



BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE

Frederick W. Hartnett Middle School - Media Center
January 9, 2019
6:00PM

- I. Opening of Meeting**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Introduction of Members

- II. Report of Student Representative**

- III. Public Forum**

- IV. Consent Agenda A**
 - a. Warrants
 - b. Minutes of Meeting
 - i. November 28, 2018
 - ii. December 12, 2018

- V. School Committee**
 - a. Superintendent Evaluation

- VI. Report of the Superintendent**
 - a. Reorganization
 - b. FY20 Budget

- VII. Business Office Report**
 - a. Salary Spend Down
 - b. Cost Center Review
 - c. Revenue Report
 - d. Personnel Update

- VIII. Facility Report**
 - a. Facility Report

IX. School Committee Forum

- a. Mrs. Jane Reggio
- b. Mrs. Erin P. Vinacco
- c. Ms. Tara Larkin
- d. Mrs. Caryn Vernon
- e. Mr. Jack R. Keefe
- f. Mrs. Tammy Lemieux
- g. Ms. Bethany Dunton
- h. Ms. Sarah Williams

X. Upcoming Meetings

- a. Workshop – Wednesday, January 23, 2019
- b. Regular Meeting – Wednesday, February 13, 2019
- c. Policy Sub Committee – February 27, 2019

XI. Executive Session

- a. Executive session will be held for the purpose of: M.G.L. chapter 30A, section 21(a) (3) to conduct strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; and not to return to open session (Educator Association).

XII. Adjournment



BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE

The items listed on this agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**BLACKSTONE-MILLVILLE
REGIONAL SCHOOL DISTRICT**

MEMO

TO: Blackstone-Millville Regional School Committee
RE: School Committee, Consent Agenda A
DATE: January 9, 2019

1. Warrants

- a. Payroll
 - i. Move to approve payroll voucher numbers: 16, 17 1015, 1016, and 1017, as submitted by the Superintendent of Schools
- b. Payables
 - i. Move to approve the payable voucher number: 1981 General and 1982 Cafeteria as submitted by the Superintendent of Schools

2. Minutes

- i. Move to approve the School Committee Minutes of
 - 1. November 28, 2018
 - 2. December 12, 2018



BLACKSTONE - MILLVILLE REGIONAL SCHOOL DISTRICT

175 Lincoln Street, Blackstone, Massachusetts 01504

Telephone (508)883-4400 Fax (508)883-9892

www.bmrtd.net

Follow us on Twitter: @BMRStrong

Jason DeFalco, EdD.
Superintendent

Matthew Ehrenworth
Assistant Superintendent

Jill Pill-Gallerani
Interim Special Education Director

TO: Blackstone-Millville Regional School District School Committee
FROM: Dr. Jason DeFalco, Superintendent
DATE: Wednesday, January 9, 2019
RE: Reorganization of Departments

Attached please find an overview for the reorganization of two (2) major district departments: the JFK/AFM Schools also referred to as "the Complex" and the District Central Office.

Please know that the reorganization of each department was not a process done in isolation nor was it something that was taken lightly. These are being brought forward to the School Committee after many conversations, observations, and identification of gaps/redundancy in our current services to students, families and staff.

During the last six (6) months a variety of themes have emerged as I have been learning about our schools and the district. As you know, these themes have been developed into a *District Improvement Strategy* (The What, The How, The Whole Child and The Community). These themes and improvement strategy are reflected below and drove the reorganization of each department:

- While we continue to strengthen our core teaching and learning practices we cannot focus solely on the academic needs of students. We must also pay closer attention to helping remove the non-academic barriers that get in the way of student learning – **we want happy, healthy and proficient kids**
- We need stronger and more aligned intervention and supports services for ALL students
- We must start aligning better our approach to teaching and learning, and student support throughout and across our elementary schools strengthening the foundational skills and supports for our youngest learners – **truly becoming a "district of one"**
- Recruiting, retaining, and maintaining a strong and successful workforce within our organization must become a much stronger focus for the district

By implementing the reorganization of each department we can bring the needed alignment across the district, and bring additional clarity to the roles and responsibilities of those providing direct services to our students, staff and overall school community, while eliminating existing redundancies. I greatly look forward to a rich discussion around each piece of the proposed new structure.

