

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

April 24, 2019

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, March 27, 2019 to consider and act upon the following items of business:

Board Members Present: Jeffery Beal, Chris Chartrand, Bethany Hartford, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Dawn Robbins, and Mark Wright

Board Members Absent: Grace Kennedy

Other persons present: Ronald Ramsay, Lorna Greene, Susan Meserve, Denise Vose, Maria White, Lucille Willey, Todd Emerson, Ron Green, Lori Mathews, David Mathews, Linda Smith, Lurena Perry, Dawn Stubbs, Alton Wallace, Tiffany Strout, Kandi Robertson, Alex Haire, Donna Haire, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Vance Pineo, Jr.**
2. **RE: APPROVAL OF MINUTES OF MARCH 27, 2019 REGULAR MEETING**
ACTION: Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to approve the minutes of the March 27, 2019 meeting as presented.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay offered condolences to Director Peterson and his family on the loss of Huddy. He also extended thanks to the high school on behalf of Charlie and his family for helping with her service here at the school. He also noted the following:
 - There are seven full weeks of school left after this week. Friday, June 14th, will be the students' final day, and Monday, June 17th, will be the final day for staff. We missed 4 days total this year due to weather.
 - The PreK grant ends this year. According to a printout from the state, we will have received a total of \$993,000 in funding through the grant over the five-year period.
 - He has worked with Jennifer Pooler to finalize the FEDES CTE grant. The final amount is \$2,049,655, which is \$20,000 less than it was written for. However, funding for the CTE teachers was taken out as that will now be covered by the CTE subsidy for 20-21; then an additional \$300,000 was given for things such as a Clerk-of-the-Works, bussing, etc. The sale of the property is being worked on now. We will need to hold a referendum to get voter approval to purchase the property and will hold a special meeting next week for the board to approve and sign warrants for it. A public hearing will be held on May 21st at 6 p.m. before the budget meeting and the referendum will be held on June 11th along with the budget validation referendum.
4. **RE: SUBCOMMITTEE REPORTS**
INFORMATION:
 - Athletics/Student Activities—none
 - Curriculum & Instruction—none
 - Negotiations & Grievance—none
 - Policy & By-laws—none
 - Facilities, Maintenance, Safety, & Transportation—none

5. RE: REVIEW OF FINANCIAL STATEMENTS

INFORMATION: This statement for March 31st represents 75% of the year behind us. We are in good financial shape with almost 34% of the budget left. We are right where we should be and will have the funds necessary for summer pays and balance forward.

6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEVELOPMENT

INFORMATION: The principals reported on the various activities going on in the schools and with staff. It has been busy and will only get busier in May and June as we end the school year.

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Debra Murphy, second by Chris Chartrand, and voted (unanimously) to adjust the agenda to consider approval of a volunteer assistant for varsity baseball. This will be added as Article 1. b. under New Business.

B. OLD BUSINESS

a. RE: HIRING JUNIOR HIGH BASEBALL COACH AND VOLUNTEER ASSISTANT

ACTION: Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to approve the hiring of James Robertson as Jr. High Baseball Coach and Peter Joyce as a Volunteer Assistant as recommended by Supt. Ramsay.

b. RE: HIRING ASSISTANT TRACK & FIELD COACH

ACTION: Motion by Debra Murphy, second by Gary Magby, and voted (unanimously) to approve the hiring of Corrie Hunkler as the Assistant Track & Field Coach at NHS as recommended by Supt. Ramsay.

c. RE: APPROVAL OF SENIOR CLASS TRIP

ACTION: Supt. Ramsay noted that the board approved a trip at last meeting. Some changes have been made so it is back on the agenda to inform the board and get approval for the revised itinerary. Mrs. Willey noted that the plan is the same for May 11th (Boston Aquarium/I-Max Theater/Red Sox Game/Quincy Market). Then instead of returning home that evening as originally planned, the group will come back to the Saco area and spend the night. On Sunday, they will go to Funtown and Old Orchard Beach and then return home arriving between 7-8 p.m. Forty-four students say they are going. They will also go white-water rafting on May 18th for a day trip. Both will be on chartered busses. Supt. Ramsay thanked the staff for working hard to find a compromise. He noted that not everyone will be satisfied but you can't please everyone.

Motion by Jeffery Beal, second by Mark Wright, and voted (unanimously) to approve the revisions to the Senior Class Trip as presented.

C. NEW BUSINESS

1. A. RE: CONSIDERATION OF DONATION FOR ALEX HAIRE'S HCTC TRIP TO SKILLS USA

ACTION: Alex Haire, a Senior from SAD #37 who has attended HCTC for the past two years for the Diesel Mechanic/Heavy Equipment Operator Program reported that he attended the State Skills USA Competition in Bangor recently. He placed 2nd in the competition, winning a silver medal. Since the gold medal winner is not able to attend the National Skills USA, he was asked to go. By winning the silver medal, he also was offered an \$11,000 college scholarship.

The national competition will be held in Louisville, Kentucky from June 24-29. He needed to raise \$2,000 on his own to cover airline tickets, hotel, food, and other expenses. He has been able to raise all but \$485. The board congratulated Alex on his accomplishments.

Motion by Chris Chartrand, second by Mark Wright, and voted (unanimously) to support Alex with a \$485 donation toward his trip to National Skills USA.

B. AGENDA ADJUSTMENT—APPROVAL OF A VOLUNTEER ASSISTANT FOR VARSITY BASEBALL

ACTION: Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to approve Daniel Kane as a volunteer assistant for varsity baseball at Narraguagus.

