

The regular meeting of the Camden's Promise Charter School Board of Trustees, County of Camden, State of New Jersey, was held at 879 Beideman Avenue, Camden on December 3, 2018 at 5:21 pm.

Members present: Ms. Maldonado, Ms. Nieves, Ms. Figueroa, Ms. Hinson, and Ms. Lombardo

Members absent: Mr. Loyola and Ms. Daniels-Jones

Also present: Dr. Conway, Ms. Baughn and Mr. Rinehardt

The pledge to the flag was led by Ms. Lombardo

Open
Meeting

The meeting opened at 5:21pm at which time the following was stated: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Camden's Promise Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the door of the Camden Promise Charter School and in the Courier Post. "

In
Executive
Session

Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees enter into Executive Session at 5:23pm.
Unanimously Approved

Out
Executive
Session

Motion by Ms. Hinson and seconded by Ms. Nieves that the Board of Trustees end Executive Session at 5:52pm.
Unanimously Approved

Legal
Counsel

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees approves for Ms. Baughn to seek legal counsel to get settlement information for L.B. and E.D.
Unanimously Approved

Minutes

Motion by Ms. Maldonado and seconded by Ms. Hinson that the Board of Trustees approve the regular minutes of the November 5, 2018.
Unanimously Approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORTS:

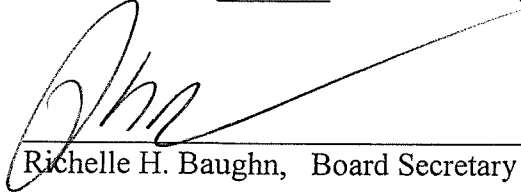
Cash Reconciliation Report

Treasurer's
Reports

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees approve the Cash Reconciliation Report and Secretary's Reports are in accordance with 18A:17-36 and 18A:17-9 for the months of September and October 2018. The Cash Reconciliation Report and Secretary's Reports are in agreement for the months of September and October 2018. (See Pages 10715-10734)
Unanimously Approved

Secretary's
Report**Board Secretary's Report:**

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees approve the Board Secretary's Report that as of September and October 2018 no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6 A:23-16.10 (c)3. (See Pages 10735-10766)



Richelle H. Baughn, Board Secretary

10/31/18
Date

Certification

Certification

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees certify pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously Approved

Warrants

Warrants

Motion by Ms. Figueroa and seconded by Ms. Hinson that the Board of Trustees approve the following warrants. (See Pages 10767-10773)

- November Warrant, Food Service and Student Accounts

Unanimously Approved

CAFR
and CAP

Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees certify that it has reviewed the CAFRs for the year ending June 30, 2018 along with the synopsis, approves the Corrective Action Plans and certification of implementation of corrective action plan. (See Pages 10774-10790)

Unanimously Approved

CHIEF SCHOOL ADMINISTRATOR'S REPORT**Board Correspondence**Camden
Enrollment

Motion by Ms. Nieves and seconded by Ms. Maldonado that the Board of Trustees not participate in Camden Enrollment for the 2019-2020 school year. (See Pages 10791-10795)

Unanimously Approved

Personnel

Resignations

Motion by Ms. Figueroa and seconded by Ms. Hinson that the Board of Trustees accept the following resignations as submitted. (See Pages 10796-10798)

Jamie Alexander	Rosedale	Grade 4	11/19/18
Lauren Angarola	Promise	Grade 6 Soc St	11/7/18
Alexandra Gulite	Promise	Speech	11/26/18

Unanimously Approved

CAMDEN'S PROMISE CHARTER SCHOOL MINUTES – November 5, 2018

New Hires

Motion by Ms. Nieves and seconded by Ms. Figueroa that the Board of Trustees accept the following new hires for the 2018-2019 school year contingent upon criminal history background checks.

Katherine Clarke	Rosedale	Grade 4	\$47,000	12/13/18
Erin McDonald	Promise	Grade 5-6	\$46,000	12/4/18
Angelica Polanco	Pride	Pre K	\$45,000	12/12/18
Nykea Ali	Academy	Guidance	\$50,000	12/19/18
Corinna Benidetti	Academy	Sped	\$50,000	1/30/19

Ayes – (5)

Noes – (0)

Abstained – (0)

Settlement Agreement

Motion by Ms. Nieves and seconded by Ms. Hnson and that the Board of Trustees accept the settlement agreement for T.R. as presented.

Unanimously Approved

Student Programs

HIB and Fire Drill

Motion by Ms. Figueroa and seconded by Ms. Hinson that the Board of Trustees accept the Fire Drill and HIB report as presented. (See Pages 10799-10802)

Unanimously Approved

Project Lead the Way

Motion by Ms. Figueroa and seconded by Ms. Hinson that the Board of Trustees accept the application of Project Lead the Way as presented. (See Pages 10803-10804)

Unanimously Approved

Adjournment

Motion by Ms. Hinson and seconded by Ms. Nieves that the Board of Trustees adjourn at 6:49pm.

Unanimously Approved

**CASH RECONCILIATION REPORT
BOARD OF EDUCATION**

Camden's Promise Charter School
All Funds
For the Month Ending September 30, 2018

Cash Report					
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
	Governmental Funds	859,466.23	3,402,009.27	3,070,793.18	1,190,682.32
2	Special Revenue Fund - 20 (see page 2)	(160,925.51)	1,955.00	474,162.25	(633,132.76)
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	0.00			0.00
5	Total Governmental Funds (Lines 1 thru 4)	698,540.72	3,403,964.27	3,544,955.43	557,549.56
6	Enterprise Fund Cafeteria	25,704.47	2,288.75	11,649.98	16,343.24
	Student Activities	1,520.83	6,880.26	540.00	7,861.09
7	Total Governmental & Enterprise Funds	725,766.02	3,413,133.28	3,557,145.41	581,753.89
	Payroll	2,853.39	1,064,654.83	1,064,645.40	2,862.82
10	Payroll Agency	3,168.95	688,896.29	689,827.01	2,238.23
11	Unemployment Trust	8,855.01	0.10	8,853.00	2.11
12	Total Trust & Agency Funds (Lines 9 thru 10)	14,877.35	1,753,551.22	1,763,325.41	5,103.16
13	Total All Funds (Lines 5, 6 and 10)	740,643.37	5,166,684.50	5,320,470.82	586,857.05

Prepared and Submitted By:

Elizabeth A. DeRubeis

10/31/2018

Prepared By:	e dipietro
Date:	10/31/18

Camden's Promise Charter School
Bank Reconciliation

Bank Name	COMMERCE BANK
Account Number	3864386
Statement Date	09/30/18
Fund/Funds	WARRANT ACCOUNT

1	Balance per Bank					936,663.28
	Reconciling Items					
	Additions					
	Deposits in Transit					
	may café					
	café	259.05				
	CAFÉ JAN	0.10				
	café pr jul	6,664.37				
	café pr aug	10,902.54				
	café pr sep	11,649.98				
2			29,476.04			
3	Total Additions			29,476.04		
	Deductions					
	Outstanding Checks					
4	(Attach List)	408,888.95				
	stdn act deposit wrong acct	700.00				
6	Total Deductions			409,588.95		
7	Net Reconciling Items					(380,112.91)
8	Adjusted Balance per Bank as of	9/30/18	*			556,550.37
9	Balance per Board Secretary's Records as of	9/30/18	**			557,549.56
	Reconciling Items					
	Additions					
10	Interest Earned					
	stdnt acct bank charges (Ju	60.95				
11	Other (Explain)					
12	Total Additions			60.95		
	Deductions					
	Check 16485	16.00				
	from jun treas report	1,044.14				
14	Other (Explain)					
15	Total Deductions			1,060.14		
16	Net Reconciling Items					(999.19)
17	Adjusted Board Secretary's Balance as of	9/30/18	*			556,550.37

Prepared By:	e dipietro
Date:	10/31/18

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Warrant Account

9/30/2018

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
16013	3/12/18	Steven Fuller	57.00
16362	6/7/18	Arlene Villanueva	9.67
16363	6/7/18	Black House Clay Studio	450.00
16528	7/27/18	Safeguard Business Systems	512.81
16558	8/17/18	Camden County Ed Servicess	1,197.01
16608	8/29/18	Proforma Dynamic Resources	3,828.35
16651	9/6/18	Marta Cruz	2,322.00
16656	9/6/18	Prudential	2,911.33
16673	9/6/18	Walnut Street Theatre	100.00
16679	9/6/18	Yolanda Graham	316.10
16694	9/19/18	Joseph Conway	678.12
16698	9/19/18	Music Theatre International	2,670.00
16705	9/19/18	Safeguard Business Systems	1,081.64
16708	9/19/18	YMCA Camp of Medford	5,430.00
16709	9/20/18	Appleseed Expeditions	3,960.00
16710	9/20/18	LOTI	17,775.00
16712	9/25/18	Woodfor Cedar Run	540.00
16717	9/25/18	Camden Charter School Network	200,000.00
16718	9/27/18	American Reading Company	6,285.00
16719	9/27/18	CDW Govrnment	3,750.00
16720	9/27/18	Coles Music Services	2,134.48
16721	9/27/18	Collaborative Classroom	1,063.80
16722	9/27/18	Committee for Children	3,377.00
16723	9/27/18	Dell Computers	25,000.00
16724	9/27/18	Follett School Solutions	1,967.62
16725	9/27/18	Global Industrial	233.04
16726	9/27/18	Inforbase Publishing	872.92
16727	9/27/18	Kent/McBride	2,914.50
16728	9/27/18	KS State Bank	44,759.73
16729	9/27/18	Lexia Learning	9,900.00
16730	9/27/18	NASCO arts & crafts	137.04
16731	9/27/18	Pearson Education	15,649.00
16732	9/27/18	Pitney Bowes	373.95
16733	9/27/18	Prudential	3,257.26
16734	9/27/18	Purchase Power	2,245.59
16735	9/27/18	Quaver Music.com LLC	1,680.00
16736	9/27/18	Sdcholastic	83.21
16737	9/27/18	School Datebooks	1,861.07
16738	9/27/18	School Nurse Supply, Inc.	711.82
16739	9/27/18	School Outfitters	6,052.84
16740	9/27/18	School Specialty	12,501.92
16741	9/27/18	Teaching Strategies	5,030.00
16742	9/27/18	WB Mason	4,218.90
16743	9/27/18	William H Sadlier, Inc.	8,843.52
16744	9/27/18	Wolfington Body Company	145.71

408,888.95

Prepared By:	e dipietro
	10/31/18

Camden's Promise Charter School
Bank Reconciliation

Bank Name	COMMERCE BANK
Account Number	3865292
Statement Date	09/30/18
Fund/Funds	Food Services

1	Balance per Bank					46,343.78
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2a	??	500.00				
2b						
2c						
2d						
2	Total D.I.T.'s	500.00				
3	Total Additions		500.00			
	Deductions					
	Outstanding Checks					
4	1603	450.00				
	1604	574.50				
	due warrant may	259.05				
	due warrant feb	0.10				
	due warrant jul	6,664.37				
	due warrant aug	10,902.54				
	due warrant september	11,649.98				
5						
6	Total Deductions		30,500.54			
7	Net Reconciling Items					(30,000.54)
8	Adjusted Balance per Bank as of	9/30/18	*			16,343.24
9	Balance per Board Secretary's Records as of	9/30/18 * *				16,343.24
	Reconciling Items					
	Additions					
10						
11						
12	Total Additions					
	Deductions					
13						
14						
	Total Deductions		0.00			
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of	9/30/18 *				16,343.24

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e di Pietro
Date:	10/31/18

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name	COMMERCE
Account Number	3865276
Statement Date	9/30/18
Fund/Funds	Payroll

1	Balance per Bank					36,838.55
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2b						
2c						
2d						
2	Total D.I.T.'s	0.00				
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach List)	33,913.80				
6	Total Deductions			33,913.80		
7	Net Reconciling Items					(33,913.80)
8	Adjusted Balance per Bank as of	9/30/18	*			2,924.75

9	Balance per Board Secretary's Records as of	9/30/18 * *				2,862.82
	Reconciling Items					
	Additions					
	DEP IN TRAN					
11						
12	Total Additions			0.00		
	Deductions					
##						
	Sep unknown	(0.02)				
14	July unknown	(61.91)				
15	Total Deductions			(61.93)		
16	Net Reconciling Items					61.93
##	Adjusted Board Secretary's Balance as of	9/30/18 *				2,924.75

- * Line 8 MUST EQUAL line 17.
 * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	10/31/18