Community, Achievement, Respect & Civility
"A District of One - 2,000 Strong!"

Blackstone-Millville Regional School District
 Reorganization Overview
 Department Name: The Complex

Current SY 2019-20 Design: Structures Positions Costs	Proposed SY 2019-20 Design: Structures Positions Costs
<p style="text-align: center;">K-2 Principal</p> <p style="text-align: center;">3-5 Principal</p> <p style="text-align: center;">K-2 Administrative Assistant</p> <p style="text-align: center;">3-5 Administrative Assistant</p>	<p style="text-align: center;">K-5 Principal</p> <p style="text-align: center;">K-5 Assistant Principal</p> <p style="text-align: center;">Planning, Teaching and Learning Coach</p> <p style="text-align: center;">K-5 Administrative Assistant</p>
<p style="text-align: center;">-----</p> <p style="text-align: center;">Total- \$305,531.00</p>	<p style="text-align: center;">-----</p> <p style="text-align: center;">Total- \$289,207.00 - \$299,207</p>

Blackstone-Millville Regional School District
 Reorganization Overview
 Department Name: Central Office

Current SY 2019-20 Design: Structures Positions Costs	Proposed SY 2019-20 Design: Structures Positions Costs
Financial Assistant 1:	<u>HR Specialist:</u>
Financial Assistant 2:	<u>Accounts Payable Specialist:</u>
Financial Assistant 3:	<u>Payroll Specialist:</u>
Administrative Assistant:	<u>Part Time Business Office Assistant:</u>
Technology Aide:	<u>Data Specialist:</u>
Technology/Administrative Consultant:	-----
-----	Total = \$236,168 - \$246,168
Total = \$284,010	-----
	Total \$ to be applied to Planning, Teaching and Learning Coach: \$37,842-\$47,842

Job Title: HR Specialist
School: Business Office/Central Office
Application Due Date: Open Until Filled
Work Year: 12 Months
Salary: \$55,000 - \$60,000
Reports to: Assistant Superintendent

Description:

Under the direct supervision of Assistant Superintendent, the HR Specialist is responsible for overseeing the HR processes of the district, including investigating/reporting on allegations of misconduct, and processing HR related documents and/or requests in compliance with the District and Government regulations. Other general office duties include taking phone calls, directing and handling inquiries, maintaining files, and preparing correspondence and reports. The HR Specialist must be able to deal tactfully and effectively with district personnel, town and government officials/workers, and benefits representatives. This position requires a familiarity with HR laws and regulations, various benefit options, and HR software.

Key Duties and Responsibilities:

- Monitor human resource activities in conjunction with administrators for the purpose of assuring compliance with district's human resources policies/procedures, collective bargaining agreements, and laws and regulations.
- Oversee the district's hiring processes and recruitment/retention plan.
- Organize and attend job fairs
- Lead the onboarding & exit process for all employees (e.g. new hire paperwork, benefits enrollment, position changes, exit surveys, etc.).
- Manage MTRS & WRRS account for current & retired employees.
- Reconcile all benefits plans on a monthly basis to ensure timely addition/removal of employees.
- Receive & review employee fingerprinting and CORI results, generating suitability letters, as necessary.
- Perform other duties as assigned.
- Cross train/collaborate with other staff as needed/directed.

