



## BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE

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**Blackstone-Millville Regional High School Media Center**  
**Thursday, May 10, 2018**  
**7:00 PM**

**Included in this transmission is the following:**

**I. Opening of Meeting**

- a. Call to Order
- b. Pledge of Allegiance
- c. Introduction of Members

**II. Report of Student Representative**

- a. Anita Lahue
- b. Jessica Morris

**III. School Committee**

- a. Vote to Approve School Committee Calendar for 2018-2019
- b. Discussion of Sub Committees
  - i. Marketing/Outreach
  - ii. Regional Agreement
  - iii. Policy
  - iv. Advocacy/Government Liaison
  - v. Finance
  - vi. Personnel and Negotiations
  - vii. Transportation
  - viii. Technology
  - ix. Facilities
  - x. School Committee Goals and Self-evaluation
  - xi. Superintendent Evaluation

**IV. Public Forum**

**V. Consent Agenda A**

- a. Warrants
- b. Field Trip Request
- c. Minutes of Meeting
  - i. April 26, 2018
- d. Executive Minutes

**VI. Report of the Superintendent**

- a. Jeanne Sheridan – School Nutrition Program Report
- b. Vote to Approve School Choice for 2018-2019
- c. FY19 Budget Update
- d. Approval of School Committee Health Policy
  - i. Life-Threatening Allergy Management Policy

**VII. School Committee Forum**

- a. Mrs. Jane Reggio
- b. Mrs. Erin P. Vinacco
- c. Ms. Tara Larkin
- d. Mrs. Caryn Vernon
- e. Mr. Jack R. Keefe
- f. Mrs. Tammy Lemieux
- g. Ms. Bethany Dunton
- h. Ms. Sarah Williams

**VIII. Upcoming Meetings**

- a. May 24, 2018 – School Committee Meeting

**IX. Executive Session**

- a. Discussion of Personnel

**X. Adjournment**

The items listed on this agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

# BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE 2018-2019 Calendar

July 2018						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
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26	27	28	29	30	31	

September 2018						
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30						

October 2018						
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28	29	30	31			

November 2018						
Su	M	Tu	W	Th	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	M	Tu	W	Th	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	M	Tu	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
Su	M	Tu	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30				

May 2019						
Su	M	Tu	W	Th	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Meeting locations to be determined  
Meeting begins at 7:00 p.m., unless otherwise indicated

School Committee Meeting  
 March 14, 2019 – Budget Hearing  
 March 28, 2019 – Budget Adoption  
 April 11, 2019 – Annual Reorganization of BMRDSC



**BLACKSTONE-MILLVILLE  
REGIONAL SCHOOL DISTRICT  
ALLEN W. HIMMELBERGER  
SUPERINTENDENT OF SCHOOLS**

**MEMO**

**TO: Blackstone-Millville Regional School Committee**  
**RE: School Committee, Consent Agenda A**  
**DATE: May 10, 2018**

**1. Warrants**

- a. Payroll
  - i. Move to approve payroll voucher numbers: \_\_\_\_\_ as submitted by the Superintendent of Schools
- b. Payables
  - i. Move to approve the payable voucher numbers: General 1958, and Café 1959 as submitted by the Superintendent of Schools

**2. Field Trips**

- a. Mrs. Cote requesting Grade 1 to attend field trip to Southwick's Zoo, Mendon, MA on June 20, 2018
  - i. Move to approve field trip to Southwick's Zoo as recommended by the Superintendent of Schools
- b. Mr. Goulet Cote requesting Class of 2019 to attend field trip to Wheaton College, Norton, MA on May 23, 2018
  - i. Move to approve field trip to Wheaton College as recommended by the Superintendent of Schools

**3. Minutes**

- i. Move to approve the school committee minutes of April 26, 2018

To: Allen Himmelberger/Wen Cobb  
 From: Jeanne Sheridan  
 Subj: Proposal to Increase Meal Prices  
 Date: April 10, 2018

As we get ready for the 2019 school year I am looking at anticipated year end numbers and plans for going forward.

The School Nutrition Program is fully self-funded and our revolving fund maintains a positive balance. Total revenue, product & costs has remained steady over the past few years.

