

**EDGEWATER BOARD OF EDUCATION
REGULAR MEETING
SHORT AGENDA
NOVEMBER 14, 2019 7:30 PM**

CALL TO ORDER REGULAR MEETING

CHIEF SCHOOL ADMINISTRATOR REPORT: Dr. Kerry Postma

REPORT OF BOARD SECRETARY: Mr. Gary Grembowiec

LEONIA BOARD REPORT: Mrs. Sandy Klein

PUBLIC ADDRESS (3 MIN PER PERSON, 15 MIN MAX)

CORRESPONDENCE

BUILDING AND GROUNDS

1. Approval of use of facilities for NYU Student Film (exhibit 1B).
2. Approve Whitehall to conduct the annual demographic update.

FINANCE, INSURANCE & POLICY

1. Approval of Bills & Claims November 14, 2019 (exhibit 1).
2. Approval of Bills & Claims November 14, 2019 for supplies and textbooks (exhibit 1A).
3. Approval of the minutes of the Combined Work Session and Regular Meeting and Executive Session of October 10, 2019 (exhibit 2).
4. Approval of fund transfers for October 2019.
5. Approve the Board Secretary Report and Treasurer's Report for October 2019.
6. Accept a grant from the Bergen County Utilities Authority for the 2019 BCUA Environmental Awareness Challenge Grant for the EVG School.
7. Accept a grant from the Bergen County Utilities Authority for the 2019 BCUA Environmental Awareness Challenge Grant for the GW School.
8. Approve the revised tuition contract with Ridgefield Public Schools for the 2019-2020 school year.
9. Approval of Joint Transportation Agreement with Englewood Public Schools for Choice Students for the 2019-2020 school year.
10. Post approve tuition contract with Leonia Board of Education for the 2019 Extended School Year program.
11. Approval of contract with Bergen Pediatric Therapy Center, LLC for the 2019-2020 school year.
12. Approval of agreement with Nisonoff & Taylor School Financial Consultants.
13. Approval of Faculty attendance to Workshops/Meetings.
14. Approve the agreement with School Based Therapy Service, P.C. for the 2019-2010 school year.

**EDGEWATER BOARD OF EDUCATION
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PERSONNEL

1. Approve the substitute list for the 2019-2020 School Year (exhibit 3).
2. Post approve resignation from Eleni Georgiou as PM Bus Aide in the Edgewater School District.
3. Post approve Gloria Quiroga as PM Bus Aide in the Edgewater School District for the 2019-2020 school year.
4. Approve FMLA/NJFLA leave for staff member.
5. Approve an intermittent FMLA leave during the 2019-2020 school year for staff member.
6. Approve the retirement of Gary J. Grembowiec, Business Administrator/Board Secretary.
7. Approve an FMLA leave for staff member.

ADMINISTRATION

1. Approve the submission of the 2019-2020 QSAC DPR Document to NJDOE.
2. Approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2019-2020 school year.
3. Approve the submission of the DRTRS 2019.
4. Approve the completion of the NJSmart.
5. Approve the submission of NJFamily Care Report.
6. Approve the final report of the IDEA for the 2018-2019 school year.
7. Approve the School Bus Emergency Evacuation Drill Reports.

PUBLIC ADDRESS (3 MIN PER PERSON, 15 MIN MAX)

ADJOURNMENT

**EDGEWATER BOARD OF EDUCATION
WORK SESSION MEETING
AGENDA
NOVEMBER 14, 2019 6:30 PM**

CALL TO ORDER WORK SESSION

ROLL CALL

Mrs. Bartolomeo ___ Mrs. Klein ___ Ms. Ling ___ Mrs. Stefani-Rackow ___ Mr. Quinton ___

A. Open Public Meeting Act Statement:

Mr. Quinton read the following: "The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. In accordance with this Act, a legal notice of this meeting has been posted on the official bulletin board at the school, Borough Hall, and sent to the Record and the Star Ledger."

