018

## CHIEF SCHOOL ADMINISTRATOR'S REPORT

### Personnel

**Resignations** Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the following resignation as submitted. (See Pages 10521-10528)

Daniel Szymanski	Academy	Gym	7/11/18
Kayla Vaks	Pride	Choir	7/12/18
Tishara Landi	Academy	Admin	7/17/18
Hector Aviles	Academy	Bus	7/16/18
Dwayne Wedderburn	Promise	English	7/27/18
Jeanne Searfoorce	Academy	Business	8/22/18
Hector Figueroa	KATZ	Reception	8/23/18
Kareem Rogers	Promise	Math	9/04/18

Unanimously Approved

**New Hires** Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the following new hires for the 2018-2019 school year contingent upon criminal history background checks. (See Pages 10529-10530)

Ayes – (6)

Noes – (0)

Abstained – (0)

**Stipends** Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees accept the following stipend positions:

Ms. Coar	\$4,000	Dept Head of Specials
Ms. Turnbull	\$6,000	Dean of Social Worker K-12
Ms. Hamilton	\$6,000	Dean
Ms. Velez	\$6,000	Dean
Mr. Iannuzzi	\$2,000	Aquatics Coordinator
Mr. Johnson	\$6,000	Curriculum
Ms. O'Brien	\$6,000	Guidance
Mr. Grochal	\$6,000	Volleyball Head Coach
Ms. Hamilton	\$4,000	Asst Volleyball Coach

Unanimously Approved

**ASP Stipends** Motion by Mr. Loyola and seconded by Ms. Figueroa that the Board of Trustees accept the after school stipends as presented. (See Page 10531)

Unanimously Approved

**CAMDEN'S PROMISE CHARTER SCHOOL MINUTES – September 10, 2018**

Merit Pay      Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the merit pay outline for teacher incentive as submitted. (See Pages 10532-10533)  
Unanimously Approved

Rosetta Stone      Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustee accept the Rosetta stone contract for Teacher Spanish Acquisition as presented. (See Page 10534-10535)  
Unanimously Approved

**Student Programs**

HIB & Fire Drill Report      Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the HIB and Fire Drill report as presented. (See Pages 10536-10537)  
Unanimously Approved

Attendance Recapture Policy (First Read)      Motion by Ms. Nieves and seconded by Ms. Figueroa that the Board of Trustees accept the attendance recapture policy and procedures. (See Page 10538-10539)  
Unanimously Approved

Aquatic Sciences      Motion by Ms. Nieves and seconded by Ms. Figueroa that the Board of Trustees accept the Center for Aquatic Sciences at Adventure Aquarium as presented. (See Pages 10540-10546)  
Unanimously Approved

IES Consulting      Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees contract out with IES Consulting for Special Education Consulting not to exceed \$24,000.  
Unanimously Approved

APES Trip      Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the Floriday Keys Advanced Placement Environmental Science Trip as presented. (See Pages 10547-10556)

Adjournment      Motion by Ms. Hinson and seconded by Ms. Nieves that the Board of Trustees adjourn at 6:27pm.  
Unanimously Approved

# CAMDEN PROMISE CHARTER SCHOOL

10480

Form A-140 5/27/93

## REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

Camden's Promise Charter School

All Funds

For the Month Ending May 31, 2018

Cash Report					
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
	Governmental Funds	1,342,556.46	2,854,809.70	2,596,516.10	1,600,850.06
2	Special Revenue Fund - 20 (see page 2)	(66,238.95)	0.00	130,568.82	(196,807.77)
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	0.00			0.00
5	Total Governmental Funds (Lines 1 thru 4)	1,276,317.51	2,854,809.70	2,727,084.92	1,404,042.29
6	Enterprise Fund Cafeteria	36,746.54	106,631.66	12,826.59	130,551.61
	Student Activities	45,684.15	29,160.21	41,196.63	33,647.73
7	Total Governmental & Enterprise Funds	1,358,748.20	2,990,601.57	2,781,108.14	1,568,241.63
	Payroll	(1,569.76)	1,072,921.94	1,068,437.68	2,914.50
10	Payroll Agency	23,456.50	711,769.61	696,464.61	38,761.50
11	Unemployment Trust	48,544.14	4.12	0.00	48,548.26
12	Total Trust & Agency Funds (Lines 9 thru 10)	70,430.88	1,784,695.67	1,764,902.29	90,224.26
13	Total All Funds (Lines 5, 6 and 10)	1,429,179.08	4,775,297.24	4,546,010.43	1,658,465.89

Prepared and Submitted By:



7/19/2018

## CAMDEN PROMISE CHARTER SCHOOL

10481

Form A-149 - 5/27/93

Prepared By:	W SCOTT
Date:	07/19/18

Camden's Promise Charter School  
Bank Reconciliation

Bank Name		COMMERCE BANK	
Account Number		3864386	
Statement Date		05/31/18	
Fund/Funds		WARRANT ACCOUNT	

1	Balance per Bank			1,467,080.11
	Reconciling Items			
	Additions			
	Deposits in Transit			
	may café	12,252.09		
	café	259.05		
	CAFÉ JAN	0.10		
2		12,511.24		
3	Total Additions			12,511.24
	Deductions			
	Outstanding Checks			
4	(Attach List)	77,573.80		
	dec to payroll			
5	dec to agency			
6	Total Deductions			77,573.80
7	Net Reconciling Items			(65,062.56)
8	Adjusted Balance per Bank as of 5/31/18 *			1,402,017.55

9	Balance per Board Secretary's Records as of 5/31/18 **			1,404,042.29
	Reconciling Items			
	Additions			
10	Interest Earned			
	student act			
11	Other (Expl: 4/13 pay			
12	Total Additions			0.00
	Deductions			
	june 2017	1,921.11		
		103.63		
14	Other (Explain)			
15	Total Deductions			2,024.74
16	Net Reconciling Items			(2,024.74)
17	Adjusted Board Secretary's Balance as of 5/31/18 *			1,402,017.55

## Outstanding checks as of 05/31/2018

Budget year: 2017-18

Page 1 of 2

Account WA: WARRANT ACCOUNT

<u>Check#</u>	<u>Issued</u>	<u>Payee Name</u>	<u>Amount</u>	
13652	11/29/16	STAPLES ADVANTAGE	980.60	Voided 06/06/18
15353	10/03/17	ATLANTIC FIRE EQUIPMENT	195.00	Voided 06/06/18
15429	10/16/17	NJCSA	200.00	Voided 06/06/18
15501	10/31/17	PLAQUES & SUCH	297.00	Voided 06/06/18
15536	11/16/17	BLACK HOUSE CLAY STUDIO	450.00	Voided 06/06/18
15743	01/03/18	OLYMPIC CONFERENCE	10.00	Voided 06/30/18
15820	01/23/18	ARLENE VILLANUEVA	9.67	Voided 06/06/18
15938	02/27/18	BOYS AND GIRLS CLUB PARKSIDE	7,758.55	Voided 06/06/18
15958	02/27/18	PITNEY BOWES	34.12	Cleared 06/30/18
16013	03/12/18	STEVEN FULLER	57.00	
16085	03/28/18	MAYTAV BUS COMPANY	750.00	Voided 06/06/18
16162	05/02/18	DAVID GOULD	78.00	Cleared 06/30/18
16169	05/02/18	JAMES DREW	78.00	Cleared 06/30/18
16210	05/09/18	AAUW NJ	550.00	Cleared 06/30/18
16229	05/14/18	BRENDA MAZZARELLA	1,365.00	
16232	05/14/18	DAVID GOULD	156.00	Cleared 06/30/18
16234	05/14/18	FABRIZIO PIZZA	1,021.44	Cleared 06/30/18
16241	05/14/18	JOSEPH STETSER	60.00	Cleared 06/30/18
16252	05/14/18	YELLOW BUS LEASING	3,750.00	Cleared 06/30/18
16256	05/18/18	ANAYELY RAMOS	825.79	Cleared 06/30/18
16260	05/18/18	DANIEL COLLINS	59.00	Cleared 06/30/18
16271	05/18/18	RED CROSS STORE	72.00	Cleared 06/30/18
16280	05/23/18	ALL IN ONE BALLOONS	210.00	Cleared 06/30/18
16281	05/23/18	BUFFALO WILD WINGS	250.00	Cleared 06/30/18
16282	05/23/18	PLURALSIGHT, LLC	598.00	Cleared 06/30/18
16283	05/23/18	RITAS WATERICE	300.00	Cleared 06/30/18
16292	05/24/18	DENTAL SERVICES ORGANIZATION	5,069.82	Cleared 06/30/18
16296	05/24/18	HORIZON AV, LLC	26,592.75	Cleared 06/30/18
16297	05/24/18	JACQUELINE SOUTH	73.51	Cleared 06/30/18
16298	05/24/18	JOHN KELLY	1,891.00	
16299	05/24/18	LAUREN MITCHELL	300.00	Cleared 06/30/18
16301	05/24/18	MARTA CRUZ	2,322.00	
16303	05/24/18	MICHAEL NAPOLSKY	123.00	Cleared 06/30/18
16305	05/24/18	PEARSON CLINICAL ASSESSMENT	170.00	Cleared 06/30/18
16309	05/24/18	PURCHASE POWER	1,635.02	Cleared 06/30/18
16314	05/24/18	SIX FLAGS GREAT ADVENTURE	490.48	Cleared 06/30/18
16316	05/24/18	STEVEN HABECK	82.00	Cleared 06/30/18
16318	05/24/18	VALERIE ILLUMINATI	10.65	Cleared 06/30/18
16322	05/30/18	AMBER ALBRIGHT	275.00	
16324	05/30/18	ANDREA LEBBO	260.00	Cleared 06/30/18
16326	05/30/18	CAITLIN FENNING	500.00	Cleared 06/30/18

## Outstanding checks as of 05/31/2018

Budget year: 2017-18

Page 2 of 2

Account WA: WARRANT ACCOUNT

<u>Check#</u>	<u>Issued</u>	<u>Payee Name</u>	<u>Amount</u>	
16327	05/30/18	GEORGE FARMER	40.30	Cleared 06/30/18
16328	05/30/18	JOSE VAZQUEZ	275.00	Cleared 06/30/18
16329	05/30/18	JOSHUA WALLOWITCH	275.00	Cleared 06/30/18
16330	05/30/18	LAUREN ANGELOZZI	500.00	Cleared 06/30/18
16331	05/30/18	MORGAN MADJESKI	275.00	Cleared 06/30/18
16332	05/30/18	PATRICK ARDIS	500.00	Cleared 06/30/18
16333	05/30/18	SELENA CASTRO	500.00	Cleared 06/30/18
16335	05/30/18	SUSAN WARNER	275.00	Cleared 06/30/18
16336	05/30/18	YEVGENIA MELNIKOVSKY	275.00	Cleared 06/30/18
16337	05/30/18	ANTHONY WARREN	275.00	Cleared 06/30/18
16338	05/31/18	ALL IN ONE BALLOONS	190.00	Cleared 06/30/18
16339	05/31/18	AMBER ALBRIGHT	300.00	
16340	05/31/18	ANDERSON'S	1,256.42	Cleared 06/30/18
16341	05/31/18	BANCROFT NEUROHEALTH	1,250.00	Cleared 06/30/18
16342	05/31/18	CAITLIN FENNING	1,055.00	Cleared 06/30/18
16343	05/31/18	JENNIFER VEGA	366.00	Cleared 06/30/18
16344	05/31/18	LILIYA DZHURBIY	624.00	Cleared 06/30/18
16345	05/31/18	PROFORMA DYNAMIC RESOURCES	394.75	Cleared 06/30/18
16346	05/31/18	SCHOLASTICA TRAVEL	3,547.00	Cleared 06/30/18
16347	05/31/18	SIX FLAGS GREAT ADVENTURE	66.78	Cleared 06/30/18
16348	05/31/18	TAMARA EHRGOOD	3,894.00	Cleared 06/30/18
16349	05/31/18	VALERIE ILLUMINATI	465.00	Cleared 06/30/18
16351	05/31/18	WESTMONT PARTY SUPPLY	304.65	Cleared 06/30/18
16352	05/31/18	HERSHEY PARK GROUPS	79.50	Cleared 06/30/18
16353	05/31/18	ST. JOSEPH'S PRO-CATHEDRAL	600.00	Cleared 06/30/18
16354	05/31/18	FUNPLEX	80.00	Cleared 06/30/18

Total checks:

**77,573.80**

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		COMMERCE BANK	
Account Number		3865292	
Statement Date		05/31/18	
Fund/Funds		Food Services	

<b>1 Balance per Bank</b>				<b>143,130.35</b>
<b>Reconciling Items</b>				
<b>Additions</b>				
Deposits in Transit				
	Date	Amount		
2a		500.00		
2b				
2c				
2d				
2	Total D.I.T.'s	500.00		
3	Total Additions		500.00	
<b>Deductions</b>				
Outstanding Checks				
4	(Attach List)	574.50		
	due warr may pay 2018	12,252.09		
	due warrant may	259.05		
	due warrant feb	0.10		
		13,085.74		
5				
6	Total Deductions		13,085.74	
7	Net Reconciling Items			(12,585.74)
8	Adjusted Balance per Bank as of 5/31/18 *			130,544.61

<b>9 Balance per Board Secretary's Records as of 5/31/18 * *</b>				<b>130,551.61</b>
<b>Reconciling Items</b>				
<b>Additions</b>				
10				
11				
12	Total Additions			
<b>Deductions</b>				
13	ck 1594 cl more	7.00		
14				
	Total Deductions		7.00	
16	Net Reconciling Items			(7.00)
17	Adjusted Board Secretary's Balance as of 5/31/18 *			130,544.61

\* Line 8 MUST EQUAL line 17.

\* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

SB420

\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*

Outstanding checks as of 05/31/2018

9/11/2018 10485  
8:11:21 AM

Budget year: 2017-18

Page 1 of 1

Account FS: FOOD SERVICES ACCOUNT

<u>Check#</u>	<u>Issued</u>	<u>Payee Name</u>	<u>Amount</u>
1599	05/22/18	COMMERCIAL KITCHEN REPAIRS	574.50
Total checks:			<b>574.50</b>

Cleared 06/30/18

Form A-149 - 5/27/93

Prepared By:	W SCOTT
Date:	07/19/18

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		COMMERCE			
Account Number		3865276			
Statement Date		5/31/18			
Fund/Funds		Payroll			

<b>1 Balance per Bank</b>						<b>27,499.72</b>
<b>Reconciling Items</b>						
<b>Additions</b>						
<b>Deposits in Transit</b>						
	Date	Amount				
2b						
2c						
2d						
2	<b>Total D.I.T.'s</b>		<b>0.00</b>			
3	<b>Total Additions</b>			<b>0.00</b>		
<b>Deductions</b>						
<b>Outstanding Checks</b>						
4	<b>(Attach List)</b>		<b>25,428.68</b>			
6	<b>Total Deductions</b>			<b>25,428.68</b>		
7	<b>Net Reconciling Items</b>					<b>(25,428.68)</b>
8	<b>Adjusted Balance per Bank as of</b>		<b>5/31/18</b>	<b>*</b>		<b>2,071.04</b>

<b>9 Balance per Board Secretary's Records as of</b>						<b>5/31/18 * *</b>	<b>2,914.50</b>
<b>Reconciling Items</b>							
<b>Additions</b>							
	<b>DEP IN TRAN</b>						
11			<b>60.00</b>				
12	<b>Total Additions</b>			<b>60.00</b>			
<b>Deductions</b>							
	<b>ck 14598 cleared less</b>		<b>(0.01)</b>				
	<b>ck 14697 cleared more</b>		<b>0.10</b>				
	<b>ck 14629 cleared less</b>		<b>(1.00)</b>				
	<b>dec adj to be found</b>		<b>(2.00)</b>				
	<b>CK 14864</b>		<b>905.37</b>				
	<b>APR ADJ TO BE FOUND'</b>		<b>1.00</b>				
	<b>TRANS TO WARRANT</b>						
14	<b>Other (Explain)</b>						
15	<b>Total Deductions</b>			<b>903.46</b>			
16	<b>Net Reconciling Items</b>					<b>(843.46)</b>	
17	<b>Adjusted Board Secretary's Balance as of</b>		<b>5/31/18 *</b>			<b>2,071.04</b>	

\* Line 8 MUST EQUAL line 17.

\* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A-149 - 5/27/93

Prepared By:	W SCOTT
Date:	07/19/18

**Camden's Promise Charter School****Bank Reconciliation**

List of Outstanding Checks

Payroll Account

5/31/2018

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
13677	1/15/17	MELANIE CONWAY	40.53
13709	2/15/17	MELANIE CONWAY	33.78
14300	9/29/17	KELLY PIETRUCHA	1,066.70
14732	12/13/17	VERA JENKINS	342.91
14838	3/29/18	ROBERT MCGRUFF	1,065.47
14900	5/15/18	ROBERT MCGRUFF	958.70
14907	5/31/18	JOSE GARCIA	307.43
14910		FERIDINA BISHA	1,906.89
14911		DOROTHY BLACK	156.09
14912		ESTHER COAR	2,380.41
14913		ESTHER COAR	253.49
14914		COLLEEN HALL	1,952.07
14916		CARA MAWSON	1,644.22
14917		AMBER PARKER	1,055.52
14918		BART RETTEW	1,828.72
14919		TIMOTHY ROURKE	400.12
14920		JOJI THOMPSON	2,073.60
14921		JAILEEN ACEVEDO	650.64
14922		FREDERICK ALDEN	2,573.20
14926		ANTHONY DAVENPORT	907.31
14927		ROBERT MCGRUFF	983.93
14928		ROBERT MCGRUFF	408.13
14931		GREGORY YOUNG	1,940.64
14932		GREGORY YOUNG	498.18
			25,428.68

Camden's Promise Charter School  
Bank Reconciliation

Bank Name	Commerce
Account Number	00-3865284
For the Month Ending	5/31/18
Fund/Funds	Agency

1	Balance per Bank					290,979.29
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
2a	payroll acct					
2b	dec warr					
2c						
	Total D.I.T.'s		0.00			
2	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach List)	252,217.79				
	trans to net pay					
	TRANS TO WARRANT					
6	Total Deductions			252,217.79		
7	Net Reconciling Items					(252,217.79)
8	Adjusted Balance per Bank as of	5/31/18	*			38,761.50

9	Balance per Board Secretary's Records as of	5/31/18				38,761.50
	Reconciling Items					
	Additions					
10	Interest Earned					
12	Total Additions					
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted Board Secretary's Balance as of	5/31/18 *				38,761.50

- \* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A-149 - 5/27/93

Prepared By: W SCOTT
Date: 07/19/18

**Camden's Promise Charter School****Bank Reconciliation**

List of Outstanding Checks

Agency Payroll Account

5/31/2018

Page 13 (a)

Check

Check #	Date	Amount	Payable To
1310	REISSUE	7.81	TAMIKA HA
3025	12/31/15	110.00	SUPERIOR
3246	11/30/16	290.72	HIGHER EI
3173	2/28/17	320.00	COURT OF
3553	5/31/18	371.92	HIGHER EI
3554		263.48	
3555		12,901.00	EQUIVEST
3556		4,905.00	VOYA
3557		1,162.00	ARK
3558		367.38	MET LIFE
3560		326.90	ALL STATE
3561		2,582.89	SJ CREDIT
EFT		202,769.48	FEDERAL
EFT		24,726.31	NJ
EFT		1,112.90	PA
		<b>252,217.79</b>	



SB420

## \*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*

Outstanding checks as of 05/31/2018

9/11/2018<sup>10491</sup>  
8:11:13 AM

Budget year: 2017-18

Page 1 of 1

Account SA: STUDENT ACCOUNT

<u>Check#</u>	<u>Issued</u>	<u>Payee Name</u>	<u>Amount</u>	
2318	02/27/18	TANISHA BRONSON	7.00	Cleared 06/30/18
2335	05/10/18	NILSA DEJESUS	20.00	
2338	05/18/18	ANGELA ESTEVEZ	20.00	
2342	05/18/18	HALEEMAH FISHER	20.00	Cleared 06/30/18
2346	05/18/18	JESSICA VALLES	20.00	
2347	05/18/18	KAIESHA MOYE	20.00	
2348	05/18/18	MARIA FERNANDEZ-GOMEZ	20.00	
2350	05/18/18	NATASHA SAULS	20.00	Cleared 06/30/18
2351	05/18/18	SANTIA MALDONALDO	20.00	Cleared 06/30/18
2352	05/18/18	SAYONARA VAZQUEZ	20.00	Cleared 06/30/18
2353	05/18/18	SYIESHA YOUNG	20.00	Cleared 06/30/18
2355	05/21/18	ALEYDA FLORES	20.00	Cleared 06/30/18
2356	05/24/18	SIX FLAGS GREAT ADVENTURE	1,840.00	Cleared 06/30/18
2357	05/30/18	HERSHEY PARK GROUPS	378.50	Cleared 06/30/18
2358	05/31/18	SCHOLASTICA TRAVEL	3,780.00	Cleared 06/30/18
Total checks:			<b>6,225.50</b>	

Form A-149 - 5/27/93

Prepared By:	W SCOTT
	07/19/18

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		COMMERCE BANK	
Account Number		5883095	
For the Month Ending		5/31/18	
Fund/Funds		Unemploy. Trust	

#####				
1	Balance per Bank			48,548.26
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date			
2a				
2b				
2c				
2d				
2	Total D.I.T.'s			
3	Total Additions			0.00
	Deductions			
	Outstanding Checks			
6	Total Deductions			
7	Net Reconciling Items			0.00
8	Adjusted Balance per Bank as of 5/31/18 *			48,548.26

9	Balance per Board Secretary's Records as of 5/31/18			48,548.26
	Reconciling Items			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			0.00
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			0.00
16	Net Reconciling Items			0.00
17	Adjusted Board Secretary's Balance as of 5/31/18 *			48,548.26

\* Line 8 MUST EQUAL line 17.

\* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
GENERAL FUND - FUND 10

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Page 1 of 13

DRAFT

Interim Balance Sheet  
May 2018

=====

ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		1,600,850.06
	Accounts receivable:		
	Interfund	152,108.00	
132	Intergovernmental - state	194,210.26	
141	Other	--	
153	Other current assets		346,318.26
			-57,364.23

RESOURCES:

301	Estimated revenues	29,038,223.00	
302	Less revenues	(26,517,239.14)	2,520,983.86
	Total assets and resources		4,410,787.95

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

421	Accounts payable		147,334.09
	Total liabilities		147,334.09

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
GENERAL FUND - FUND 10

Interim Balance Sheet  
May 2018

FT

0 BALANCE:

53	Appropriated:		
54	Reserve for encumbrances - current year	2,822,804.21	
	Reserve for encumbrances - prior year	--	
	Reserved fund balance:		
61	Capital reserve account		
62	Adult education programs	-434,582.00	
63	sale/leaseback reserve	--	
65	Add: Increase in sale/leaseback		
68	Less: Budgeted w/d sale/leaseback	--	
64	Maintenance reserve		
66	Add: Increase in maintenance reserve		
60	Less: Budgeted w/d maintenance res.	--	
65	Tuition reserve account		
61	Less: Budgeted w/d tuition reserve	--	
66	Current expense emergency reserve		
67	Add: Increase curr. exp. emer. res.		
62	Less: w/d from curr. exp. emer.res.	--	
65	Bus Adv Revenue Reserved for Fuel Cst		
60	Add: Increase bus adv reserve		
62	Less: w/d from bus adv reserve	--	
66	Federal Impact Aid Reserve (General)		
61	Add: Incr Fed Impact Aid Res (Gen)	761,003.00	
68	Less: w/d Fed Impact Aid Res (Gen)	--	
67	Federal Impact Aid Reserve (Capital)		
62	Add: Incr Fed Impact Aid Res (Cap)	761,003.00	
69	Less: w/d Fed Impact Aid Res (Cap)	--	
61,752,76x	Other reserves		
60	Appropriations	28,761,173.64	
62	Less: Expenditures	(25,259,821.82)	
63	Encumbrances	(2,822,804.21)	678,547.61
64	Increase in capital reserve	--	
	Total appropriated		3,827,772.82

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet  
May 2018

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2017	919,634.68
771	Designated fund balance	--
772	ARRA/SEMI for next year	--
303	Budgeted fund balance	(483,953.64)
307	Budgeted w/d from cap res local	--
309	Budgeted w/d from cap reserve-inelig.	--
317	Budgeted w/d from cap res-to Debt Srv	--
	Total fund balance	

Total liabilities and fund equity

4,263,453.86
<u>4,410,787.95</u>

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
GENERAL FUND - FUND 10

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DRAFT

Interim Balance Sheet  
May 2018

RECAPITULATION OF FUND BALANCE

	Budgeted	Actual	Variance
Appropriations	28,761,173.64	28,082,626.03	678,547.61
Revenues	(29,038,223.00)	(26,517,239.14)	(2,520,983.86)
Subtotal	-277,049.36	1,565,386.89	-1,842,436.25
Change in capital reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	-277,049.36	1,565,386.89	-1,842,436.25

10496

## REPORT OF THE SECRETARY

## TO THE BOARD OF EDUCATION

\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*

## GENERAL FUND - FUND 10

FT

## Interim Statements Comparing

## Budgeted Revenue with Actual to Date and

## Appropriations with Expenditures and Encumbrances to Date

(For 11 month period ending May 31, 2018)

## ENUES/SOURCES OF FUNDS

	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
12XX From Local Sources	2,263,303.00	2,027,639.71	(UNDER)	235,663.29
3XXX From State Sources	26,774,920.00	24,419,235.20	(UNDER)	2,355,684.80
4XXX From Federal Sources	.00	70,364.23	(OVER)	-70,364.23
303 Budgeted Fund Balance - Operating Budget	483,953.64	.00	(UNDER)	483,953.64
GENERAL FUND GRAND TOTAL	29,522,176.64	26,517,239.14	(UNDER)	3,004,937.50

## ENDITURES

	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
1XX-100-XXX Regular Programs	14,783,664.95	14,251,642.29	470,255.81	61,766.85
Undistributed Expenditures:				
000-230-XXX General Administration	2,532,203.48	2,322,937.64	187,103.80	22,162.04
000-240-XXX School Administration	1,368,527.80	1,272,686.41	95,841.39	26,573.63
000-26X-XXX Operation and Maintenance of Plant Services	5,705,418.53	4,084,847.91	1,585,355.34	35,215.28
000-270-XXX Student Transportation Services	100,000.00	74,314.86	20,483.04	5,202.10
XXX-XXX-2XX Personal Services - Employee Benefits	3,771,358.88	3,218,666.35	471,658.46	81,034.07
Total Undistributed	13,477,508.69	10,973,453.17	2,333,868.40	170,187.12
TOTAL GENERAL CURRENT EXPENSE	28,261,173.64	25,225,095.46	2,804,124.21	231,953.97
Facilities Acquisition and Construction Services	500,000.00	34,726.36	18,680.00	446,593.64
TOTAL CAPITAL OUTLAY	500,000.00	34,726.36	18,680.00	446,593.64
GENERAL FUND GRAND TOTAL	28,761,173.64	25,259,821.82	2,822,804.21	678,547.61

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
GENERAL FUND - FUND 10

Schedule of Revenues  
Actual Compared with Estimated  
(For 11 month period ending May 31, 2018)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
REVENUES FROM LOCAL SOURCES:			
1210 Local Tax Levy	2,263,303.00	2,002,458.60	260,844.40
1XXX Unrestricted Miscellaneous Revenues	.00	25,181.11	-25,181.11
Subtotal - Revenues from Local Sources	2,263,303.00	2,027,639.71	235,663.29
REVENUES FROM STATE SOURCES:			
3132 Categorical Special Education Aid	541,203.00	494,512.00	46,691.00
3176 Equalization Aid	23,188,683.00	20,949,433.20	2,239,249.80
3177 Categorical Security Aid	800,121.00	730,377.00	69,744.00
3178 Adjustment Aid	2,244,913.00	2,244,913.00	.00
Subtotal - Revenues from State Sources	26,774,920.00	24,419,235.20	2,355,684.80
Revenues from Federal Sources			
4200 Medicaid Reimbursement	.00	70,364.23	-70,364.23
Subtotal - Revenues from Federal Sources	.00	70,364.23	-70,364.23
Budgeted Fund Balance - Operating Budget	483,953.64	.00	483,953.64
303 TOTAL OPERATING BUDGET	29,522,176.64	26,517,239.14	3,004,937.50

RAFT

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
GENERAL CURRENT EXPENSE				
Regular Programs - Instruction				
Grades 1-5 - Salaries of Teachers	4,542,946.28	4,448,145.90	94,800.38	.00
Grades 6-8 - Salaries of Teachers	4,101,710.00	4,079,274.51	22,435.49	.00
Grades 9-12 - Salaries of Teachers	4,212,007.12	3,997,043.42	214,963.70	.00
Regular Programs - Undistributed Instruction				
Other salaries for Instruction	210,918.40	196,538.56	14,379.84	.00
Regular Programs - Home Instruction:				
Purchased Professional-Educational Services	513,221.66	469,321.93	40,501.33	3,398.40
Other Purchased Services (400-500 series)	496,449.84	462,278.32	24,035.20	10,136.32
General Supplies	422,229.00	371,288.73	48,907.72	2,032.55
Textbooks	274,182.65	218,881.25	10,000.00	45,301.40
Other Objects	10,000.00	8,869.67	232.15	898.18
TOTAL REGULAR PROGRAMS - INSTRUCTION	14,783,664.95	14,251,642.29	470,255.81	61,766.85
UNDISTRIBUTED EXPENDITURES				
Support Services - General Administration				
Salaries	1,591,937.68	1,468,323.02	123,614.66	.00
Legal Services	18,745.85	13,509.50	1,395.00	3,841.35
Audit Fees	45,123.13	44,460.00	.00	663.13
Other Purchased Professional Services	497,790.81	485,843.07	7,521.89	4,425.85
Communications/Telephone	21,506.07	-27,371.29	44,954.38	3,922.98
General Supplies	356,599.94	337,723.34	9,617.87	9,258.73
Miscellaneous Expenditures	500.00	450.00	.00	50.00
Total	2,532,203.48	2,322,937.64	187,103.80	22,162.04
Support Services - School Administration				
Salaries of Other Professional Staff	990,740.60	923,866.24	66,874.36	.00
Purchased Professional and Technical Services	235,030.00	219,900.39	1,255.97	13,873.64
Supplies and Materials	141,421.20	128,844.28	1,137.43	11,439.49
Other Objects	1,336.00	75.50	.00	1,260.50
Total	1,368,527.80	1,272,686.41	69,267.76	26,573.63
Custodial services				
Rental of Land/Bldgs other than Lease Purchase	4,782,001.00	3,311,121.31	1,470,879.69	.00

## REPORT OF THE SECRETARY

## TO THE BOARD OF EDUCATION

\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*

## GENERAL FUND - FUND 10

## Statement of Appropriations

## Compared with Expenditures and Encumbrances

(For 11 month period ending May 31, 2018)