Camden's Promise Charter School
Bank Reconciliation

List of Outstanding Checks

Payroll Account

9/30/2018

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
13677	1/15/17	MELANIE CONWAY	40.53
13709	2/15/17	MELANIE CONWAY	33.78
14300	9/29/17	KELLY PIETRUCHA	1,066.70
14732	12/13/17	VERA JENKINS	342.91
15264		KAYLA HERNANDEZ	409.02
15286		ISABEL RIVERA	445.20
15301		ASHLEY WILSON	282.55
15306		BREANNE POMPEI	691.19
15403	096/14/18	Michael Kerns	1,860.25
15406		Stacy McAnaney	1,840.75
15426	9/28/2018	Lauren Burke	1,497.25
15427		Kelci Flynn	1,764.93
15428		Colleen Hall	2,033.59
15430		Michael Kerns	1,860.27
15431		Grady Littles	408.12
15432		Maryland Luciano	652.72
15433		Stacy McAnaney	1,840.77
15435		Bart Rettew	1,848.75
15436		Yamira Sanchez	209.57
15437		Asmber Stovall	1,786.02
15438		Joji Thompson	1,853.98
15439		Omar Winfrey	2,531.96
15440		Walter Zakrezewski	1,060.62
15441		Frederick Alden	2,512.56
15442		Migdalia Rodriguez	848.75
15445		Robert McGriff	931.53
15448		Anthony Davenport	918.25
15449		Gregory Young	1,900.67
15450		Gregory Young	440.61
		Total	33,913.80

Prepared By: e dipietro

Date: 10/31/18

Camden's Promise Charter School
Bank Reconciliation

Bank Name	Commerce
Account Number	00-3865284
For the Month Ending	9/30/18
Fund/Funds	Agency

1	Balance per Bank					392,699.16
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
2a						
2b						
2c						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach List)	390,193.21				
	trans to net pay					
	TRANS TO WARRANT	267.73				
6	Total Deductions			390,460.94		
7	Net Reconciling Items					(390,460.94)
8	Adjusted Balance per Bank as of	9/30/18	*			2,238.22
9	Balance per Board Secretary's Records as of	9/30/18				2,238.23
	Reconciling Items					
	Additions					
10	Interest Earned					
	misc adjustment to tie					
12	Total Additions			0.00		
	Deductions					
13	Bank Charges					
	Sep unknown	0.01				
14	Other (Explain)					
15	Total Deductions			0.01		
16	Net Reconciling Items					(0.01)
17	Adjusted Board Secretary's Balance as of	9/30/18 *				2,238.22

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	10/31/18

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Agency Payroll Account

9/30/2018

Page 13 (a)

Check #	Check Date	Amount	Payable To
1310	REISSUE	7.81	TAMIKA HARRIS
3025	12/31/15	110.00	SUPERIOR CT^
3246	11/30/16	290.72	HIGHER ED
3173	2/28/17	320.00	COURT OFFICER ➔
3612	9/14/18	325.05	met life
3616		378.25	US Dept of Education
3617		270.31	Higher educ stdnt assis
3618		12,036.00	axa
3619		5,082.00	voya
3620		1,019.00	ark
3621		321.60	met life
3623		243.56	allstate
3624		2,007.28	njfcu
EFT	941	204,678.48	
EFT	njit	24,649.13	
EFT	pait	1,464.28	
EFT	de it	882.42	
EFT	UC27	7,074.82	
EFT	TPAF	117,844.73	
EFT	PERS	11,187.77	
		390,193.21	

Prepared by: e dipietro
Date: 10/31/18

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name	Commerce
Account Number	00-3864436
For the Month End:	09/30/18
Fund/Funds	Student

1	Balance per Bank					7,717.44
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
2a	9/30/2018	700.00				
2b						
2c						
2	Total D.I.T.'s	700.00				
3	Total Additions		700.00			
	Deductions					
	Outstanding Checks					
4	(Attach List)	196.54				
	july cleared	(136.54)				
	xfer to café	53.25				
	xfer to café sep	316.15				
	2367	540.00				
6	Total Deductions		969.40			
7	Net Reconciling Items					(269.40)
8	Adjusted Balance per Bank as of	9/30/18	*			7,448.04

9	Balance per Board Secretary's Records as of	9/30/18				7,861.09
	Reconciling Items					
	Additions					
10	Interest Earned					
12	Total Additions		0.00			
	Deductions					
	bank fee sep	60.95				
	bank fee aug	60.95				
	mar adj	291.15				
15	Total Deductions		413.05			
16	Net Reconciling Items					(413.05)
17	Adjusted Board Secretary's Balance as of	9/30/18 *				7,448.04

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
	10/31/18

Camden's Promise Charter School
Bank Reconciliation

Bank Name	COMMERCE BANK
Account Number	5883095
For the Month Ending	9/30/18
Fund/Funds	Unemploy. Trust

####									
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1	Balance per Bank								2.11
	Reconciling Items								
	Additions								
	Deposits in Transit								
	Date								
2a									
2b									
2c									
2d									
2									
3	Total D.I.T.'s								
	Total Additions						0.00		
	Deductions								
	Outstanding Checks								
6	Total Deductions						0.00		
7	Net Reconciling Items								0.00
8	Adjusted Balance per Bank as of		9/30/18		*				2.11

9	Balance per Board Secretary's Records as of		9/30/18						2.11
	Reconciling Items								
	Additions								
10	Interest Earned								
11	Other (Explain)								
12	Total Additions						0.00		
	Deductions								
13	Bank Charges								
14	Other (Explain)								
15	Total Deductions						0.00		
16	Net Reconciling Items								0.00
17	Adjusted Board Secretary's Balance as of		9/30/18 *						2.11

* Line 8 MUST EQUAL line 17.

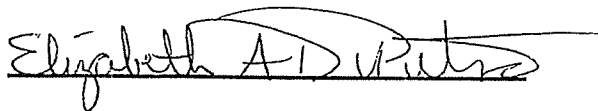
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

CASH RECONCILIATION REPORT TO THE BOARD OF EDUCATION

Camden's Promise Charter School
All Funds
For the Month Ending October 31, 2018

Cash Report					
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
	Governmental Funds	1,190,682.32	3,641,630.68	3,870,642.29	961,670.71
2	Special Revenue Fund - 20 (see page 2)	(633,132.76)	801,437.31	109,518.13	58,786.42
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	0.00			0.00
5	Total Governmental Funds (Lines 1 thru 4)	557,549.56	4,443,067.99	3,980,160.42	1,020,457.13
6	Enterprise Fund Cafeteria	16,343.24	318,922.01	133,695.76	201,569.49
	Student Activities	7,861.09	29,938.35	1,225.90	36,573.54
7	Total Governmental & Enterprise Funds	581,753.89	4,791,928.35	4,115,082.08	1,258,600.16
	Payroll	2,862.82	1,111,382.96	1,111,368.08	2,877.70
10	Payroll Agency	2,238.23	729,724.50	727,200.32	4,762.41
11	Unemployment Trust	2.11	0.00	0.00	2.11
12	Total Trust & Agency Funds (Lines 9 thru 10)	5,103.16	1,841,107.46	1,838,568.40	7,642.22
13	Total All Funds (Lines 5, 6 and 10)	586,857.05	6,633,035.81	5,953,650.48	1,266,242.38

Prepared and Submitted By:



11/30/2018

Bank Name	COMMERCE BANK
Account Number	3864386
Statement Date	10/31/18
Fund/Funds	WARRANT ACCOUNT

1	Balance per Bank			1,085,222.73
	Reconciling Items			
	Additions			
	Deposits in Transit			
	may café			
	café 259.05			
	CAFÉ JAN 0.10			
	due from stnt a: 316.15			
	due from stnt a: 53.25			
2			628.55	
3	Total Additions		628.55	
	Deductions			
	Outstanding Checks			
4	(Attach List)		66,454.29	
6	Total Deductions		66,454.29	
7	Net Reconciling Items			(65,825.74)
8	Adjusted Balance per Bank as of 10/31/18 *			1,019,396.99
9	Balance per Board Secretary's Records as of 10/31/18 * *			1,020,457.13
	Reconciling Items			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions		0.00	
	Deductions			
	Check 16485 16.00			
	from jun treas report 1,044.14			
14	Other (Explain)			
15	Total Deductions		1,060.14	
16	Net Reconciling Items			(1,060.14)
17	Adjusted Board Secretary's Balance as of 10/31/18 *			1,019,396.99

0.00

Prepared By:	e dipietro
Date:	11/30/18

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Warrant Account

10/31/2018

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
16013	3/12/18	Steven Fuller	57.00
16362	6/7/18	Arlene Villanueva	9.67
16363	6/7/18	Black House Clay Studio	450.00
16528	7/27/18	Safeguard Business Systems	512.81
16558	8/17/18	Camden County Ed Servicess	1,197.01
16673	9/6/18	Walnut Street Theatre	100.00
16735	9/27/18	Quaver Music.com LLC	1,680.00
16752	10/3/18	Trenton Boys and Girls Bike Exchange	550.00
16772	10/11/18	Fabrizio Pizza	156.25
16780	10/11/18	Mariachi Sol Mixteco	1,200.00
16786		Pearson Education	21,556.82
16808		Music Express Magazine	195.00
16821		Philadelphia Zoo	89.75
16831		Rosetta Stone	14,375.00
16833		Security Latch	558.98
16835	10/25/18	Teaching Strategies, LLC	900.00
16837		ARK	18,750.00
16840		Christina Myers	1,060.00
16841		Christopher Burba	154.00
16843		Eric Santos	154.00
16845		Harvey S Sackner	123.00
16846		Helen Shollenberger	123.00
16847		James DiLoreto	246.00
16848		Louis McCall	780.00
16849		Martin Einhorn	123.00
16850		Michael Napolsky	123.00
16852		Robert Playo Jr.	123.00
16853		Robert Playo Sr.	123.00
16854		Robert Zalewski	123.00
16855		Ron Weaver	123.00
16856		Ross Hagstoz	369.00
16857		Scott Arnaller	246.00
16858		Steve Cordner	123.00

66,454.29

Prepared By:	e dipietro
	11/30/18

Camden's Promise Charter School
Bank Reconciliation

Bank Name	COMMERCE BANK
Account Number	3865292
Statement Date	10/31/18
Fund/Funds	Food Services

1	Balance per Bank				202,722.54
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date	Amount			
2a	??	500.00			
2b					
2c					
2d					
2	Total D.I.T.'s	500.00			
3	Total Additions		500.00		
	Deductions				
	Outstanding Checks				
4	1603	450.00			
	1604	574.50			
	due warrant may	259.05			
	due warrant feb	0.10			
5					
6	Total Deductions		1,283.65		
7	Net Reconciling Items				(783.65)
8	Adjusted Balance per Bank as of	10/31/18	*		201,938.89
9	Balance per Board Secretary's Records as of	10/31/18 * *			201,569.49
	Reconciling Items				
	Additions				
10	xfer from stnt activities	316.15			
	xfer from stnt activities	53.25			
11					
12	Total Additions		369.40		
	Deductions				
13					
14					
	Total Deductions		0.00		
16	Net Reconciling Items				369.40
17	Adjusted Board Secretary's Balance as of	10/31/18 *			201,938.89

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	11/30/18

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		COMMERCE	
Account Number		3865276	
Statement Date		10/31/18	
Fund/Funds		Payroll	

1	Balance per Bank			33,327.71
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2b				
2c				
2d				
2	Total D.I.T.'s		0.00	
3	Total Additions		0.00	
	Deductions			
	Outstanding Checks			
4	(Attach List)		28,031.73	
6	Total Deductions		28,031.73	
7	Net Reconciling Items			(28,031.73)
8	Adjusted Balance per Bank as of 10/31/18 *			5,295.98

9	Balance per Board Secretary's Records as of 10/31/18 * *			2,877.70
	Reconciling Items			
	Additions			
	revse dir dep	602.38		
11	revse dir dep	1753.97	2,356.35	
12	Total Additions		2,356.35	
	Deductions			
##				
	Sep unknown		(0.02)	
14	July unknown		(61.91)	
15	Total Deductions		(61.93)	
16	Net Reconciling Items			2,418.28
##	Adjusted Board Secretary's Balance as of 10/31/18 *			5,295.98

* Line 8 MUST EQUAL line 17.
 * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

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(0.00)

Prepared By:	e dipietro
Date:	11/30/18

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Payroll Account

10/31/2018

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
13677	1/15/17	MELANIE CONWAY	40.53
13709	2/15/17	MELANIE CONWAY	33.78
14300	9/29/17	KELLY PIETRUCHA	1,066.70
14732	12/13/17	VERA JENKINS	342.91
15264		KAYLA HERNANDEZ	409.02
15286		ISABEL RIVERA	445.20
15301		ASHLEY WILSON	282.55
15306		BREANNE POMPEI	691.19
15456	10/15/2018	Dorothy Black	139.15
15462		Michael Kerns	1,915.86
15463		Michael Kerns	315.95
15464		Stacy McAnaney	1,840.77
15474		Robert McGriff	1,281.21
15486	10/31/2018	Norma Arroyo	108.17
15487		Dorothy Black	150.55
15488		Lauren Burke	1,462.13
15489		Kelci Flynn	1,764.95
15491		Colleen Hall	2,033.59
15492		Valerie Illuminati	1,633.92
15494		Michael Kerns	1,921.26
15495		Tishara Landi	301.15
15496		Stacy McAnaney	1,779.70
15498		Margarita Roman	68.52
15499		Amber Stovall	1,501.69
15501		Frederick Alden III	2,512.56
15504		Robert McGriff	896.57
15507		Anthony Davenport	918.25
15508		Gregory Young	1,900.67
15509		Gregory Young	273.23
		Total	28,031.73

Prepared By:	e dipietro
Date:	11/30/18

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name	Commerce
Account Number	00-3865284
For the Month Ending	10/31/18
Fund/Funds	Agency

1	Balance per Bank					293,777.35
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
2a						
2b						
2c						
2						
3	Total D.I.T.'s		0.00			
	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach List)		289,014.95			
	trans to net pay					
6	Total Deductions			289,014.95		
7	Net Reconciling Items					(289,014.95)
8	Adjusted Balance per Bank as of	10/31/18	*			4,762.40
9	Balance per Board Secretary's Records as of	10/31/18				4,762.41
	Reconciling Items					
	Additions					
10	Interest Earned					
	misc adjustment to tie					
12	Total Additions			0.00		
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions			0.00		
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of	10/31/18 *				4,762.41

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By: e dipietro
Date: 11/30/18

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Agency Payroll Account

10/31/2018

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Check

Check #	Date	Amount	Payable To
1310	REISSUE	7.81	TAMIKA HARRIS
3025	12/31/15	110.00	SUPERIOR CT
3246	11/30/16	290.72	HIGHER ED
3173	2/28/17	320.00	COURT OFFICER
3620	9/14/2018	1,019.00	ARK
3629	10/15/2018	321.60	Met Life
3632	10/31/2018	378.25	US Dept of Education
3633		270.31	Higher Education Student Assis
3634		12,096.00	Equitable
3635		5,292.00	VOYA
3636		1,039.00	ARK
3637		304.96	Met Life
3638		29,386.27	Camden Promise
3639		243.56	Allstate Benefits
3640		2,357.26	SJFCU
EFT		208,813.50	941
EFT		25,216.88	NJGIT
EFT		1,547.83	PAIT
		289,014.95	

Prepared by: e dipietro
Date: 11/30/18

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		Commerce	
Account Number		00-3864436	
For the Month End		10/31/18	
Fund/Funds		Student	

1 Balance per Bank				37,754.84
Reconciling Items				
Additions				
Deposits in Transit				
Date				
2a				
2b				
2c				
2	Total D.T.'s		0.00	
3	Total Additions		0.00	
Deductions				
Outstanding Checks				
(Attach List)				
4			196.54	
			(136.54)	
			53.25	
			316.15	
			2368	300.00
			2369	784.00
			2370	20.00
6	Total Deductions		1,533.40	
7	Net Reconciling Items			(1,533.40)
8	Adjusted Balance per Bank as of		10/31/18	36,221.44

9 Balance per Board Secretary's Records as of				10/31/18	36,573.54
Reconciling Items					
Additions					
10	Interest Earned				
12	Total Additions		0.00		
Deductions					
bank fee				60.95	
mar adj				291.15	
15	Total Deductions		352.10		
16	Net Reconciling Items			(352.10)	
17	Adjusted Board Secretary's Balance as of		10/31/18 *	36,221.44	

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

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0.00

Prepared By: e dipietro

11/30/18

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name	COMMERCE BANK
Account Number	5883095
For the Month Ending	10/31/18
Fund/Funds	Unemploy. Trust

####									
------	--	--	--	--	--	--	--	--	--

1	Balance per Bank								2.11
	Reconciling Items								
	Additions								
	Deposits in Transit								
	Date								
2a									
2b									
2c									
2d									
2	Total D.I.T.'s								
3	Total Additions						0.00		
	Deductions								
	Outstanding Checks								
6	Total Deductions						0.00		
7	Net Reconciling Items								0.00
8	Adjusted Balance per Bank as of	10/31/18	*						2.11

9	Balance per Board Secretary's Records as of	10/31/18							2.11
	Reconciling Items								
	Additions								
10	Interest Earned								
11	Other (Explain)								
12	Total Additions						0.00		
	Deductions								
13	Bank Charges								
14	Other (Explain)								
15	Total Deductions						0.00		
16	Net Reconciling Items								0.00
17	Adjusted Board Secretary's Balance as of	10/31/18 *							2.11

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$1,190,682.32
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$76,074.00

Accounts Receivable:

132	Interfund	\$152,108.00	
141	Intergovernmental - State	\$140,734.11	
142	Intergovernmental - Federal	\$378.96	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$293,221.07

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$75,548.19)

Resources:

301	Estimated revenues	\$34,129,933.00	
302	Less revenues	(\$3,719,304.18)	\$30,410,628.82

Total assets and resources

\$31,895,058.02

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$1,116,186.67
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	(\$6,720.40)
	Total liabilities	\$1,109,466.27

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances	\$21,734,530.32
761	Capital reserve account - July	(\$434,582.00)
604	Add: Increase in capital reserve	\$0.00
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00
309	Less: Bud. w/d cap. reserve excess costs	\$0.00 (\$434,582.00)
764	Maintenance reserve account - July	\$0.00
606	Add: Increase in maintenance reserve	\$0.00
310	Less: Bud. w/d from maintenance reserve	\$0.00 \$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00
607	Add: Increase in cur. exp. emer. reserve	\$0.00
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00 \$0.00
762	Adult education programs	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$33,719,819.00
602	Less: Expenditures (\$4,190,812.65)	
	Less: Encumbrances (\$20,954,847.32)	(\$25,145,659.97)
	Total appropriated	\$29,874,107.35

Unappropriated:

770	Fund balance, July 1	\$501,370.40
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$410,114.00
	Total fund balance	\$30,785,591.75
	Total liabilities and fund equity	<u>\$31,895,058.02</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$33,719,819.00	\$25,145,659.97	\$8,574,159.03
Revenues	(\$34,129,933.00)	(\$3,719,304.18)	(\$30,410,628.82)
Subtotal	<u>(\$410,114.00)</u>	<u>\$21,426,355.79</u>	<u>(\$21,836,469.79)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$434,582.00	(\$434,582.00)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$410,114.00)</u>	<u>\$21,860,937.79</u>	<u>(\$22,271,051.79)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$410,114.00)</u>	<u>\$21,860,937.79</u>	<u>(\$22,271,051.79)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$410,114.00)</u>	<u>\$21,860,937.79</u>	<u>(\$22,271,051.79)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>(\$410,114.00)</u>	<u>\$21,860,937.79</u>	<u>(\$22,271,051.79)</u>

Prepared and submitted by :



Board Secretary

9/30/18

Date

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	2,541,795	0	2,541,795	584,888	Under	1,956,907
00520	SUBTOTAL – Revenues from State Sources	31,588,138	0	31,588,138	3,132,106	Under	28,456,032
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	2,310		(2,310)
Total		34,129,933	0	34,129,933	3,719,304		30,410,629
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	16,777,566	(149,035)	16,628,531	2,632,953	11,051,638	2,943,940
45300	Support Serv. - General Admin	3,962,965	0	3,962,965	443,866	1,389,436	2,129,663
46160	Support Serv. - School Admin	1,834,170	(0)	1,834,170	215,168	681,730	937,272
51120	Total Undist. Expend. – Oper. & Maint. O	6,067,379	88,741	6,156,120	261,664	5,489,589	404,867
52480	Total Undist. Expend. – Student Transpor	100,000	15,904	115,904	67,200	77,517	(28,813)
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,061,368	44,390	4,105,758	569,961	3,025,941	509,857
76260	Total Facilities Acquisition and Constr	916,371	0	916,371	0	0	916,371
Total		33,719,819	0	33,719,819	4,190,813	21,715,850	7,813,156

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$633,132.76)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$542,842.00)	
142	Intergovernmental - Federal	(\$14,006.05)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$556,848.05)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$2,113,254.00	
302	Less revenues	(\$1,955.00)	\$2,111,299.00

Total assets and resources

\$921,318.19

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$633,132.76)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,197.01
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$17,194.38
	Other current liabilities		\$245,793.00
	Total liabilities		\$264,184.39

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$979,369.11
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,113,254.00	
602	Less: Expenditures	(\$596,568.94)	
	Less: Encumbrances	(\$979,369.11)	(\$1,575,938.05)
	Total appropriated		\$1,516,685.06

Unappropriated:

770	Fund balance, July 1		(\$859,551.26)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$657,133.80
	Total liabilities and fund equity		<u>\$921,318.19</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,113,254.00	\$1,575,938.05	\$537,315.95
Revenues	(\$2,113,254.00)	(\$1,955.00)	(\$2,111,299.00)
Subtotal	<u>\$0.00</u>	<u>\$1,573,983.05</u>	<u>(\$1,573,983.05)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,573,983.05</u>	<u>(\$1,573,983.05)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,573,983.05</u>	<u>(\$1,573,983.05)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,573,983.05</u>	<u>(\$1,573,983.05)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,573,983.05</u>	<u>(\$1,573,983.05)</u>

Prepared and submitted by :


Board Secretary

9/30/18
Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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12/03/18 08:16

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	0	0	1,955		(1,955)
00830	Total Revenues from Federal Sources	2,113,254	0	2,113,254	0	Under	2,113,254
Total		2,113,254	0	2,113,254	1,955		2,111,299

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88740	Total Federal Projects	2,113,254	0	2,113,254	596,569	979,369	537,316
Total		2,113,254	0	2,113,254	596,569	979,369	537,316

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 60 ENTERPRISE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$16,343.24
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$94,390.14)	
142	Intergovernmental - Federal	\$41,677.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$52,713.14)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets		\$116,028.18
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Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$2,838.82)	(\$2,838.82)

Total assets and resources		<u>\$76,819.46</u>
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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 60 ENTERPRISE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$166,634.42
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$196,023.05
	Total liabilities	\$362,657.47

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,395,736.18
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,865,000.00	
602	Less: Expenditures	(\$195,857.84)	
	Less: Encumbrances	(\$1,302,783.26)	(\$1,498,641.10)
	Total appropriated		\$1,762,095.08

Unappropriated:

770	Fund balance, July 1	(\$182,933.09)	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	(\$1,865,000.00)	
	Total fund balance		(\$285,838.01)
	Total liabilities and fund equity		<u>\$76,819.46</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,865,000.00	\$1,498,641.10	\$366,358.90
Revenues	\$0.00	(\$2,838.82)	\$2,838.82
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,495,802.28</u>	<u>\$369,197.72</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,495,802.28</u>	<u>\$369,197.72</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,495,802.28</u>	<u>\$369,197.72</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,495,802.28</u>	<u>\$369,197.72</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,865,000.00</u>	<u>\$1,495,802.28</u>	<u>\$369,197.72</u>

Prepared and submitted by :


Board Secretary


Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 60 ENTERPRISE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	2,839		(2,839)
Total		0	0	0	2,839		(2,839)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		1,865,000	0	1,865,000	195,858	1,302,783	366,359
Total		1,865,000	0	1,865,000	195,858	1,302,783	366,359

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$7,861.09
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$1,318.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	(\$6,074.33)	(\$4,756.33)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$7,553.83)	(\$7,553.83)

Total assets and resources

(\$4,449.07)

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$60.95
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$60.95

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$10,639.05
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$600.95)	
	Less: Encumbrances	(\$10,639.05)	(\$11,240.00)
	Total appropriated		(\$600.95)

Unappropriated:

770	Fund balance, July 1		(\$3,909.07)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$4,510.02)
	Total liabilities and fund equity		<u>(\$4,449.07)</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 9/30/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$11,240.00	(\$11,240.00)
Revenues	\$0.00	(\$7,553.83)	\$7,553.83
Subtotal	<u>\$0.00</u>	<u>\$3,686.17</u>	<u>(\$3,686.17)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$3,686.17</u>	<u>(\$3,686.17)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$3,686.17</u>	<u>(\$3,686.17)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$3,686.17</u>	<u>(\$3,686.17)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$3,686.17</u>	<u>(\$3,686.17)</u>

Prepared and submitted by :


Board Secretary

9/30/18
Date

Starting date 7/1/2018 Ending date 9/30/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	7,554		(7,554)
Total	0	0	0	7,554		(7,554)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	0	0	601	10,639	(11,240)
Total	0	0	0	601	10,639	(11,240)

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$961,670.71
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$76,074.00

Accounts Receivable:

132	Interfund	\$152,108.00	
141	Intergovernmental - State	\$144,931.31	
142	Intergovernmental - Federal	\$378.96	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$297,418.27

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$75,548.19)

Resources:

301	Estimated revenues	\$34,129,933.00	
302	Less revenues	(\$7,234,774.79)	\$26,895,158.21

Total assets and resources

\$28,154,773.00

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 10/31/2018 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$493,575.63
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	(\$136,911.10)
	Total liabilities	\$356,664.53

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances	\$20,110,642.07
761	Capital reserve account - July	(\$434,582.00)
604	Add: Increase in capital reserve	\$0.00
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00
309	Less: Bud. w/d cap. reserve excess costs	\$0.00 (\$434,582.00)
764	Maintenance reserve account - July	\$0.00
606	Add: Increase in maintenance reserve	\$0.00
310	Less: Bud. w/d from maintenance reserve	\$0.00 \$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00
607	Add: Increase in cur. exp. emer. reserve	\$0.00
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00 \$0.00
762	Adult education programs	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$33,719,819.00
602	Less: Expenditures (\$7,178,295.93)	
	Less: Encumbrances (\$19,330,959.07)	(\$26,509,255.00)
	Total appropriated	\$26,886,624.07

Unappropriated:

770	Fund balance, July 1	\$501,370.40
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$410,114.00
	Total fund balance	\$27,798,108.47
	Total liabilities and fund equity	<u>\$28,154,773.00</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 10/31/2018 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$33,719,819.00	\$26,509,255.00	\$7,210,564.00
Revenues	(\$34,129,933.00)	(\$7,234,774.79)	(\$26,895,158.21)
Subtotal	<u>(\$410,114.00)</u>	<u>\$19,274,480.21</u>	<u>(\$19,684,594.21)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$434,582.00	(\$434,582.00)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$410,114.00)</u>	<u>\$19,709,062.21</u>	<u>(\$20,119,176.21)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$410,114.00)</u>	<u>\$19,709,062.21</u>	<u>(\$20,119,176.21)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$410,114.00)</u>	<u>\$19,709,062.21</u>	<u>(\$20,119,176.21)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>(\$410,114.00)</u>	<u>\$19,709,062.21</u>	<u>(\$20,119,176.21)</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	2,541,795	0	2,541,795	883,705	Under	1,658,090
00520	SUBTOTAL – Revenues from State Sources	31,588,138	0	31,588,138	6,340,992	Under	25,247,146
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	10,078		(10,078)
Total		34,129,933	0	34,129,933	7,234,775		26,895,158

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	16,777,566	333,929	17,111,495	4,237,584	10,376,150	2,497,761
45300	Support Serv. - General Admin	3,962,965	(433,660)	3,529,305	754,865	1,043,789	1,730,651
46160	Support Serv. - School Admin	1,834,170	(49,304)	1,784,866	336,604	644,682	803,580
51120	Total Undist. Expend. – Oper. & Maint. O	6,067,379	88,741	6,156,120	526,610	5,251,977	377,533
52480	Total Undist. Expend. – Student Transpor	100,000	65,904	165,904	70,335	74,382	21,187
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,061,368	(5,610)	4,055,758	1,252,297	2,700,982	102,479
76260	Total Facilities Acquisition and Constr	916,371	0	916,371	0	0	916,371
Total		33,719,819	0	33,719,819	7,178,296	20,091,962	6,449,561

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$58,786.42
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$771,550.00)	
142	Intergovernmental - Federal	(\$14,006.05)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$785,556.05)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$2,113,254.00	
302	Less revenues	(\$574,684.31)	\$1,538,569.69

Total assets and resources

\$811,800.06

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 10/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,197.01
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$17,194.38
	Other current liabilities		\$245,793.00
	Total liabilities		\$264,184.39

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$871,770.98
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$2,113,254.00	
602	Less: Expenditures	(\$706,087.07)	
	Less: Encumbrances	(\$871,770.98)	(\$1,577,858.05)
	Total appropriated		\$1,407,166.93

Unappropriated:

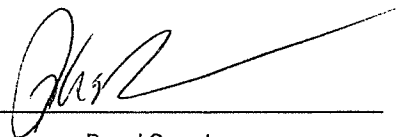
770	Fund balance, July 1		(\$859,551.26)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$547,615.67
	Total liabilities and fund equity		<u>\$811,800.06</u>

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,113,254.00	\$1,577,858.05	\$535,395.95
Revenues	(\$2,113,254.00)	(\$574,684.31)	(\$1,538,569.69)
Subtotal	<u>\$0.00</u>	<u>\$1,003,173.74</u>	<u>(\$1,003,173.74)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,003,173.74</u>	<u>(\$1,003,173.74)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,003,173.74</u>	<u>(\$1,003,173.74)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,003,173.74</u>	<u>(\$1,003,173.74)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,003,173.74</u>	<u>(\$1,003,173.74)</u>

Prepared and submitted by :



Board Secretary

10/31/18

Date

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	0	0	10,142		(10,142)
00830	Total Revenues from Federal Sources	2,113,254	0	2,113,254	564,542	Under	1,548,712
	Total	2,113,254	0	2,113,254	574,684		1,538,570
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88740	Total Federal Projects	2,113,254	0	2,113,254	706,087	871,771	535,396
	Total	2,113,254	0	2,113,254	706,087	871,771	535,396

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 60 ENTERPRISE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$201,569.49
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$94,390.14)	
142	Intergovernmental - Federal	\$41,677.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$52,713.14)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$116,028.18

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$191,570.13)	(\$191,570.13)

Total assets and resources

\$73,314.40

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 10/31/2018 Fund: 60 ENTERPRISE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$166,634.42
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$326,213.75
	Total liabilities		\$492,848.17

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,262,040.42
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,865,000.00	
602	Less: Expenditures	(\$329,553.60)	
	Less: Encumbrances	(\$1,169,087.50)	(\$1,498,641.10)
	Total appropriated		\$1,628,399.32

Unappropriated:

770	Fund balance, July 1		(\$182,933.09)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,865,000.00)
	Total fund balance		(\$419,533.77)
	Total liabilities and fund equity		<u>\$73,314.40</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 10761
12/03/18 00:19

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,865,000.00	\$1,498,641.10	\$366,358.90
Revenues	\$0.00	(\$191,570.13)	\$191,570.13
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,307,070.97</u>	<u>\$557,929.03</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,307,070.97</u>	<u>\$557,929.03</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,307,070.97</u>	<u>\$557,929.03</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,865,000.00</u>	<u>\$1,307,070.97</u>	<u>\$557,929.03</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,865,000.00</u>	<u>\$1,307,070.97</u>	<u>\$557,929.03</u>

Prepared and submitted by :


Board Secretary

10/31/18

Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2018 Ending date 10/31/2018 Fund: 60 ENTERPRISE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	191,570		(191,570)
Total	0	0	0	191,570		(191,570)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	1,865,000	0	1,865,000	329,554	1,169,088	366,359
Total	1,865,000	0	1,865,000	329,554	1,169,088	366,359

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 10763
12/03/18 08:19

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$36,573.54
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$1,318.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	(\$6,074.33)	(\$4,756.33)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$37,492.18)	(\$37,492.18)

Total assets and resources

(\$5,674.97)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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12/03/18 08:19

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$121.90
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$121.90

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$42,078.65
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$1,887.80)	
	Less: Encumbrances	(\$42,078.65)	(\$43,966.45)
	Total appropriated		(\$1,887.80)

Unappropriated:

770	Fund balance, July 1		(\$3,909.07)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$5,796.87)
	Total liabilities and fund equity		<u>(\$5,674.97)</u>

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 95 STUDENT ACTIVITY FUNDS

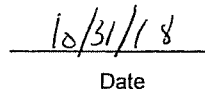
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$43,966.45	(\$43,966.45)
Revenues	\$0.00	(\$37,492.18)	\$37,492.18
Subtotal	<u>\$0.00</u>	<u>\$6,474.27</u>	<u>(\$6,474.27)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$6,474.27</u>	<u>(\$6,474.27)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$6,474.27</u>	<u>(\$6,474.27)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$6,474.27</u>	<u>(\$6,474.27)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$6,474.27</u>	<u>(\$6,474.27)</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2018 Ending date 10/31/2018 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	37,492		(37,492)
Total	0	0	0	37,492		(37,492)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	0	0	1,888	42,079	(43,966)
Total	0	0	0	1,888	42,079	(43,966)

Rec and Unrec checks

Hand and Machine checks

12/03/18 09:34

Starting date 11/1/2018

Ending date 11/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
016864	11/02/18		1397	ANDREA LEBOO	\$130.00
016865	11/02/18		1841	AP PLUMBING DRAINS LLC	\$770.00
016866	11/02/18		1173	ARK	\$9,246.58
016867	11/02/18		1667	BOMGAR CORPORATION	\$3,710.90
016868	11/02/18		9532	Calcs Unlimited	\$2,475.00
016869	11/02/18		1034	CAROLINA BIOLOGICAL	\$1,754.95
016870	11/02/18		1904	CAROLINE SMITH	\$76.88
016871	11/02/18		1861	CDWG	\$39,702.30
016872	11/02/18		1737	COLES MUSIC SERVICES	\$424.65
016873	11/02/18		1417	COLLEGE BOARD	\$14,380.00
016874	11/02/18		1719	CONSTELLATION NEW ENERGY	\$4,242.16
016875	11/02/18		1186	DICK BLICK	\$502.76
016876	11/02/18		2344	DUFFIELD'S FARM	\$41.70
016877	11/02/18		1112	FREY SCIENTIFIC	\$22.02
016878	11/02/18		2218	GCA SERVCIES	\$134,005.26
016879	11/02/18		1213	GRAINGER	\$221.74
016880	11/02/18		9511	Graphstor	\$1,080.00
016881	11/02/18		1154	HOUGHTON MIFFLIN	\$160.60
016882	11/02/18		1332	IES EDUCATIONAL CONSULTING	\$3,060.00
016883	11/02/18		1691	IXL	\$1,750.00
016884	11/02/18		1482	JC TOURS	\$1,259.73
016885	11/02/18		1142	JW PEPPER & CO.	\$213.99
016886	11/02/18		1304	LAKESHORE LEARNING MARTERIALS	\$2,630.64
016887	11/02/18		2332	LEARNING A TO Z	\$2,158.95
016888	11/02/18		1749	LOTI	\$17,775.00
016889	11/02/18		9478	Map Shop	\$41.89
016890	11/02/18		1194	MARKET STREET PRINTING	\$400.00
016891	11/02/18		1458	NATIONAL CONSTITUTION CENTER	\$52.50
016892	11/02/18		1717	PEARSON CLINICAL ASSESSMENT	\$779.74
016893	11/02/18		1836	REALTIME	\$14,987.75
016894	11/02/18		9533	Rentacalc	\$1,950.00
016895	11/02/18		1387	SAM ASH	\$14.99
016896	11/02/18		1540	SCHOOL NURSE SUPPLY, INC	\$2,985.44
016897	11/02/18		9320	School Outfitters	\$608.07
016898	11/07/18		1599	AMERICAN READING COMPANY	\$5,760.00
016899	11/07/18		2046	CAMDEN CHARTER SCHOOL NETWORK	\$473,362.13
016900	11/07/18		1775	CAMDEN COUNTY ED. SERVICES	\$3,941.18
016901	11/07/18		1218	CASA PAYROLL SERVICE	\$338.42
016902	11/07/18		1861	CDWG	\$1,736.12