2. RE: APPROVAL OF EDGE TRIP

ACTION: Supt. Ramsay noted this is the trip that he informed the board of at the last budget workshop. It did not get on the March agenda like it should have and the trip went last week. He would like to bring it forward now so that the minutes reflect that it was approved. Motion by Mark Wright, second by Jeffery Beal, and voted (unanimously) to approve the EdGE trip to Boston from April 11-15.

3. RE: APPROVAL OF PROPOSAL FROM KEVIN SMITH & SON INC FOR ROOF SNOW GUARDS, CANOPY REPLACEMENT, AND CAFETERIA ROOF REPLACEMENT AT NARRAGUAGUS

ACTION: Supt. Ramsay noted that Kevin Smith is the one that has been doing roof work for us in recent years. By bundling the projects together, we were able to get a better bid. We should recoup at least some of the cost for the canopy at NHS through insurance, but we don't know yet how much they will approve paying for. Motion by Debra Murphy, second by Bethany Hartford, and voted (unanimously) to accept the proposal from Kevin Smith & Son Inc.\$106,500 (Snow guards for NHS dome-\$46,650; canopy replacement-\$18,400; replace roof over NHS cafeteria-\$41,450)

4. RE: CONSIDERATION OF REQUEST TO DRAW FROM TEACHER SICK BANK

ACTION: Motion by Charles Peterson, Jr., second by Dawn Robbins, and voted (unanimously) to approve the request from Donna Raineri to draw days from the teacher sick bank (estimated 24.5 needed) as she has met the criteria to draw the days.

5. RE: CONSIDERATION OF REQUEST TO DRAW FROM BUS DRIVER SICK BANK

ACTION: Motion by Debra Murphy, second by Bethany Hartford, and voted (unanimously) to approve the request from Howard Mills, Jr. to withdraw 12 days from the Bus Driver Sick Bank as he has met the criteria to draw the days.

6. RE: HIRING TEACHERS FOR 2019-2020

- a. Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to ratify the hiring of Jenessa Sprague as Biological Science Teacher at Narraguagus as recommended by the Superintendent.
- b. Motion by Jeffery Beal, second by Mark Wright, and voted (unanimously) to ratify the hiring of Claire Hall as Phys Ed/Health Teacher at Narraguagus as recommended by the Superintendent.

7. RE: HIRING ED TECHS FOR 2019-2020

- a. Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to approve the transfer of Ronalee Robinson to the PreK Ed Tech position at Milbridge as recommended by the Superintendent.
- b. Motion by Debra Murphy, second by Bethany Hartford, and voted (unanimously) to ratify the hiring of Ashley Alley as the PreK Ed Tech at Harrington as recommended by the Superintendent.

8. RE: HIRING PRINCIPAL AT NARRAGUAGUS JR./SR. HIGH SCHOOL

ACTION: Supt. Ramsay noted that the Principal Search Committee, comprised of 19 members including teachers, administrators, board and community members, had interviewed several candidates and completed background checks. He is pleased to recommend Mary Ellen Day for the position. He noted that she has been a teacher and principal for an elementary school and has served for the past several years as an assistant principal at Washington Academy. She comes highly recommended. Motion by Debra Murphy, second by Susan Beal, and voted (688-yes, 216-abstentions) to ratify the hiring of Mary Ellen Day as principal at Narraguagus Jr./Sr. High School beginning July 1, 2019. (Kennedy and Peterson abstained.)

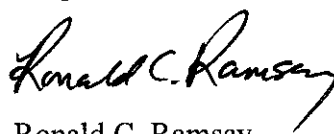
9. RE: APPROVAL OF THE 2019-2020 DISTRICT BUDGET INCLUDING SIGNING THE WARRANTS FOR THE DISTRICT BUDGET MEETING AND VALIDATION REFERENDUM AND THE NOTICE OF AMOUNTS ADOPTED

ACTION: Motion by Debra Murphy, second by Jeffery Beal, and voted (unanimously) that the warrant for the Maine School Administrative District No. 37 (the "District") Budget Meeting presented to the meeting be and is hereby approved and that a District budget meeting be and is hereby called for May 21, 2019 for the purpose of voting on the annual budget for the District for the 2019-2020 fiscal year; That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved, and that a District budget validation referendum be and is hereby called for June 11, 2019 for the purpose of approving the budget adopted at the District budget meeting for the 2019-2020 fiscal year; and That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on May 21, 2019, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 11, 2019 District budget validation referendum.

10. RE: ADJOURNMENT

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:02 p.m.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, April 24, 2019

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 3/27/19 regular meeting;
7. APPROVED agenda adjustment;

B. OLD BUSINESS

1. HIRED J. Robins as Jr. High baseball coach and P. Joyce as volunteer assistant;
2. HIRED C. Hunkler as asst. track & field coach;
3. APPROVED revised Senior Class trip;

C. NEW BUSINESS

- 1-a. APPROVED \$485 donation to Alex Haire to attend National Skills USA competition;
- 1-b. APPROVED D. Kane as volunteer varsity baseball coach;
2. APPROVED EdGE trip to Boston-April 11-15;
3. APPROVED proposal from Kevin Smith & Son Inc. to put snow guards on NHS dome, replace canopy, and replace cafeteria roof;
4. APPROVED request from D. Raineri to draw days from teacher sick bank;
5. APPROVED request from H. Mills, Jr., to draw days from bus driver sick bank;
6. HIRED J. Sprague as Biological Science Teacher and C. Hall as phys ed/health teacher at NHS;
7. APPROVED transfer of R. Robinson to PreK Ed Tech at ML and HIRED A. Alley as PreK Ed Tech at HN;
8. HIRED Mary Ellen Day as principal at NJSHS beginning 7/1/19;
9. APPROVED 2019-20 district budget, signed warrants for budget meeting and validation referendum, as well as the Notice of Amounts Adopted.