Qualifications:

- Relevant HR experience in the public sector.
- Associate's or Bachelor's Degree in Human Resources or related field preferred.
- Good customer service and telephone communication skills.
- Experience with software that includes, but is not limited to Microsoft Excel, Word, PowerPoint or their equivalents.
- Attention to detail.
- Ability to work independently and prioritize tasks to meet department deadlines.
- Successful completion of a Criminal Offender Records check (C.O.R.I) and National Fingerprinting

Job Title: Accounts Payable Specialist
School: Business Office/Central Office
Application Due Date: Open Until Filled
Work Year: 12 Months
Salary: \$55,000 - \$60,000
Reports to: Assistant Superintendent

Description:

Under the direct supervision of Assistant Superintendent, the Accounts Payable Specialist is responsible for assisting School Department Staff with the purchase of goods, supplies and services and processing vendor payments in compliance with the District and Government regulations. Other general office duties include taking phone calls, directing and handling inquiries, preparing correspondence and reports, maintaining files, preparing office supply orders, and entering requisitions. The accounts payable specialist must be able to deal tactfully and effectively with district and town personnel and vendors. This position requires a familiarity with public procurement principles and practices.

Key Duties and Responsibilities:

- Process purchasing forms such as requisitions, purchase orders, change forms and vendor forms; verify appropriateness of budget codes.
- Process new vendor requests and revisions; obtain proper documentation to establish new vendors.
- Obtain and review data from a wide variety of sources (e.g. vendors, staff, public agencies, financial system, etc.) for the purpose of expenditure analysis to ensure compliance of procurement purchasing policies and procedures.
- Review vendor statements to identify and resolve payment problems.
- Resolve problems and issues arising from purchase of services, supplies and equipment.
- Maintain purchasing information, files and records (purchase orders, vendor files, etc.) ensure the availability of documentation.
- Prepare and process accounts payable forms; work collaboratively with schools, school departments , towns (as needed), and vendors to ensure the timely payment of invoices.
- Maintain accounts payable information, files and records in both electronic and paper filing systems.
- Work collaboratively with School and Town Departments to promote and distribute clarification of established policies and regulatory guidelines pertaining to purchasing of goods and services.
- Perform other duties as assigned.
- Cross trains/collaborates with other staff as needed/directed.

Qualifications:

- Experience with software that includes, but is not limited to Microsoft Excel, Word, PowerPoint, and Infinite Visions (Budget Sense) or their equivalents.
- Relevant financial experience in the public sector.
- Associate's or Bachelor's Degree in Accounting, Finance or related field preferred.
- Strong math skills and attention to detail.
- Good customer service and telephone communication skills.
- Ability to work independently and prioritize tasks to meet department deadlines.
- Successful completion of a Criminal Offender Records check (C.O.R.I) and National Fingerprinting

Job Title: Payroll Specialist
School: Business Office/Central Office
Application Due Date: Open Until Filled
Work Year: 12 Months
Salary: \$55,000 - \$60,000
Reports to: Assistant Superintendent

Description:

Under the direct supervision of Assistant Superintendent, the Payroll Specialist is responsible for running bi-weekly payroll, maintaining pay scales, and processing pay related documents/requests in compliance with the District and Government regulations. Other general office duties include taking phone calls, directing and handling inquiries, maintaining files, and preparing correspondence and reports. The Payroll Specialist must be able to deal tactfully and effectively with district personnel, and town and government officials/workers. This position requires a familiarity with payroll software, tax codes, and various benefit options.

Key Duties and Responsibilities:

- Verifies employees are placed on the correct salary schedule/experience level.
- Processes/distributes employee contracts, salary notices and other related personnel materials.
- Collects/maintains payroll deduction authorization forms.
- Verifies time sheets. Calculates gross wages. Processes the payroll. Reconciles payroll records
- Completes payroll reports and tax payments by required deadlines.
- Maintains monthly, quarterly and annual payroll reports. Prepares employee W-2 forms.
- Processes employment services, worker compensation and unemployment reports.
- Verifies authorizes employment inquiries (e.g. loan applications, etc.).
- Processes staff expense reimbursement requests. Distributes checks.
- Perform other duties as assigned.
- Cross trains/collaborates with other staff as needed/directed.

