

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

July 31, 2019

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, July 31, 2019 to consider and act upon the following items of business:

**Board Members Present:** Susan Beal, Chris Chartrand, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Dawn Robbins, and Mark Wright

**Board Members Absent:** Jeffery Beal and Bethany Hartford

**Other persons present:** Ronald Ramsay, Lorna Greene, Susan Meserve, Denise Vose, Maria White, Lucille Willey, Mary Ellen Day, Todd Emerson, Ron Green, and Dawn Fickett

### MINUTES

#### A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Vance Pineo.** He noted that Directors Beal and Hartford are both excused from the meeting tonight due to other obligations.
2. **RE: APPROVAL OF MINUTES OF THE JUNE 26, 2019 REGULAR MEETING**  
**ACTION:** Motion by Grace Kennedy, second by Dawn Robbins, and voted (unanimously) to approve the minutes of the June 26, 2019 meeting with a note that Lori Mathews, Transportation Director, was also present at the meeting but was omitted from the minutes.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Supt. Ramsay noted that summer projects are underway including rebuilding of the canopy at NHS, snow guards on the dome, repairs to the cafeteria roof at NHS, replacing some windows at DW Merritt, and a small paving project at the Superintendent's Office bus parking lot. The regular maintenance is also being completed by custodians and schools are looking good. ~ One year ago, we put together a committee to write the grant for the CTE project. Our architects now have preliminary renovation plans done, the sales agreement has been signed, and the building is being cleaned out. The building was supposed to be separated this week, but the contractor is not able to do it now until after blueberrying. Siding has been salvaged from the building that will be torn down so that it can be used on the CTE building. The design should be finished by August 2<sup>nd</sup>; construction document phase to be completed by September 28<sup>th</sup>; and the renovation are to be completed between October 2019 and March 2020.
4. **RE: SUBCOMMITTEE REPORTS**  
**INFORMATION:**
  - Athletics/Student Activities—none
  - Curriculum & Instruction—none
  - Negotiations & Grievance—none
  - Policy & By-laws—
  - Facilities, Maintenance, Safety, & Transportation—none

**5. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEVELOPMENT**

**INFORMATION:** Lorna Greene reported that summer maintenance is going well. Supplies are coming in. Teachers have been in working in their classrooms. The ESSA application and performance report are almost completed. The new Professional Development calendar has been developed. Members of the Leadership Team and some administrators will facilitate the August 28<sup>th</sup> Best Practices Refresher for staff.

Susan Meserve noted that her building is also busy with custodians working hard and teachers in and out.

Maria White noted that Milbridge looks good. Summer Migrant school will be in the building for most of August so they will be working on some outside projects while the building is occupied. Staff are working around the migrant school to get their classrooms ready for fall.

Mary Ellen Day noted that the high school cleaning is underway. Gym floors are done. Some painting is being done to brighten things up.

Denise Vose reported that the Local Entitlement application has been accepted and approved. Many of the special ed staff have been doing summer trainings. With tonight's potential hiring, we should have all special ed positions filled. We will have a site review again this fall for Special Education.

**6. RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to table this article as there are no adjustments required.

**B. OLD BUSINESS-none**

**C. NEW BUSINESS**

**1. RE: HIRING TEACHERS**

- a. Motion by Grace Kennedy, second by Mark Wright, and voted (unanimously) to ratify the hiring of Eric Brooks as Grade 3 teacher at Harrington as recommended by Supt. Ramsay. (Director Peterson arrived at 7:14 p.m.)
- b. Motion by Mark Wright, second by Gary Magby, and voted (unanimously) to ratify the hiring of Wanda Stanley as Special Ed Resource Room Teacher at Milbridge as recommended by Supt. Ramsay.
- c. Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to ratify the hiring of Megan Marquis as Jr. High Math Teacher at Narraguagus as recommended by Supt. Ramsay.
- d. Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to ratify the hiring of Rebecca Abell as Math Teacher at Narraguagus as recommended by Supt. Ramsay.

**2. RE: HIRING EDUCATIONAL TECHNICIANS**

- a. Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to ratify the hiring of Kristin Fahey as Special ed Educational Technician at Narraguagus as recommended by Supt. Ramsay.

- b. Motion by Mark Wright, second by Chris Chartrand, and voted (unanimously) to ratify the hiring of Thania Hernandez and Janice Tenan as ESL Ed Techs at Milbridge as recommended by Supt. Ramsay.
3. **RE: APPROVAL TO TRANSFER FUNDS BETWEEN COST CENTERS FOR FY2019**  
**ACTION:** Motion by Charles Peterson, Jr., second by Dawn Robbins, and voted (unanimously) to approve the transfer of funds between cost centers, with \$15,000 from regular instruction and \$15,000 from special education instruction being moved into system administration. The reason we exceeded the system administration cost center budget included the legal and architectural costs for the FEDES grant work and advertising for vacancies.
4. **RE: APPROVAL OF SUBMISSION OF ESEA GRANT APPLICATION FOR FY20**  
**ACTION:** Motion by Dawn Robbins, second by Gary Magby, and voted (unanimously) to approve the submission of the ESEA Grant Application for FY20.
5. **RE: ACCEPTANCE OF BID FOR TRANSPORTATION OF CTE STUDENTS TO MACHIAS FOR 2019-2020**  
**ACTION:** Motion by Chris Chartrand, second by Charles Peterson, Jr., and voted (unanimously) to table this article as we received no bids.
6. **RE: ADJOURNMENT**  
**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 7:29 p.m.

Respectfully submitted,



Ronald C. Ramsay  
 Secretary to the Board

MEETING SUMMARY, July 31, 2019

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 6/26/19 regular meeting;
6. TABLED agenda adjustment;

B. OLD BUSINESS

None

C. NEW BUSINESS

1. HIRED Eric Brooks, grade 3 at HN; Wanda Stanley, Spec Ed RR at ML; Megan Marquis, Jr. High Math at NHS; and Rebecca Abell, Math at NHS;
2. HIRED Kristin Fahey, SpEd Ed Tech at NHS; Thania Hernandez and Janice Tenan, ESL Ed Techs at ML;
3. APPROVED transfer of funds between cost centers for FY2019;
4. APPROVED submission of ESEA grant application for FY20;
5. TABLED acceptance of bid for Voc Ed transportation