B. Pledge of Allegiance

C. Public Attendance:

Chief School Administrator: Dr. Kerry Postma

Board Attorney:

Board Secretary: Mr. Gary Grembowiec

Members of Public:

Members of the Staff:

Members of the Press:

Others Present:

TO OPEN PUBLIC ADDRESS (3 MINUTES PER PERSON, 15 MINUTES MAX)

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo ___ Mrs. Klein ___ Ms. Ling ___ Mrs. Stefani-Rackow ___ Mr. Quinton ___

ACTION OF THE BOARD _____

TO CLOSE PUBLIC SESSION

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo ___ Mrs. Klein ___ Ms. Ling ___ Mrs. Stefani-Rackow ___ Mr. Quinton ___

ACTION OF THE BOARD _____

RESOLVED, that the Edgewater Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**EDGEWATER BOARD OF EDUCATION
WORK SESSION MEETING
AGENDA
NOVEMBER 14, 2019 6:30 PM**

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NA	

Motion to return to open session (to be moved in public session)

Moved	Seconded	Time
AYE	NAY	

ADJOURNMENT OF WORK SESSION

Motion: 2nd

ROLL CALL

Mrs. Bartolomeo ___ Mrs. Klein ___ Ms. Ling ___ Mrs. Stefani-Rackow ___ Mr. Quinton ___

ACTION OF THE BOARD _____

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ROLL CALL

Mrs. Bartolomeo ___ Mrs. Klein ___ Ms. Ling ___ Mrs. Stefani-Rackow ___ Mr. Quinton ___

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B. Pledge of Allegiance

C. Public Attendance:

Chief School Administrator: Dr. Kerry Postma

Board Attorney:

Board Secretary: Mr. Gary Grembowiec

Members of Public:

Members of the Staff:

Members of the Press:

Others Present:

I. **CHIEF SCHOOL ADMINISTRATOR REPORT:** Dr. Kerry Postma

II. **REPORT OF BOARD SECRETARY** Mr. Gary Grembowiec

III. **LEONIA BOARD REPORT:** Mrs. Sandy Klein

IV. **COMMITTEE REPORTS:**

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V. PUBLIC COMMENTS ON AGENDA ITEMS MAXIMUM 3 MINUTES

To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by a presiding officer and must preface comments by an announcement of his/her name, place of residence and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to a three minute duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

VI. TO OPEN PUBLIC ADDRESS (3 MINUTES PER PERSON, 15 MINUTES MAX)

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

VII. TO CLOSE PUBLIC SESSION

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

VIII. CORRESPONDENCE - None

IX. Action items: Buildings and Grounds

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve the use of facilities for the NYU Student Film on one of the following: November 16 or November 17 from 10:00am to 8:00pm (except to be wrapped by 6:00pm) (exhibit 1B attached) (Pending certificate of liability of insurance).
2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve Whitehall to conduct the annual demographic update for 2019-2020 at a fee not to exceed \$1500.00.

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

**EDGEWATER BOARD OF EDUCATION
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X. Action Items: Finance, Insurance & Policy

1. **RESOLVED**, by the Edgewater Board of Education, that the November 14, 2019 Bills and Claims (exhibit 1 attached) be approved. Total Amount: \$1,317,273.47.
2. **RESOLVED**, by the Edgewater Board of Education, that the November 14, 2019 supply and textbooks Bills and Claims (exhibit 1A attached) be approved. Total Amount: \$68,316.56.
3. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve the minutes of the Combined Work Session, Regular Meeting, and Executive Session of October 10, 2019 (exhibit 2 attached).
4. **RESOLVED**, that the Board of Education approves the transfer of funds for the month of October 2019 as certified by the Business Administrator and authorized by the Superintendent of Schools (available at meeting).
5. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve Board Secretary Report and Treasurer's Report for October 2019; and

WHEREAS, in compliance with N.J.A.C.6A:23A-13.3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23A-13.3, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23A-13.3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting (available at meeting).

6. **RESOLVED**, that upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, accept a grant from the Bergen County Utilities Authority for the 2019 BCUA Environmental Awareness Challenge Grant in the amount of \$1000.00 for Playground Recycling Containers at the Eleanor Van Gelder School.
7. **RESOLVED**, that upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, accept a grant from the Bergen County Utilities Authority for the 2019 BCUA Environmental Awareness Challenge Grant in the amount of \$997.75 for Recycling Boxes and LED Lighting at the George Washington School.

