



Whole Child - Whole School - Whole Community

**PARK FOREST-CHICAGO HEIGHTS SCHOOL DISTRICT 163
FAMILY ENGAGEMENT POLICY**

**BLACKHAWK PRIMARY CENTER
DR. FELIX ANDERSON, PRINCIPAL**

fanderson@sd163.com

Blackhawk Primary School Family Engagement Policy

In support of strengthening student academic achievement, each school in Park Forest-Chicago Heights School District 163 that receives Title I, Part A funds will develop jointly with, agree on with, and distribute to, parents a written parent and family engagement policy that contains information required by section 1116 Title I, Part A – Parent and Family— Formerly Known as ESEA Section 1118 Parental Involvement 1118 of the Elementary and Secondary Education Act (ESEA).

Districts and schools will partner with families through the ISBE Family Engagement Framework Principles for Family Engagement:

- Developing a family engagement system
- Building a welcoming and supportive environment
- Enhancing communication
- Including parents in decision making

Blackhawk Primary School will involve parents in the joint development of its school family and parental involvement plan through the following activities:

- Hosting monthly events that involve parents and student participation
- Monthly skill focused assembly to honor students and educate parents on character building skills
- Electronic and paper based communication focusing on at-home activities connected to school curriculum
- Enhanced Communication
- Building and maintaining a welcoming and supportive learning environment

Blackhawk Primary School will involve parents in the process of school review and improvement during:

Monthly PTO meetings to discuss current school engagement events and ideas regarding parent participation

- Development of a parent engagement committee
- Parent engagement activities facilitated by the parent engagement committee
- Monthly Newsletters
- Volunteer Breakfast initiative

Blackhawk Primary School will hold an annual meeting at a time convenient for parents to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the rights of parents. We will encourage parents to attend through various methods of communication:

- Sending messages through Class Dojo
- Offer school incentives for students whose parents come to the meeting
- Reminder Communication Flyers
- School website; live feed and twitter feeds
- Offer child care services and incentive for parents who attend the meeting
- Phone Reminder Calls

Blackhawk Primary School will provide parents information in a timely manner including a description and explanation of the school's curriculum and academic assessment. We will inform parents through:

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- Classroom newsletters
- School bulletins
- District Handbook
- Parent Compact
- During MTSS meetings
- Parent Teacher Conferences
- Open House Events

Blackhawk Primary School will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Discussing them with staff at PLC and building meetings
- Keeping a chart of suggestions to use as a menu of options for students
- Formal Letters
- Emails

Blackhawk Primary School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- Distributing documents at Parent Teacher Conferences
- Distributing at the conclusion of assessment cycles
- Distributing at MTSS or Staffing meetings
- Midterms
- Progress Reports
- Data Talk Forms
- Standardized/ Local assessment results distributed at Parent Teacher Conference days

Blackhawk Primary School will provide assistance to parents in understanding topics relevant to the Illinois Learning Standards, State and Local assessments and how to work with the educator to monitor their child's progress during:

- Family Reading Night
- Family Math Night
- Parent Teacher Conferences
- IAR Night
- MTSS/Staffing Meetings
- STEAM Night

Blackhawk Primary School will provide materials and training to help parents work with their children to improve their children's academic achievement during:

- IAR Information Night
- Math Night
- Reading Night
- STEAM Fair
- Technology Night
- Parent Teacher Conference

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- MTSS Meetings
- Parent Teacher Conference Resource Tables
- Open House Resource Tables

Blackhawk Primary School will with the assistance of its parents educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Building positive relationship with parents by inviting them into the school to support the learning process (baggie book program)/(facilitating school store)
- Monthly PTO meetings and engagement committee meetings

Blackhawk Primary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with preschool and other programs. The school will also conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children during:

- IAR Information Night
- Math Night
- Reading Night
- Class Dojo
- Flyers/Reminders
- District Calendar
- Parent Monthly Newsletter
- STEAM Night
- Technology Night

Blackhawk Primary School will take the following actions to ensure that information related to the school and parent engagement programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Assigning a note taker for meetings
- Distributing the minutes for meetings
- Flyers/Reminders
- District Calendars
- Monthly Newsletters
- When necessary and available, offer language specific letter

Blackhawk Primary School Family Engagement Policy

The Blackhawk Primary School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meetings on September 27, 2019.

School Principal: Dr. Felix Anderson

District 163 Title I Director: Dr. Erika Johnson

Date: September 27, 2019

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

The School may include additional discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as:

- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

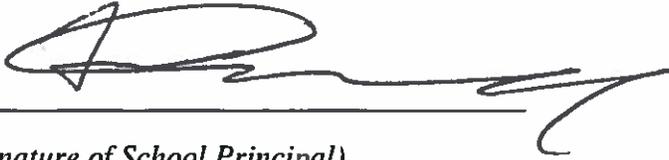
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ADOPTION

Blackhawk Primary School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meetings on September 27, 2019.

Blackhawk Primary School Family Engagement Policy

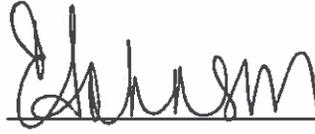
This policy was recommended for adoption to Park Forest-Chicago Heights School District 163 in October, 2019 and will be in effect for the 2019-20 school year. The school will distribute this policy to all parents of all children during Parent -Teacher Conferences.



(Signature of School Principal)

10/21/2019

(Date)



(Signature of Title I Director)

10.21.19

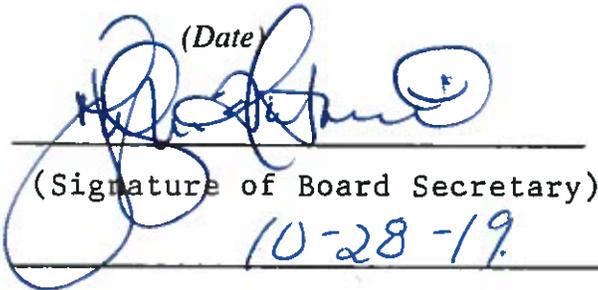
(Date)



(Signature of Board President)

10-28-19

(Date)



(Date)

(Signature of Board Secretary)

10-28-19

(Date)