



ARKANSAS
ARTS ACADEMY
Aspire. Achieve. Advance.

Tuesday, August 21st, 2018
High School Campus - Performing Arts Center (PAC)
6:30 PM

1. Call to order
 2. Establish Quorum/Roll Call
 3. Pledge of Allegiance
 4. Comments from the Public
 5. Consent Agenda
 - Approve minutes from July Regular School Board Meeting and Special Board Meeting on July 31st, 2018
 - Enrollment Report - will email on Friday with updated numbers.
 6. New Business
 - K-6 Report – Principal - Matt Young
 - High School Report – Principal - Heather Wright
 - Board Training - October 4th at Prairie Grove School District
 - Policies/Handbooks - Elementary Updates
 - Annual Budget 2018-19
 - ACT 1120 5% Salary increases
 7. Discussion of items since publication of the agenda.
- Executive Session:***
8. Personnel: Hiring/Renewal/Promotion/Demotion/Transfer/Non-Renewal/Termination
 9. Adjournment
 10. Next Board Meeting - September 11th, 2018



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7. Discussion of items since publication of the agenda. **Financials**
- Executive Session:**
8. Personnel: Hiring/Renewal/Promotion/Demotion/Transfer/Non-Renewal/Termination
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2018 - 2019 Guidelines for Posting Personnel Policies and Salary Schedules

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Memo Information

Memo Number FIN-19-004

Memo Date 7/30/2018

Memo Type Regulatory

Unit Fiscal & Administrative Services

Regulatory Authority Ark. Code Ann. §§ 6-11-129, 6-17-201(d), 6-17-2301(d), 6-17-915

Response Required NO

Attention Superintendents; General Business Manager

Primary Contact Information

Name Alisa Moore

Phone Number 501-682-5059

Email alisa.moore@arkansas.gov

Memo Reference

No references available.

Memo Text

Ark. Code Ann. §§ 6-11-129, 6-17-201(d) and 6-17-2301(d) requires school districts and public charter schools (unless there is a specific waiver) to post to the district website a copy of the Board approved classified and licensed personnel policies and salary schedules for the current year and two previous school years, and to notify the Arkansas Department of Education (ADE) no later than September 15, 2018, of the website address where the current schedules and policies can be located.

All data required to be published to a district's website under Ark. Code Ann. § 6-11-129 must be easily accessible through the homepage of the website under a link titled "State Required Information."

The ADE Financial Accountability & Reporting Unit requests that districts do not wait until September 15, 2018, to send the address to their website. Please email the website address as soon as the documents are approved by the Board and posted. This will allow ADE staff to review websites in a more efficient and timely manner.

The website address should be emailed to: ADEfinna@Arkansas.gov. The district name

Arkansas School Boards Association

Page 1

P.O. Box 165460
Little Rock, AR 72216-5460
Voice: 501-492-4825
Fax: 501-492-4875
Email: kivy@arsba.org

Arkansas Arts Academy
Mary Ley
2005 S. 12th Street
Rogers, AR 72756

Acct ID: ARKArts

STATEMENT FOR

Arkansas Arts Academy

10/09/2018

Date	Subaccount Name	Transaction Description	Qty	Amount	Balance
*** Account balance as of 06/30/2018					0.00
07/02/2018		Membership Fee	1	1,550.00	1,550.00
08/02/2018		Membership Fee	1	-1,550.00	0.00
08/23/2018		Regional meetings	8	240.00	240.00
09/28/2018		Fall Leadership	2	350.00	590.00
09/28/2018		Fall Leadership	1	-350.00	240.00

Overdue	+	Current Due	=	Now Due	+	Plan Balance	=	Account Balance
240.00		0.00		240.00		0.00		240.00



Rebecca Dudley <rdudley@artsk12.org>

Register for ASBA's New Event: Fall Leadership Institute

1 message

Jennifer George <ASBA@embrams-mail.com>
Reply-To: jgeorge@arsba.org
To: rdudley@artsk12.org

Mon, Aug 20, 2018 at 5:04 PM

NEW ASBA EVENT: Fall Leadership Institute

Join the Arkansas School Boards Association in Northwest Arkansas and experience the beauty of an Ozark fall! Register to attend our first ASBA Fall Leadership Institute, Friday, October 26, 2018, at the Chancellor Hotel just off the square in downtown Fayetteville, Arkansas.