Qualifications:

- Experience with software that includes, but is not limited to Microsoft Excel, Word, PowerPoint, and Infinite Visions (Budget Sense) or their equivalents.
- Relevant financial experience in the public sector.
- Associate's or Bachelor's Degree in Accounting, Finance or related field preferred.
- Strong math skills and attention to detail.
- Good customer service and telephone communication skills.
- Ability to work independently and prioritize tasks to meet department deadlines.
- Successful completion of a Criminal Offender Records check (C.O.R.I) and National Fingerprinting

Job Title: Part Time Business Office Assistant

School: Business Office/Central Office

Application Due Date: Open Until Filled

Work Year: 12 Months (15 Hours/Wk)

Salary: ~ \$22,000

Reports to: Assistant Superintendent

Description:

Under the direct supervision of Assistant Superintendent, the Part Time Business Office Assistant is responsible for processing accounts receivable, electronically depositing checks, and recording financial transactions. Other general office duties include taking phone calls, directing and handling inquiries, preparing correspondence and reports, maintaining files, and preparing office supply orders. The Part Time Business Office Assistant must be able to deal tactfully and effectively with district and town personnel, salespeople and community members. This position requires a familiarity with Google G-Suite and financial software.

Key Duties and Responsibilities:

- General administrative tasks (i.e. filing, mailing, running errands)
- Collect, process, and record various payments to the District.
- Record bank transactions and transfers in accounting software as needed.
- Reconcile receivable and expense accounts on a monthly basis as needed.
- Resolve problems and issues arising from failure to pay.
- Maintain business office information, files and records, ensuring the availability of documentation.
- Perform other duties as assigned.
- Cross trains/collaborates with other staff as needed/directed.

Qualifications:

- Experience with software that includes, but is not limited to Microsoft Excel, Word, PowerPoint, and Infinite Visions (Budget Sense) or their equivalents.
- Relevant financial experience in the public sector.
- Associate's or Bachelor's Degree in Accounting, Finance or related field preferred.
- Strong math skills and attention to detail.
- Good customer service and telephone communication skills.
- Ability to work independently and prioritize tasks to meet department deadlines.
- Successful completion of a Criminal Offender Records check (C.O.R.I) and National Fingerprinting

Job Title: Data Specialist

School: Business Office/Central Office

Application Due Date: Open Until Filled

Work Year: 12 Months

Salary: \$40,000 - \$45,000

Reports to: Superintendent and Network and Integration Administrator

Description:

Under the supervision of the Superintendent and/or the Network and Integration Administrator, the Data Specialist performs district-wide student and staff related information processing including all internal academic assessment reports, MCAS data, student and staff attendance, student registration/enrollment (SIMS), staff reporting (EPIMS), and all other school, district, and state reporting. The Data Specialist provides Help Desk support for all district databases.

Key Duties and Responsibilities:

- Generate and analyze reports as assigned by Superintendent
- Ensure data integrity by complying with district and state data-dictionary standards and performing routine data verification activities.
- Understanding of Principles of electronic data entry, data record handling and management.
- Service requests, communicate and maintain log of all work completed via help desk system.
- Export/Import data from electronic systems such as student data system, staff data system, MCAS reporting tool, Special Education data system, state systems, school to parent communication system, assessment systems, financial accounting systems, etc. Verify the accuracy of each export/import.
- Electronic submission of state related data, including student roster, student attendance, SIMS, EPIMS, SDR, AYP, MCAS and ESE user role administration.
- Research and resolve errors pertaining to student and staff data in various applications.
- Manage data procedures, migrations, rollovers and data bridges of District databases.
- Participate in group and one-on-one training, develop help guides and documentation.
- Participate in setup, completion and implementation of District policy and procedures related to data entry to optimize data integrity and security.
- Other related duties as assigned.

Qualifications:

- Relevant data systems management experience in the public sector
- Associate's or Bachelor's degree in Information Systems Management or related field preferred
- Proficient with all aspects of the required DESE reporting
- Strong understanding of DESE Security Portal and EDWIN Analytics
- Willingness to learn new academic data systems as needed
- Excellent interpersonal and communications skills
- Excellent organizational and management skills
- Flexible and able to multitask
- Proficient with Google G-Suite, Aspen X2, Microsoft Office, Teach Point, Budgetary Software and SQL
- Ability to work in and protect confidential environments
- Successful completion of a Criminal Offender Records check (C.O.R.I) and National Fingerprinting

