

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

May 25, 2019

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Harrington Elementary School, Harrington, Maine on Wednesday, May 29, 2019 to consider and act upon the following items of business:

Board Members Present: Jeffery Beal, Susan Beal, Chris Chartrand, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Dawn Robbins, and Mark Wright

Board Members Absent: Grace Kennedy and Bethany Hartford

Other persons present: Ronald Ramsay, Lorna Greene, Susan Meserve, Denise Vose, Maria White, Lucille Willey, Todd Emerson, Ron Green, Ed Latham, Susan Dow, Dawn Fickett, and other citizens

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Pineo.** He noted that directors Bethany Hartford and Grace Kennedy were excused from the meeting tonight due to other obligations.
2. **RE: APPROVAL OF MINUTES**
 - a. **April 24, 2019 Regular Meeting**—Motion by Jeffery Beal, second by Debra Murphy, and voted (unanimously) to approve the minutes of the April 24, 2019 meeting with one change, the addition of Susan Beal to the list of board members present.
 - b. **May 1, 2019 Special Meeting**—Motion by Jeffery Beal, second by Debra Murphy, and voted (unanimously) to approve the minutes of the May 1, 2019 special meeting as presented.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**

INFORMATION: Superintendent Ramsay noted that he has received the following resignations effective at the end of this school year: Ann Roach, Rebecca Torrey, Pamela Whittier, Hannah Woodruff. ~ He also noted that the 8th grade college immersion program at WCCC went well. Students seemed to enjoy themselves and the college offered some wonderful hands-on programs for the kids to try out during their three-day stay. ~The Budget Validation and CTE Property-Purchase Referendums will be on June 11th. Encourage people to get out and vote. ~There are 12 student days left this year. The 17th of June is the final staff workshop with training in the a.m. followed by the Staff Cookout. ~He will be attending the Commissioner's Conference on June 24th & 25th. ~ The FEDES contract for the CTE grant has been signed, so now we can start spending money. The purchase agreement is being reviewed by attorneys. Boundary lines have been established and a floor print design drawn up by PDT Architecture. A crew is in cleaning out the salvageable items from the store, and a consultant is working on writing the program applications, which are due on June 30th.~It looks like the \$40,000 minimum teacher salary law will pass. It will be phased in over a three-year period. It could cost us an additional \$300-\$400,000 to implement. There are three other major labor bills still on the table that could impact us. They include negotiating of educational policy by the teachers' association, the right to strike, and binding arbitration. All could impact us if passed. The probationary period for new teachers has been reduced to two years again, back down from the present three years. The food shaming bill also has passed. A law for breakfast after the bell is in the works now, so that kids must be offered breakfast once school has started so all kids can participate at the same time. This will take away from instructional time.
4. **RE: SUBCOMMITTEE REPORTS**

INFORMATION:

 - Athletics/Student Activities—none

- Curriculum & Instruction—none
- Negotiations & Grievance—none
- Policy & By-laws—none
- Facilities, Maintenance, Safety, & Transportation—none

5. RE: REVIEW OF FINANCIAL STATEMENTS

INFORMATION: At the end of April, we had 16.6% of the year left and 26% of the budget left. This gives us the extra we need to set aside for summer pays and the balance forward, so we are right on track.

6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEVELOPMENT

INFORMATION: Susan Meserve reported an enrollment of 143 at Harrington. Several students participated in the Special Olympics and had a great time, bringing home medals and ribbons. It has been a busy month with 6th grade registering for jr. high, the Mothers' Day cake raffle, the Outdoor School, Bikes for Books with the Tuscan Lodge, a trip to Leonard Mills, EdGE Family Night, and the Night of the Arts with a Disney theme focusing on kindness and friendship.

Ed Latham and several of the 6th graders from Harrington did a presentation on the 3-D printers, many of which have been donated to the district by the Perloff Foundation. Some have been purchased by parent/teacher support groups as well, so that each school now has three. They shared some of the designs they have created with the printers. Ed noted that the Perloffs are looking at increasing the number of printers in each school.