	Appropriations	Expenditures	Encumbrances	Available Balance
00-262-520 Insurance	310,147.93	298,766.71	.00	11,381.22
00-262-622 Energy (Electricity)	613,269.60	474,959.89	114,475.65	23,834.06
Total Custodial Services	5,705,418.53	4,084,847.91	1,585,355.34	35,215.28
Total Operation and Maintenance of Plant Services	5,705,418.53	4,084,847.91	1,585,355.34	35,215.28
Student Transportation Services				
Contracted Services (Home/School) - Vendors	100,000.00	74,314.86	20,483.04	5,202.10
Total	100,000.00	74,314.86	20,483.04	5,202.10
UNALLOCATED BENEFITS				
Other Retirement Contributions - PERS	213,827.04	213,827.04	.00	.00
Health Benefits	3,557,531.84	3,004,839.31	471,658.46	81,034.07
TOTAL UNALLOCATED BENEFITS	3,771,358.88	3,218,666.35	471,658.46	81,034.07
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	3,771,358.88	3,218,666.35	471,658.46	81,034.07
TOTAL UNDISTRIBUTED EXPENDITURES	13,477,508.69	10,973,453.17	2,333,868.40	170,187.12
Required Maintenance for School Facilities				
Increase in Impact Aid Reserve (General)	761,003.00	.00	.00	761,003.00
TOTAL GENERAL CURRENT EXPENSE	29,022,176.64	25,225,095.46	2,804,124.21	992,956.97
Facilities Acquisition and Construction Services				
Buildings Other than Lease Purchase Agreements	500,000.00	34,726.36	18,680.00	446,593.64
Total Facilities Acquisition & Construction Services	500,000.00	34,726.36	18,680.00	446,593.64
TOTAL CAPITAL OUTLAY EXPENDITURES	500,000.00	34,726.36	18,680.00	446,593.64
GENERAL FUND GRAND TOTAL	29,522,176.64	25,259,821.82	2,822,804.21	1,439,550.61

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Balance Sheet  
May 2018

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ASSETS AND RESOURCES

ASSETS:		
101	Cash in bank	-196,807.77
	Accounts receivable:	
142	Intergovernmental - federal	-14,006.05
153	Other	--
RESOURCES:		
301	Estimated revenues	1,922,750.00
302	Less revenues	(1,058,031.10)
	Total assets and resources	864,718.90
		653,905.08

=====

LIABILITIES AND FUND EQUITY

LIABILITIES:		
481	Deferred revenues	17,194.38
	Other current liabilities	245,793.00
	Total liabilities	262,987.38

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet  
May 2018

1	BALANCE:			
	Appropriated:			
53	Reserve for encumbrances - current year		46,896.08	
54	Reserve for encumbrances - prior year		--	
	Reserved fund balance:			
61	Capital reserve account	--		
04	Add: Increase in capital reserve	--		
07	Less: Budgeted withdrawal from capital reser	--		
01	Appropriations	1,922,750.00		
02	Less: Expenditures	(1,531,831.87)		
03	Encumbrances	(46,896.08)		
	Total fund balance	(1,578,727.95)	344,022.05	
	Total liabilities and fund equity			390,918.13
				653,905.51

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Statements Comparing  
Budgeted Revenue with Actual to Date and  
Appropriations with Expenditures and Encumbrances to Date  
(For 11 month period ending May 31, 2018)

REVENUES/SOURCES OF FUNDS

SPECIAL REVENUE FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
20-1XXX From local sources	.00	3,147.10	(OVER)	-3,147.10
20-4XXX From federal sources:	1,922,750.00	1,054,884.00	(UNDER)	867,866.00
TOTAL SPECIAL REVENUE FUNDS	1,922,750.00	1,058,031.10	(UNDER)	864,718.90

EXPENDITURES

GRANTS AND ENTITLEMENTS	Appropriations	Expenditures	Encumbrances	Available Balance
20-XXX-XXX-XXX Local Projects	.00	2,588.00	.00	-2,588.00
Federal Projects:				
20-T1 -XXX-XXX E.S.S.A. Title I	1,395,865.00	1,128,360.35	37,493.08	230,011.57
20-T2 -XXX-XXX E.S.S.A. Title II	61,739.00	55,619.00	.00	6,120.00
20-T3 -XXX-XXX E.S.S.A. Title III	10,000.00	9,250.00	.00	750.00
20-T4 -XXX-XXX E.S.S.A. Title IV	18,249.00	18,249.00	.00	.00
20-IDE-XXX-XXX I.D.E.A. Part B (Handicapped)	436,897.00	317,765.52	9,403.00	109,728.48
TOTAL FEDERAL PROJECTS	1,922,750.00	1,529,243.87	46,896.08	346,610.05
TOTAL SPECIAL REVENUE FUNDS	1,922,750.00	1,531,831.87	46,896.08	344,022.05

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

Schedule of Revenues  
Actual Compared with Estimated  
(For 11 month period ending May 31, 2018)

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from Local Sources			
Other Revenues from Local Sources	.00	3,147.10	-3,147.10
Total Revenues from Local Sources	.00	3,147.10	-3,147.10
Revenues from Federal Sources			
Title I	1,414,114.00	773,837.00	640,277.00
Title II	71,739.00	64,869.00	6,870.00
I.D.E.A. Part B (Handicapped)	436,897.00	216,178.00	220,719.00
Total Revenues from Federal Sources	1,922,750.00	1,054,884.00	867,866.00
TOTAL GRANTS AND ENTITLEMENTS	1,922,750.00	1,058,031.10	864,718.90

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
\*\*\* CAMDEN'S PROMISE CHARTER SCHOOL DISTRICT \*\*\*  
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Statement of Appropriations  
Compared with Expenditures and Encumbrances  
(For 11 month period ending May 31, 2018)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
SPECIAL REVENUE FUNDS				
20-XXX-XXX-XXX Local Projects	.00	2,588.00	.00	-2,588.00
E.S.S.A Title I				
20-T1 -100-600 Instructional Supplies-Instruction	68,985.00	60,853.43	.00	8,131.57
20-T1 -200-100 Salaries-Support	95,000.00	90,381.92	4,618.08	.00
20-T1 -200-200 Benefits	221,880.00	.00	.00	221,880.00
20-T1 -XXX-XXX Other Federal expenditures	1,010,000.00	977,125.00	32,875.00	.00
E.S.S.A. Title I Total	1,395,865.00	1,128,360.35	37,493.08	230,011.57
E.S.S.A. Title II				
20-T2 -200-200 Benefits	6,120.00	.00	.00	6,120.00
20-T2 -200-300 Professional tech services-Support	55,619.00	55,619.00	.00	.00
E.S.S.A. Title II Total	61,739.00	55,619.00	.00	6,120.00
E.S.S.A. Title III				
20-T3 -100-600 Instructional supplies-Instruction	42.00	.00	.00	42.00
20-T3 -200-200 Benefits	708.00	.00	.00	708.00
20-T3 -XXX-XXX Other Federal expenditures	9,250.00	9,250.00	.00	.00
E.S.S.A. Title III Total	10,000.00	9,250.00	.00	750.00
E.S.S.A. Title IV				
20-T4 -100-300 Purchased services-Instruction	18,249.00	18,249.00	.00	.00
E.S.S.A. Title IV Total	18,249.00	18,249.00	.00	.00
I.D.E.A. Part B (Handicapped)				
20-IDE-200-100 Salaries-Support	272,216.00	271,953.00	263.00	.00
20-IDE-200-200 Benefits	76,221.00	.00	.00	76,221.00
20-IDE-200-300 Professional tech services-Support	85,460.00	43,544.90	9,140.00	32,775.10
20-IDE-200-600 Supplies and materials-Support	3,000.00	2,267.62	.00	732.38
TOTAL FEDERAL PROJECTS	1,922,750.00	1,529,243.87	46,896.08	346,610.05
TOTAL SPECIAL REVENUE FUNDS	1,922,750.00	1,531,831.87	46,896.08	344,022.05

## Check Journal by Account      Camdens Promise Charter School

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Budget Fund 10

Debit=421 Credit=101

\$83,522.11

CK#000002	07/19/18	\$32.67	1017	TD BANK, N.A.
CK#016601	V 08/29/18	\$0.00	1470	ENVIRONMENTAL DESIGN INC.
CK#016602	08/29/18	\$1,578.00	1549	ALL IN ONE BALLOONS
CK#016603	08/29/18	\$600.00	1114	CEDAR RUN REFUGE
CK#016604	V 08/29/18	\$0.00	1470	ENVIRONMENTAL DESIGN INC.
CK#016605	08/29/18	\$5,900.00	1406	GM WHITE
CK#016606	08/29/18	\$2,610.00	1600	J DOGS AMUSEMENTS
CK#016607	08/29/18	\$414.05	9028	Parker McCay P.A.
CK#016608	08/29/18	\$3,828.35	1236	PROFORMA DYNAMIC RESOURCES
CK#016609	08/29/18	\$8,271.57	1014	STAPLES ADVANTAGE
CK#016611	08/29/18	\$372.47	1813	SWIMOUTLET
CK#016612	08/29/18	\$18,680.00	2100	MODERN FOLD STYLES, INC.
CK#016617	08/30/18	\$2,125.00	2390	DEPTFORD TOWNSHIP BOE
CK#016619	08/30/18	\$1,477.00	2395	GLOUCESTER CITY BOE
CK#016628	08/30/18	\$28,396.00	X575	Pennsauken Board of Ed
CK#016629	08/30/18	\$5,709.00	9284	Collingswood Board of Education
CK#016630	08/30/18	\$3,528.00	P053	Hammonton Board of Ed

Debit=142 Credit=101

\$378.96

CK#016610	08/29/18	\$378.96	1349	STEMFINITY
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PAYMENT FROM 10-141F

\$72,185.81

CK#F30016	07/23/18	\$9,351.67	9999	PAYROLL VENDOR
CK#F30029	07/27/18	\$8,940.56	9999	PAYROLL VENDOR
CK#F30074	08/15/18	\$6,755.34	9999	PAYROLL VENDOR
CK#F30140	08/30/18	\$47,138.24	9999	PAYROLL VENDOR

Total for this fund

\$156,086.88

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Budget Fund 11

**11-000-230-100-00-0 PERSONAL SERVICES - SALARIES \$151,615.74**

CK# F30016	07/23/18	\$40,333.30	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$40,282.50	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$35,499.97	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$35,499.97	9999	PAYROLL VENDOR

**11-000-230-105-00-0 SALARIES-SECR/CLER \$89,189.71**

CK# F30016	07/23/18	\$23,709.58	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$21,565.87	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$21,861.31	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$22,052.95	9999	PAYROLL VENDOR

**11-000-230-331-00-0 LEGAL SERVICES \$590.55**

CK# 016623	08/30/18	\$590.55	9028	Parker McCay P.A.
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**11-000-230-339-00-0 OTHER PROFESSIONAL SERVICES \$8,211.38**

CK# 016504	07/24/18	\$1,500.00	1747	NJ ASSOCIATION OF SCHOOL ADMIN
CK# 016507	07/24/18	\$43.16	1570	USPS-WINDOW SERVICE
CK# 016512	07/27/18	\$372.50	1532	CASA REPORTING SERVICE
CK# 016538	08/07/18	\$2,500.00	9285	NJ School Boards Association
CK# 016557	08/17/18	\$1,980.00	1316	BAYADA NURSES
CK# 016559	08/17/18	\$856.80	1218	CASA PAYROLL SERVICE
CK# 016580	08/17/18	\$812.00	1480	NEWS BANK INC.
CK# 016627	08/30/18	\$146.92	1570	USPS-WINDOW SERVICE

**11-000-230-530-00-0 COMMUNICATIONS/TELEPHONE \$1,790.25**

CK# 016498	07/24/18	\$1,790.25	1068	AT & T
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**11-000-230-610-00-0 GENERAL SUPPLIES \$5,773.52**

CK# 016500	07/24/18	\$58.00	1176	FLOWERS BY MENDEZ & JACKEL
CK# 016525	07/27/18	\$1,041.98	1914	PURCHASE POWER
CK# 016528	07/27/18	\$512.81	2355	SAFEGUARD BUSINESS SYSTEMS
CK# 016530	07/27/18	\$1,547.19	1014	STAPLES ADVANTAGE
CK# 016548	08/08/18	\$355.25	1117	RON BRIGHT LLC
CK# 016554	08/17/18	\$350.00	1549	ALL IN ONE BALLOONS
CK# 016566	08/17/18	\$188.17	1031	FEDERAL EXPRESS
CK# 016618	08/30/18	\$65.00	1176	FLOWERS BY MENDEZ & JACKEL
CK# 016624	08/30/18	\$1,655.12	1014	STAPLES ADVANTAGE

**11-000-230-890-00-0 MISCELLANEOUS EXPENDITURES \$97.95**

CK# 016631	08/01/18	\$37.00	1017	TD BANK, N.A.
CK# 070318	07/03/18	\$60.95	2306	BANK OF AMERICA

**11-000-240-104-00-0 SALARIES-OTHER PROF \$119,578.85**

CK# F30016	07/23/18	\$40,579.73	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$36,375.70	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$16,744.86	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$25,878.56	9999	PAYROLL VENDOR

**11-000-240-300-00-0 PURCH PROF/TECH SERV \$5,883.70**

CK# 016544	08/08/18	\$275.00	1844	AD PLUMBING DRAINS LLC
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<b>11-000-240-300-00-0 PURCH PROF/TECH SERV</b>				<b>\$5,883.70</b>
CK# 016563	08/17/18	\$2,875.00	9360 DocuSign	
CK# 016570	08/17/18	\$583.70	1404 IRON MOUNTAIN INFORMATION	
CK# 016589	08/17/18	\$150.00	9355 South Jersey Data Leaders Partnership	
CK# 016616	08/30/18	\$1,900.00	1841 AP PLUMBING DRAINS LLC	
<b>11-000-240-600-00-0 SUPPLIES AND MATERIALS</b>				<b>\$2,266.38</b>
CK# 016530	07/27/18	\$346.99	1014 STAPLES ADVANTAGE	
CK# 016568	08/17/18	\$518.61	1152 HOME DEPOT	
CK# 016620	08/30/18	\$1,400.78	1152 HOME DEPOT	
<b>11-000-262-441-00-0 RENTAL OF LAND AND BUILDINGS</b>				<b>\$52,658.42</b>
CK# 016631	08/01/18	\$26,329.21	1017 TD BANK, N.A.	
CK# 070218	07/02/18	\$26,329.21	1017 TD BANK, N.A.	
<b>11-000-262-520-00-0 INSURANCE</b>				<b>\$10,341.00</b>
CK# 016514	07/27/18	\$10,341.00	1033 CONNER STRONG	
<b>11-000-262-622-00-0 ELECTRICITY</b>				<b>\$32,537.92</b>
CK# 016537	08/07/18	\$10,170.88	1719 CONSTELLATION NEW ENERGY	
CK# 016560	08/17/18	\$22,367.04	1719 CONSTELLATION NEW ENERGY	
<b>11-000-262-622-01-0 Pride Energy</b>				<b>\$3,775.48</b>
CK# 000000	08/17/18	\$3,328.12	1354 PSE &G	
CK# 000001	08/17/18	\$447.36	1356 NEW JERSEY AMERICAN WATER CO	
<b>11-000-262-622-02-0 KATZ</b>				<b>\$15,276.25</b>
CK# 000000	08/17/18	\$13,493.89	1354 PSE &G	
CK# 000001	08/17/18	\$1,782.36	1356 NEW JERSEY AMERICAN WATER CO	
<b>11-000-262-622-04-0 Promise</b>				<b>\$18,344.42</b>
CK# 000000	08/17/18	\$17,487.55	1354 PSE &G	
CK# 000001	08/17/18	\$856.87	1356 NEW JERSEY AMERICAN WATER CO	
<b>11-000-262-622-06-0 CACHS</b>				<b>\$28,473.05</b>
CK# 000000	08/17/18	\$28,473.05	1354 PSE &G	
<b>11-000-270-511-00-0 CON TRN REG VENDORS</b>				<b>\$9,717.05</b>
CK# 016494	07/20/18	\$3,628.06	1463 WEX BANK	
CK# 016501	07/24/18	\$116.25	2042 KYRA O'BRIEN	
CK# 016516	07/27/18	\$245.39	1482 JC TOURS	
CK# 016545	08/08/18	\$525.34	1032 PITTSBORO TWP SCHOOLS	
CK# 016565	08/17/18	\$546.91	1602 EZPASS	
CK# 016595	08/17/18	\$4,655.10	1463 WEX BANK	
<b>11-000-291-270-00-0 HEALTH BENEFITS</b>				<b>\$288,049.43</b>
CK# 016492	07/20/18	\$285,854.46	1328 CIGNA HEALTHCARE	
CK# 016505	07/24/18	\$2,194.97	1017 PRUDENTIAL	
<b>11-000-291-270-00-F HEALTH BENEFITS</b>				<b>\$50,966.80</b>
CK# F30016	07/23/18	\$18,390.93	9999 PAYROLL VENDOR	