School Committee Motion on Administrative/Office Reorganization

MOTION:

That the committee hereby approves the re-combining of the Kennedy and Maloney School, elimination of one of the two principal positions at the Kennedy and Maloney School following the retirement of Mrs. Carol Brown the creation of a new Assistant Principal's position at the Kennedy and Maloney School, and the creation at the Kennedy and Maloney School of a new Planning, Teaching and Learning Coach position. The plan of administrative reorganization recommended by the Superintendent, to be effective July 1, 2019, subject to impact bargaining obligations with affected employees bargaining representatives and, further, approval of the creation of new positions consolidating duties and responsibilities, all as recommended by the Superintendent. Each new position to be posted as required by applicable contracts or Committee policy.

MOTION:

That the committee hereby approves the reorganization and elimination of two clerical/administrative positions in the Central Office, one formerly assigned to support services for the previous Assistant Superintendent and another position in the Finance Office. Following elimination of these two positions a new position will be created focused on fulfilling HR functions. The plan of office staff reorganization recommended by the Superintendent, to be effective July 1, 2019, subject to impact bargaining obligations with affected employees bargaining representatives and, further, approval of the creation of new positions consolidating duties and responsibilities, all as recommended by the Superintendent. Each new position to be posted as required by applicable contracts or Committee policy.

Salary Spend Down 1/2

Salary Expenditures by Classification	FY'19 Budget	Spent to Date	Encumbered	Balance	% Budget Spent (Act.)
Administrative	\$1,076,338.00	\$553,027.01	\$547,676.59	(\$24,365.60)	51.38%
Technology	\$208,617.00	\$106,657.04	\$95,781.96	\$6,178.00	51.13%
Clerical	\$609,518.24	\$331,394.44	\$280,394.14	(\$2,270.34)	54.37%
Custodial	\$572,161.46	\$332,700.01	\$262,764.00	(\$23,302.55)	58.15%
Custodial Overtime (Inc. Snow)	\$24,000.00	\$29,861.59	\$2,880.00	(\$8,741.59)	124.42%
Bus/Bus Monitors	\$77,031.02	\$18,305.00	\$21,480.00	\$37,246.02	23.76%
Teachers (General Ed)	\$6,903,633.36	\$2,690,450.78	\$4,182,690.15	\$30,492.43	38.97%
Teachers (Special Ed)	\$1,755,696.76	\$708,190.75	\$1,093,183.00	(\$45,676.99)	40.34%
Teacher Aides	\$938,226.35	\$407,485.28	\$521,528.87	\$9,212.20	43.43%
Substitutes	\$201,908.00	\$68,319.76	\$37,493.20	\$96,095.04	33.84%
Librarians	\$52,657.58	\$23,629.14	\$28,752.59	\$275.85	44.87%
Nurses	\$298,084.87	\$115,068.73	\$183,437.30	(\$421.16)	38.60%
School Psychologists	\$173,339.84	\$65,230.00	\$104,368.00	\$3,741.84	37.63%
School Counselors	\$521,189.37	\$195,733.27	\$308,411.53	\$17,044.57	37.56%
Speech Therapists	\$496,892.22	\$208,896.94	\$317,967.50	(\$29,972.22)	42.04%
Stipends/Dept. Heads	\$74,863.00	\$40,009.80	\$43,327.20	(\$8,474.00)	53.44%
Athletic Coaches	\$117,868.00	\$41,951.00	\$11,715.00	\$64,202.00	35.59%
Music Directors	\$52,071.01	\$21,483.08	\$25,665.92	\$4,922.01	41.26%
School Committee	\$12,300.00	\$4,100.00	\$8,200.00	\$0.00	33.33%
Early Retirement	\$58,862.00	\$0.00	\$0.00	\$58,862.00	0.00%
	\$14,225,258.08	\$5,962,493.62	\$8,077,716.95	\$185,047.51	41.91%