Lucille Willey provided a written report for Narraguagus. She reported an enrollment of 288. There have been a multitude of activities since last month's board meeting. She noted that the Senior Class Trip went very well thanked the board for its support. Baccalaureate is on June 2nd, Class Night on June 6th, and Graduation on June 7th. Many other activities are scheduled for the last couple of weeks of school.

Susan Dow, 8th grade teacher/advisor/assistant principal, and two of her students (Nick Hudson and Cameron Joyce) presented a slideshow from the 8th grade immersion program at WCCC. Supt. Ramsay noted that his was part of the three-year Gear-up project to encourage students to attend a post-secondary program after high school. Last year, they went to UMM as 7th graders. Next year, they will go to another campus. Cameron Joyce said he highly recommended it, as it was a great program.

Denise Vose reported that 144 students are receiving services through special education. She has chaired 37 meetings this month and still has around 25 left before the end of the school year! She will be in Augusta tomorrow for site-review training to prepare for a review in the fall.

Maria White reported an enrollment of 128 at Milbridge. She noted that they had an amazing turnout for the Night of the Arts with a Disney theme. There are a lot of activities as the school year draws to a close. She reported promising results from the comparison of pre-/post-tests in Math for the school year.

Lorna Greene noted that DW Merritt has 102 students enrolled. They also did the Bikes for Books program. Students read 4,435 books in two months. Grade 6 hosted a puppet show. Their Night of the Arts was held on May 22 with a Charlotte's Web theme. The entire school went on a field trip to the new Down East Institute, on Beals Island. They had several stations set up for the students to observe and learn. It was a great trip. **Professional development:** The Leadership Team met on May 1st to plan the 8/28 Opening Day Workshop for Staff. It will be a review/refresher of our Best Practices Program. On June 17th, staff will all receive mandatory training on Suicide Prevention and Child Sexual Abuse Prevention. **Title IA:** All schools had great attendance at the Spring Family Night for Title IA. The feedback was very good. **G/T:** The identification process is complete for Gifted/Talented with 10 new students identified for academic/cognitive and 6 for art.

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Chris Chartrand, second by Debra Murphy, and voted (unanimously) to adjust the agenda to include approval of the Migrant Summer School's use of Milbridge Elementary (add as article 1.b.).

B. OLD BUSINESS--None

C. NEW BUSINESS

1.a. RE: HIRING FALL/WINTER COACHES AT NARRAGUAGUS JR./SR. HIGH SCHOOL

ACTION: Motion by Mark Wright, second by Dawn Robbins, and voted (unanimously) to approve the hiring of the following fall/winter coaches at Narraguagus Jr./Sr. High School as recommended by the Superintendent.

Varsity Volleyball—Holly Fraser

JV Volleyball—Hilary Oliver

Boys' Soccer—Tyler Tenney

Golf—Carolyn Howell

Cross Country—Tricia Brown

JV Girls' Basketball—Zachary Look

Varsity Girls' Basketball—Eric Beal

JV Boys' Basketball—Ryan Fletcher

Varsity Boys' Basketball—Vincent MacLean, Jr.

Varsity Cheering—Jenessa Sprague

b. RE: APPROVAL OF MIGRANT SUMMER SCHOOL'S USE OF MILBRIDGE ELEMENTARY

ACTION: Motion by Debra Murphy, second by Chris Chartrand, and voted (unanimously) to approve the use of Milbridge Elementary School for the 2019 Migrant Summer School.

