



**WAYNESBORO AREA SCHOOL DISTRICT**  
**Summitview Elementary School**  
 840 East Second Street  
 Waynesboro, PA 17268  
 (717) 762-1191 x1800  
 Fax (717) 762-3764  
**Dr. Diane A. McCallum, Principal**

November 5, 2019

Dear Summitview Families,

In collaboration with our Title I Reading Program, we are pleased to offer all families the opportunity to visit our classrooms to learn more about reading and writing instruction and how to support their children at home. Visitation will be approximately 40-minutes long and will consist of a 15-minute pre-session led by our reading specialists, then a 20-minute classroom observation of reading instruction, followed by a 10-20 minute question and answer session about the classroom observation with the reading specialists. **Note: Due to space limitations, we can only invite one parent/guardian per child for these visitation sessions.**

Schedule for these visitations is as follows:

<b>Kindergarten Wednesday, November 20</b>	<b>First Grade Tuesday, November 19</b>	<b>Second Grade Wednesday, November 20</b>
11:15 - pre-session 11:30-11:50 - classroom observation 11:50-12:10 - question session with reading specialists	11:40 - pre-session 11:55-12:15 - classroom observation 12:15-12:35 - question session with reading specialists	8:55 - pre-session 9:10-9:30 - classroom observation 9:30-9:50 - question session with reading specialists
<b>Third Grade Wednesday, November 20</b>	<b>Fourth Grade Tuesday, November 19</b>	<b>Fifth Grade Monday, November 18</b>
10:05 - pre-session 10:20-10:40 - classroom observation 10:40-11:00 - question session with reading specialists	<u>Mr. Lego's &amp; Mrs. Runk's Homerooms</u> 9:25 - pre-session 9:40-10:00 - classroom observation 10:00-10:20 - question session with reading specialists <u>Mrs. Seylar's &amp; Mrs. Shea's Homerooms</u> 1:00 - pre-session 1:15-1:35 - classroom observation 1:35-1:55 - question session with reading specialists	<u>Mrs. Helman's Homeroom</u> 8:45 - pre-session with reading specialists 9:00-9:20 - classroom observation 9:20-9:40 - question session with reading specialists <u>Mrs. Byers' Homeroom</u> 9:45 - pre-session 10:00-10:20 - classroom observation 10:20-10:40 - question session with reading specialists <u>Ms. Frazier's Homeroom</u> 12:25 - pre-session 12:40-1:00 - classroom observation 1:00-1:20 - question session with reading specialists

**Reading Classroom Visitation**

Per district policy, all visitors must be registered through our School Gate Guardian software. Please pre-register by completing the information below. You will be asked to present photo identification upon arrival to the building. Please arrive 10-15 minutes before your child's scheduled time.

Child's Full Name: \_\_\_\_\_ Grade: \_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Parent/Guardian Full Name: \_\_\_\_\_ Parent/Guardian Birth Date: \_\_\_\_\_

**PLEASE RETURN THE BOTTOM PORTION TO YOUR CHILD'S HOMEROOM TEACHER BY  
Thursday, November 14, 2019.**