FY19 Cost Center Review
July 1, 2018 - January 2, 2019

Func. Code	Description	FY19 Budget	Expended YTD	Encumbered YTD	Current Available Balance	% Expended YTD	Current Projection	Delta
1110	School Committee	\$77,200	\$68,438	\$22,600	(\$13,838)	89%	\$77,200	\$0
1210	Superintendent's Office	\$302,740	\$173,458	\$109,357	\$19,925	57%	\$302,740	\$0
1220	Assistant Superintendent	\$0	\$41,271	\$55,029	(\$96,300)	-	\$0	\$0
1410	Business Office	\$249,499	\$88,949	\$72,609	\$87,941	36%	\$249,499	\$0
1430	Legal Service	\$27,000	\$4,033	\$22,967	\$0	15%	\$27,000	\$0
1450	Information Management	\$343,531	\$147,249	\$111,066	\$85,216	43%	\$343,531	\$0
2110	Leadership-Student Service	\$153,674	\$28,715	\$23,805	\$101,155	19%	\$153,674	\$0
2210	School Leadership - Building	\$980,635	\$526,581	\$462,663	(\$8,608)	54%	\$980,635	\$0
2220	School Curriculum Leaders	\$13,550	\$9,550	\$9,550	(\$5,550)	70%	\$13,550	\$0
2320	Medical/Therapeutic Services	\$604,972	\$233,338	\$351,240	\$20,394	39%	\$604,972	\$0
2325	Substitute Teachers	\$198,158	\$64,176	\$37,493	\$96,489	32%	\$198,158	\$0
2340	Library/Media Center	\$104,123	\$43,423	\$60,423	\$276	42%	\$104,123	\$0
2357	Professional Development	\$131,400	\$26,007	\$78,451	\$26,942	20%	\$131,400	\$0
2410	Textbooks	\$111,413	\$82,577	\$13,684	\$15,152	74%	\$111,413	\$0
2415	Other Instructional Materials	\$4,508	\$3,498	\$500	\$509	78%	\$4,508	\$0
2420	Instructional Equipment	\$21,040	\$5,700	\$1,638	\$13,702	27%	\$21,040	\$0
2430	General Supplies	\$61,684	\$44,825	\$2,742	\$14,116	73%	\$61,684	\$0
2440	Other Instructional Services	\$35,000	\$4,282	\$50	\$30,668	12%	\$35,000	\$0
2451	Classroom Technology	\$60,500	\$54,296	\$615	\$5,589	90%	\$60,500	\$0
2455	Instructional Software	\$17,400	\$13,997	\$199	\$3,204	80%	\$17,400	\$0
2710	Guidance	\$567,643	\$220,372	\$328,285	\$18,987	39%	\$567,643	\$0
2720	Testing and Assessment	\$20,100	\$18,792	\$37,583	(\$36,275)	93%	\$20,100	\$0
2800	Psychological Services	\$174,240	\$65,230	\$104,368	\$4,642	37%	\$174,240	\$0
3200	Medical/Health Services	\$316,857	\$125,728	\$186,665	\$4,464	40%	\$316,857	\$0
3300	Transportation Services	\$1,812,821	\$570,070	\$1,308,679	(\$65,927)	31%	\$1,812,821	\$0
3510	Athletics	\$180,000	\$101,688	\$53,499	\$24,814	56%	\$180,000	\$0
3515	Music	\$95,759	\$49,606	\$47,643	(\$1,490)	52%	\$95,759	\$0