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**11-000-291-270-00-F HEALTH BENEFITS \$50,966.80**

CK# F30074	08/15/18	\$4,144.02	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$10,035.13	9999	PAYROLL VENDOR

**11-000-291-270-00-W HEALTH BENEFITS \$1,593.54**

CK# F30016	07/23/18	\$401.38	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$306.44	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$62.90	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$822.82	9999	PAYROLL VENDOR

**11-121-100-101-01-0 SALARIES OF TEACHERS \$135,754.11**

CK# F30016	07/23/18	\$11,433.32	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$9,866.65	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$9,008.32	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$105,445.82	9999	PAYROLL VENDOR

**11-121-100-101-02-0 SALARIES OF TEACHERS \$168,673.03**

CK# F30016	07/23/18	\$12,896.27	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$13,670.83	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$10,026.27	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$132,079.66	9999	PAYROLL VENDOR

**11-131-100-101-04-0 SALARIES OF TEACHERS \$317,680.95**

CK# F30016	07/23/18	\$36,604.23	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$36,727.66	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$26,542.83	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$217,806.23	9999	PAYROLL VENDOR

**11-140-100-101-06-0 SALARIES OF TEACHERS \$277,465.53**

CK# F30016	07/23/18	\$35,657.60	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$37,040.58	9999	PAYROLL VENDOR
CK# F30074	08/15/18	\$23,364.39	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$181,402.96	9999	PAYROLL VENDOR

**11-190-100-106-04-0 OTHER SALARIES FOR INSTRUCTION \$11,350.00**

CK# F30016	07/23/18	\$1,650.00	9999	PAYROLL VENDOR
CK# F30029	07/27/18	\$1,650.00	9999	PAYROLL VENDOR
CK# F30140	08/30/18	\$8,050.00	9999	PAYROLL VENDOR

**11-190-100-320-00-0 PURCH PROF/EDUC SRV \$29,207.12**

CK# 016497	07/24/18	\$260.00	1397	ANDREA LEBBO
CK# 016499	07/24/18	\$200.00	1593	CAMDEN COUNTY CURRICULUM
CK# 016503	07/24/18	\$385.00	1116	NASSP
CK# 016510	07/27/18	\$3,000.00	1599	AMERICAN READING COMPANY
CK# 016511	07/27/18	\$453.00	1983	CANYON CREEK
CK# 016520	07/27/18	\$2,158.95	2332	LEARNING A TO Z
CK# 016523	07/27/18	\$162.45	9001	Plank Road Publishing MusicK-8
CK# 016526	07/27/18	\$350.00	1836	REALTIME
CK# 016533	07/27/18	\$810.00	9303	Writable
CK# 016534	07/27/18	\$1,500.00	1476	YMCA CAMP OF MEDFORD

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**11-190-100-320-00-0 PURCH PROF/EDUC SRV \$29,207.12**

CK# 016561	08/17/18	\$594.00	9356	Credo Reference
CK# 016576	08/17/18	\$8,500.00	1616	LEXIA LEARNING
CK# 016581	08/17/18	\$700.00	1626	OLYMPIC CONFERENCE
CK# 016583	08/17/18	\$3,360.00	1648	QUAVER MUSIC.COM LLC
CK# 016592	08/17/18	\$294.17	1430	THE COMMUNICATION CONNECTION
CK# 016593	08/17/18	\$6,000.00	2077	URBAN PROMISE MINISTRIES, INC.
CK# 016615	08/30/18	\$99.50	1835	ANY GARMENT CLEANERS
CK# 016626	08/30/18	\$120.05	9410	Timothy Pilla

**11-190-100-500-00-0 OTHER PURCHASED SERVICES \$68,085.21**

CK# 016490	07/20/18	\$50,000.00	1173	ARK
CK# 016491	07/20/18	\$500.00	1591	CHRISTA HAHN
CK# 016508	07/24/18	\$300.00	1796	YEVGENIA MELINKOVSKY
CK# 016517 V	07/27/18	\$0.00	2380	JESSICA LYNCH
CK# 016531	07/27/18	\$300.00	1952	SUSAN WARNER
CK# 016532 V	07/27/18	\$0.00	2374	VALERIE ILLUMINATI
CK# 016547	08/08/18	\$28.21	2155	REBECCA BRINKMAN PHELAN
CK# 016555	08/17/18	\$113.00	1342	ANA CONWAY
CK# 016572	08/17/18	\$1,891.00	1804	JOHN KELLY
CK# 016573	08/17/18	\$2,025.00	1525	JUSTIN SCHOONMAKER
CK# 016574	08/17/18	\$4,116.00	2286	KEANNA ROSS
CK# 016578	08/17/18	\$1,950.00	1703	MELISSA HOCKO
CK# 016591	08/17/18	\$4,212.00	1720	TAMARA EHRCOOD
CK# 016613	07/27/18	\$700.00	2374	VALERIE ILLUMINATI
CK# 016614	07/27/18	\$1,950.00	2380	JESSICA LYNCH

**11-190-100-610-00-0 GENERAL SUPPLIES \$6,719.51**

CK# 016482	07/11/18	\$221.38	1057	SAM'S CLUB
CK# 016483	07/11/18	\$386.30	1057	SAM'S CLUB
CK# 016484	07/11/18	\$73.75	1057	SAM'S CLUB
CK# 016487	07/16/18	\$182.02	1057	SAM'S CLUB
CK# 016488	07/18/18	\$251.10	1057	SAM'S CLUB
CK# 016489	07/17/18	\$153.23	1057	SAM'S CLUB
CK# 016495	07/23/18	\$600.00	1057	SAM'S CLUB
CK# 016496	07/24/18	\$80.05	1057	SAM'S CLUB
CK# 016509	07/26/18	\$415.96	1057	SAM'S CLUB
CK# 016551	08/08/18	\$3,199.20	1484	WB MASON
CK# 016553	08/17/18	\$356.72	1057	SAM'S CLUB
CK# 016598	08/21/18	\$799.80	1057	SAM'S CLUB

**11-190-100-610-01-0 GENERAL SUPPLIES \$30,382.90**

CK# 016519	07/27/18	\$818.78	1304	LAKESHORE LEARNING MARTERIALS
CK# 016529	07/27/18	\$88.73	2331	SCHOLASTIC
CK# 016540	08/07/18	\$6,418.61	1014	STAPLES ADVANTAGE
CK# 016546	08/08/18	\$112.45	9001	Plank Road Publishing MusicK-8
CK# 016549	08/08/18	\$171.94	1305	SCHOLASTIC
CK# 016550	08/08/18	\$3,100.90	2331	SCHOLASTIC
CK# 016552	08/08/18	\$231.12	1843	WEST MUSIC
CK# 016556	08/17/18	\$319.00	1846	BARNES AND NOBLE
CK# 016575	08/17/18	\$1,518.72	1304	LAKESHORE LEARNING MARTERIALS

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**11-190-100-610-01-0 GENERAL SUPPLIES \$30,382.90**

CK#016586	08/17/18	\$1,507.56	1540	SCHOOL NURSE SUPPLY, INC
CK#016588	08/17/18	\$3,130.29	1191	SCHOOL SPECIALTY
CK#016590	08/17/18	\$630.02	1014	STAPLES ADVANTAGE
CK#016596	08/17/18	\$4,059.32	9281	Worthington Direct
CK#016597	08/17/18	\$175.00	9371	Xs Artistry
CK#016600	08/24/18	\$175.00	9371	Xs Artistry
CK#016624	08/30/18	\$7,925.46	1014	STAPLES ADVANTAGE

**11-190-100-610-02-0 GENERAL SUPPLIES \$38,960.15**

CK#016502	07/24/18	\$1,859.80	2409	MEMORY BOOK
CK#016513	07/27/18	\$5,876.70	9002	Committee For Children
CK#016519	07/27/18	\$4,100.49	1304	LAKESHORE LEARNING MATERIALS
CK#016520	07/27/18	\$5,446.95	2332	LEARNING A TO Z
CK#016527	07/27/18	\$562.50	1587	ROCHESTER 100 INC.
CK#016530	07/27/18	\$3,253.70	1014	STAPLES ADVANTAGE
CK#016535	07/27/18	\$1,363.40	1418	ZANER-BLOSER
CK#016540	08/07/18	\$4,349.32	1014	STAPLES ADVANTAGE
CK#016542	08/08/18	\$198.32	1304	LAKESHORE LEARNING MATERIALS
CK#016544	08/08/18	\$114.03	1135	NASCO ARTS & CRAFTS
CK#016562	08/17/18	\$1,203.58	1186	DICK BLICK
CK#016575	08/17/18	\$1,200.25	1304	LAKESHORE LEARNING MATERIALS
CK#016579	08/17/18	\$16.29	1135	NASCO ARTS & CRAFTS
CK#016584	08/17/18	\$3,717.68	1305	SCHOLASTIC
CK#016587	08/17/18	\$155.99	1891	SCHOOL OUTFITTERS
CK#016588	08/17/18	\$5,065.00	1191	SCHOOL SPECIALTY
CK#016590	08/17/18	\$476.15	1014	STAPLES ADVANTAGE

**11-190-100-610-04-0 GENERAL SUPPLIES \$33,582.54**

CK#016493	07/20/18	\$1,092.86	1693	JOSEPH CONWAY
CK#016522	07/27/18	\$750.52	1132	NATIONAL BETA CLUB
CK#016524	07/27/18	\$1,072.15	1236	PROFORMA DYNAMIC RESOURCES
CK#016542	08/08/18	\$103.47	1304	LAKESHORE LEARNING MATERIALS
CK#016556	08/17/18	\$2,606.07	1846	BARNES AND NOBLE
CK#016564	08/17/18	\$30.00	9363	Everyday ASL Education Department
CK#016567	08/17/18	\$263.47	2040	GOPHERSPORT
CK#016577	08/17/18	\$2,343.82	1650	MCGRAW HILL EDUCATION
CK#016579	08/17/18	\$223.96	1135	NASCO ARTS & CRAFTS
CK#016582	08/17/18	\$3,828.35	1236	PROFORMA DYNAMIC RESOURCES
CK#016585	08/17/18	\$3,956.04	1866	SCHOLASTIC MAGAZINE
CK#016586	08/17/18	\$2,078.40	1540	SCHOOL NURSE SUPPLY, INC
CK#016588	08/17/18	\$145.09	1191	SCHOOL SPECIALTY
CK#016590	08/17/18	\$3,085.34	1014	STAPLES ADVANTAGE
CK#016594	08/17/18	\$2,253.00	2068	WENGER CORPORATION
CK#016625	08/30/18	\$9,750.00	1884	SUNRISE HITECK

**11-190-100-610-06-0 GENERAL SUPPLIES \$2,232.96**

CK#016506	07/24/18	\$79.92	2386	TISHARA LANDI
CK#016590	08/17/18	\$654.24	1014	STAPLES ADVANTAGE
CK#016622	08/30/18	\$1,498.80	1870	NATIONAL HONOR SOCIETY

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11-190-100-890-00-0 MISCELLANEOUS EXPENDITURES \$18.75

CK# 016486 07/12/18 \$18.75 1244 FABRIZIO PIZZA

Total for this fund \$2,016,844.15

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20-231-100-100-00-0	PERSONAL SERVICES - SALARIES			\$350,195.00
CK# F30016	07/23/18	\$156,470.00	9999 PAYROLL VENDOR	
CK# F30029	07/27/18	\$160,375.00	9999 PAYROLL VENDOR	
CK# F30074	08/15/18	\$150.00	9999 PAYROLL VENDOR	
CK# F30140	08/30/18	\$33,200.00	9999 PAYROLL VENDOR	
20-231-100-600-00-0	SUPPLIES AND MATERIALS			\$28,830.12
CK# 016515	07/27/18	\$5,434.00	1691 IXL	
CK# 016521	07/27/18	\$15,821.12	1674 MASTERY EDUCATION	
CK# 016571	08/17/18	\$7,575.00	1691 IXL	
20-231-200-100-00-0	PERSONAL SERVICES - SALARIES			\$15,690.56
CK# F30016	07/23/18	\$4,982.78	9999 PAYROLL VENDOR	
CK# F30029	07/27/18	\$2,375.00	9999 PAYROLL VENDOR	
CK# F30074	08/15/18	\$4,982.78	9999 PAYROLL VENDOR	
CK# F30140	08/30/18	\$3,350.00	9999 PAYROLL VENDOR	
20-250-200-100-00-0	PERSONAL SERVICES - SALARIES			\$25,400.00
CK# F30016	07/23/18	\$3,812.50	9999 PAYROLL VENDOR	
CK# F30029	07/27/18	\$5,212.50	9999 PAYROLL VENDOR	
CK# F30074	08/15/18	\$3,812.50	9999 PAYROLL VENDOR	
CK# F30140	08/30/18	\$12,562.50	9999 PAYROLL VENDOR	
20-250-200-300-00-0	PURCH PROF/TECH SERV			\$4,767.01
CK# 016558	08/17/18	\$1,197.01	1775 CAMDEN COUNTY ED. SERVICES	
CK# 016569	08/17/18	\$3,570.00	1332 IES EDUCATIONAL CONSULTING	
20-281-100-300-00-0	PURCH PROF/TECH SERV			\$2,000.00
CK# 016543	08/08/18	\$1,000.00	9354 Most Valuable Professional Development	
CK# 016621	08/30/18	\$1,000.00	9354 Most Valuable Professional Development	
Total for this fund				\$426,882.69

Page 15 2,016,844.15

2,443,726.84

can June 30th 1,647,819.69

Check Journal by Account      Camdens Promise Charter School

Start date 7/1/2018    End date 8/31/2018

Page 9 of 9

10514

09/07/18 16:22

Budget Fund 60

Debit=421 Credit=101

\$54,299.99

CK# 001607      08/29/18      \$54,299.99      1230 SODEXO, INC & ASSOCIATES

60-910-310-100-00-0      PERSONAL SERVICES - SALARIES

\$17,566.91

CK# F30016      07/23/18      \$3,374.99      9999 PAYROLL VENDOR

CK# F30029      07/27/18      \$3,289.38      9999 PAYROLL VENDOR

CK# F30074      08/15/18      \$5,077.55      9999 PAYROLL VENDOR

CK# F30140      08/30/18      \$5,824.99      9999 PAYROLL VENDOR

60-910-310-500-00-0      OTHER PURCHASED SERVICES

\$166,640.95

CK# 001606      08/15/18      \$166,640.95      1230 SODEXO, INC & ASSOCIATES

Total for this fund      \$238,507.85

Total for Report      \$2,838,321.57

**MEMBERSHIP RESOLUTION  
NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION**

The Board of education of School District No. \_\_\_\_\_ County of \_\_\_\_\_  
State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.)

herewith enrolls \_\_\_\_\_ High School  
as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool  
athletic program sponsored by the NJSIAA.

This resolution to continue to effect until or unless rescinded by the Board of Education and shall be included  
among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the  
Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and  
Regulations of the NJSIAA.

A photocopy of the minutes signifying the adoption of this membership resolution is attached.

**Administrative Responsibility**—The Association must rely upon the voluntary compliance by its member  
schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each  
member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact  
that a school has disclosed that there has been an eligibility violation will not relieve the affected school of  
sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or  
events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions  
upon the offending school.

In addition, a school must maintain a status of "Member in Good Standing" as outlined in the Principal's  
Affidavit to remain eligible for NJSIAA activities and tournaments.

Date of Board Approval \_\_\_\_\_

Signature /Secretary of Board of Education \_\_\_\_\_

Rev. 5/1/14

# Statement of Assurance Regarding the Use of Paraprofessional Staff 2018-19 School Year

## Instructions:

This biannual Statement of Assurance must be completed twice yearly and submitted to the County Office of Education no later than September 30, 2018 and January 31, 2019.

- Districts, charter and renaissance school projects must maintain a list of paraprofessional employees and their titles.
- Approved Private Schools for Students with Disabilities must also submit a list of paraprofessional staff and their titles along with the completed Statement of Assurance.

## Contact Information

County: Camden

District: Camden's Promise Charter School

Superintendent: Dr. Joseph V Conway

Phone: 856 365 1000 X 103

Email: JConway@camdensn.org

## Compliance with State Regulatory Requirements: Check yes, no or N/A:

☐ Yes ☐ No ☒ N/A  
Paraprofessional staff, as defined in N.J.A.C. 6A:9, were hired as instructional, health and safety personnel in accordance with the requirements of individualized educational programs, N.J.A.C. 6A:32-4.2 and N.J.A.C. 6A:23A-18.

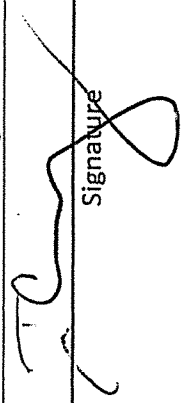
☐ Yes ☐ No ☒ N/A  
Job descriptions for special education classroom aides have been previously submitted and approved by the County Office of Education in accordance with N.J.A.C. 6A:14-4.1(e). Any changes to previously approved job descriptions or new job descriptions are attached to this SOA. If no special education aides are used, check N/A.

## Compliance with Federal Title I Requirements: Check yes, no or N/A:

☐ Yes ☐ No ☒ N/A  
Paraprofessional staff supported in whole or in part by Title I or Title I blended funds meet the *Every Student Succeeds Act (ESSA)* requirements: completed at least two years of study at an institution of higher education; obtained an associate's (or higher) degree; or met a rigorous standard of quality and demonstrated, through a formal state or local academic assessment, knowledge of and the ability to assist in instructing, reading, writing and mathematics (or, as appropriate), reading readiness, writing readiness and mathematics readiness in accordance with the 34 CFR §200.58. If no Title I funded aides are used, check N/A.

Dr. Joseph V Conway

Name of Superintendent

  
Signature

9/10/18

Date



State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

LAMONT O. REPOLLET, Ed.D.  
Commissioner

August 29, 2018

Via Regular Mail and Email

Corynda Hagamin  
Camden's Promise Charter School  
879 Beideman Avenue  
Camden, NJ 08105

Subject: Order to Show Cause for Failure to File Personal/Relative and Financial  
Disclosure Statements  
School Ethics Commission Docket No. D03-18

Dear Ms. Hagamin:

Enclosed please find an Order to Show Cause (Order) issued by the Chairperson of the School Ethics Commission (Commission). The Order has been issued because you failed to file your Personal/Relative and Financial Disclosure Statements (Disclosure Statements) as required by N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26, and N.J.A.C. 6A:28-3.1. Pursuant to N.J.A.C. 6A:28-1.6(b), you must respond within **twenty (20) days** from the date of this Order, **but no later than September 18, 2018**, with the reason(s) why the Commission should not find you in violation of the School Ethics Act. Please be advised that extensions will not be considered.

**Your response to the Commission must be: (1) In writing (no e-mails); (2) Signed, dated and notarized; and (3) Submitted as an original statement, along with two copies.**

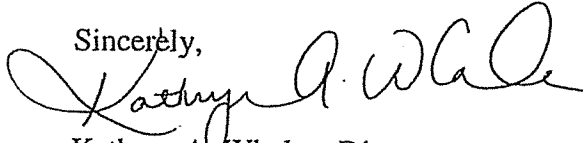
To the extent you assert that the data is inaccurate and you have, in fact, completed and filed your Disclosure Statements, please submit documentation to the Commission verifying completion of the filing. If you are no longer a board member or charter school trustee, please inform the Commission in writing, and include the date of the meeting at which your resignation was accepted, or your term concluded. The Commission will then verify this information as appropriate.

**If you do not respond within twenty (20) days of the date of this Order, but no later than September 18, 2018, please be advised that the Commission will deem the facts set forth in the Order as admitted, and will take action accordingly. If a violation of the School Ethics**

Act is found, the Commission may recommend to the Commissioner of Education a penalty of reprimand, censure, suspension, or **removal**.

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kathryn A. Whalen', written over the word 'Sincerely,'.

Kathryn A. Whalen, Director  
School Ethics Commission

Enclosure

c:     Richelle Baughn, Business Administrator ✓  
       Lovell Pugh-Bassett, Camden County Interim Executive County Superintendent

SCHOOL ETHICS COMMISSION

v.

CORYNDA HAGAMIN,  
CAMDEN'S PROMISE CHARTER  
SCHOOL,  
CAMDEN COUNTY

BEFORE THE  
SCHOOL ETHICS COMMISSION

ORDER TO SHOW CAUSE  
FOR FAILURE TO FILE PERSONAL/RELATIVE  
AND FINANCIAL DISCLOSURE STATEMENTS

SEC Docket No.: D03-18

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq., was enacted by the New Jersey State Legislature to ensure and preserve public confidence in members of local school boards of education and local school administrators, and to provide specific ethical standards to guide their conduct; and

WHEREAS, N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26 and N.J.A.C. 6A:28-3.1 require each school official, as defined in N.J.S.A. 18A:12-23, to file Personal/Relative and Financial Disclosure Statements (Disclosure Statements) on forms prescribed by the School Ethics Commission (Commission), with such forms to be retained by the Commission as public records; and

WHEREAS, N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26 and N.J.A.C. 6A:28-3.1 require each school official to file Disclosure Statements annually, on or before April 30 of each year, or within thirty (30) days of election or appointment; and

WHEREAS, you are a school official within the meaning of N.J.S.A. 18A:12-23, and failed to file the required Disclosure Statements within the required time (on or before April 30, 2018); and

WHEREAS, in correspondence dated August 2, 2018, the Commission notified you that failure to file the required Disclosure Statements by August 17, 2018, would result in the Commission issuing an Order to Show Cause; and

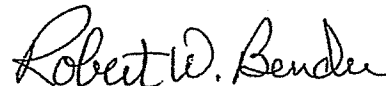
WHEREAS, you failed to file the required Disclosure Statements by August 17, 2018; and

WHEREAS, pursuant to N.J.A.C. 6A:28-3.3, failure to timely file the required Disclosure Statements as prescribed by N.J.S.A. 18A:12-25 and N.J.S.A. 18A:12-26, shall constitute a violation of the School Ethics Act; and

WHEREAS, N.J.A.C. 6A:28-1.6 and N.J.A.C. 6A:28-3.3 permit the Commission to issue an Order to Show Cause as to why a school official should not be found in violation of the School Ethics Act, and why a penalty, up to and including removal, should not be imposed; and

WHEREAS, after an Order to Show Cause is issued, the school official shall have twenty (20) days to submit a response, in writing and under oath, detailing why the school official should not be found in violation of the School Ethics Act, and why a penalty, up to and including removal, should not be imposed; and

NOW THEREFORE BE IT RESOLVED, that you are hereby directed to show cause, no later than twenty (20) days of the date of this Order, in writing and under oath, why you should not be found in violation of the School Ethics Act (and N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26 and N.J.A.C. 6A:28-3.1 in particular), and why a penalty, up to and including removal, should not be imposed.



Robert W. Bender, Chairperson  
School Ethics Commission

Date of Mailing: August 29, 2018



August 29, 2018

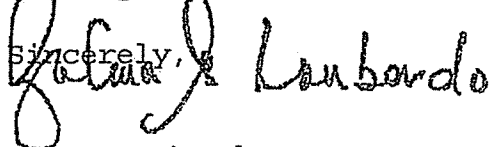
Retro Fitness of Berlin  
Attn: Bobby Risty  
84 Haddon Ave  
West Berlin, NJ 08091

Bobby Risty & Lisa Tracey

The Camden's Promise Charter School Board of Trustees would like to thank you for your \$290.00 donation. Please accept our deepest appreciation for your contribution.

Please keep this written acknowledgement of your donation for your tax records

Once again, thank you for your generous donation.

Sincerely,  


Zulma Lombardo  
Board President  
Camden's Promise Charter School



Kayla Vaks

1511 Lincoln Drive

Voorhees, NJ 08043

July 12, 2018

Mrs. Christa Hahn

Principal

Camden's Pride Charter School

879 Beideman Avenue

Camden, NJ 08105

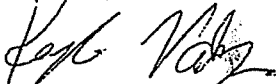
Dear Mrs. Hahn:

Please accept my resignation from my position as a teacher at Camden's Pride Charter School. My last day will be September 10, 2018.

I have accepted a teaching position in a different school district that is closer to my family where teachers start September 4 and students start September 5. If required, I will stay the full sixty days. However, if the Board of Trustees would approve me of serving fifty days so my last day is August 31, 2018, that would be greatly appreciated.

I am thankful for the opportunities that this school has provided me, as well as the professional guidance and support that has allowed me to grow within this role. Although I will sincerely miss this position, my colleagues, and this school community, I have found a new position which allows me to work closer to my family. As this has always been a goal of mine, I feel this is the right time to move onto new challenges and opportunities. I wish you and Camden's Promise Charter School Network all the success in the future.

Sincerely,



Kayla Vaks

Teacher

**Conway, Joseph**

---

**From:** Landi, Tishara  
**Sent:** Tuesday, July 17, 2018 2:44 PM  
**To:** Conway, Joseph; Helmbrecht, Bill  
**Cc:** Ash, Dara; Jones, Marvin  
**Subject:** Landi Resignation

**Categories:** HR

Good afternoon Gentlemen,

Per our conversation on Friday, July 13, 2018, I most respectfully resign from my position as Camden Academy Charter High School vice principal. It has been a pleasure working for this organization and I am immensely grateful for having this experience. In addition, since I have been with the organization for so long and seldom use my paid time off, can I utilize a portion of them toward my 60 days? I wish everyone continued success and I am only a phone call away if you ever need me.

Regards,  
Tishara Landi

Hector M Aviles  
242 S 32nd St.  
Camden, NJ 08105

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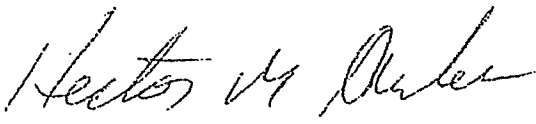
Camden Charter Academy School  
879 Beideman Ave  
Camden, NJ 08105

It is with heavy heart that I submit my resignation. The last 9 years here have been wonderful. However, after 25 years of driving school buses, it is time for me to retire. I'm looking forward to spending time with my family.

My last day will be September 30th 2018. I will be happy to meet with you at your convenience to discuss my transition.

Sincerely,

Hector M Aviles



7-16-18

July 27th 2018

Dr. Conway:

It has been my tremendous honor to be called a member of the Camden Charter School family for the past thirteen years. I sincerely admire and respect the vision and dedication you have to serve Camden's residents, and I thank you for the opportunity you have shared with me for that service. I hope my time here has been beneficial to your organization and to the people for whom and with whom I was so fortunate to work.

As I continue to seek new ways to serve and grow, I have made a very difficult decision to resign from my teaching position at CCSN. I wish you continued success towards attaining your vision for the school and community .

Sincerely,

A handwritten signature in black ink, appearing to read "D Wedderburn", enclosed within a large, loopy oval flourish.

Dwayne Wedderburn

**Conway, Joseph**

---

**From:** Searfoorce, Jeanne  
**Sent:** Wednesday, August 22, 2018 12:42 PM  
**To:** Ash, Dara  
**Cc:** Conway, Joseph; Helmbrecht, Bill  
**Subject:** Letter of Resignation

---

**Categories:** HR

Dear Ms. Ash,

Please accept this letter as formal notification that I am resigning from my position as Business Teacher from Camden Academy Charter High School. This letter is to offer my 60 days of notice per my contract.

Thank you so much for the opportunity to work in this position for the past year. I've greatly enjoyed and appreciated the opportunities I've had not only teaching my courses (Business Law, Marketing, and Entrepreneurship) as well as mentoring my Seniors as they completed their portfolios. I've learned how to integrate technology in traditional business classes as well as creating three hybrid classes, all of which I will take with me throughout my career.

During the remainder of my time here, I'll do everything possible to wrap up my duties and train other team members as well as share lesson plans and Schoology materials. Please let me know if there's anything else I can do to aid during the transition.

It has been a privilege to teacher here under your leadership at CACHS and I hope to stay in touch in the future.

With much gratitude,  
Jeanne

**Jeanne Searfoorce**  
Business Teacher  
Camden Academy Charter High School  
Downtown Campus

"Follow your dreams. they know the way. "-Kobe Yamada

**KATZ DALSEY ACADEMY CHARTER SCHOOL**

220 S. LENOLA RD UNIT#A708 MAPLE SHADE, NJ 08052 TEL: 856-979-1269

8/23/2018

Hector L Figueroa Jr.  
220 S. Lenola Rd – Unit#A708  
Maple Shade, NJ 08052

Dr. Joseph V. Conway  
Founder/Superintendent  
Camden's Charter School Network

**Dear Dr. Conway,**

I hereby wish to tender my resignation from my position as Administrative Assistant here at Camden's Charter School Network. Though I am aware that my employment contract states a (30) Day notice must be given, the company/position in which I will be transitioning into cannot be held for that period of time.

Therefore, I am submitting ample notice, making my last day of employment with the network on Friday September 14, 2018. This decision did not come easy. Though I am very grateful to the entire network's administration and staff for the opportunities that have been afforded to me, I feel that a change in my career plans is eminent to realize my full career potential.

Thank you for your continued support and guidance. I will resume my responsibilities until the date of my departure. I wish you and the Camden's Charter School Network continued success in all future endeavors

Best regards,

Hector L. Figueroa Jr  
Administrative Assistant  
Katz Dalsey Academy Charter School

**Conway, Joseph**

---

**From:** Rosario, Wanda  
**Sent:** Tuesday, September 04, 2018 5:02 AM  
**To:** Conway, Joseph  
**Subject:** Fwd: Employment Resigned

---

**Categories:** HR

Good morning Dr Conway,

Please read below.

Get [Outlook for iOS](#)

---

**From:** Rogers, Kareem <krogers@camdencsn.org>  
**Sent:** Tuesday, September 4, 2018 4:46 AM  
**To:** Arasim, Jennifer  
**Cc:** Rosario, Wanda  
**Subject:** Employment

Good Morning

Due to some family and personal issues I am resigning as teacher at Promise Academy effective immediately. I apologize for the inconvenience that this will cause.