2. RE: ACCEPTANCE OF BIDS

a. Kidspace Transportation for Summer Services—Motion by Debra Murphy, second by Chris Chartrand, and voted (unanimously) to accept the bid from Sheri Thaxter to provide transportation to Kidspace for Summer Services at a cost of \$200 per day.

b. Heating Oil—Motion by Charles Peterson, Jr., second by Jeffery Beal, and voted (unanimously) to accept the bid from Fraser Fuel to provide heating oil for 2019-2020 at a cost of 11¢ over rack.

c. Diesel Fuel—Motion by Jeffery Beal, second by Charles Peterson, Jr., and voted (unanimously) to accept the bid from RH Foster to provide diesel (bus) fuel for 2019-2020 at a cost of 7.5¢ over rack.

d. Bread for lunch program—Motion by Jeffery Beal, second by Vance Pineo, Jr., and voted (unanimously) to accept the bid from LePage Bakeries to provide bread products for 2019-20.

e. Milk for lunch program—Motion by Charles Peterson, Jr., second by Jeffery Beal, and voted (unanimously) to accept the bid from Oakhurst Dairy to provide milk products for 2019-20.

f. Food Delivery for lunch program—Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (unanimously) to accept the bid of \$23,100 from Stanley Leighton for food delivery for the hot lunch program for 2019-2020.

3. RE: HIRING PROBATIONARY CONTRACT TEACHER FOR 2ND YEAR

ACTION: Motion by Jeffery Beal, second by Debra Murphy, and voted to approve the hiring of Tiffany Alley as a 2nd year probationary contract teacher for 2019-2020. (She was accidentally left off the list of teachers hired at the March 27th meeting.)

4. **RE: HIRING SUBSTITUTE TEACHERS**
ACTION: Motion by Chris Chartrand, second by Dawn Robbins, and voted (unanimously) to approve the following as substitute teachers as recommended by the Superintendent: Jennifer Bragdon, Brittney Church, Miguel Alejandro Guijarro, Brittany McMillan, and Hilary Rusecky
5. **RE: HIRING NEW TEACHERS FOR 2019-2020**
ACTION: Motion by Gary Magby, second by Debra Murphy, and voted (unanimously) to ratify the hiring of Elyse Rudner, Special Education RR Room at DW Merritt, and Harry Thompson, Full-time Physical Education at Narraguagus, as recommended by the Superintendent. He also noted that Dustin Foss will be transferring from the Milbridge Special Education Resource Room to one at Narraguagus.
6. **RE: HIRING ED TECHS FOR 2019-2020**
ACTION: Motion by Mark Wright, second by Jeffery Beal, and voted (unanimously) to ratify the hiring of the following ed techs as recommended by the Superintendent: Bethany Dorr, Special Education Ed Tech III at Harrington; Courtney Williams, Half-time Special Education Ed Tech II at Harrington; and Wren Wakeman, Special Education Ed Tech III at DW Merritt. Superintendent Ramsay also noted that Donald Parker will be transferring from Special Education to Title I as an Ed Tech III at Milbridge.
7. **RE: HIRING FULL-TIME ASSISTANT PRINCIPAL AT NARRAGUAGUS**
ACTION: Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to ratify the hiring of Todd Emerson as full-time Assistant Principal at Narraguagus Jr./Sr. High School as recommended by the Superintendent.
8. **RE: ADJOURNMENT**
ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:22 p.m.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, May 29, 2019

- A. INTRODUCTORY BUSINESS
 2. APPROVED minutes of the 4/24/19 regular meeting and the 5/1/19 special meeting;
 7. APPROVED agenda adjustment;
- B. OLD BUSINESS-none
- C. NEW BUSINESS
 - 1-a. HIRED fall/winter coaches at NHS;
 - 1-b. APPROVED use of Milbridge Elementary for Migrant Summer School;
 2. ACCEPTED bids for KidsPeace transportation, heating oil, diesel fuel, bread, milk, and food delivery for the hot lunch program;
 3. HIRED Tiffany Alley as 2nd year probationary teacher;
 4. HIRED substitute teachers: J. Bragdon, B. Church, M. Guijarro, B. McMillan, and H. Rusecky;
 5. HIRED Elyse Rudner (DWM RR room) and Harry Thompson (full-time PE at NJSHS);
 6. HIRED Bethany Dorr, Courtney Williams (half-time) and Wren Wakeman as SpEd Ed Techs;
 7. HIRED Todd Emerson as full-time Assistant Principal at NJSHS