

# St. Croix Central School District

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<b>PROJECT NAME:</b>	2023 Lawn Care Services Contract
<b>ISSUE DATE:</b>	March 22, 2023
<b>DUE DATE:</b>	April 5, 2023 @ 1:00 P.M.

This solicitation constitutes a Request for Proposal (RFP) from qualified individuals and/or organizations to provide **contracted lawn care services** for St. Croix Central Elementary School, St. Croix Central Middle School, St. Croix Central High School and St. Croix Central Athletic Fields.

In responding to this solicitation the respondent signifies to be fully informed as the extent and character of the supplies, materials, equipment and services required and the terms and conditions specified herein. The respondent represents that the supplies, materials, equipment and services can be provided satisfactorily and in complete compliance with the specifications. Respondent agrees that their response to the solicitation and subsequent acceptance by the District shall constitute a contract. The respondent is obligated to furnish supplies, materials, equipment and services at the quoted price. Written notice from the St. Croix Central School District accepting the proposal constitutes a contract between the respondent and the District.

Responses to this solicitation shall be submitted to Jennifer Kleschold, Business Manager, St. Croix Central School District, 915 Davis Street, P.O. Box 118, Hammond, WI 54015 and must be received by Ms. Kleschold, Business Manager, no later than 1 p.m. on April 5, 2023. The outside of the envelope shall be clearly marked "LAWN CARE SERVICES PROPOSAL".

The contact person for this project is Building and Grounds Supervisor, Greg Green. Inquires or questions regarding this solicitation should be directed to Mr. Green via email at [ggreen@scc.k12.wi.us](mailto:ggreen@scc.k12.wi.us) or by telephone at (715) 749-3119, Ext. 4250.

Lawn care services vendor presentations may be scheduled, with all or selected vendors, after bids are received to verify scope of services offered and clarify any questions the District has regarding the vendors bid.

## **GENERAL INFORMATION**

- The St. Croix Central School District invites any qualified individual or organization to respond to this solicitation. Respondents must be responsible, regularly and practically engaged in providing the services requested, and possess ample resources for providing the supplies, materials, equipment and services needed.
- All proposals will be evaluated after formal receipt.
- It is the practice of the District to notify only the respondent that is selected to provide the supplies, materials, equipment or services identified herein. The District may, at its option, post results on its website at [www.scc.k12.wi.us](http://www.scc.k12.wi.us).
- All prices offered in response to this solicitation shall remain effective for a period of not less than 90 days following the "Due Date" shown on the cover page.
- Each school building and the high school athletic fields are being bid separately. The District may issue a single contract for all buildings/fields or a separate contract to the same or separate vendors. Respondents may indicate a price discount if awarded the contract for two or more buildings.
- The District reserves the right to reject any or all responses or portions thereof and to accept any responses or portions thereof that may be the most advantageous.
- The St. Croix Central School District is exempt from federal and state excise and sales taxes. All prices quoted shall reflect the tax-exempt status. Tax exemptions certificates, if required, will be provided upon request.

## SPECIFICATIONS

**St. Croix Central Elementary School** – Approximately 55,000 square feet of turf area along the east, west, north and south sides of building.

- Spring Application: Spring rate fertilizer, pre-emergent crabgrass control and broadleaf weed control.
- Summer Application: Summer rate fertilizer and broadleaf weed control.
- Fall Application: Fall rate fertilizer and broadleaf weed control.

**St. Croix Central Middle School** – 270,100 square feet as detailed below.

North Playground	20,000 Sq Ft
Median between building and parking	2,000 Sq Ft
Median between parking lot and Co T on west side of T	3,000 Sq Ft
Hill on east side of T in front of bus garage	3,500 Sq Ft
South Playground and Practice Field	19,550 Sq Ft
Softball Field	71,300 Sq Ft
Football and Baseball Fields	135,000 Sq Ft
Strip between fields & Co T on east side of T	15,750 Sq Ft

- Spring Application: Spring rate fertilizer, pre-emergent crabgrass control and broadleaf weed control.
- Summer Application: Summer rate fertilizer and broadleaf weed control.
- Fall Application: Fall rate fertilizer and broadleaf weed control.

**St. Croix Central High School** – 530,000 square feet as detailed below.

Median (entrance)	5,500 Sq Ft
Field East of Median	60,000 Sq Ft (Stop at Y in Lot)
Field West of Median	36,000 Sq Ft (Stop at Y in Lot)
South-West Strip above Lot	20,000 Sq Ft (Stop at Back Lot)
North Side of School	70,000 Sq Ft
West Side of School	18,500 Sq Ft
High School Practice Areas	320,000 Sq Ft

- Spring Application: Spring rate fertilizer, pre-emergent crabgrass control and broadleaf weed control.
- Summer Application: Summer rate fertilizer and broadleaf weed control.
- Fall Application: Fall rate fertilizer and broadleaf weed control.

**St. Croix Central High School Baseball and Softball Fields** - 116,500 square feet as detailed below.

Softball Field	26,300 Sq Ft
Baseball Field	90,200 Sq Ft

- Early Spring Application: Spring rate granular fertilizer with crabgrass control.
- Late Spring Application: Liquid weed control mixed with liquid fertilizer.
- Early Summer Application: Slow release granular fertilizer. Weed treatment as needed.
- Late Summer Application: Slow release granular fertilizer and broadleaf weed control.
- Fall Application: Fall rate granular fertilizer and broadleaf weed control.
- Lawn mowing and trimming as needed (usually twice per week).
- Core Aeration – once per year.
- Roundup baseball and softball infields and along fence lines as needed.

#### **ADDITIONAL SPECIFICATIONS - ALL BUILDINGS**

1. All applications must be scheduled in advance with Building and Grounds Supervisor, Greg Green and the Building Principal/Athletic Director.
2. As required by law, notification signs must be posted after pesticide application.