Kareem Rogers

## New Staff

## Salary, Start date and Campus

## Board Meeting

Name	Salary	Start Date	Campus	Position
Julia Melo	9.00 hr	March 12 <sup>th</sup> 2018	Promise	Hall Monitor
Bernard Madrack	30,000	March 19 <sup>th</sup> , 2018	Pride	School Wide Sub
John Petteway	9.50 hr	July 9 <sup>th</sup> 2018	Promise	Hall Monitor

Daine Baker	47,000	August 13 <sup>th</sup> 2018	Pride	Substitute (Music)
Marybeth Donahue	49,000	August 13 <sup>th</sup> 2018	Katz	Pre-k Teacher
Meghan Doughty	46,000	August 13 <sup>th</sup> 2018	Katz	4 <sup>th</sup> grade
Krystina Gorman	47,000	August 13 <sup>th</sup> 2018	Promise/High School	Gym Teacher

Jasmine Greene	55,000	August 13 <sup>th</sup> 2018	Academy	English
Alex Hong	48,000	August 13 <sup>th</sup> 2018	Promise	Science
William Jenkins	52,000	August 13 <sup>th</sup> 2018	Academy	Stem Science
Michael Kerns	50,000	August 13 <sup>th</sup> 2018	Academy	Gym Teacher

Kelli Levay	45,000	August 13 <sup>th</sup> 2018	Katz	Sub Float
Grady Littles	49,000	August 13 <sup>th</sup> 2018	Promise	Sped
Stacy Mcannaney	50,000	August 13 <sup>th</sup> 2018	Katz	ESL/Spanish

Enrique Morgan	30,000	August 13 <sup>th</sup> 2018	Promise	Sub 5-8 <sup>th</sup> Grade
Brittany O'Brien	49,000	August 13 <sup>th</sup> 2018	Academy	Social Worker
Jordan Pringle	49,000	August 13 <sup>th</sup> 2018	Academy	Guidance Counselor
Jennifer Ramos	48,000	August 13 <sup>th</sup> 2018	Promise	6 <sup>th</sup> English

## 10531

[illegible]

## Spanish Acquisition Portfolio 2018-19

Over the past 20 years our student and parent profile have changed dramatically. We currently service 70% of families of Latino heritage with varying degrees of English acquisition. To support our family and student base, merit pay this year will focus on Spanish language acquisition. Since all of our faculty have different levels of Spanish speaking fluency, from Native to none, this project will have differentiated levels as well.

This year we are reintroducing our merit pay system after taking a year to redesign. As such this year's total merit pay accumulation can be for a total of \$4,000. It will revert back to its regular amount of \$2,000 in the 2019-2020 school year.

**Rosetta Stone Language Acquisition:** Staff members who are not proficient in Spanish may participate in a technology based language learning program. Through use of the Rosetta Stone platform teachers would move through modules increasing their proficiency. There is an assumed usage of the platform of 16 hours per month. An appropriate level of acquisition is part of the rubric for merit pay.

This is a \$2,000 merit pay for passing a Rosetta Stone proficiency pre and post test and hours logged in the Spanish Acquisition portfolio.

(Hours of completion: 120 hours)

**Small Group Instruction Leader:** Staff members who are proficient/native speakers in Spanish may lead a small group instruction of non- proficient teachers throughout the year. Leaders would be responsible for creating a five member group to lead (including themselves). As such this group would meet biweekly for one hour for specific school vocabulary language instruction. Lesson plans would be developed, vocabulary building achieved, and performance assessments would occur. Documentation would occur with lesson plans and video recordings.

This is a \$2,000 merit pay for leading small group instruction in the Spanish Acquisition portfolio.

(Hours of completion: 25 hours of course preparation. 25 hours of small group instruction)

**Small Group Instruction Participant:** Staff members who are not proficient speakers in Spanish may participate in small group instruction throughout the year. This group would meet biweekly for one hour for specific school vocabulary language instruction. Lesson plans would be developed, vocabulary building achieved, and performance assessments would occur.

This is a \$1,000 merit pay for participating in small group instruction in the Spanish Acquisition portfolio.

(Hours of completion: 25 hours of small group instruction)

**Sheltered English Instruction Certification:** Any staff member who wishes to become certified in a Sheltered English Instruction Program shall be welcome to do so. The approved program for said certification is through Stockton's on-line certification endorsement.

<https://www.theseionline.com/courses/fabric/>

There are two parts for this program.

1. Completion of the online program
2. Submission of five lesson plans following the Sheltered English process.

This is a \$1,000 merit pay for achieving this certification in the Spanish Acquisition portfolio.  
(Hours of completion: 20 hours)

**Bilingual and ESL Curriculum Development:** Staff members who are proficient/native speakers in Spanish shall demonstrate such through performance on the OPI and WPT language. With the demonstration individuals have the capacity to develop bilingual educational curriculum. The curriculum must accomplish the following:

Prepare ELLs to acquire sufficient English skills and content knowledge to meet NJCCCS;  
Align with NJCCCS, all of the WIDA ELD standards, and the use of two languages;  
Cross reference the school district's content area curricula to ensure that ESL instruction is correlated to all content areas.

This is a \$1,000 merit pay for submitting a year scope and sequence in the Spanish Acquisition portfolio.  
(Hours of completion: 20 hours)

**Criteria to Participate:**

In order to participate for merit pay, teachers, staff, and administrators must be members in good standing with regards to certification, performance evaluations, and attendance. Staff must have one year longevity in the school. (Staff who are new to Camden's Charter School Network may volunteer to participate.) Staff may be removed from the program if there are concerns with overall classroom performance or work effort.

## CAMDEN PROMISE CHARTER SCHOOL

10534



## SERVICE ORDER FORM

August 27, 2018

Rosetta Stone Ltd.  
135 West Market Street  
Harrisonburg, Virginia 22801  
(P) 800-788-0822  
(F) 540-437-2843  
www.rosellastone.com

Rosetta Stone Contact:  
Bryanne Zihmer  
Field Territory Manager  
Phone: (800) 788-0822 ext 7892  
Email: [bzihmer@rosellastone.com](mailto:bzihmer@rosellastone.com)

## Customer Shipping Address:

Joseph Conway  
Superintendent  
Camden's Charter School Network  
879 Beideman Ave  
Camden, NJ 08105-4227  
US

Contact Phone: (856)365-1000  
Contact Email: [jconway@camdencsn.org](mailto:jconway@camdencsn.org)

## Customer Billing Address:

Joseph Conway  
Superintendent  
Camden's Charter School Network  
879 Beideman Ave  
Camden, NJ 08105-4227  
US

Billing Contact: \_\_\_\_\_  
Billing Contact Phone: \_\_\_\_\_  
Billing Contact Email: \_\_\_\_\_

We are excited to present this quotation for products and services in the Rosetta Stone® Language Learning Suite. Rosetta Stone Ltd. provides language learning software and services under its Rosetta Stone® brand. Rosetta Stone language products and any related online services, training and user documentation are referred to collectively herein as "Rosetta Stone Product."

PRODUCT DESCRIPTION	QTY	UNIT PRICE	TOTAL
Rosetta Stone Foundations for K-12 (Silver) is a fixed term license for online access to language lessons and solo activities and stories in one of all commercially available languages and all available levels for use on Windows and Mac computers and includes administrator tools and access to all product specific mobile applications for iOS or select Android devices (the "License"). The License includes a digital download of Supplementary Materials for the following languages: English US, Spanish (Latin America), French, and German. Licenses are for named users for a subscription period specified below where all licenses start and end on the same date. Licenses may be transferred to other Authorized End Users during the subscription period.	125	USD 115.00	USD 14,375.00
Online Professional Development Session	1	USD 0.00	USD 0.00
Sub Total			USD 14,375.00
Total Sales Tax			USD 0.00
Total Shipping Charges			USD 0.00
Grand Total			USD 14,375.00
Notes			
<ul style="list-style-type: none"> <li>1 - Any applicable sales, use, excise, property or other federal, state, county, municipal, local or foreign taxes, levies, VAT, GTS, or other indirect taxes, customs duties, tariffs, or other imposts are the responsibility of the purchaser; any such amounts included in this quote are estimates for informational purposes only.</li> <li>2 - The professional development referred to above must occur within six months following the date of this Order Form. If Customer fails to allow Rosetta Stone to provide the professional development within that period, Rosetta Stone's obligation to provide the professional development will terminate.</li> </ul>			

Pricing is valid through August 31, 2018.

**TERM AND TERMINATION**

This Order Form becomes effective upon its execution by both parties. The service activation date for the Licenses described above is September 10, 2018. If the activation date is within 30 days of the date of Customer's signature on this Order Form, the Licenses shall have an initial term of 13 months from the activation date. This 13 month term is applicable to new online subscription clients only. If the activation date requested by Customer is more than 30 days

# CAMDEN PROMISE CHARTER SCHOOL

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after Customer's signature date, then the License term shall be 12 months from the requested activation date. The term of this Order Form is renewable for a 12 month term upon mutual written agreement of the parties.

Rosetta Stone, without prejudice to its other rights hereunder, may immediately and without notice, suspend the delivery of the Rosetta Stone Product and/or terminate this Agreement in the event that Customer: (i) fails to make any payment when due or (ii) becomes insolvent or bankrupt or ceases paying its debts generally as they mature. Without derogation of Rosetta Stone's rights under the preceding sentence, either party may, without prejudice to its other rights, terminate this Agreement forthwith on duly providing written notice to the other party to that effect in the event that the other party neglects or fails to perform or observe any of the material covenants, conditions or agreements contained in this Agreement, and such default is continued for thirty (30) days after the date of the non-defaulting party's notice to the other party. In the event of the expiration or termination of this Agreement for any reason, all rights granted to you hereunder shall terminate, and you shall immediately discontinue, and cause your authorized users to immediately discontinue, all use of Rosetta Stone Product. In the event of the expiration or termination of this Agreement, Rosetta Stone shall have the right to notify all authorized users that their rights to access the Rosetta Stone Product have been terminated.

## INVOICING AND PAYMENT TERMS

Rosetta Stone will invoice Customer for the total purchase price stated above [plus all applicable taxes] upon execution of this Order Form by both parties. Invoices are payable on Net 60 day terms, F.O.B. Origin.

## ACCEPTANCE

This quote also serves as an order form (the "Order Form"). To place this order, please sign this Order Form below and fax it along with any applicable purchase order to 540-437-2843. Alternatively, this order may also be placed by inserting the serial number appearing on the bottom right of this quote on the applicable purchase order, attaching this quote to the purchase order and faxing the purchase order and this quote to the above fax number.

In placing this order, Customer accepts the terms and conditions described in the Rosetta Stone Enterprise License Agreement ("ELA"), available at [www.rosettastone.com/legal](http://www.rosettastone.com/legal). The ELA, together with this Order Form, constitutes the entire agreement (the "Agreement") between Rosetta Stone and Customer. CUSTOMER AND ROSETTA STONE AGREE THAT THE TERMS AND CONDITIONS OF THIS AGREEMENT SUPERSEDE ANY PROVISIONS OF ANY CUSTOMER DRAFTED PURCHASE ORDER AND SUPERSEDE ALL PROPOSALS, WRITTEN OR ORAL, AS WELL AS OTHER COMMUNICATIONS BETWEEN CUSTOMER AND ROSETTA STONE RELATING TO THE SUBJECT MATTER HEREOF. ANY ADDITIONAL OR CONFLICTING PROVISIONS ON ANY PURCHASE ORDER ARE EXPRESSLY EXCLUDED FROM THE AGREEMENT. IN THE EVENT OF ANY CONFLICT BETWEEN THE TERMS OF THIS ORDER FORM AND THE ENTERPRISE LICENSE AGREEMENT, THE ORDER FORM SHALL GOVERN.

ROSETTA STONE LTD.

By: \_\_\_\_\_

Authorized Signing Authority

Printed Name/Title

Date

CAMDEN'S CHARTER SCHOOL NETWORK

By: \_\_\_\_\_

Authorized Signing Authority

Printed Name/Title

Date

*Joseph Conway*  
Joseph Conway CSA  
8/28/18

Harassment, Intimidation, and Bully Report  
Camden's Charter School Network  
September 2018

Camden Academy

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
NO REPORTS							Pending

Camden's Promise

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
NO REPORTS							

Camden's Pride

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
NO REPORTS							

Katz -Dalsey

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
NO REPORTS							

Fire Drill & Lock Down Report  
Camden's Charter School Network  
September 2018

Fire Drill

Camden Academy  
Camden's Promise  
Camden's Pride  
Katz – Dalsey

September 1, 2018 9:54 a.m. 8 Minutes Sunny

Lock Down

Camden Academy  
Camden's Promise  
Camden's Pride  
Katz – Dalsey

September 5, 2018 2:30 p.m. 8 minutes

September 7, 2018 1:15 p.m. 8 minutes

**Afterschool, Saturday or Summer Attendance Recovery Programs**

Students are assigned attendance Recovery Programs by the Building Coordinator after appropriate recommendation of the I&RS team. To receive credit a student must complete all assigned work and attend four hours per make up day. Particular focus include:

AfterSchoolAttendanceRecoveryProgram-Students may be placed into a 2-day attendance specific afterschool program to make up one day. Students must attend all portions of the 4-hour program. All days must be completed in the same week session.

If a student misses any time during the 2 day session, they will lose time accrued and must attend an alternative session to make up this time.

Saturday Attendance Recovery Option -Parents are invited to attend a monthly, 2 hour, parent workshop while the student simultaneously attends a 4 hour Saturday School. This allows the student to earn back one unexcused day, per Saturday. Families that participate fully in the program are able to earn back 8 days of time for the school year.

Summer Attendance Recovery Program-Students may be placed into a 20-day summer school program to make up missed days. Students must attend all portions of the 4-hour summer session days to earn back each day.

**I&RS Placement Procedures****Pride & Katz Dalsey Saturday School Assignment**

Upon recommendation of the site social worker, Saturday school is assigned to a student by the Building Coordinator when a student reaches 4 days of unexcused absence or more in one marking period. This may include students who have tardiness adding on to their overall count. Students who have scheduled vacations for days that school is in session are automatically assigned for the earliest Saturday School. Site social workers must verify with Parents and students their projected attendance in upcoming Saturday Recovery program no later than the Monday prior to the scheduled Saturday School. Once verified, site social worker must notify Saturday School Coordinator of anticipated attendance no later than the Tuesday prior to scheduled Saturday School.

Parents must sign in with Saturday School Coordinator during sessions. That list is shared with site social worker via email, the Monday following Saturday School. Student's attendance is also confirmed through admin staff on duty and communicated in the same manner.

After confirmation, recovery credit is put into RealTime by site social worker on the Monday following the Saturday session.

**Promise & Academy After School to Saturday School Assignment**

Once student reaches 4 unexcused absences in 1<sup>st</sup> marking period, 8 unexcused absences in 3<sup>rd</sup> marking period or more than 10 unexcused absences over the course of the year, credit recovery is assigned to students by the building coordinator upon recommendation of the site social worker. Students may make-up 3 days through after school program option. Student attendance in program is recorded by afterschool coordinator and communicated to site social worker the following morning. All credit recovery hours must be placed in Realtime by the site social worker prior to the end of day Friday of the week accrued.

Once a student has maximized their after school option, they may be assigned to Saturday option by the building coordinator upon site social worker recommendation. Site social workers must verify with Parents and students their projected attendance in upcoming Saturday Recovery program no later than the Monday prior to the scheduled Saturday School. Once verified, site social worker must notify

Saturday School Coordinator of anticipated attendance no later than the Tuesday prior to scheduled Saturday School

Parents must sign in with Saturday School Coordinator during sessions. That list is shared with site social worker via email, the Monday following Saturday School. Student's attendance is also confirmed through admin staff on duty and communicated in the same manner.

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After confirmation, recovery credit is put into RealTime by site social worker on the Monday following the Saturday session.