The day will include topics you've told us you want to know more about: stakeholder engagement, ESSA, legal boundaries of board members, and more! To see what's on the agenda, [click here](#).

Special Note: Please bring a copy of your district's latest ESSA School Index Reports, or an electronic device so you may visit the My School Info website and access your district's reports.

TRAINING HOURS: School board members will earn six hours of boardsmanship training credit for attending.

REGISTRATION: The registration fee is \$175 per person (\$275 non-member) through October 12, and \$195 (\$295 non-member) after October 12. This fee includes continental breakfast and lunch. Visit the [Fall Leadership Institute registration page](#) to sign-up!

Cancellation requests received through October 19 will be refunded at 100 percent. Cancellation requests received after October 19 will be refunded at 50 percent. There will be no refunds for cancellations after October 24. All requests for cancellations must be in writing to kivy@arsba.org.

HOTEL RESERVATIONS: Rooms are available for a special rate of \$89 per night for either a single or double room at the Chancellor Hotel, 70 N East Avenue, Fayetteville, through October 5, 2018. You may book a room by calling 479-442-5555 and referencing the Arkansas School Boards Association, or reserve a room online by [clicking on this link](#).

PARKING: Complimentary self-parking is available for conference attendees in the parking deck immediately behind the hotel. Valet parking is also available for a fee of \$10.

QUESTIONS? If you have specific questions about the institute or training opportunities, please contact Dr. Anne Butcher, ASBA Board Development Director, at abutcher@arsba.org. If you have questions about registration, please contact Kathy Ivy, ASBA Bookkeeper, at kivy@arsba.org.

Ashe - mack

Joe DeRoune

**Arkansas Arts Academy
Budget Worksheet 2018-19**

8/14/2018

	Projected Current Year 2017-18	Projected 2018-19 Current Year
3rd qtr ADM (Conservative approach)	811	1,025
Per Pupil Funding	6,712	6,781

Revenue

State Aid	5,208,952	\$ 6,950,525
Student Growth/DEF	152,738	-
State Grants		
Categorical	144,195	140,000
Special Education/Medicaid	17,365	15,000
AR Recognition Grant	31,457	-
Facilities Funding (state)	323,071	340,000
Federal Grants (including Food Service)	336,044	-
Title VI/II/IV		190,824
Food Service (Free/Reduced)		135,000
Other Local Revenue (activity/Food)	356,113	-
Food Service		150,000
Activity		150,000
Private Grants	884,742	170,000
Total Projected Revenue	7,454,677	\$ 8,241,349

Expenditures

Salaries and Benefits	4,485,041	5,242,901	
Instructional Services/Substitutes	123,303	150,000	
Professional Development	32,950	30,000	
Accounting and Legal	24,391	27,000	
Other Professional Services (63490)	105,992	75,000	
Other Purchase Service	2,477	2,601	
Water & Sewer	7,870	12,000	
Sanitation	15,703	18,844	
Cleaning Services	207,193	240,000	(approx \$20,000/mo)
Lawn Care	13,900	13,400	
Repairs & Maintenance (64300/67200)	68,768	150,000	
Rental (Principal & Interest Pmts)	1,089,500	1,080,000	
Rental (Copiers/portables/admin/lot)	57,206	101,400	
Property & Liability Insurance	81,080	90,000	
Telephone	27,894	32,000	
Postage	4,956	6,000	
Advertising	1,468	2,000	
Printing & Binding	666	7,500	
Travel/Meals/Lodging (includes bus costs)	27,283	15,000	
General Supplies & Materials	356,825	250,000	
General Supplies (Teacher Allocation)		50,000	
Culinary	-		
Natural Gas	23,036	27,643	
Electricity	97,760	117,312	
Textbooks/Curriculum Materials	1,592	10,000	
Library Books & Periodicals	-	2,500	
Tech Supplies	26,085	15,000	
Software	57,353	60,000	
Vehicles	41,600	-	
Gas - vehicles	6,127	12,000	
Furniture	-	-	
Technology Hardware/Software	87,049	20,000	
Dues & Fees	123,935	80,000	
Misc Expenditures	4,694	15,000	
FSMC (supplies/labor)	253,231	285,000	
Total Projected Expenditures	7,456,928	8,240,101	

Net Cash Increase/Decrease (2,251) \$ 1,248

must be entered on the subject line.