The challenge has been contractual labor & benefit cost increases. The industry norm in School Nutrition for labor as a percent of total revenue is 40%. Our cost, which include approx \$50,000 in benefit costs is closer to 50%. Labor costs in SY 2017 were \$374,000 & are projected to be \$394,00 in 2018. A 3% increase in 2019 will bring it to \$405,820.

I anticipate we will make a small profit this year, and fall behind next year unless we raise the cost of meals. The USDA/School Breakfast & Lunch Program, mandates that the meal prices fall within a certain range. The proposed price increase would give us an average lunch price of \$2.96 which falls within their paid equity range.

Town- Current	Lunch- Elem	Lunch- MS	Lunch- HS	Breakfast
BMRS D	2.50	2.75	3.00	1.25
Foxborough	2.75	3.00	3.00	1.50
Bellingham	2.50	2.75	3.00	1.50
Franklin	2.75	3.00	3.25	1.80
Uxbridge	3.00	3.25	3.25	
Milford	2.75	2.75	3.00	1.50

Our last price increase of .25 (across the board) was 2014 for lunch prices & 2015 for breakfast prices. I propose a .25 cent increase across the board.

New prices would be \$3.25/HS, \$3.00/MS & \$2.75/Elementary & \$1.50 for breakfast.

Based on our current participation rates the anticipated revenue would be:

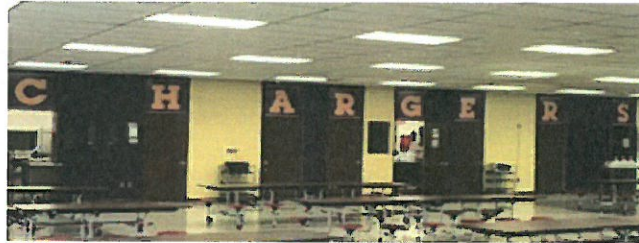
18,000 paid breakfast =	\$ 4,500
93,000 paid lunches =	<u>\$23,250</u>
<b>TOTAL</b>	<b>\$27,750</b>

I look forward to discussing this with you.

# School Nutrition Program Report

## May 2018

### It's all about the High School



**Presented to:**  
**BMRSD School Committee**

**Jeanne Sheridan**  
**School Nutrition Director**

### **Operational:**

- The kettle at the HS broke at the end of last year. Rather than spend +\$65,000 on a new unit we were able to move a kettle & steamer from MES to the HS, replacing the MES steamer w/ a new unit for a total cost of \$17,000 for a savings of \$48,000
- HS has been a large focus this year. The schedule change of adding a 'support period' has greatly increased our breakfast participation. We have gone from 30 breakfasts per day to 80.
- We received a grant to add signage & high top tables to the cafe
- We have introduced a full salad bar & installed a new self-serv coffee bar
- Breakfast at MES pilot was successful. We now offer a hot breakfast every day.
- The MS received a bonus grant from the dairy council of \$500. It will be used for outside play equipment.

### **Menu:**

- New items: Frozen smoothies at the MS- Grab & Go Breakfast at MES. Pizza and Tacos remain student favorites.

### **Staffing:**

- We have a dedicated staff who produce healthy meals for our students every day.
- All staff are serv-safe certified & the Managers have take CPR/Choke

### **Financial:**

- The new meal charging policy continues to challenge us. As of March 30 we are at a record -\$3,377. Our average debt in 2017 was -\$800. Mrs. Cobb, my office and the principals have been in regular communication with the families to no avail. All funds on the books at the end of June must be covered out of the school budget.
- Total revenue & meal counts, with 4 less days so far this year is running a bit below last year
- We will end the year with a positive bottom line

### **Going forward:**

- Working with Mrs Curt at the MS we will apply for Fuel Up grants for the fall to introduce hydroponic garden units.

