

GCRH Vacations

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Full-time classified employees may be granted a paid vacation each year. (See Classified Employee Policy Handbook)

Approved: KASB Recommendation 2/98

GCRH-R Vacations

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After two months of continuous employment, a new classified employee may accumulate one (1) vacation day per month up to a total of ten (10) vacation days per year. After the first year of employment, employees earn vacation days at the rate of eight tenths (.8) per month. The ten (10) days of annual allocation shall be granted at the start of each school year. If, however, termination of the employee's contract should occur, for whatever reason, during the contract year, the unearned amount of vacation days used would be deducted from the ending salary. After five (5) years of consecutive service with the district, one (1) additional day of vacation per year may accrue to a maximum of twenty (20) days per year. Vacation days shall not accumulate from one year to the next.

Approved:

