

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

June 26, 2019

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, June 26, 2019 to consider and act upon the following items of business:

**Board Members Present:** Jeffery Beal, Susan Beal, Chris Chartrand, Bethany Hartford, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Dawn Robbins, and Mark Wright

**Board Members Absent:** none

**Other persons present:** Ronald Ramsay, Lorna Greene, Susan Meserve, Denise Vose, Maria White, Lucille Willey, Mary Ellen Day, Todd Emerson, Ron Green, David Mathews, and Dawn Fickett

### MINUTES

#### A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Pineo.**
2. **RE: APPROVAL OF MINUTES OF THE MAY 29, 2019 REGULAR MEETING**  
**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (904-yes, 97-abstentions) to approve the minutes of the May 29, 2019 regular meeting as presented. (Hartford abstained as she was absent from that meeting.)
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Superintendent Ramsay noted that the 2019 school year and fiscal year have concluded, and it was very busy! The referendums for the 2019-2020 district budget and purchase of CTE property both passed by overwhelming majorities. On June 17<sup>th</sup>, the staff participated in some mandatory training sessions in the a.m., followed by the staff cookout/recognition awards in the afternoon. There are still several vacancies that need to be filled. Summer maintenance is underway.

He recognized Lucille Willey for her 39 years of service to MSAD #37 and wished her well in retirement. Chairman Pineo presented Mrs. Willey with a service award on behalf of the MSAD #37 Board of Directors.

4. **RE: SUBCOMMITTEE REPORTS**  
**INFORMATION:**
  - Athletics/Student Activities—Debra Murphy noted that the subcommittee met earlier this evening and will have a recommendation later the agenda.
  - Curriculum & Instruction—none
  - Negotiations & Grievance—none
  - Policy & By-laws—none
  - Facilities, Maintenance, Safety, & Transportation—none
5. **RE: REVIEW OF FINANCIAL STATEMENTS**  
**INFORMATION:** Superintendent Ramsay noted that this statement reflects expenditures/revenues through May 31<sup>st</sup>. With 8.3% of the year remaining, and over 20% of the budget left, we are in good position to end the year where we want to be. June expenses, summer payrolls, and the balance forward still must come out of this budget.
6. **RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEVELOPMENT**  
**INFORMATION:** Denise Vose noted that she has just returned from the Special Education Directors'

Academy where she attended sessions on Due Process, Trauma Informed Schools, and The Year in Review-Special Ed Law. It was very informative. Numbers of students receiving services seem to be holding steady between 145-150. We had some students graduate this year, but others will be coming in when school opens. Several staff members from Milbridge will be participating in a two-day workshop on Cued Speech to prepare for an incoming student with hearing loss.

Susan Meserve noted the end of the year was very busy. Harrington ended with 143 students. There were field trips, the Senior Walk, field day/cookout, Grade 6 Step-up Day, the Carnival/Touch-A-Truck event, and end of year awards. The school gardens have been planted, summer maintenance is underway, and the parent support group is looking into purchasing new playground equipment with money they have raised.

Lorna Greene reported an ending enrollment of 103 at DW Merritt. They also had many activities to close the school year, including awards, Garden Club planting of raised beds, Darling's Ice Cream Truck, Boosters' Club Fun Day, barbecue, Senior Walk, and Step-up Day for the whole school. Custodians are already hard at work on summer maintenance. **PD:** She is working on the Professional Development calendar for 2019-20. The Leadership Team met on June 5th to plan the opening day workshop in August when all staff will have a refresher on our Best Practices model. On June 17<sup>th</sup>, Samantha Beal presented mandatory training on Child Sexual Abuse Prevention, and Maria Frankland and Ann Roach presented mandatory training on Suicide Awareness Prevention. **ESSA:** She is busy updating the SAU Consolidated Plan, the 2018-19 Performance Report, and the 2019-20 Consolidated Application.

Maria White noted that they had a good end to the school year at Milbridge. There were field trips to the Discovery Museum, the Schooner Gallery, Milbridge Historical Society, Wild Acadia Fun Park, and hiking some trails. Island Readers and Writers will continue working with the school next year, as will Numeracy4ME. Several staff members attended training on math as soon as school was out. The school will continue to work to improve attendance and math scores for next year. She noted that pre/post math tests this year showed growth, which is encouraging.

Lucille Willey reported on a whirlwind of activities at Narraguagus in the last two weeks of schools. There was the Yearbook Dedication with a memorial to Mary Endre, Spring Athletic Awards, the Annual Ruck March, "Wrap" party for Drama, Senior Prom, Baccalaureate, Spring Concert, Senior Exams, Senior Walk, Class Night, Field Day for jr. high, Graduation, Grade 8 rafting, Adult Ed Graduation, Step-up day for grade 6 and Cherryfield Grade 8, Underclassmen Awards, and the Grade 8 Graduation/Dance. It went by in a blur! On a personal note, she thanked the board for the opportunity to work in this district for the past 39 years and for the support of the board, Mr. Ramsay, and the administrative team.