**BMRSD P&L  
Report 2018  
LUNCH**

	Mar-18		Mar-17		Year to Date		Prior Year to Date	
	Actual		Actual		Actual		Actual	
Paid	10,106		13,427		67,239		77,657	
Reduced	1,363		849		8,907		4,928	
Free	6,319		8,278		42,960		47,524	
Teacher	346		316		2,132		1,829	
<b>Type A Total</b>	<b>18,134</b>	<b>71.85%</b>	<b>22870</b>	<b>73.38%</b>	<b>121,238</b>	<b>71.99%</b>	<b>131,938</b>	<b>73.85%</b>

**BREAKFAST**

Paid	2,063		1,987		14,556		10,866	
Reduced	485		246		1,169		1,633	
Free	2,712		2,941		15,725		16,883	
<b>Breakfast Total</b>	<b>5,260</b>	<b>20.84%</b>	<b>5174</b>	<b>16.60%</b>	<b>31,450</b>	<b>18.67%</b>	<b>29,382</b>	<b>16.45%</b>

**AlaCarte**

Lunch	2,422		3,008		14,556		16,755	
Breakfast	302		114		1,169		577	
<b>Total AlaCarte</b>	<b>1,844</b>	<b>7.30%</b>	<b>3,122</b>	<b>10.02%</b>	<b>15,725</b>	<b>9.34%</b>	<b>17,332</b>	

**Total Meal Counts**

	<b>25,238</b>		<b>31,166</b>		<b>168,413</b>		<b>178,652</b>	
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**Meal Revenue:**

	Mar-18		Mar-17		Year to Date		Prior Year to Date	
	Actual		Actual		Actual		Actual	
Breakfast Sales	\$ 2,768.25		\$ 2,619.55		\$ 17,969.45		\$ 14,326.40	
Lunch Sales	\$ 29,281.91		\$ 37,930.51		\$ 194,219.62		\$ 219,479.99	
Lunch Ala Carte Sales	\$ 9,278.73		\$ 11,521.45		\$ 55,754.12		\$ 64,173.65	
Breakf AlaCarte Sales	\$ 1,022.72		\$ 436.90		\$ 4,343.59		\$ 2,171.59	
					\$ -		\$ -	
	\$ 42,351.61		\$ 52,508.41		\$ 272,286.78		\$ 300,151.63	

**INCOME**

	Mar-18		Mar-17		Year to Date		Prior Year to Date	
School Deposit	\$ 16,267.40		\$ 20,902.90		\$ 104,349.09		\$ 137,382.67	
My School Bucks Deposits	\$ 27,414.74		\$ 29,933.14		\$ 184,809.80		\$ 180,385.39	
Grants					\$ 3,000.00		\$ 2,400.00	
Other					\$ (165.65)		\$ (229.35)	
<b>Sub-Total Revenue</b>	<b>\$ 43,682.14</b>	<b>54.77%</b>	<b>\$ 50,836.04</b>	<b>56.08%</b>	<b>\$ 291,993.24</b>	<b>54.46%</b>	<b>\$ 319,938.71</b>	<b>57.28%</b>

**Reimbursements**

Reimbursement-State	\$ 1,067.22		\$ 1,289.58		\$ 7,251.36		\$ 7,731.72	
Reimbursement- School Lunch	\$ 35,003.90		\$ 38,528.93		\$ 236,106.09		\$ 230,261.92	
Adjustments DOE					\$ 803.38		\$ 662.49	
<b>Total Reimbursements</b>	<b>\$ 36,071.12</b>	<b>\$ 0.45</b>	<b>\$ 39,818.51</b>	<b>\$ 0.44</b>	<b>\$ 244,160.83</b>	<b>\$ 0.46</b>	<b>\$ 238,656.13</b>	<b>\$ 0.43</b>

**TOTAL REVENUE**

	\$ 79,753.26		\$ 90,654.55		\$ 536,154.07		\$ 558,594.84	
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**Production Expenses:**

**Food Purchases**

Food	\$ 27,791.30		\$ 29,870.40		\$ 160,326.81		\$ 168,879.70	
Non program Food	\$ 8,327.19		\$ 4,773.67		\$ 28,550.64		\$ 31,303.39	
Commodity Food	\$ 266.60		\$ 304.10		\$ 1,512.31		\$ 3,447.52	
<b>Food Cost</b>	<b>\$ 36,385.09</b>	<b>45.62%</b>	<b>\$ 34,948.17</b>	<b>38.55%</b>	<b>\$ 190,389.76</b>	<b>35.51%</b>	<b>\$ 196,735.57</b>	<b>35.22%</b>
Paper-cleaning	\$ 2,662.07	5.00%	\$ 3,989.46	4.40%	\$ 14,089.13	2.63%	\$ 22,378.05	4.01%
<b>Total Product Costs</b>	<b>\$ 39,047.16</b>	<b>48.96%</b>	<b>\$ 38,937.63</b>	<b>42.95%</b>	<b>\$ 204,478.89</b>	<b>38.14%</b>	<b>\$ 219,113.62</b>	<b>39.23%</b>