FY19 Cost Center Review
July 1, 2018 - January 2, 2019

Func. Code	Description	FY19 Budget	Expended YTD	Encumbered YTD	Current Available Balance	% Expended YTD	Current Projection	Delta
4110	Custodial Services	\$634,094	\$396,736	\$265,969	(\$28,611)	63%	\$634,094	\$0
4120	Heating of Building	\$359,511	\$90,385	\$254,584	\$14,542	25%	\$359,511	\$0
4130	Utility Services	\$396,920	\$136,270	\$285,006	(\$24,356)	34%	\$396,920	\$0
4210	Maintenance of Grounds	\$49,610	\$8,162	\$16,405	\$25,043	16%	\$49,610	\$0
4220	Maintenance of Buildings	\$152,347	\$90,295	\$39,153	\$22,899	59%	\$152,347	\$0
4225	Maint. of Building Security	\$5,020	\$2,010	\$690	\$2,320	40%	\$5,020	\$0
4230	Maintenance of Equipment	\$21,200	\$7,163	\$742	\$13,295	34%	\$21,200	\$0
4300	Equipment Custodial Dept	\$0	\$0	\$0	\$0	-	\$0	\$0
4400	Networking & Telecom	\$75,000	\$53,978	\$0	\$21,022	72%	\$75,000	\$0
5100	Retirement	\$580,647	\$509,946	\$49,590	\$21,111	88%	\$580,647	\$0
5200	Benefits & Insurance	\$3,170,442	\$1,648,839	\$1,510,449	\$11,154	52%	\$3,170,442	\$0
5300	Rental/Lease of Equipment	\$80,240	\$29,392	\$46,934	\$3,914	37%	\$80,240	\$0
5260	Other Insurance	\$9,000	\$8,437	\$0	\$563	94%	\$9,000	\$0
7400	Equipment	\$0	\$0	\$0	\$0	-	\$0	\$0
7500	Capital Vehicle	\$13,068	\$5,043	\$5,034	\$2,991	39%	\$13,068	\$0
9200	Tuition to Other States	\$223,000	\$47,323	\$96,020	\$79,657	21%	\$223,000	\$0
9300	Non-Public Programs	\$315,000	\$292,150	\$244,397	(\$221,548)	93%	\$315,000	\$0
9400	Tuition to Collaboratives	\$452,000	\$83,224	\$188,315	\$180,460	18%	\$452,000	\$0
Total		\$13,202,545	\$6,225,200	\$6,506,692	\$470,653		\$13,202,545	

Revenue Report

1/2

Description	GL Budget	YTD	Balance	% Bud
ASSESSMENT BLACKSTONE	\$ (8,562,533.00)	\$ (2,848,326.68)	\$ (5,714,206.32)	33.27%
ASSESSMENT MILLVILLE	\$ (2,919,338.00)	\$ (1,682,774.68)	\$ (1,236,563.32)	57.64%
STATE AID CHAPTER 70	\$ (10,915,189.00)	\$ (4,272,252.00)	\$ (6,642,937.00)	39.14%
STATE AID TRANSPORTATION	\$ (472,648.00)	\$ -	\$ (472,648.00)	0.00%
SCHOOL CHOICE REIMBURSEM	\$ (299,910.00)	\$ (135,436.00)	\$ (164,474.00)	45.16%
Revenue Circuit Breaker	\$ (372,832.00)	\$ (93,208.00)	\$ (279,624.00)	25.00%
Revenue Title I FY19	\$ (174,644.00)	\$ (35,446.00)	\$ (139,198.00)	20.30%
Title IV Revenue FY19	\$ (13,533.00)	\$ (3,000.00)	\$ (10,533.00)	22.17%
Revenue Unity FY19	\$ (439,843.00)	\$ (87,969.00)	\$ (351,874.00)	20.00%
Revenue 262 EARLY CHILD FY19	\$ (21,731.00)	\$ (2,173.00)	\$ (19,558.00)	10.00%
Revenue Tch Quality TII FY19	\$ (36,283.00)	\$ (22,271.00)	\$ (14,012.00)	61.38%
REVENUE DEBT SERVICE BLA	\$ -	\$ (499,307.83)	\$ 499,307.83	N/A
REVENUE DEBT SERVICE MIL	\$ -	\$ (118,735.90)	\$ 118,735.90	N/A
Revenue Tch Quality TII FY19	\$ (36,283.00)	\$ (22,271.00)	\$ (14,012.00)	61.38%
	\$ (24,264,767.00)	\$ (9,823,171.09)	\$ (14,441,595.91)	40.48%