Rec and Unrec checks

Hand and Machine checks

12/03/18 09:34

Starting date 11/1/2018

Ending date 11/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
016903	11/07/18		1346	CENTER FOR AQUATIC SCIENCES	\$13,988.45
016904	11/07/18		1737	COLES MUSIC SERVICES	\$2,920.00
016905	11/07/18		1417	COLLEGE BOARD	\$2,300.00
016906	11/07/18		1244	FABRIZIO PIZZA	\$296.05
016907	11/07/18		1819	FLEXFACTS	\$112.00
016908	11/07/18		1355	HOLCOMB BUS SERVICE	\$700.00
016909	11/07/18		1895	LIFE SAVERS, INC.	\$38.00
016910	11/07/18		1749	LOTI	\$33,930.00
016911	11/07/18		1306	NIGHTLINGER, COLAVITA & VOLPA	\$115.00
016912	11/07/18		1262	ORIENTAL TRADING CO.	\$1,252.56
016913	11/07/18		1927	PLEASE TOUCH MUSEUM	\$1,455.00
016914	11/07/18		1017	PRUDENTIAL	\$2,906.88
016915	11/07/18		9446	Radio Shack	\$830.94
016916	11/07/18		9320	School Outfitters	\$1,720.51
016917	11/07/18		1014	STAPLES ADVANTAGE	\$6,448.94
016918 V	11/07/18	11/07/18		00.0 \$ Multi Stub Void	
016919	11/07/18		2415	STAPLES ADVANTAGE	\$11,342.92
016920	11/07/18		9599	Tarantini Panzarotti	\$141.00
016921	11/07/18		1463	WEX BANK	\$5,531.78
016922	11/07/18		1348	WOLFINGTON BODY COMPANY	\$763.12
016923 H	11/20/18		1057	SAM'S CLUB	\$666.14
016924	11/08/18		2309	SCHOLOGY INC	\$9,300.00
016925	11/08/18		9600	SJ Gas Fireplace Services	\$189.00
016926	11/09/18		1627	TD WEALTH OPERATIONS	\$4,500.00
016927	11/15/18		1261	AMERICAN RED CROSS	\$20.00
016928	11/15/18		9503	Appleseed Expeditions	\$23,433.00
016929	11/15/18		1173	ARK	\$4,686.24
016930	11/15/18		1068	AT & T	\$608.65
016931	11/15/18		2046	CAMDEN CHARTER SCHOOL NETWORK	\$449,200.00
016932	11/15/18		1218	CASA PAYROLL SERVICE	\$1,732.30
016933	11/15/18		1683	CINEMARK SOMERDALE	\$1,845.00
016934	11/15/18		9607	Educational Facilities Managers Assoc.	\$175.00
016935	11/15/18		1031	FEDERAL EXPRESS	\$1,074.54
016936	11/15/18		1156	FRANKLIN INSTITUTE	\$200.00
016937	11/15/18		1933	HOBSON'S-NAVIANCE	\$3,882.30
016938	11/15/18		1200	PEARSON EDUCATION	\$3,150.00
016939	11/15/18		1236	PROFORMA DYNAMIC RESOURCES	\$958.50
016940	11/15/18		1836	REALTIME	\$525.00
016941	11/15/18		1014	STAPLES ADVANTAGE	\$1,967.18

Rec and Unrec checks

Hand and Machine checks

12/03/18 09:34

Starting date 11/1/2018

Ending date 11/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
016942	11/15/18		2415	STAPLES ADVANTAGE	\$702.37
016943	11/15/18		1347	WALNUT STREET THEATRE	\$371.75
016944	11/15/18		1484	WB MASON	\$4,099.00
016945	11/15/18		1168	XTEL COMMUNICATIONS	\$1,773.56
016946	11/15/18		1520	YELLOW BUS LEASING	\$1,250.00
016947 H	11/20/18		1057	SAM'S CLUB	\$200.42
016948 H	11/20/18		2174	TROY'S PLACE	\$135.00
016949	11/21/18		1481	ACADEMMY EXPRESS, LLC	\$3,200.00
016950	11/21/18		1261	AMERICAN RED CROSS	\$8,415.00
016951	11/21/18		1410	BRENDA MAZZARELLA	\$4,770.00
016952	11/21/18		1177	BROOKFIELD SCHOOL	\$525.00
016953	11/21/18		1327	CAMDEN COUNTY COLLEGE	\$40,552.75
016954	11/21/18		1861	CDWG	\$4,158.00
016955	11/21/18		1439	CHRISTINA MYERS	\$1,590.00
016956	11/21/18		1719	CONSTELLATION NEW ENERGY	\$8,631.96
016957	11/21/18		1630	DELL COMPUTERS	\$4,396.00
016958	11/21/18		1031	FEDERAL EXPRESS	\$325.91
016959	11/21/18		1355	HOLCOMB BUS SERVICE	\$660.00
016960	11/21/18		1404	IRON MOUNTAIN INFORMATION	\$631.72
016961	11/21/18		9375	Kevin McDougald	\$4,060.00
016962	11/21/18		9616	Our Lady Of Lourdes Hospital	\$75.00
016963	11/21/18		9028	Parker McCay P.A.	\$811.97
016964	11/21/18		1017	PRUDENTIAL	\$3,135.34
016965	11/21/18		1914	PURCHASE POWER	\$2,168.34
016966	11/21/18		1924	REBECCA FRANZ	\$780.00
016967	11/21/18		1540	SCHOOL NURSE SUPPLY, INC	\$1,120.41
016968	11/21/18		1168	XTEL COMMUNICATIONS	\$3,549.22
016970	11/28/18		1328	CIGNA HEALTHCARE	\$334,025.52
016971	11/28/18		1207	PETTY CASH	\$600.00
016972	11/30/18		1397	ANDREA LEBOO	\$130.00
016973	11/30/18		1861	CDWG	\$2,588.19
016974	11/30/18		1128	CITY OF CAMDEN	\$25.00
016975	11/30/18		2287	E-RATE PARTNERS	\$1,900.00
016976	11/30/18		2218	GCA SERVCIES	\$67,002.63
016977	11/30/18		1931	GO GUARDIAN	\$16,317.00
016978	11/30/18		2340	KATHLEEN BURKE	\$1,971.00
016979	11/30/18		1916	KROC CENTER	\$350.00
016980	11/30/18		1872	LOUIS MCCALL	\$780.00
016981	11/30/18		2415	STAPLES ADVANTAGE	\$1,187.45

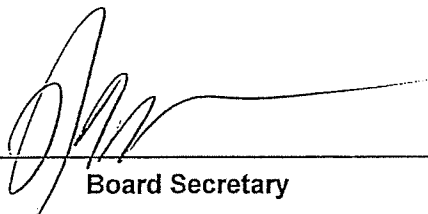
Starting date 11/1/2018 Ending date 11/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
016982	11/30/18		2068	WENGER CORPORATION	\$367.00
016983	11/30/18		9381	Wireless Communications and Electronics	\$2,771.00
016984	11/30/18		1520	YELLOW BUS LEASING	\$1,250.00
B30453	11/06/18		1017	TD BANK, N.A.	\$28,592.21
F30482	11/13/18		9999	PAYROLL VENDOR	\$929,344.98
F30538	11/29/18		9999	PAYROLL VENDOR	\$892,326.63
F30552	11/30/18		9999	PAYROLL VENDOR	\$9.57

Fund Totals

10	GENERAL FUND	\$101,907.76
11	GENERAL CURRENT EXPENSE	\$3,522,313.02
20	SPECIAL REVENUE FUNDS	\$103,066.16
Total for all checks listed		\$3,727,286.94

Prepared and submitted by:


Board Secretary

11/30/18
Date

Rec and Unrec checks

Hand and Machine checks

12/03/18 09:35

Starting date 11/1/2018

Ending date 11/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001609	11/19/18		1230	SODEXO, INC & ASSOCIATES	\$135,659.45
016918 V	11/07/18	11/07/18		00.0 \$ Multi Stub Void	
F30482	11/13/18		9999	PAYROLL VENDOR	\$6,374.99
F30538	11/29/18		9999	PAYROLL VENDOR	\$6,224.99

Fund Totals

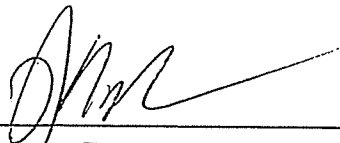
60 ENTERPRISE FUNDS

\$148,259.43

Total for all checks listed

\$148,259.43

Prepared and submitted by:



Board Secretary

11/30/18

Date

Check Journal

Camdens Promise Charter School

Page 1 of 10772

Rec and Unrec checks

Hand and Machine checks

12/03/18 09:35

Starting date 11/1/2018

Ending date 11/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
002371	11/14/18		1156	FRANKLIN INSTITUTE	\$900.00
002372	11/14/18		2222	MAKING STRIDES AGAINST	\$875.00
002373	11/14/18		2084	NEPHCURE KIDNEY INTERNATIONAL	\$140.00
002374	11/14/18		9575	Pennsylvania Academy of Fine Arts	\$108.00
002375	11/14/18		1051	THE ACADEMY OF NATURAL SCIENCE	\$900.00
002376	11/14/18		1347	WALNUT STREET THEATRE	\$1,920.00
002377	11/14/18		1823	WORLD CLASS VACATIONS	\$10,850.00
016918 V	11/07/18	11/07/18		00.0 \$ Multi Stub Void	
B30491	11/14/18		2306	BANK OF AMERICA	\$60.95
B30492	11/14/18		2306	BANK OF AMERICA	\$60.95

Starting date 11/1/2018

Ending date 11/30/2018

Fund Totals	
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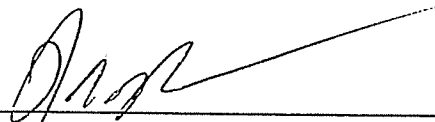
95	STUDENT ACTIVITY FUNDS
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\$15,814.90

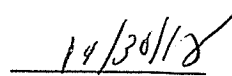
Total for all checks listed

\$15,814.90

Prepared and submitted by:



Board Secretary





Date

Corrective Action Plan (CAP)
Prepare only when there is a finding(s) in the CAFR or AMR.

Upload to the CAFR Repository with file name: CAP.PDF (within 30 days of board approval)
and
Email a copy of the CAP to: CAP@ag.nj.gov

Camden's Promise Charter School
County Camden
Contact Person Richelle H Baughn
Type of Audit Year End June 30, 2018
Telephone Number 856 365 1000
Email Address RBaughn@camdensn.org
Date of Board Meeting December 3, 2018

Recommendation Number	Corrective Action Required by The Board	Method of Implementation	Person Responsible for Implementation	Planned Completion Date of Implementation
2018-1	Two year end Encumbrance were misclassified as accounts payable in the June 30, 2018 trial Balance	SBA	Richelle H Baughn	12/3/2018
<div style="display: flex; justify-content: space-between;"> <div> <p>Chief School Administrator: </p> <p>Board Secretary/School Business Administrator: </p> </div> <div> <p>Date: _____</p> <p>Date: <u>12/3/18</u></p> </div> </div>				

Certification of Implementation (COI)

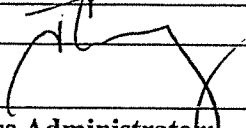
For the Fiscal Year ended June 30, 2018

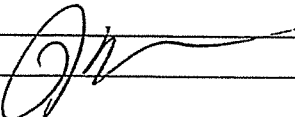
**Prepare only if a CAP was uploaded
Upload to CAFR Repository with file name: COLPDF**

School District/Charter School /Renaissance School Project Camden's Promise Charter school
County Camden

I hereby certify that all corrective actions listed on the district's /charter school's/renaissance school project's Corrective Action Plan (CAP) for the fiscal year indicated above have been fully implemented with the following exceptions: Indicate "None", if applicable.

CAP Recommendation Number	Comments
NONE	

Chief School Administrator:  **Date:**

Board Secretary/School Business Administrator:  **Date:** 12/3/18

BOARD OF TRUSTEE'S
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
COUNTY OF CAMDEN
AUDITOR'S MANAGEMENT REPORT ON
ADMINISTRATIVE FINDINGS-
FINANCIAL, COMPLIANCE AND PERFORMANCE
FOR THE FISCAL YEAR ENDED
JUNE 30, 2018

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REPORT OF INDEPENDENT AUDITORS

Honorable President and
Members of the Board of Trustee's
Camden's Promise Charter School, Inc.
County of Camden, New Jersey

We have audited, in accordance with generally accepted audit standards and Government Auditing Standards issued by the Comptroller General of the United States, the basic financial statements of the Board of Trustee's of the Camden's Promise Charter School, Inc. in the County of Camden for the year ended June 30, 2018, and have issued our report thereon dated November 13, 2018.

As part of our audit, we performed procedures required by the Division of Administration and Finance, New Jersey Department of Education, and the findings and results thereof are disclosed on the following pages, as listed in the accompanying table of contents.

This report is issued in conjunction with the Comprehensive Annual Financial Report of the Board of Trustees of the Camden's Promise Charter School, Inc. and is intended for the information of the Charter School's management and the New Jersey Department of Education. However, this report is a matter of public record and its distribution is not limited.

Respectfully submitted,

NIGHTLINGER, COLAVITA & VOLPA, P.A.

Raymond Colavita, C.P.A., R.M.A.
Licensed Public School Accountant
No. 915

November 13, 2018

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ADMINISTRATIVE FINDINGS - FINANCIAL, COMPLIANCE AND PERFORMANCE

Scope of Audit

The audit covered the financial transactions of the Board Secretary/School Business Administrator and Treasurer of School Monies, the activities of the Board of Trustee's, the records of the various funds under the auspices of the Board of Trustee's.

Administrative Practices and Procedures

Insurance

Fire insurance coverage was carried in the amounts as detailed on Exhibit J-20, Insurance Schedule, contained in the district's CAFR

Official's Bonds

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Richelle Baughn	School Board Administrator/Board Secretary	\$ 50,000
Wayne Scott	Treasurer of School Monies	475,000

There is a Blanket Employee Dishonestly Bond with Selective Insurance covering all employees with coverage of \$100,000. Adequacy of insurance coverage is the responsibility of the Board of Trustee's. The Treasurer of School Monies was bonded in accordance with provisions of Title 18A:17-32 and within the minimum limits of the schedule promulgated by the State.