Benefits	\$ 5,609.50		\$ 4,181.96		\$ 36,929.42		\$ 37,940.12	
Director	\$ 4,548.12		\$ 4,239.03		\$ 27,413.20		\$ 29,790.96	
Payroll Staff	\$ 39,465.26		\$ 37,232.23		\$ 216,867.10		\$ 190,841.25	
Subs	\$ 1,647.25		\$ 1,001.00		\$ 7,730.25		\$ 6,216.25	
<b>Total Labor Costs</b>	<b>\$ 51,270.13</b>	<b>64.29%</b>	<b>\$ 46,654.22</b>	<b>51.46%</b>	<b>\$ 288,939.97</b>	<b>53.89%</b>	<b>\$ 264,788.58</b>	<b>47.40%</b>

**Other Program Costs**

Sales Tax			\$ 109.71		\$ 612.19		\$ 574.66	
Freight	\$ 527.08		\$ 511.39		\$ 2,322.84		\$ 5,617.23	
Maintenance	\$ 6,647.21		\$ 3,180.81		\$ 24,079.35		\$ 21,630.19	
New Equipment	\$ 2,119.88		\$ 16.99		\$ 12,930.55		\$ 13,103.53	
Grant	\$ 1,000.00				\$ 4,809.00		\$ 1,842.00	
Office Supplies					\$ 478.62		\$ 508.17	
Promotion	\$ 148.99		\$ 53.39		\$ 1,521.30		\$ 277.84	
PD/Training	\$ 308.00		\$ 348.00		\$ 974.35		\$ 1,758.50	
Postage					\$ 103.10		\$ 298.12	
Travel/Dues	\$ 166.23		\$ 81.20		\$ 431.58		\$ 1,364.92	
Other					\$ 411.23		\$ 747.44	
<b>Total Other Program Costs</b>	<b>\$ 10,917.39</b>	<b>13.69%</b>	<b>\$ 4,301.49</b>	<b>4.74%</b>	<b>\$ 48,674.11</b>	<b>9.08%</b>	<b>\$ 47,722.60</b>	<b>8.54%</b>

<b>Total Production Expenses</b>	<b>\$ 101,234.68</b>	<b>126.93%</b>	<b>\$ 89,893.34</b>	<b>99.16%</b>	<b>\$ 542,092.97</b>	<b>101.11%</b>	<b>\$ 531,624.80</b>	<b>95.17%</b>
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<b>Net Profit</b>	<b>\$ (21,481.42)</b>		<b>\$ 761.21</b>		<b>\$ (5,938.90)</b>		<b>\$ 26,970.04</b>	
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<b>Operating Days</b>	<b>19</b>		<b>21</b>		<b>126</b>		<b>130</b>	
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**BMSD 2018**  
Lunch

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	11,158	10,743	10,184	8,672	8,265	8,111	10,106			
Child	67,239	67,239	67,239	67,239	67,239	67,239	67,239	67,239	67,239	67,239
Reduced	9,807	9,807	9,807	9,807	9,807	9,807	9,807	9,807	9,807	9,807
Free	49,880	49,880	49,880	49,880	49,880	49,880	49,880	49,880	49,880	49,880
Teacher	2,132	2,132	2,132	2,132	2,132	2,132	2,132	2,132	2,132	2,132
Type A Total	121,238	121,238	121,238	121,238	121,238	121,238	121,238	121,238	121,238	121,238
AltoCarte	14,556	14,556	14,556	14,556	14,556	14,556	14,556	14,556	14,556	14,556
Lunch	2,394	2,319	2,195	1,739	1,767	1,731	2,422			
Breakfast	1,169	1,162	1,116	1,116	1,135	1,122	1,302			
Total AltoCarte	15,725	15,725	15,725	15,725	15,725	15,725	15,725			
Breakfast:										
Paid	13,307	12,155	11,916	10,916	10,916	10,916	12,053			
Reduced	3,179	480	478	478	478	478	478			
Free	18,171	2,463	2,810	2,587	2,444	2,284	2,712			
Breakfast Total	34,657	15,116	15,204	14,971	14,872	14,678	17,263			
Total Meal Counts	171,620	171,620	171,620	171,620	171,620	171,620	171,620			