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X. Action Items: Finance, Insurance & Policy - continued

8. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the revised tuition contract with Ridgefield Public Schools for the 2019-2020 school year from July 1, 2019 and ending October 11, 2019:

<u>Student ID #</u>	<u>Tuition</u>	<u>Additional Services</u>
27669804146	\$6506.00	\$90.00 per 30 min session for O/T P/T

9. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the Joint Transportation Agreements and Transportation Services Agreements for the 2019-2020 school year for the Choice students from Edgewater attending Dwight Morrow High School in Englewood, NJ, in the amount of \$2,000.00.
10. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, post approve the tuition contract with the Leonia Board of Education for the 2019 Extended School Year program beginning June 24, 2019 through August 2, 2019 at cost of \$8500.00 for student ID #6626024577.
11. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve the contract with Bergen Pediatric Therapy Center, LLC from July 1, 2019 to June 30, 2020 for occupational therapy for student #6087466547 at a rate of \$200.00 for one session a week for 1 hour.
12. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve agreement with Nisonoff & Taylor School Financial Consultants to provide school business financial consulting services for the 2019-2020 school year, total fees not to exceed \$4,000.
13. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve attendance at the following workshops/meetings:

Name: Amanda Jaggi, Diana Smith, Jessica Palmieri and Xanthy Karamanos
Workshop: 2019 AMTNJ (Association of Math Teachers of NJ) 11th Annual Special Education and Mathematics Conference
Date of Workshop: December 4, 2019
Approx. Cost: per person: \$169.00 for a total of \$676.00
Mileage reimbursed @ OMB rate

Name: Dimitri Nannas
Workshop: NJAHPERD – New Jersey Association for Health, Physical Education Recreation and Dance
Date of Workshop: February 24, 2020
Cost: per person: \$75.00
Mileage reimbursed @ OMB rate

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X. Action Items: Finance, Insurance & Policy - continued

14. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approves the agreement with School Based Therapy Service, P.C. from July 1, 2019 to June 30, 2020.

Occupational Therapy per 30 minute individual treatment session at a rate of \$55.00
Occupational Therapy per 30 minute group treatment session at a rate of \$55.00
Occupational Therapy consultation per thirty minutes at a rate of \$55.00
Occupational evaluations at a rate of \$250 each

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

XI. Action Items: Personnel

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the substitute list for the 2019-2020 School Year (exhibit 3 attached).
2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, post approve the resignation of Eleni Georgiou as PM Bus Aide in the Edgewater School District effective October 21, 2019.
3. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, post approve Gloria Quiroga as PM Bus Aide in the Edgewater School District at an hourly rate of \$15.00 for the 2019-2020 school year effective October 23, 2019.
4. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve a FMLA/NJFLA leave for employee ID # 95720058, to commence on March 16, 2020 with the use of 25 accumulated sick days . Following this leave, an unpaid child rearing leave in accordance with the EBOE-EEA contract to commence on April 27, 2020 and end on June 23, 2020 (Pending physician certification).
5. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve an intermittent FMLA leave during the 2019-2020 school year, for employee ID # 72851645, per physician's certification.
6. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the retirement of Gary J. Grembowiec, Business Administrator/Board Secretary effective January 1, 2020.

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XI. Action Items: Personnel - continued

7. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve an FMLA leave for employee ID # 50684257, to commence on December 13, 2019 through March 12, 2020, per physician certification. Employee will use 27 accumulated sick days during leave.

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

XII. Action Items: Administration

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of the 2019-2020 QSAC DPR Document to NJDOE.
2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2019-2020 school year.
3. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of the DRTRS 2019.
4. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the following NJSmart Submissions which have been completed and are due on November 14, 2019:
- State Submission
Special Education Submission
5. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of NJFamily Care Report to NJDOE.
6. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the final report of the IDEA for the 2018-2019 School Year.
7. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the School Bus Emergency Evacuation Drill Report for the George Washington School and the Eleanor Van Gelder School.

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

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XIII. TO OPEN PUBLIC ADDRESS (3 MINUTES PER PERSON, 15 MINUTES MAX)

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

XIV. TO CLOSE PUBLIC SESSION

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____

XV. ADJOURNMENT

Motion: _____, 2nd: _____

ROLL CALL

Mrs. Bartolomeo _____ Mrs. Klein _____ Ms. Ling _____ Mrs. Stefani-Rackow _____ Mr. Quinton _____

ACTION OF THE BOARD _____