Please follow these ADE requirements when posting the schedules or updating policies or salary schedules:

1. Provide the link to the website homepage that includes the "State Required Information" tab. This will allow ADE to access the personnel policies and salary schedules easily.

2. Post the lists in a downloadable format (Pdf, Microsoft Word or Excel). ✓

3. Indicate the school year the personnel policies and salary schedules are effective in the website name and on the posted documents. 2018-19

4. Place the President of the Board's signature, as required by law, on the original personnel policies and salary schedules and keep them on file in a central location. The documents on the web do NOT require actual signatures. The signature may be typed on the documents as follows: \s\John Doe, President of the Board. The signature line must be typed exactly as it appears on the original documents. ✓

5. Re-post any Board approved changes made to the personnel policies and salary schedules throughout the year and resend an email to ADEfinna@Arkansas.gov address, noting which documents have been changed on the district website. The ADE must be informed when there has been a personnel policy or salary schedule change. ✓

In accordance with Arkansas Law, failure to meet the deadline dates will result in the ADE withholding funding to the district until such time the required documents are posted to the district's website. ✓

Again, it is requested that the classified and licensed personnel policies and salary schedules be posted to the web as soon as they are approved by the board for the current year. ✓

As a reminder, Ark. Code Ann. § 6-17-915 requires the district to file by October 1 of each year a list of all classified and licensed personnel employed by the school district for the current year, annual salary of each employee, and other information required by the ADE. This information is collected in the State Reporting Cycle 1 and EVERY employee must be tied to a salary schedule, regardless of position.

Attachments

No attachments available

**Arkansas Arts Academy
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Electricity	97,760	117,312	
Textbooks/Curriculum Materials	1,592	10,000	
Library Books & Periodicals	-	2,500	
Tech Supplies	26,085	15,000	
Software	57,353	60,000	
Vehicles	41,600	-	
Gas - vehicles	6,127	12,000	
Furniture	-	-	
Technology Hardware/Software	87,049	20,000	
Dues & Fees	123,935	80,000	
Misc Expenditures	4,694	15,000	
FSMC (supplies/labor)	253,231	285,000	
Total Projected Expenditures	7,456,928	8,240,101	
Net Cash Increase/Decrease	(2,251)	\$ 1,248	



Arkansas Department of Education
Four Capitol Mall, Little Rock, AR 72201
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Version: 2.1

Memorandum

To: Board of Education and Mary Ley
From: Nathalie Brunell, CPA
Date: September 10, 2018
RE: Financial Report for the Period Ending August 31, 2018

Overall

The financial statements reflect 16% of the year completed.

The Academy's cash balance at August 31, 2018 is \$861,069.

Operating Summary

- Year-to-date operation expenses and revenues show operational revenues exceeded expenditures by \$414,485.
- Operation revenue for the current year has exceeded prior year by \$367,902. This is due to the District being on current year funding. We have based on funding on having 1,030 students.
- Operating expenses are also in line with last year, with a small variance of \$95,257.

Operating Expense Report

Operating expenses are in line with the prior year with increases in salaries and benefits due to the student growth and rental payments, which is our bond payments.

Notes

On the current month's financials, I have not reflected a budget for this year. I am working on inputting the overall budget into the various budget units. The budget to actual will be reflected on the September financial statements.