Tuition Charges

A review of the financial statements indicated that the charter school charged no tuition for any student attending the charter school. In addition, there were no proceeds for a before/after school program to be accounted for in the Enterprise Fund.

District Internal Control Policies

District boards of education and administration are responsible for developing internal controls policies and procedures and maintaining a strong internal control environment. NJAC 6A:23A-6.4 requires that the district's internal control policies include specific requirements at NJAC 6A:23A-6.5 through 6.13.

All Internal Control Policies were found in accordance with NJAC 6A:23A-6.5 through 6.13.

Administrative Practices and Procedures (Continued)

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review did not indicate any discrepancies with respect to signatures, certification or supporting documentation.

Payroll Account and Position Control Roster

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account.

All payrolls were certified by the President of the Board, the School Business Administrator/Board Secretary and the Chief School Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholding due to the general fund.

Payrolls were delivered to the treasurer of school moneys with a warrant made to her order for the full amount of each payroll.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, 2018 for proper classification of orders as reserve for encumbrances or accounts payable. This was accomplished by reviewing open purchase orders to determine whether goods were received or services were rendered as of June 30, 2018 and that no blanket purchase orders were included.

No exceptions were noted in a review of outstanding purchase orders as of June 30, 2018, with the exception of the following:

Finding 2018-1

Two year end encumbrances were misclassified as accounts payable in the June 30, 2018 Trial Balance.

Recommendation

Open purchase orders should be reviewed prior to the year end financial close, in order to ensure accounts payable and encumbrances are properly classified in the Trial Balance.

Financial Planning, Accounting and Reporting (Continued)

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with N.J.A.C. 6A:23A-16.2(f) and line item details as described in the Budget Summary Key as part of our test of transactions of randomly selected expenditure items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with N.J.A.C. 6A:23A-8.3. As a result of the procedures performed, a transaction error rate of 0% was noted and no additional procedures were deemed necessary to test the propriety of expenditure classification.

A. General Classification Findings - None

B. Administrative Classification Findings - None

Business Office Records

Acknowledgment of the Board's receipt of the Board Secretary's and Treasurer's monthly financial reports was included in the minutes.

Monthly financial certificates of the Board Secretary and Board of Trustee's for positive line item account status certifications (N.J.A.C. 6:2-2.13) were performed. Budgetary line item account transfers were approved monthly to cover any anticipated deficits.

The financial records and books of accounts maintained by the Secretary were found to be in satisfactory condition.

Purchase orders were charged to the appropriate line item accounts in accordance with the State prescribed Uniform Minimum Chart of Accounts (2R2) for New Jersey Public Charter School.

Treasurer's / Designee Records

The Treasurer prepared cash reconciliations for the general operating account, payroll account and payroll agency account per N.J.S.A. 18A:17-9.

All cash receipts were promptly deposited.

The Treasurer's records as adjusted were in agreement with the records of the Board Secretary, as of June 30, 2018.

The Treasurer filed the monthly reports in a timely manner.

Financial Planning, Accounting and Reporting (Continued)

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursements filed with the Department of Education for charter school employees who are members of the Teachers Pension and Annuity Fund.

TPAF Reimbursement to the State for Federal Salary Expenditures

The reimbursement to the State for the amount of the expenditure charged to the current year's Final Report(s) for all federal awards for the charter school to reimburse the State for the TPAF/FICA payments made by the State on-behalf of the charter school for those employees whose salaries are identified as being paid from federal funds was made subsequent to the end of the 60 day grant liquidation period, but prior to the 90 days required by N.J.S.A. 18A:66-90. Accordingly, the expenditure was made in accordance with State law (90 days) and properly reported as obligated and not expended and as an unliquidated balance in the current year's Final Report(s) for all federal awards.

Elementary and Secondary Education Act (E.S.E.A) as amended by the Every Student Succeeds Act (E.S.S.A.)

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I, II-A, III, and IV of the Elementary and Secondary Education Act as amended and reauthorized.

Our audit of the E.S.E.A. funds, on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The study of compliance for E.S.E.A. indicated that all E.S.E.A. programs were in compliance.

Other Special Federal and/or State Projects

The charter school's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of federal and state funds, on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-1 et seq. (Public School Contracts Law), the associated rules and related information on the statute, and school contracts in general are available on the website: http://www.state.nj.us/dca/divisions/dlgs/programs/ps_contracts.html.

The current statute is posted on the New Jersey Legislature website at: http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=1319801&depth=2&expandheadings=off&headingswithhits=on&infobase=statutes.nfo&softpage=TOC_Frame_pg42

The bid thresholds in accordance with N.J.S.A. 18A:18A-2 and 18A:18A-3(a) are \$40,000 (with a Qualified Purchasing Agent) and \$29,000 (without a Qualified Purchasing Agent), respectively. The law regulating bidding for public school student transportation contracts under N.J.S.A. 18A:39-3 is currently \$19,000 for 2017-18.

The Charter School has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Based on the results of our examination, we did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provisions of N.J.S.A. 18A:18A-4, amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

The system of records did not provide for an accumulation of purchases for which the charter school used contracts entered into by the State Department of Purchase and Property pursuant to Ch. 114, P.L. 1977; therefore, the extent of such purchases could not reasonably be ascertained. Our examination did not identify any exceptions for purchases made through state contract.

The review of contracts and agreements did not disclose any areas of statutory noncompliance.

Although a particular contract is exempt from the formal requirements of public advertising and competitive bidding, N.J.S.A. 18A:18A-37 requires that quotations be obtained, whenever practical, for any contract under the statutory bid threshold but 15 percent or more of the amount, except for contracts for professional services. All contracts and agreements, which are subject to quotations, shall be awarded on the basis of the lowest responsible quotation received, which is most advantageous to the Board of Trustees, price and other factors considered. Our examination indicated that the Board of Trustees complied with these provisions.

School Food Service

The school food service program was not selected as a major federal and/or State program. However, the program expenditures exceeded \$100,000 in federal and/or State support. Accordingly, we inquired of school management, or appropriate school food service personnel, as to whether the SFA had any Child Nutrition Program reimbursement overclaims or underclaims. No exceptions were noted.

We also inquired of school management, or appropriate school food service personnel, as to whether the SFA's expenditures of school food service revenues were limited to allowable direct and indirect costs. No exceptions were noted.

The Statement of Revenues, Expenses, and Changes in Fund Net Assets (CAFR Schedule B-5) does separate program and non-program revenue and program and non-program cost of goods sold.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Enterprise Funds, Section G of the CAFR.

Student Body Activities

The Board has a policy, which clearly established the regulation of student activity funds.

All deposits were identified and promptly deposited.

Monthly bank reconciliations of the Student Activity Fund account were adequately prepared.

Enrollment counts and submission to the Department

Our audit procedures included a test of information reported on the Enrollment Counts for October 15 and the last day of school for on-roll, special education, bilingual and low income students. The details of our test results are included in this report in the *Schedule of Audited Enrollments*. We also performed a review of the School's procedures related to its completion.

Internal controls as they relate to the collection and submission of enrollment counts were documented and deemed marginal and as a result revised procedures were discussed and communicated during the audit process.

Facilities and Capital Assets

Our procedures included a review of the EDA grant agreements, if any, for consistency with recording EDA revenue, transfer of local funds from the general fund or from the capital reserve account, and awarding of contracts for eligible facilities construction.

There were no EDA grant agreements for the fiscal year ending June 30, 2018.

Testing for Lead of all Drinking Water in Educational Facilities

The school district adhered to all the requirements of NJAC 26-1.2 and 12.4 related to the testing for lead of all drinking water in educational facilities.

The test results were posted on the district's website as well as being available at the school facility.

Follow-up on Prior Years' Findings

In accordance with Government Auditing Standards, which are applicable to NJ Charter Schools, our procedures included a review of all prior year audit recommendations, which indicate that corrective action has been taken on all prior year audit findings.

Acknowledgment

We received the complete cooperation of all the officials of the Charter School, and we greatly appreciate the courtesies extended to the members of the audit team.

Respectfully submitted,

NIGHTLINGER, COLAVITA & VOLPA, P.A.

Raymond Colavita, C.P.A., R.M.A.
Licensed Public School Accountant
No. 915

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SCHEDULE OF AUDITED ENROLLMENTS
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
APPLICATION FOR CHARTER SCHOOL AID
ENROLLMENT COUNT AS OF OCTOBER 13, 2017

Grades	TOTAL		Errors	50% Verification Required 10/13/17	Verified Signed Registration Forms	Verified # days Enrolled		Errors	Special Ed and/or Bilingual	Verified Document- ation		Errors	Verified # days Service Provided	Errors	Low Income	Verified Document- ation	Errors
	Submission to DOE Reported on Roll	Reported on Workpapers				Errors	Enrolled			Errors	Document- ation						
Kindergarten	175	175	0	88	88	0	88	0	3	3	0	0	3	0	76	76	0
One	181	181	0	90	90	0	90	0	12	12	0	0	12	0	79	79	0
Two	155	155	0	78	78	0	78	0	8	8	0	0	8	0	68	68	0
Three	154	154	0	77	77	0	77	0	4	4	0	0	4	0	71	71	0
Four	127	127	0	64	64	0	64	0	3	3	0	0	3	0	47	47	0
Five	129	129	0	65	65	0	65	0	10	10	0	0	10	0	58	58	0
Six	173	173	0	87	87	0	87	0	11	11	0	0	11	0	65	65	0
Seven	170	170	0	85	85	0	85	0	21	21	0	0	21	0	68	68	0
Eight	118	118	0	59	59	0	59	0	12	12	0	0	12	0	50	50	0
Nine	164	164	0	82	82	0	82	0	16	16	0	0	16	0	58	58	0
Ten	190	190	0	95	95	0	95	0	18	18	0	0	18	0	70	70	0
Eleven	103	103	0	52	52	0	52	0	6	6	0	0	6	0	45	45	0
Twelve	115	115	0	58	58	0	58	0	10	10	0	0	10	0	45	45	0
Total	1,954	1,954	0	978	978	0	978	0	134	134	0	0	134	0	799	799	0
Percentage				0.00%				0.00%				0.00%		0.00%			0.00%

SCHEDULE OF AUDITED ENROLLMENTS
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
APPLICATION FOR CHARTER SCHOOL AID
ENROLLMENT COUNT AS OF THE LAST DAY - JUNE 12, 2018

ENROLLMENT COUNT AS OF THE LAST DAY - JUNE 12, 2018																																		
TOTAL		Submission to DOE Reported on Roll		Reported on Workpapers		Errors		50% Verification Required 6/30/16		Verified Signed Registration Forms		Errors		Verified # days Enrolled		Errors		Special Ed and/or Bilingual		Verified Document-ation		Errors		Verified # days Service Provided		Errors		Low Income		Verified Document-ation		Errors		
Grades																																		
Kindergarten	174	174		174		0		89		89		0		89		0		0		0		0		0		0		0		81		81		0
One	180	180		180		0		91		91		0		91		0		0		7		7		0		7		0		80		80		0
Two	164	164		164		0		79		79		0		79		0		0		12		12		0		12		0		68		68		0
Three	157	157		157		0		79		79		0		79		0		0		7		7		0		7		0		71		71		0
Four	127	127		127		0		64		64		0		64		0		0		7		7		0		7		0		57		57		0
Five	169	169		169		0		93		93		0		93		0		0		12		12		0		12		0		80		80		0
Six	173	173		173		0		89		89		0		89		0		0		14		14		0		14		0		78		78		0
Seven	124	124		124		0		62		62		0		62		0		0		17		17		0		17		0		52		52		0
Eight	114	114		114		0		57		57		0		57		0		0		10		10		0		10		0		47		47		0
Nine	163	163		163		0		82		82		0		82		0		0		12		12		0		12		0		64		64		0
Ten	135	135		135		0		68		68		0		68		0		0		16		16		0		16		0		53		53		0
Eleven	106	106		106		0		53		53		0		53		0		0		7		7		0		7		0		41		41		0
Twelve	111	111		111		0		56		56		0		56		0		0		8		8		0		8		0		44		44		0
Total	1,897	1,897		1,897		0		961		961		0		961		0		0		129		129		0		129		0		815		815		0
Percentage								0.00%									0.00%											0.00%					0.00%	