**7. RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to table this article as there are no adjustments necessary.

**B. OLD BUSINESS**

**a. RE: HIRING GIRLS' SOCCER COACH FOR NARRAGUAGUS HIGH SCHOOL**

**ACTION:** Motion by Chris Chartrand, second by Debra Murphy, and voted (893-yes, 108-abstentions) to ratify the hiring of Michael Peterson as the girls' soccer coach at Narraguagus High School as recommended by Supt. Ramsay. (Peterson abstained due to family relationship.)

**C. NEW BUSINESS**

**1. RE: HIRING SUBSTITUTE TEACHER(S)**

**ACTION:** Motion by Bethany Hartford, second by Charles Peterson, Jr., and voted (unanimously) to approve the hiring of Yasmin Beal as a substitute teacher as recommended by Supt. Ramsay.

**2. RE: HIRING SUBSTITUTE SUPPORT STAFF**

**ACTION:** Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to approve the hiring of Maynard Trafton as a substitute custodian as recommended by Supt. Ramsay.

**3. RE: CREATION OF GIRLS' SOCCER ASSISTANT COACH AT NARRAGUAGUS**

**ACTION:** Supt. Ramsay noted that this was a position we used to have, but it was eliminated when numbers decreased. We had two applications for the soccer coach position. The one that was just hired had several years of experience. The other is a college student with experience playing who is very enthusiastic about getting into coaching. This would provide an opportunity for our varsity coach to mentor him and possibly lead him to coaching at higher levels over time.

Debra Murphy noted that the Athletic Subcommittee met earlier to discuss this with Mr. Ramsay and the committee agreed with his recommendation. Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to create a girls' soccer assistant coach position at Narraguagus as recommended by Supt. Ramsay.

**4. RE: HIRING GIRLS' SOCCER ASSISTANT COACH AT NARRAGUAGUS**

**ACTION:** Motion by Debra Murphy, second by Dawn Robbins, and voted (unanimously) to ratify the hiring of Devonte Stevens as girls' soccer coach assistant at Narraguagus as recommended by Supt. Ramsay.

**5. RE: APPROVAL OF THE COMPUTATION AND DECLARATION OF VOTES FROM THE JUNE 11, 2019 BUDGET VALIDATION AND CTE PROPERTY PURCHASE REFERENDUMS**

**ACTION:** Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) that the Computation and Declaration of Votes dated June 26, 2019 and attached to the minutes be and are hereby approved; further voted that the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District #37, and that certified copies of the Computation and Declaration of Votes be sent to each of the municipal clerks within the District.

**6. RE: APPROVAL AND SIGNING OF ASSESSMENT SHEETS TO MEMBER TOWNS FOR 2019-2020 BUDGET**

**ACTION:** Motion by Debra Murphy, second by Grace Kennedy, and voted (unanimously) to approve the assessment sheets to member towns for the 2019-2020 budget.

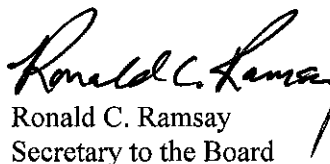
**7. RE: EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUE PURSUANT TO TITLE 1 § 405 6a**

**ACTION:** Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to enter Executive Session to discuss a personnel issue pursuant to Title 1 § 405 6(A). Those entering the session will be the board and the superintendent. Entered Executives Session at 7:44 p.m. Came out of Executive Session at 8:14 p.m.

**8. RE: ADJOURNMENT**

**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:14 p.m.

Respectfully submitted,

  
Ronald C. Ramsay  
Secretary to the Board

MEETING SUMMARY, June 26, 2019

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 5/29/19 regular meeting;
7. TABLED agenda adjustment;

B. OLD BUSINESS

1. HIRED Michael Peterson as girls' soccer coach at Narraguagus;

C. NEW BUSINESS

1. HIRED Yasmin Beal as substitute teacher;
2. HIRED Maynard Trafton as sub custodian;
3. CREATED girls' soccer assistant coach position at Narraguagus;
4. HIRED Devonte Stevens as girls' soccer assistant coach at Narraguagus;
5. APPROVED/SIGNED Computation and Declaration of Votes from Budget Validation Referendum and Referendum to approve purchase of CTE Property;
6. APPROVED/SIGNED Assessment Sheets for member towns for 2019-20; and
7. EXECUTIVE SESSION for personnel issue.