Not Budgeted

INTEREST UNIBANK VENDOR	\$ -	\$ (579.85)	\$ 579.85	N/A
INTEREST UNIBANK PAYROLL	\$ -	\$ (299.03)	\$ 299.03	N/A
INTEREST UNIBANK MONEY M	\$ -	\$ (1,222.60)	\$ 1,222.60	N/A
Interest UniBank Online Paymen	\$ -	\$ (33.09)	\$ 33.09	N/A
Interest UniBank Express Depos	\$ -	\$ (947.59)	\$ 947.59	N/A
Interest UniBank Cafeteria Acc	\$ -	\$ (361.36)	\$ 361.36	N/A
SCHOOL LUNCH LOCAL CAFETERIA	\$ -	\$ (147,355.70)	\$ 147,355.70	N/A
SCHOOL LUNCH STATE CAFETERIA	\$ -	\$ (2,641.08)	\$ 2,641.08	N/A
SCHOOL LUNCH FEDERAL CAFETERIA	\$ -	\$ (77,639.27)	\$ 77,639.27	N/A
PROGRAM REVENUE ATHLETICS	\$ -	\$ (2,832.00)	\$ 2,832.00	N/A
PROGRAM REVENUE STUSERV PREK	\$ -	\$ (28,590.00)	\$ 28,590.00	N/A
PROGRAM REV STUSERV PREK FY19	\$ -	\$ 180.00	\$ (180.00)	N/A
REVENUE RENTAL OF CLASSROOM -	\$ -	\$ (5,955.00)	\$ 5,955.00	N/A
REVENUE RENTAL OF CLASSROOM -	\$ -	\$ (10,376.25)	\$ 10,376.25	N/A
PROGRAM REVENUE MISC REVOLVING	\$ -	\$ (7,559.53)	\$ 7,559.53	N/A
PROGRAM REVENUE MEDICAID	\$ -	\$ (69,224.10)	\$ 69,224.10	N/A
PROGRAM REVENUE SUMMER SCHOOL	\$ -	\$ (1,950.00)	\$ 1,950.00	N/A
PROGRAM REVENUE BMR THEATRE	\$ -	\$ (440.00)	\$ 440.00	N/A
Axion Reimb	\$ -	\$ (1,000.00)	\$ 1,000.00	N/A
Revenue Use of Facilities	\$ -	\$ (2,377.91)	\$ 2,377.91	N/A
REVENUE ATHLETIC USER FE	\$ -	\$ (32,342.50)	\$ 32,342.50	N/A
REVENUE MUSIC USER FEES	\$ -	\$ (5,920.00)	\$ 5,920.00	N/A
REVENUE CABLE FUNDS	\$ -	\$ (22,886.02)	\$ 22,886.02	N/A
19 Curriculum Audit Grant	\$ -	\$ (5,163.00)	\$ 5,163.00	N/A
Revenue BLK Valley Educ Founda	\$ -	\$ (2,775.00)	\$ 2,775.00	N/A
		\$ (430,290.88)	\$	

Personnel Report		1/2		
Last Name	First Name	Position	School	Comments
Resignations Unit A				
Roy	Kim	SPED Teacher	HMS	Resigned 12/27/2018
Resignations Unit C				
Rodriguez	Patricia	Cafeteria Worker	MES	Resigned 1/04/2019

	Level Funding (FY '19 - Offsets)	Level Services	Zero Based
FY '20 Budget Options	\$23,751,742.00	\$24,266,491.00	\$26,592,077.00
Blackstone Capital FY '20	\$316,634.85	\$316,634.85	\$316,634.85
Millville Capital FY '20	\$138,221.40	\$138,221.40	\$138,221.40
- State Aid	-\$11,110,650.00	-\$11,110,650.00	-\$11,110,650.00
- Grants	-\$660,789.00	-\$660,789.00	-\$660,789.00
- Circuit Breaker	-\$375,000.00	-\$375,000.00	-\$375,000.00
- Estimated Offsets from user fees and tuition	-\$260,000.00	-\$260,000.00	-\$260,000.00
ESTIMATED Total Assesment to Towns	\$11,800,159.25	\$12,314,908.25	\$14,640,494.25