CAMDEN'S PROMISE CHARTER SCHOOL, INC.
EXCESS SURPLUS CALCULATION

SECTION 1A. 2% Calculation of Excess Surplus

2017-18 Total General Fund Expenditures per the CAFR	\$ 32,714,385	(B)
Increased by:		
Transfer from Capital Outlay to Capital Projects Fund		(B1a)
Transfer from Capital Reserve to Capital Projects Fund		(B1b)
Transfer from General Fund to SRF for PreK-Regular		(B1c)
Transfer from General Fund to SRF for PreK-Inclusion		(B1d)
Decreased by:		
On-Behalf TPAF Pension & Social Security	4,184,980	(B2a)
Assets Acquired Under Capital Leases		(B2b)
Adjusted 2017-18 General Fund Expenditures [(B)+(B1s)-(B2s)]	28,529,405	(B3)
2% of Adjusted 2017-18 General Fund Expenditures [(B3) times .02]	570,588	(B4)
Enter Greater of (B4) or \$250,000	250,000	(B5)
Increased by: Allowable Adjustment*	-	(K)
Maximum Unassigned/Undesignated-Unreserved Fund Balance[(B5)+(K)]	\$ 250,000	(M)

SECTION 2

Total General Fund - Fund Balances @ 6-30-18 (Per CAFR Budgetary Comparison Schedule C-1)	\$ 985,696	(C)	
Decreased by:			
Year-end Encumbrances	18,680	(C1)	
Legally Restricted - Designated for Subsequent Year's Expenditures		(C2)	Capital
Legally Restricted - Excess Surplus - Designated for Subsequent Year's Expenditures**		(C3)	Surplus
Other Restricted Fund Balances****	278,461	(C4)	
Assigned Fund balance Unreserved - Designated for Subsequent Year's Expenditures		(C5)	Other
Additional Assigned Fund Balance - Unreserved - Designated for Subsequent Year's Expenditures July 1, 2018-August 1, 2018		(C6)	
Total Unassigned Fund Balance [(C)-(C1)-(C2)-(C3)-(C4)-(C5)-(C6)]	\$ 688,555	(U1)	

CAMDEN'S PROMISE CHARTER SCHOOL, INC.
EXCESS SURPLUS CALCULATION

SECTION 3

Section 1

Restricted Fund Balance- Excess Surplus*** [(U1)-(M)] IF NEGATIVE ENTER -0-

S 438,555 (E)

Recapitulation of Excess Surplus as of June 30, 2018

Reserved Excess Surplus - Designated for Subsequent Year's Expenditures**

Reserved Excess Surplus ***[(E)]

438,555 (E)

Total Excess Surplus [(C3) + (E)]

S 438,555 (D)

Footnotes:

- Allowable adjustment to expenditures on line K must be detailed as follows. This adjustment line (as detailed below) is to be utilized when applicable for:
- (H) Federal Impact Aid. The passage of P.L. 2015, c.46 amended N.J.S.A. 18A:7F-4.1 to permit a board of education to appropriate federal impact aid funds to establish or supplement a federal impact aid legal reserve in the general fund. Accordingly, effective for the year ending June 30, 2016 the Federal Impact Aid adjustment to expenditures is limited to the portion of Federal Impact Aid Section 8002 and Section 8003 received during the fiscal year and recognized as revenue on the General Fund Budgetary Comparison Schedule, but not transferred to the Federal Impact Aid Reserve-General (8002 or 8003) by board resolution during June 1 to June 30 of the fiscal year under audit. Amounts transferred to the reserve are captured on line (C4);
- (I) Sale & Lease-Back (Refer to the Audit Program Section II, Chapter 10);
- (J1) Extraordinary Aid;
- (J2) Additional Nonpublic School Transportation Aid;
- (J3) Recognized current year School Bus Advertising Revenue; and
- (J4) Family Crisis Transportation Aid.

Notes to auditor: Refer to the Audit Program Section II, Chapter 10 for restrictions on the inclusion of Extraordinary Aid, Family Crisis Transportation Aid, and Additional Nonpublic School Transportation Aid.

Detail of Allowable Adjustments

Impact Aid

Sale & Lease-Back

Extraordinary Aid

Additional Nonpublic School Transportation Aid

Current Year School Bus Advertising Revenue Recognized

Family Crisis Transportation Aid

Total Adjustments [(H) + (I) + (J1) + (J2) + (J3) + (J4)]

S _____ (H)
 _____ (I)
 _____ (J1)
 _____ (J2)
 _____ (J3)
 _____ (J4)
 S _____ (K)

- *** This amount represents the June 30, 2018 Excess Surplus (C3 above) and must be included in the Audit Summary Worksheet Line 90031.
- *** Amounts must agree to the June 30, 2018 CAFR and must agree to Audit Summary Worksheet Line 90030.
- **** Amount for Other Reserved Fund Balances must be detailed for each source. Use in the excess surplus calculation of any legal reserve that is not state mandated or that is not legally imposed by an other type of government, such as the judicial branch of government, must have Departmental approval. District requests should be submitted to the Division of Administration and Finance prior to September 30.
- ***** Increase in Assigned Fund Balance - Unreserved - Designated for Subsequent Year's expenditures July 1, 2018 to August 1, 2018 resulting from decrease in state aid after adoption of 2018-19 district budget. Refer to Commissioner's Broadcast of July 13, 2018 at the NJDOE Broadcast webpage <https://moneroom5.doe.state.nj.us/broadcasts/> and to page 1-4.2 of this Audit Program.

Detail of Other Restricted Fund Balance

Statutory restrictions:

Approved unspent separate proposal

Sale/case-back reserve

Capital reserve

Maintenance reserve

Emergency Reserve

Tuition reserve

School Bus Advertising 50% Fuel Offset Reserve - Current Year

School Bus Advertising 50% Fuel Offset Reserve - Prior Year

Impact Aid General Fund Reserve (Sections 8007 and 8008)

Impact Aid General Fund Reserve (Sections 8002 and 8003)

Other state/government mandated reserve

[Other Restricted Fund Balance not noted above] ****

Total Other-Restricted Fund Balance

S _____
_____ 278,461

_____ 0

S 278,461 (C4)

SIGNATURE OF PUBLIC SCHOOL ACCOUNTANT - No. 915

AUDIT RECOMMENDATIONS SUMMARY

For the Fiscal Year Ended June 30, 2018

Camden's Promise Charter School, Inc.

RECOMMENDATIONS:

1. Administrative Practices and Procedures - None
2. Financial Planning, Accounting and Reporting

Finding 2018-1

Recommendation - Open purchase orders should be reviewed prior to the year end financial close, in order to ensure accounts payable and encumbrances are properly classified in the Trial Balance.

3. School Purchasing Programs - None
4. School Food Service - None
5. Student Body Activities - None
6. Application for State School Aid - None
7. Charter School Enrollment System(CHE) (Applicable to audits of charter schools) - None
8. Pupil Transportation - None
9. Facilities and Capital Assets - None
10. Miscellaneous - None
11. Status of Prior Year Audit Findings/Recommendations

A review was performed on the prior year recommendations and corrective action was taken on all prior year findings.

D. Describe the random process that the charter school will use to select students if there are more applicants than there are spaces available. Provide a tentative date when this random process may occur.

Through annual Board Resolution, Camden's Promise Charter School will participate in the Camden City Open Enrollment process. This process will be governed by a signed Memorandum of Understanding between Camden's Promise Charter School and the Camden City School District. If the Camden's Promise Charter School Board of Trustees chooses to stop participating in the Open Enrollment process, then the lottery process will revert back to the original charter approved lottery process.

Joseph Conway
Camden's Promise Charter School
879 Beideman Ave
Camden NJ 08105

Abby McCartney
Executive Director
Camden Enrollment
1865 Harrison Ave
Camden NJ 08105

Dated: 12/4/18

Ms. McCartney,

After significant and careful reflection, I write to inform you that Camden's Promise Charter School and Camden's Charter School Network will be stepping away from the Camden Enrollment System of Camden for the 2019-2020 selection process.

This decision was not made lightly nor was it made in isolation as I have spoken to many individuals to reconcile our thoughts and beliefs as to what we are doing with the realities of the system. This is also coupled with the frame of mind of participants that are evident in the enrollment systems actuality.

In first becoming a participant in Camden Enrollment, our sincere objective and belief was to participate in a fair system which afforded every family a barrier free choice to whatever school they selected for their child. It is still our deepest hope that all children in Camden may have a positive academic school experience where they choose to be. Having said that our experiences to date with Camden Enrollment have not reflected those platitudes.

I have sat at the Camden Enrollment table since its inception. Individually I commend the board membership. It has been a pleasure serving with you. I believe individually each of the school groups represented have good intentions for the children of Camden. However, under the current direction of the Executive Director and the frame of mind of the group, Camden's Promise cannot continue its participation.

I therefore, regretfully resign my post as Board President.

I believe wholeheartedly in Camden and its whole educational systems be they Public, Renaissance, Charter, Parochial, or otherwise. I look forward to working with you collegially outside of Camden Enrollment.

Sincerely,

Joseph Conway
Founder and CSA
Camden's Promise Charter School

Joseph Conway
Camden's Promise Charter School
879 Beideman Ave
Camden NJ 08105

Abby McCartney
Executive Director
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In first becoming a participant in Camden Enrollment, our sincere objective and belief was to participate in a fair system which afforded every family a barrier free choice to whatever school they selected for their child. It is still our deepest hope that all children in Camden may have a positive academic school experience where they choose to be. Having said that our experiences to date with Camden Enrollment have not reflected those platitudes.

In particular, I will comment upon the following. The Camden Enrollment mission for schools as listed in it's annual goals are as follows:

- Schools see Camden Enrollment as neutral and trustworthy, and a valuable service to families.
- Schools feel like they have the opportunity to tell their story in a level playing field
- There is a feeling of trust and collaboration among schools; they feel like they're part of a larger mission

In each instance we believe that Camden Enrollment under its current Executive Director has failed to accomplish these goals. Camden's Promise does not feel that the enrollment system is neutral or trustworthy, nor have we had an opportunity to tell our story on a level playing field. Additionally, there is evidence of inappropriate student exits and recruitment which does not afford trust and collaboration among schools. The following exemplifies this:

It took more than a year to have school choice data available as to which schools were selected most often and for what grades. This culminated at a board meeting wherein the charter sector had to demand such data be available. Families voting with their feet is absolutely a story that must be told. Demand data was not available because some schools might be “uncomfortable” with such a story being shared. It is our full belief that if the previous administrations objectives had been met, and Renaissance schools had achieved the level of success they were supposed to, this would have been front page news. As it was this did not happen. Data sets were finally released two years into the program.

Demand data showed that Camden’s Promise was the number 1 most often selected school amongst families over multiple grades. This story still remains untold. This data set is invisible, buried deep in an audit, with “guardrails” around it so as not to be shared or part of the parent enrollment performance information. Camden’s Promise is proud of its demand data and in our earnest opinion suppressing this data is flawed in its thinking and its fairness.

Another such instance of data being suppressed from parent access is academic proficiency by schools. Again Camden’s Promise Charter School has the highest number of students proficient across most of its grades compared to every other school. This is a story untold. Specifically it is untold because the Executive Director of Camden Enrollment has concerns with “the perverse incentives created by highlighting such proficiencies.” In the current Camden Enrollment system, schools which demonstrate incredible success with the highest of measures of proficiency ratings are purposefully suppressed. This information is hidden from parents in their selection process. Again this is flawed in its thinking and fairness.

The data set which is available on the performance metric is academic growth. This measure affords families to choose those schools which have shown student growth in a given year compared to their like peers. This measure is the only performance measure on the Camden Enrollment website. With this measure Camden’s Promise Charter School as well as Camden’s Pride, and Katz Dalsey Academy are sorted to the bottom of a parent search engine for high performing schools. They are listed nearly ten spots below under all Renaissance Schools and yet have the most proficient number of students. This is a biased presentation of one set of data available to the parents for the purpose of promoting a specific subset of schools.

Currently there is a purposeful frame of mind under the direction of the Executive Director of Camden Enrollment which dates back to the previous superintendent. The previous superintendent was from a three fold school methodology which was disruption, distortion, and turnaround. The whole of Camden City’s school system was disrupted purposefully. Data information was then presented to distort and create a specific agenda of expanding and closing schools. Turnaround mentality was then implemented. In a turnaround system the only data that matters is academic growth to prove that initiatives such as Renaissance schools are being successful. This mindset diminishes and disrespects the other schools and their work. It also diminishes the possibility of being able to move forward into a stable Camden ecosystem. We believe in an unbiased mind frame of all schools for a stable Camden environment which we do not feel can happen at the Camden Enrollment table.

Finally, in many instances Universal Enrollment systems are implemented to enable ease of enrollment, avoid inappropriate creaming of students into schools, unfair selection processes, inappropriate exclusion of students from a particular school, etc. Unfortunately these incidences still run rampant in the Camden enrollment system. Time and time again we receive anecdotal information of these reports

from families coming from other schools. This is endemic of all schools be they public charter or Renaissance. Of all other elements, Camden's Promise thought that at least this one would have been alleviated. It was not and therefore breeds mistrust of the collaboration amongst schools.

