



# MURDOCK MIDDLE SCHOOL

*Where Students Come First!*

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November 5, 2019

Dear Murdock Middle Parents, Families and Guardians,

It is hard to believe that November is here and we are entering the second quarter of the year. This year your student will be showcasing their schoolwork and discussing their educational goals with you through a new format called Student-Led Conferences. During Parent-Teacher Conferences, students will lead the discussion with you about their school work, while teachers will help direct conversation and answer questions you may have. We have several goals for holding conferences using this format:

- For parents: We hope that you will get to see rather than simply being told about your child's progress.
- For students: We hope students will take more responsibility for their learning.
- For teachers: We want teachers to have more meaningful and impactful conferences with you.
- For all: We want to maximize our time together, create ways to partner with one another to support student success.

If questions still remain after the conference, parents should schedule a follow-up conference, phone conversation, or email with the teacher or teachers involved. It is important that both you and your student attend the conference. We hope to see each and every parent or guardian and their student at this event and we look forward to hearing your comments after the conference. To schedule your conference time, please complete the conference form on the back of this letter and return the form to the office **by Tuesday, November 19<sup>th</sup>**. The schedule for your conference will be sent home with your child on **Friday, November 22<sup>nd</sup>**.

This Parent/Teacher Conference Schedule is as follows:

Monday, November 25, 2019 – 1:00 PM to 4:00 PM

Tuesday, November 26, 2019 – 4:00 PM to 7:00 PM

All conferences are scheduled on a first come first serve basis and every effort will be made to accommodate your requests. Please feel free to contact your child's teacher if you are unable to attend.

Thank You,

Jessica L. Vezina  
Principal

Student Name: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Cell/Home #: \_\_\_\_\_

Email: \_\_\_\_\_

I would like to meet with the following teachers (please use teachers' names)

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Please check one:

\_\_\_\_\_ I prefer an **afternoon** conference on Monday, November 25<sup>th</sup>

\_\_\_\_\_ I prefer an **evening** conference on Tuesday, November 26<sup>th</sup>

Please note: If a teacher is unavailable s/he will contact the parent by phone.