## Center for Aquatic Sciences at Adventure Aquarium

1 Riverside Drive  
Camden, NJ 08103



### Scope Of Work (SOW) #20182021 to Perform Educational Partnership Services to Camden's Promise

Date	Educational Partnership Services Performed By:	Educational Partnership Services Performed For:
August 22, 2018	Center for Aquatic Sciences at Adventure Aquarium 1 Riverside Drive Camden, NJ 08103	Camden's Promise 879 Beiderman Ave Camden, NJ 08105

This Scope of Work (SOW) is issued between Camden's Promise and Center for Aquatic Sciences at Adventure Aquarium ("CAS"), effective July 1, 2018 (the "Agreement") and terminating June 30, 2021, with option of a 3-year renewal thereafter. This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

This SOW # 20182021 (hereinafter called the "SOW"), effective as of July 1, 2018, is entered into by and between CAS and Camden's Promise, and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

### Period of Performance

The Services shall commence on July 1, 2018, and shall continue through June 30, 2021. The budget and Fee schedule within this document is strictly for the 2018-2019 Academic year. The second and third year budget will be developed based on any changes made to programming, student enrollment or other factors.

### Scope of Work

In accordance with our mission, to promote the understanding and appreciation and protection of aquatic life and habitats through research, education and youth development programs. The Center for Aquatic Sciences (CAS) will design and develop, in collaboration with Camden's Promise science teachers and administrators; wrap around programming intended to supplement all grades in embedded and afterschool experiences, coordinate trips and projects in a manner that creates a pathway of scaffolded learning without duplicative efforts across all campuses and encourages awareness and participation in environmental justice issues in Camden. The partnership will complement science and technology content in a manner that serves as a "magnet of opportunities" to set Camden's Promise apart from other local schools.

## Deliverables

CAS shall provide the Services and Deliverable(s) as follows:

### 1. EMBEDDED

- a. 7 distinct 1-hour embedded science programs for each class of each grade, k- 4, 4 distinct programs for 9<sup>th</sup> grade physics, 10<sup>th</sup> grade biology, 11<sup>th</sup> grade chemistry & weekly programs for 12<sup>th</sup> grade AP environmental science, annually based on school curriculum. *Note: At school's request, additional programs may be delivered to grades 5-8 in lieu of like number of k-4 programs.*
- b. 73 distinct 1-hour ROV MATE embedded programs for grades 11 & 12 "engineering" course. Two programs delivered each week and 1 full week of programming at the beginning of the year and two full weeks at the end of the year in preparation for the MATE competition.
- c. 3 swimming/snorkeling practice sessions for APES students within the schools pool; dates and times TBD
- d. Field Trips
  - i. 10<sup>th</sup> Grade biology – 1 field trip to the Pinelands (80 students/session over 2 days) deliverable during the fall of 2018
  - ii. 9<sup>th</sup> Grade Physics - 1 trip to the aquarium (students/session to be determined) deliverable during the 2018/19 school year.
  - iii. APES – 3 field trips annually for each of the two APES courses
  - iv. APES Keys Trip - Lead a 6 day field trip to the Florida Keys for interested APES students over spring break week. Number of students, required CACHS chaperones TBD. (Transportation, lodging & activity costs for CAS staff are not part of this agreement and to be supplied by CACHS)

### 2. AFTERSCHOOL

- a. 34 distinct 1-hour afterschool club programs offered weekly at Camden's pride, Camden's promise, and Rosedale and High School campuses. Programs offered for elementary and middle school students may be similar at all sites. Content will focus on *Maker Space* topics to be utilized at the sponsored Green Fair. Content for high school afterschool programs will focus on the creation of SeaPerch ROVs for ultimate entry in regional competition in Philadelphia. Successful projects may be entered in appropriate competitions, such as Steam Tank.
- b. Creation and delivery of 3 school special events. Assist in delivering PR access. Events include:
  - i. "Aquarium Day" event scheduled in mid-September to encourage interest in afterschool programs and to promote the Camden Charter Network's and CAS's partnership.
  - ii. "Green Maker Fair" to be scheduled in March. Activities are created during the year in the afterschool programs and are managed/facilitated by afterschool students. All activities focus on maker space concepts with an environmental science theme.
  - iii. "Tech Fair" participation featuring ROV competition event scheduled in May at CACHS's pool. Entries to the competition consist of afterschool ROV & Engineering ROV students.

### 3. PROFESSIONAL DEVELOPMENT

- a. 6 hours of teacher professional development in August of each year. Number of teachers and fee are to be determined.

## CAS Responsibilities

1. 1 FT CAS staff member responsible for development and implementation of:
  - a. k-4 embedded program curricula,
  - b. Management of Senior Internship opportunities
  - c. Afterschool club for k-8 program curricula, and
  - d. Partnership point-of-contact with teachers and administration
2. 1 CAS staff member responsible for embedded ROV program curricula and delivery,
3. 1 CAS staff member responsible for AP Environmental Science program curricula and delivery,
4. 1 PT CAS staff member responsible for delivery of K-8 Afterschool program
5. Access to Aquarium facility as needed for programming (i.e. student internships), and
6. Background checks for all staff assigned to this partnership.

## Camden's Promise Responsibilities

1. Access to each grade's scope and sequence for planning purposes,
2. Access to all appropriate facilities for program implementation, including, but not limited to classrooms, outdoor spaces, computer labs,
3. Storage space for some materials and equipment on school grounds,
4. Parking space(s) for staffs,
5. Access to accurate student numbers for planning and budgeting purposes, and
6. Appropriate, anonymous access to student data for reporting and evaluative analysis purposes.

## Joint Partner Responsibilities

1. Co-developed program and staff evaluation,
2. Regular partner meetings (i.e. Quarterly or beginning or end of each marking period), and
3. Co-authorship on partnership/student outcomes.

## Fee Schedule

This engagement will be conducted on a Program & Materials basis. The total value for the Services pursuant to this SOW shall not exceed \$159,873 unless otherwise agreed to by both parties via the project change control procedure, as outlined within. A Project Change Request will be issued specifying the amended value.

This budget figure is for Year 1 of the 3-year contract only. A Year 2 & Year 3 Budget will be developed based on, but not limited to, any changes in student body, in program format (i.e. more embedded and less afterschool), or in equipment/material needs.

Item Description	Number of Resources	Monthly Fee	Year 1 One time fee	Remittance Schedule
Upfront costs for purchase of equipment, materials and supplies in preparation for teacher PD and Fall implementation	1		\$6,000	No later than August 30, 2018
Programming	1 year	0.00		July 15, 2018
	793+ contact hrs.	\$13,988.45		August 15, 2018
		\$13,988.45		September 15, 2018
		\$13,988.45		October 15, 2018
		\$13,988.45		November 15, 2018
		\$13,988.45		December 15, 2018
		\$13,988.45		January 15, 2019
		\$13,988.45		February 15, 2019
		\$13,988.45		March 15, 2019
		\$13,988.45		April 15, 2019
		\$13,988.45		May 15, 2019
		\$13,988.45		June 15, 2019
<b>TOTAL ANNUAL COST</b>		<b>\$153,873</b>	<b>\$6,000</b>	

Upon completion of this 3-year Performance Period, CAS and Camden's Promise will have the option to renew this agreement for an additional 3-year period.

Bill To Address	Camden's Promise Project Manager
879 Beiderman Ave Camden, NJ 08105	Bill-Helmbrecht

## Invoice Procedures

Camden's Promise will be invoiced monthly for the services and expenses. Standard CAS invoicing is assumed to be acceptable. Invoices are provided at the 1<sup>st</sup> of the month and due by the 15<sup>th</sup> of the month. Invoices shall reference the Camden's Promise's SOW Number to the address indicated above. Each invoice will reflect charges for the time period being billed and cumulative figures for previous periods. Terms of payment for each invoice are due upon receipt by Camden's Promise of a proper invoice. Payments for services invoiced that are not received within 15-days from date of invoice will be subject to a 5% penalty per calendar month.

## Assumptions

The following are assumptions used to develop this program contract.

1. Embedded programs will have the following:
  - a. Grades k-4 = 18 students/class for 4 programs/class/year
    - i. Kindergarten - not to exceed 11 classes
    - ii. Grades 1, 2 & 3 - not to exceed 10 classes per grade
  - b. Grades 5-12 = 22 students/class for 4 programs/class/year
    - i. Grades 4, 5 & 6 - not to exceed 9 classes per grade
    - ii. Grades 7 & 8 - not to exceed 9 classes per grade
    - iii. Grade 9 - not to exceed 8 classes per grade
    - iv. Grade 10 - not to exceed 8 classes per grade
    - v. Grade 11 - not to exceed 5 classes per grade
    - vi. Grade 12 - not to exceed 2 class
2. Afterschool clubs:
  - a. Will have up to 20 students per club with a total of 34 meetings in a single year.
  - b. Will take place at a single location at each site, chosen by Camden's Promise
3. Trips will have the following student attendance projections
  - a. 9<sup>th</sup> Grade Pinelands field Trip = 80 students per session
  - b. 9<sup>th</sup> Grade Aquarium field Trip = 200 students total
  - c. APES Keys trip = 50 students total

## Project Change Request Procedure

The following process will be followed if a change to this SOW is required:

A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the project. The designated Project Manager of the requesting party (CAS or Camden's Promise) will review the proposed change and determine whether to submit the request to the other party. Both Project Managers will review the proposed change and approve it for further investigation or reject it. CAS and Camden's Promise will mutually agree upon any charges, including cost ramifications and then will confer with their administrations for approval, rejection or proposed modifications. When proposed change is mutually agreed upon, a Change Authorization will be executed.

## Time for Performance

Both parties will come to mutual agreement on the final schedule of programs. CAS will complete all services by June 30, 2021.

Extension of time for unforeseen circumstances. In the event that the CAS is unable to meet the completion date or schedule of services, if any, due to circumstances beyond CAS' reasonable control, such as war, riots, strikes, lockouts, work slowdown or stoppage, except strikes, lockouts, or work slowdown or stoppage of CAS's employees, acts of God, such as floods or earthquakes, and electrical blackouts or brownouts, CAS shall inform the Contract Manager of the additional time required to perform the work and the Contract Manager may adjust the schedule.

## Standard of Performance

CAS's services shall be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of CAS's profession currently practicing under similar conditions. By delivery of completed work, CAS certifies that the work conforms to the requirements of this contract and all applicable federal state and local laws. If CAS is retained to perform services requiring a license, certification, registration or other similar requirement under New Jersey law, CAS shall maintain that license, certification, registration or other similar requirement throughout the term of this Contract. All staff working with students will have background checks.

## Hold Harmless/Indemnification

CAS shall defend, indemnify and hold Camden's Promise, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the CAS in performance of this Agreement, except for injuries and damages caused by the sole negligence of Camden's Promise.

CAS further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

## Workplace Conduct and Behavior

CAS and CAS's officers, employees shall comply with Camden's Promise Substance-free Work Place Policy, Information and Communications Systems Policy, and other rules and regulations governing work place safety, conduct, and behavior, for any portion of the work performed on the premises of Camden's Promise or using Camden's Promise facilities or equipment.

## Confidentiality

- (a) Confidential Nature of Information. CAS shall treat all information obtained from Camden's Promise in the performance of this contract as confidential and proprietary to Camden's Promise. CAS shall treat all records and work product prepared or maintained by CAS in the performance of this contract as confidential.
- (b) Limitation on use and disclosure. CAS agrees that it will not use any information obtained as a consequence of the performance of work for any purpose other than fulfillment of CAS's scope of work. CAS will not disclose any information prepared for Camden's Promise, or obtained from Camden's Promise or obtained as a consequence of the performance of work to any person other than Camden's Promise, or its own employees who have a need for the information for the performance of work under this contract unless such disclosure is specifically authorized in writing by Camden's Promise.
- (c) Security plan. If requested by the Contract Manager, CAS shall prepare a security plan to assure that information obtained from Camden's Promise or as a consequence of the performance of work is not used for any unauthorized purpose or disclosed to unauthorized persons. CAS shall advise Camden's Promise of any request for disclosure of information or of any actual or potential disclosure of information.
- (d) Survival. CAS's obligations under this paragraph shall survive the termination of this contract.

## Conflict of Interest

(a) Local Conflict of Interest Code Compliance. Camden's Promise has determined, based on the scope of the services to be provided by CAS under this contract, that this contract confers on CAS or any of CAS's employees the status of a "designated employee" or "Consultant" of Camden's Promise for the purposes of Camden's Promise's Local Conflict of Interest Code. CAS will be subject to the same provisions as the Designation in Camden's Promise's Local Conflict of Interest Code.

(b) Disqualification. CAS shall not make or participate in making or in any way attempt to use CAS's position to influence a governmental decision in which CAS knows or has reason to know CAS has a direct or indirect financial interest other than the compensation promised by this contract. CAS will not have such interest during the term of this contract. CAS will immediately advise the Administrators of Camden's Promise if CAS learns of a financial interest of CAS's during the term of this contract. If CAS's participation in another of Camden's Promise project would create an actual or potential conflict of interest, in the opinion of Camden's Promise, Camden's Promise may disqualify CAS from participation in such other project during the term of this Contract.

## Insurance

Requirement. CAS shall procure and maintain during the period of performance insurance policies that cover CAS employees and vehicles. Certificates of insurance are available upon request.

Accident Reports. CAS shall immediately report (as soon as feasible, but not more than 24 hours) to Camden's Promise any accident or other occurrence causing injury to persons or property during the performance of this Contract. If required by Camden's Promise's Risk Manager, the report shall be made in writing and shall include, at a minimum: (a) the names, addresses, and telephone numbers of the persons involved, (b) the names, addresses and telephone numbers of any known witnesses, (c) the date, time and description of the accident or other occurrence.

## Termination or Abandonment

(a) Camden's Promise's Rights. Camden's Promise has the right to terminate or abandon any portion or all of the work by giving thirty (30) days' written notice. Upon receipt of a notice of termination, CAS shall perform no further work except as specified in the notice. Before the date of termination, CAS shall deliver to Camden's Promise all work product, whether completed or not, as of the date of termination and not otherwise previously delivered. Camden's Promise shall pay CAS for services performed in accordance with this contract before the date of termination. If this contract provides for payment of a lump sum for all services or by task and termination occurs before completion of the work or any defined task which according to the performance schedule was commenced before the notice of termination, the fee for services performed shall be based on an amount mutually agreed to by Camden's Promise and CAS for the portion of work completed in conformance with this contract before the date of termination. In addition, Camden's Promise will reimburse CAS for authorized expenses incurred and not previously reimbursed. Camden's Promise shall not be liable for any fees or costs associated for the termination or abandonment except for the fees, and reimbursement of authorized expenses, payable pursuant to this section.

(b) CAS's Rights. CAS, if CAS is not in default or breach, may terminate CAS's obligation to provide further services under this contract upon thirty (30) days' written notice only in the event of a material default by Camden's Promise, which default has not been cured within thirty (30) days following the written notice. CAS will issue an early termination fee that equals 50% of the remaining balance of the contract.

**CAMDEN PROMISE CHARTER SCHOOL**

10546

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Camden's Promise

Center for Aquatic Sciences at  
Adventure Aquarium

By:

\_\_\_\_\_

\_\_\_\_\_

Date:

\_\_\_\_\_

\_\_\_\_\_

## Trip Summary

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### Day 1

Everglades Adventure

Dinner

Check in Into Hotel.

Evening Stars Program

### Day 2

Breakfast at hotel

Serve at RCMA

Lunch

Kayak in the mangroves

Dinner

Fish Identification

### Day 3

Breakfast at hotel

Snorkel the Coral Reef

Lunch

Shallow Bay Net Pulls

Dinner

Squid Dissections

### Day 4

Breakfast at hotel

Turtle Hospital

Lunch

Dolphin Research Center - Dolphin Research Center

Dinner

### Day 5

Breakfast

Explore John Pennekamp State Park

Time to travel home and share your stories!