I have sat at the Camden Enrollment table since its inception. Individually I commend the board membership. It has been a pleasure serving with you. I believe individually each of the school groups represented have good intentions for the children of Camden. However, under the current direction of the Executive Director and the frame of mind of the group, Camden's Promise cannot continue its participation for the aforementioned reasons.

I therefore, regretfully resign my post as Board President and I trust your work moving forward will take these constructive comments to heart.

I believe wholeheartedly in Camden and its whole educational systems be they public, Renaissance, Charter, Parochial, or otherwise. I look forward to working with you collegially outside of Camden Enrollment.

Sincerely,

Joseph Conway

Founder and CSA

Camden's promise Charter School

Conway, Joseph

From: Conway, Joseph
Sent: Monday, November 19, 2018 1:17 PM
To: Alexander, Jamie
Subject: RE: Thank you

received

From: Alexander, Jamie
Sent: Monday, November 19, 2018 9:05 AM
To: Conway, Joseph <jconway@camdencsn.org>; Barreto, Maria <mbarreto@camdencsn.org>
Subject: Thank you

Hello,

I am writing this letter, with much regret, as an official resignation. I have been completely happy throughout my seven years here and have nothing but admiration and support for all that we do here. I hope that this isn't the end of my road here, and that I will be able to come back to the Network in the future. Right now, due to very dire family circumstances, I have to take an offer that was given to me. The offer is for double my teaching salary. Right now, I must take it because it is best for my children. Thank you for all that you have done for me. It feels like the end of an era.

Sixty days would bring me to about mid January. Please let me know how you want to proceed since I know that a bulk of those days will fall over vacation time.

With Gratitude,
Jamie Alexander

Lauren Angarola
426 Concetta Drive
Mt Royal, NJ 08061

November 7, 2018

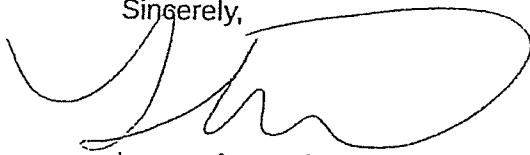
Mrs. Jennifer Arasim
Camden Promise Charter School
879 Beidman Ave
Camden, NJ 08105

Dear Mrs. Arasim :

The intent of this letter is to inform you of my resignation from the position of Social Studies Teacher at Camden Promise Charter School effective November 7, 2018.

If CPCS provides a written early contract release I will accept it. Failing that, I am committed to, and confident of a smooth transition for sixty days as written in my contract, from the date of this notice: Friday, January 3, 2019.

Sincerely,



Lauren Angarola

Alexandrea Gulite
47 Thomas Ave. Maple Shade, NJ 08052
609-560-2939

Melissa Hocko
Special Education Director
Camden's Charter Network

Please accept this letter as the formal notice of my resignation from my current position as Speech-Language Pathologist, Clinical Fellow, effective December 26, 2018.

As a party of the Child Study Team, I have learned a great deal of information and education in the time I have spent here and gained great relationships with staff and peers. The knowledge I have gained here will be essential in my future career as a Speech-Language Pathologist.

If you have more questions or require more information, you can reach me by phone or via email at avgulite@gmail.com.

Thank you,

Alexandrea Gulite

Fire Drill & Lock Down Report
Camden's Charter School Network
November 2018

Fire Drill

Camden Academy Sunny	November 7, 2018	3:05 p.m.	14 minutes
Camden's Promise minutes Sunny	November 7, 2018	9:45 a.m.	7
Camden's Pride minutes Sunny	November 7, 2018	9:40 a.m.	8
Katz - Dalsey Cloudy	November 27, 2018	2:06 p.m.	9 Minutes

Lock Down

Camden Academy Camden's Promise	November 21, 2018	11:20 a.m.	3 minutes
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Camden's Pride

November 27, 2018 2:20 p.m. 5 minutes

Katz - Dalsey

November 7, 2018 1:10 p.m. 4 minutes

Harassment, Intimidation, and Bully Report
Camden's Charter School Network
November 2018

Camden Academy

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
99125403	99125521	9/24/2018	9/28/2018	9/28/2018	9/28/2018	Did not occur	

- Was pending at the last Board meeting.

Camden's Promise

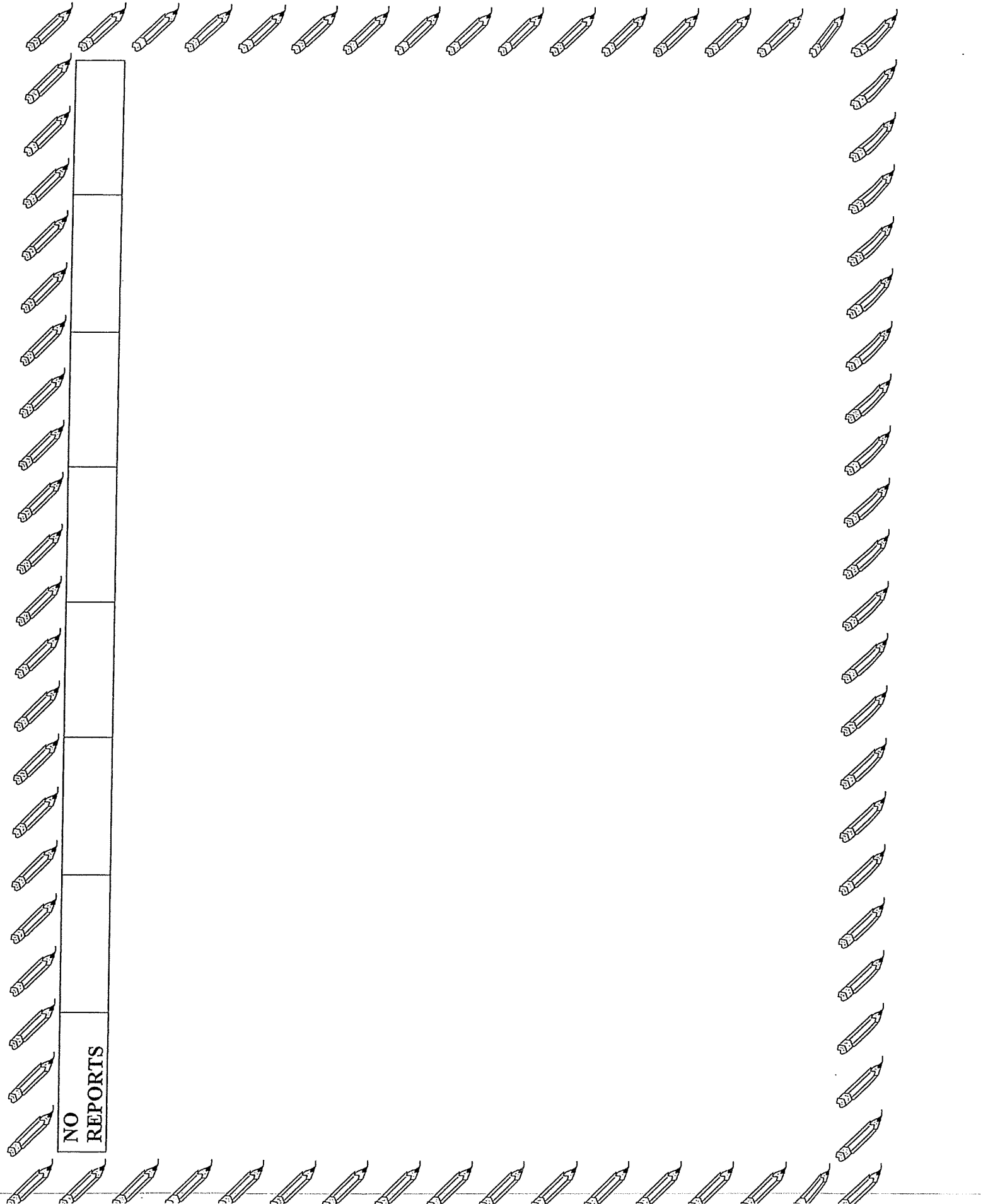
Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
99125158 99125234 99124588	99125238	ongoing	10/30/2018	10/30/2018	11/15/2018	Bullying occurred	1 day suspension
99123165	99125618	Ongoing	10/26/2018	10/30/2018	11/5/2018	Inconclusive	N/A

Camden's Pride

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
NO REPORTS							

Katz-Dalsey

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken



PLTW Gateway Unit Descriptions

Design and Modeling

Students discover the design process and develop an understanding of the influence of creativity and innovation in their lives. They are then challenged and empowered to use and apply what they've learned throughout the unit to design a therapeutic toy for a child who has cerebral palsy.

Automation and Robotics

Students trace the history, development, and influence of automation and robotics as they learn about mechanical systems, energy transfer, machine automation, and computer control systems. Students use the VEX Robotics® platform to design, build, and program real-world objects such as traffic lights, toll booths, and robotic arms.

App Creators

This unit exposes students to computer science as a means of computationally analyzing and developing solutions to authentic problems through mobile app development, and conveys the positive impact of the application of computer science to other disciplines and to society.

Computer Science for Innovators and Makers

Throughout the unit, students learn about programming for the physical world by blending hardware design and software development, allowing students to discover computer science concepts and skills by creating personally relevant, tangible, and shareable projects.

Energy and the Environment

Students are challenged to think big and toward the future as they explore sustainable solutions to our energy needs and investigate the impact of energy on our lives and the world. They design and model alternative energy sources and evaluate options for reducing energy consumption.

Flight and Space

The exciting world of aerospace comes alive through Flight and Space. Students explore the science behind aeronautics and use their knowledge to design, build, and test an airfoil. Custom-built simulation software allows students to experience space travel.

Science of Technology

Science impacts the technology of yesterday, today, and the future. Students apply the concepts of physics, chemistry, and nanotechnology to STEM activities and projects, including making ice cream, cleaning up an oil spill, and discovering the properties of nano-materials.

Magic of Electrons

Through hands-on projects, students explore electricity, the behavior and parts of atoms, and sensing devices. They learn knowledge and skills in basic circuitry design, and examine the impact of electricity on the world around them.

Green Architecture

Today's students have grown up in an age of "green" choices. In this unit, students learn how to apply this concept to the fields of architecture and construction by exploring dimensioning, measuring, and architectural sustainability as they design affordable housing units using Autodesk's® 3D architectural design software.

Medical Detectives

Students play the role of real-life medical detectives as they analyze genetic testing results to diagnose disease and study DNA evidence found at a "crime scene." They solve medical mysteries through hands-on projects and labs, investigate how to measure and interpret vital signs, and learn how the systems of the human body work together to maintain health.

PLTW Engineering Course Descriptions

Introduction to Engineering Design (1 year)

Students dig deep into the engineering design process, applying math, science, and engineering standards to hands-on projects. They work both individually and in teams to design solutions to a variety of problems using 3D modeling software, and use an engineering notebook to document their work.

Principles of Engineering (1 year)

Through problems that engage and challenge, students explore a broad range of engineering topics, including mechanisms, the strength of structures and materials, and automation. Students develop skills in problem solving, research, and design while learning strategies for design process documentation, collaboration, and presentation.

Aerospace Engineering (1 year)

This course propels students' learning in the fundamentals of atmospheric and space flight. As they explore the physics of flight, students bring the concepts to life by designing an airfoil, propulsion system, and rockets. They learn basic orbital mechanics using industry-standard software. They also explore robot systems through projects such as remotely operated vehicles.

Civil Engineering and Architecture (1 year)

Students learn important aspects of building and site design and development. They apply math, science, and standard engineering practices to design both residential and commercial projects and document their work using 3D architecture design software.

Computer Integrated Manufacturing (1 year)

Manufactured items are part of everyday life, yet most students have not been introduced to the high-tech, innovative nature of modern manufacturing. This course illuminates the opportunities related to understanding manufacturing. At the same time, it teaches students about manufacturing processes, product design, robotics, and automation. Students can earn a virtual manufacturing badge recognized by the National Manufacturing Badge system.

Computer Science Principles (1 year)

Using Python® as a primary tool and incorporating multiple platforms and languages for computation, this course aims to develop computational thinking, generate excitement about career paths that utilize computing, and introduce professional tools that foster creativity and collaboration. While this course can be a student's first in computer science, students without prior computing experience are encouraged to start with Introduction to Computer Science. Computer Science Principles helps students develop programming expertise and explore the workings of the Internet. Projects and problems include app development, visualization of data, cybersecurity, and simulation. PLTW is recognized by the College Board as an endorsed provider of curriculum and professional development for AP® Computer Science Principles (AP CSP). This endorsement affirms that all components of PLTW CSP's offerings are aligned to the AP Curriculum Framework standards and the AP CSP assessment.