

## Personnel Request for Additional Hours

[illegible]

Requesting Supervisor:

Approved by:

Signature

10-29-19  
Date submitted  
10/30/19  
Date approved

Date approved \_\_\_\_\_

Debra  
10/13/10

Personnel Request for Additional Hours

Initial Request: 10/30/19 Amended: \_\_\_\_\_  
Center: 210032 Bell Elementary School

Explanation: Instruction for FSE After School Instruction

Employee Name	Activity	Days	Hours	Total Hours	Project to Pay from
Brook Smith	After school teacher	1 day a week	3:15 - 5:15 PM each day	2 hours each week	
Brook Smith	Planning	.5 hour a week		.5 hour each week	
Robin Hunter	After school teacher	1 day a week	3:15-5:15 PM each day	2 hours each week	
Robin Hunter	Planning	.5 hour a week		.5 hour each week	
Each employee above will work 2 hours each week with .5 hours of on-campus planning time. Start date will be 10/30/19 until change of instructional placement for the child served or until return of the employee who has served the child returns from leave status.					

Requesting Supervisor: Suzanne Mathe

Approved by:  (Signature)  
Suzanne Mathe

10/30/19  
(Date submitted)  
10/30/19  
Date approved

10/30/19

Approved  
10/30/19  
  
10/30/19

## GCSD SUPPLEMENTS

School	Last Name	First	Supplement	Amount
THS	ROBERTS	MARTINE	SP060 COMMUNICATIONS COORDINATOR	500.00
BHS	COLLINS	DANA	SP990 CENTRAL CAMPUS PLACEMENT	1,082.00
BHS	LEGGETT	XINA	SP060 COMMUNICATIONS COORDINATOR	525.00
BHS	MCGILL	JANE	SP875 OVER 300 MINUTES	5,000.00
BHS	FOWLER	ELYSE	SP915 FLAG CORP	908.00