**Meal Revenue:**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	2,348.75	2,307.15	2,816.80	2,585.70	2,251.65	2,231.05	2,789.25			
Breakfast Sales	32,072.13	31,054.51	29,555.00	23,655.00	23,655.00	23,655.00	29,241.91			
Lunch Sales	9,167.22	8,883.42	8,405.84	6,959.78	6,766.69	6,592.46	9,278.73			
Breakfast Sales	622.06	684.43	502.53	446.27	515.06	469.90	1,022.72			
Sub-Total Revenue	44,210.18	43,589.51	41,389.40	34,746.73	33,200.84	32,838.51	42,351.61			

**Liability**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	2,243.00	2,185.87	2,774.00	2,864.00	2,864.00	2,864.00	3,377.00			
Negative balances	18,145.13	16,708.38	14,002.07	12,896.00	13,030.73	12,961.38	17,427.40			
School Deposit	35,341.41	28,128.40	27,370.89	23,548.81	23,548.81	3,000.00	3,000.00			
My School bucks	(165.85)									
Sub-Total Revenue	54,320.89	44,834.78	41,372.86	38,384.81	33,477.30	37,920.27	43,662.14			

**Reimbursements**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	1,185.48	1,119.12	1,086.46	1,034.78	885.42	863.88	1,067.22			
Reimbursement-State	37,845.88	37,271.72	36,033.27	31,374.20	29,829.48	29,747.64	35,003.90			
Reimbursement-Federal	803.39									
Adjustments DOE	39,644.74	38,390.84	37,118.73	32,408.98	30,714.90	29,611.52	36,071.12			
Total Reimbursements	84,134.01	75,662.56	74,197.46	63,783.18	60,534.38	59,359.16	71,075.02			

**Production/Expenses:**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	20,840.04	29,654.87	12,035.42	22,808.62	24,226.00	24,226.00	27,791.30			
Food	3,528.14	5,794.14	2,162.03	2,559.63	3,210.40	2,973.12	8,327.19			
Non program food	2,699.53	2,699.53	1,589.50	95.70	130.87	195.61	266.90			
Commodity food	2,127.10	3,274.31	14,380.93	25,460.15	26,389.27	27,339.09	36,385.09			
Food Purchases	14,089.13	20,717.91	8,121.43	17,904.16	18,440.14	17,270.60	26,627.07			
Supplies & cleaning	2,708.30	3,441.86	1,720.53	3,887.85	272.00	272.00	2,682.07			
Total Product Costs	39,428.89	44,418.80	16,109.48	26,484.14	30,871.12	27,671.69	39,047.16			
Benefits	38,928.02	42,088.00	17,074.48	26,484.14	30,871.12	27,671.69	39,047.16			
Payroll Director	27,413.20	30,112.38	14,445.23	16,753.53	4,208.30	5,577.10	35,669.50			
Payroll Staff	216,867.10	31,619.08	26,094.25	28,887.04	3,632.73	3,023.08	4,302.08			
Payroll Subs	7,739.25	2,046.00	946.75	662.75	1,034.00	20,975.69	31,467.25			
Total Labor Costs	51,789.38	31,903.33	37,076.17	37,468.06	43,887.63	36,023.37	61,276.13			
Other Program Costs	105.87	121.88	120.84	95.15	81.27	67.08				
Sales Tax	384.12	411.20	287.05	178.08	555.31	627.08				
Freight	13,697.01	438.00	2,870.63	223.00	202.50	6,647.21				
Maintenance	2,153.91	6,980.27	1,778.50		257.99	2,119.88				
New Equipment		1,920.00				1,000.00				
Mgmt. Renewal										
Office Supplies										
Promotion	27.51	488.12	49.50	160.75	550.93	95.50	148.99			
PD/Training										
Postage										
other										
Total Other Program Costs	16,889.29	10,652.98	4,278.09	2,325.65	3,307.62	3,123.28	10,917.29			
Total Production Expense	542,052.97	565,567.47	86,748.80	67,456.65	85,191.86	75,092.17	66,892.34			