Easter 4/21

CAMDEN PROMISE CHARTER SCHOOL

Pilla's #1 pick 10548

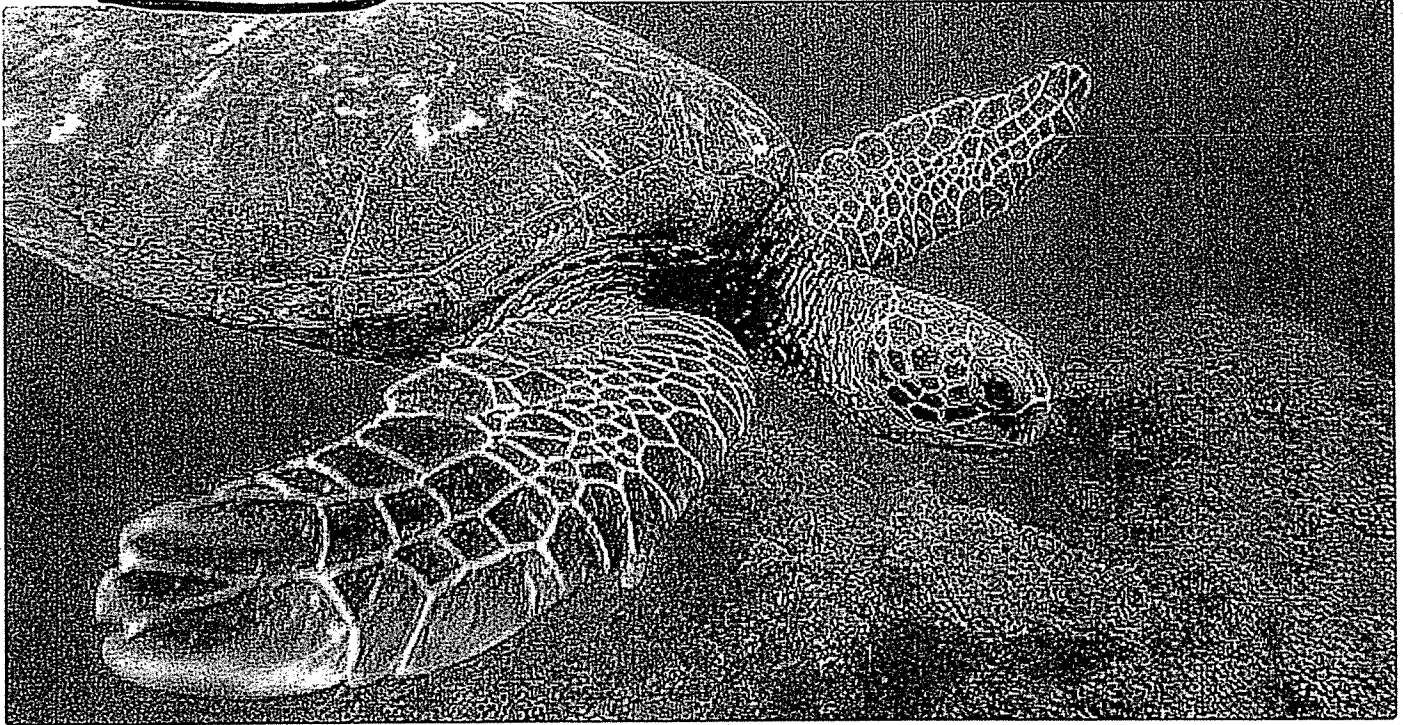
Dates 4/22 to 4/27



Jody Chance  
Coordinator/Guide  
Appleseed Expeditions

601-202-1272

jchance@appleseedexpeditions.com  
<http://www.appleseedexpeditions.com>



## CAMDEN ACADEMY - Florida Keys Adventure 5-days

\$1595 per person

Located just a few miles offshore of the Florida Keys is North America's only living coral reef ecosystem. This reef is the third largest barrier reef in the world and provides habitats to an abundance of tropical marine organisms. Explore how the reef relates to the area's seagrass beds and mangrove habitats. Study ecological concepts as they relate to Marine Biology and observe marine flora and fauna in their natural habitats.

all transp.  
all food.  
all hotels

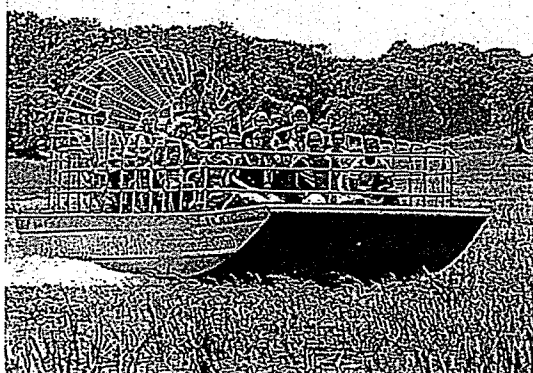
## Day 1

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### Everglades Adventure

Take in an Everglades Airboat ride followed by an alligator show. Learn about predator/prey relationships in the Everglades.



### Dinner



### Check in Into Hotel



### Evening Stars Program

Learn about the constellations as we explore the night skies.

## Day 2

---



### Breakfast at hotel



### Serve at RCMA

Redlands Christian Migrant Association was born in 1965 to provide a safe haven for children of impoverished farmworkers in South Florida. With the help of mothers from the Migrant community and others, day-cares were opened. Over the years, many volunteers have provided education and assistance to these families.

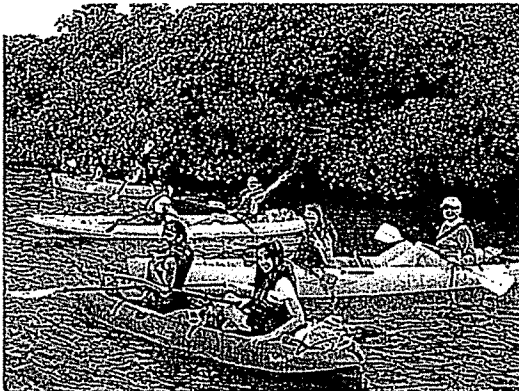


### Lunch



### Kayak in the mangroves

Learn about the importance of mangroves to the marine ecosystem. Kayak in the mangrove tributaries and see sharks, crocodiles and a variety of marine wildlife.



### Dinner



### Fish Identification

Have a fun fish identification workshop.

## Day 3

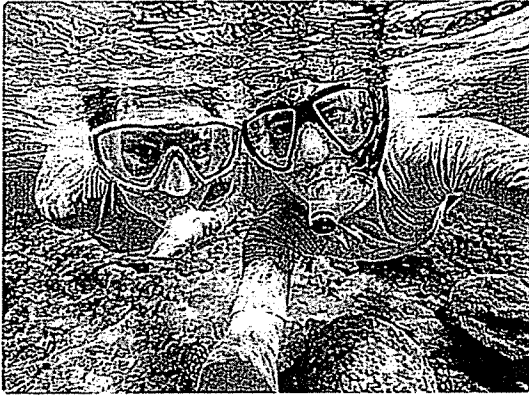


### Breakfast at hotel



### Snorkel the Coral Reef

In the afternoon, snorkel along the majestic coral reef and learn about marine biodiversity.



## Lunch



## Shallow Bay Net Pulls

This morning we will do net pulls in the shallow bay and discover a variety of species from octopus to hermit crabs.



## Dinner



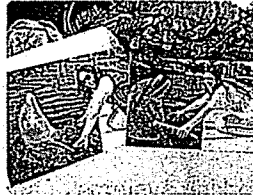
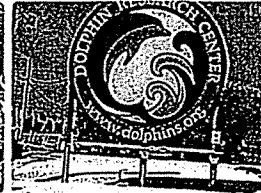
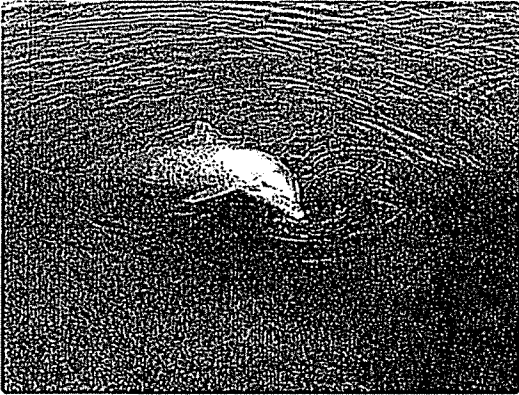
## Squid Dissections

Learn about the internal working systems of squid and other mollusks.



**Day 4****Breakfast at hotel****Turtle Hospital**

Visit the Marathon Turtle Hospital and learn about research and medical treatment for sea turtles.

**Lunch****Dolphin Research Center****Dolphin Research Center**58901 Overseas Hwy, Marathon, FL, US, 33050  
(305) 289-1121**Dinner****Day 5****Breakfast**



Explore John Pennekamp State Park



Time to travel home and share your stories!

## Trip Information & Documents

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### Trip price includes:

Tour guide

Round-trip flights from Philadelphia, PA

Ground transportation

Accommodations for quad occupancy

Meals

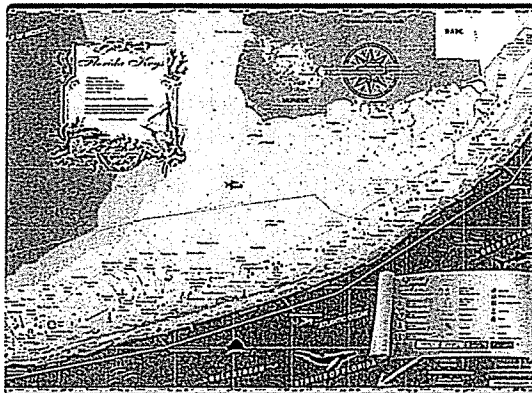
Activities listed on itinerary

1 free chaperone for every 8 paying travelers

Tips included except for tour operator

Photo/Video package

T-shirts



Photos & Video included!.pdf



### Note:

Itinerary can be customized to fit within your time-frame or budgetary needs.

Trip price is subject to a minimum of 12 travelers. If the minimum number of travelers is not reached, the trip price may increase due to vendor costs or transportation and activities will be subject to change.

Additional charges apply for alternative rooming arrangements.

Private security guard available for additional charge.

Order of itinerary subject to change.



**Quote expires:**

This quote is set to expire on October 30, 2018.



**Sign up:**

To sign up for this program, complete the Reservation form attached and return via email or fax.



2018-2019 Reservation Form.doc



**Account features:**

Travelers will have access to register online and billing accounts can be set-up as individual or group.

Account holders will have the option to purchase travel insurance through their online account as well as set up a fundraising site to help with trip costs.

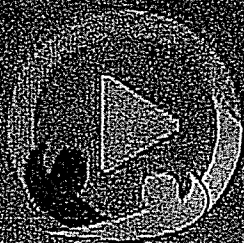


888-231-4775

www.appleseedexpeditions.com

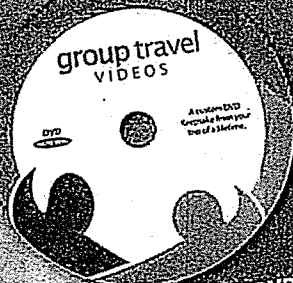
*A trip of a lifetime deserves  
a keepsake to last a lifetime.*

*Included with all our tours!*



## group travel VIDEOS

*A Storytelling video*  
MADE FROM YOUR PHOTOS



Memories for today, & tomorrow!  
Free app to upload photos as  
you travel and to watch your  
video right on your mobile  
device, tablet, or computer!



Easily share your trip photos and  
highlight video using  
the Group Travel Videos app  
or website!  
[www.grouptravelvideos.com](http://www.grouptravelvideos.com)

*How it works...*

1

We provide you with a  
username & password to login  
to our app and website to  
upload trip photos. If needed  
we can also send you a digital  
camera, memory card or USB  
to use.

2

Your group uploads photos  
with our app or website while  
you travel and/or after you  
travel. You return all of our  
equipment back in the prepaid  
mailer we provide.

3

We edit your photos and repost  
them to the app and website. We  
create your video from the  
edited photos. Your group's  
photos can only be accessed  
with your group's username &  
password.

4

We ship your group's  
Keepsake DVDs to you  
and make your video elec-  
tronically available  
through our app &  
website.

*Benefits* →

### STUDENTS

Have a blast reliving their  
**Once in a Lifetime Experience**  
and enjoy a Keepsake DVD  
Video for years to come!

### GROUP LEADERS

See how the video  
reinforces the Educational  
purpose of the trip. It becomes  
a perfect recruiting tool for  
next year!

### PARENTS

Get to virtually travel along  
while the trip takes place. They  
can view the uploaded photos  
and get to see the **Benefits** of  
their investment.

*New Features!*

- \* **NEW SAFETY FEATURE!** FIND YOUR TRAVELERS ON A MAP!
- \* **INCLUDE IMPORTANT DOCUMENTS!** Itineraries, PAX list, etc. PDF, Word, Excel

## New Safety Feature

group travel  
VIDEOS

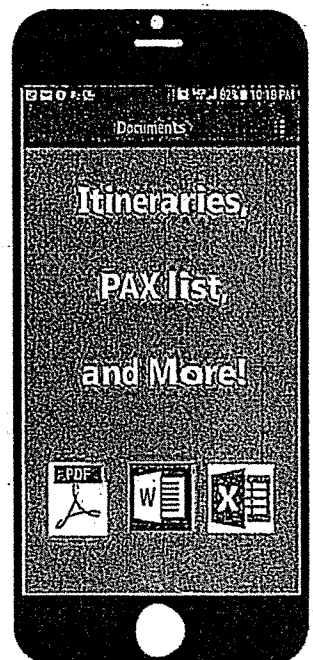
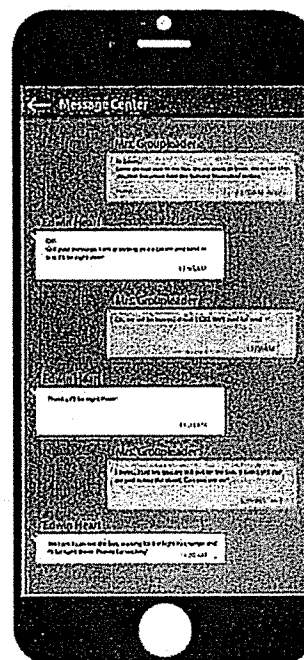
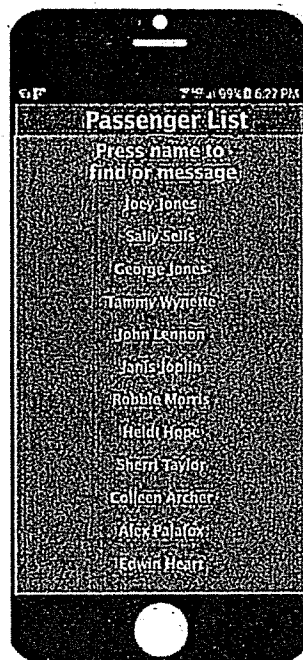
## Hey! Where is my group?

Group Travel Videos™ has added a new safety feature that allows group leaders to find and message their passengers all with one app. And as always, they will create a keepsake video to last a lifetime!

Passenger List

Message Center

Documents

GPS Map  
Tracking

Download the free app to see a demo video that explains it all.

Search 'group travel videos' on the App or Play Stores!

Lost someone?  
Find your travelers on a map.

Plans change, itinerary update?  
Message the entire group. Get it instantly on the app.

Travelers can message the group leaders using the app, so no personal numbers need to be shared.

Simple. Everyone downloads the free app and logs in with your group's private codes. Done!

Group leaders have the ability to message everyone. Travelers can only message the group leader, not each other. Travelers will have access to see the mapping feature. Family following from home will not have access to the mapping and messaging feature.

*Keep in mind, this is a safety tool, not a safety net!*