**Net Profit**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	(1,401.84)	2,478.82	21,086.64	3,061.83	(10,899.88)	779.45	(21,481.42)			

**Operating Days**

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Totals</b>	24,737.70	35,747.51	14,350.05	25,460.15	26,389.27	27,339.09	36,385.09			
Food Cost per Meal	\$0.90	\$1.33	\$0.55	\$1.13	\$1.23	\$1.11	\$1.31			
Total Labor	\$51,789.38	\$31,903.33	\$37,076.17	\$37,468.06	\$43,887.63	\$36,023.37	\$51,276.13			
Labor Cost per Meal	\$1.89	\$1.18	\$1.42	\$1.65	\$1.65	\$1.32	\$1.95			
Paper/Cleaning/Other	\$19,040.39	\$13,097.96	\$6,026.53	\$2,325.65	\$5,205.37	\$3,358.88	\$15,579.46			
Other Cost per Meal	\$0.70	\$0.49	\$0.23	\$0.10	\$0.25	\$0.16	\$0.52			
Total Expenses	\$95,567.47	\$67,448.80	\$57,456.65	\$65,191.86	\$75,092.17	\$66,892.34	\$101,234.68			
Total Cost per Meal	\$3.49	\$3.00	\$2.19	\$2.88	\$3.50	\$3.20	\$3.88			

BLACKSTONE-MILLVILLE  
REGIONAL SCHOOL DISTRICT  
ALLEN W. HIMMELBERGER  
SUPERINTENDENT OF SCHOOLS

**MEMO**

TO: Blackstone-Millville Regional School District Committee  
RE: School Choice 2018-2019 School Year  
DATE: May 10, 2018

Every school committee must vote prior to June 1, 2018 about whether or not their district will accept school choice pupils in the upcoming 2018-2019 school year. The vote may also specify which grades and how many openings are available, although that information is not required and is not binding. A letter summarizing the vote of the school committee must be sent to the Department of Elementary and Secondary Education.

Recommendation:

The Blackstone-Millville Regional School District will continue to accept school choice students in the 2018-2019 school year at all grade levels, subject to class size limitations.

Motion:

To approve the participation of Blackstone-Millville Regional School District in the school choice program for the 2018-2019 school year at all grade levels subject to class size limitations.

## Blackstone-Millville Regional School District Life Threatening Allergy Management Policy

The Blackstone-Millville Regional School District is committed to providing a safe and nurturing environment for students. Recognizing the increasing prevalence of life-threatening allergies among school populations, Blackstone-Millville Regional School District will work in cooperation with parents, students, and physicians to minimize risks and to provide a safe educational environment for all students. The focus of allergy management will be prevention, education, awareness, communication, and emergency response. This policy and our district protocol will assist students to assume more individual responsibility for their health and safety as they mature and optimize full participation in educational programs and school sponsored activities.

The Blackstone-Millville Regional School District cannot guarantee to provide an allergen-free environment for all students with life-threatening allergies, nor prevent any harm to those students in emergencies. The goal is to minimize the risk of exposure to food allergens that pose a risk to those students, to educate the community, and to maintain and regularly update a system-wide protocol for responding to their needs.

### Goals:

1. To maintain the health and protect the safety of children who have life-threatening food allergies in ways that are developmentally appropriate, promote self-advocacy and competence in self-care, and provide appropriate educational opportunities.
2. To ensure that interventions and individual health care plans for students with life-threatening food allergies are based on medically accurate information and evidence-based practices.
3. To define a formal process for identifying, managing, and ensuring continuity of care for students with life-threatening food allergies across all transitions (Pre-K – Grade 12)

While this document focuses on food allergies, the treatment of anaphylaxis (a potentially life-threatening allergic reaction) is the same whether caused by: insect sting, medication, latex, exercise induced, or unknown causes. For these reactions, similar and appropriate measures should be implemented. In all cases, the school principal in collaboration with the school nurse, may take additional steps and precautions as deemed necessary.

LEGAL REFS.:       Managing Life-Threatening Allergies in Schools, DESE, May 2016  
                          Section 504 of the Rehabilitation Act of 1973  
                          American with Disabilities Act (ADA) of 1990  
                          The Family Education Rights and Privacy Act of 1974 (FERPA)  
                          The Individuals with Disabilities Education Act of 1976 (IDEA)