Arkansas Arts Academy
Budget to Actual - Summary of All Funds
Two Months Ended August 31, 2018

	Annual Budget	Actual Thru August 31, 2018	% of Budget	Actual Thru August 31, 2017
Revenues				
State Foundation	\$ -	\$ 1,164,072		\$ 868,158
AR Recognition Grant	-	-		-
Student Growth	-	-		44,312
Categorical	-	-		10,472
Grants	-	-		-
Other state revenues	-	-		1,375
Other Local Sources				
Operating	-	129,310		1,163
Activity	-	67,844		31,794
Food service	-	16,255		16,396
Facilities Fundiing	-	-		34,383
Federal and state assistance				
Federal Grants	-	(16,942)		(280)
Food service	-	3,353		11,129
Total revenues	-	1,363,892		1,018,902
Expenditures				
Current				
Instruction	-	384,260		349,810
Support services	-	517,474		452,676
Other	-	87,159		338,832
Total expenditures	-	988,893		1,141,318
Changes in fund balances	\$ -	374,999		(122,416)
Fund balances, July 1, 2018		474,657		983,483
Fund balances, August 31, 2018		\$ 849,656		\$ 861,067

Sixteen Percent of the Year Reported

NOTE/ Above summary represents all funds of the Academy

Arkansas Arts Academy
Budget to Actual - **Operating** Funds 1, 2, and 4
Two Months Ended August 31, 2018

	Annual Budget	Actual Thru August 31, 2018	% of Budget	Notes	Actual Thru August 31, 2017
Revenues					
State Foundation	\$ -	\$ 1,164,072		A	\$ 868,158
AR Recognition Grant	-	-			-
Student Growth	-	-			44,312
Categorical	-	-			10,472
Grants	-	-			-
Other state revenues	-	-			1,375
Other Local Sources	-	129,310		B	1,163
Total Revenue	-	1,293,382			925,480
Expenses - Function					
Instruction	-	371,977			331,641
Student Services - Students	-	12,302			17,598
Student Services - Instruction	-	13,505			25,492
General Administration	-	81,994			49,415
School Administration	-	75,010			55,696
Central Services	-	61,151			96,263
Maintenance & Operations	-	256,748			189,380
Transportation	-	4,710			18,155
Facilities	-	-			-
Other uses	-	1,500			-
Total Expenditures	-	878,897		B	783,640
Net Revenues over Expenditures	\$ -	414,485			141,840
Fund balances, July 1, 2018		349,600			882,325
Fund balances, August 31, 2018		<u>\$ 764,085</u>			<u>\$ 1,024,165</u>

The operating *fund* accounts for the operations of the District, including debt service requirements

Sixteen Percent of the Year Reported

A\ We are currently funded based on 1,030 students.

B\ New Walton Family Foundation Grant

Arkansas Arts Academy

Budget to Actual - **Building Fund 3**
Two Months Ended August 31, 2018

	Annual Budget	Actual Thru August 31, 2018	% of Budget	Notes	Actual Thru August 31, 2017
Revenues					
Facilities Fundiing	\$ -	\$ -			\$ 34,383
Total revenues	-	-			34,383
Expenditures					
Current					
Instruction	-	-			-
Support services	-	-			-
Other	-	63,270		A	291,985
Total expenditures	-	63,270			291,985
Changes in fund balances	-	(63,270)			(257,602)
Fund balances, July 1, 2018	-	32,477			31,477
Fund balances, August 31, 2018	\$ -	\$ (30,793)			\$ (226,125)

NOTES/

The *building fund* accounts for the acquisition of fixed assets or construction of major capital projects.

The Arkansas Arts Academy currently receives facilities funding from the State of Arkansas

Arkansas Arts Academy
Budget to Actual - Federal Fund 6
Two Months Ended August 31, 2018

	Annual Budget	Actual Thru August 31, 2018	% of Budget	Notes	Actual Thru August 31, 2017
Revenues					
Federal and state assistance	\$ -	\$ (16,942)		A	\$ (280)
Total revenues	-	(16,942)			(280)
Expenditures					
Current					
Instruction	-	12,283		B	18,169
Support services	-	12,054		B	677
Other	-	545			50
Total expenditures	-	24,882			18,896
Changes in fund balances	-	(41,824)			(19,176)
Fund balances, July 1, 2018	-	2,557			2,890
Fund balances, August 31, 2018	\$ -	\$ (39,267)			\$ (16,286)

NOTES/

The federal fund accounts for the revenue and expenses related to federal programs such as Title I; Title VI-B; Medicaid, etc.

Sixteen Percent of the Year Reported

A\ Amount represents revenue received from various federal agencies. Revenue is received on a reimbursement basis (with the exception of Medicaid). For example, May expenses are not reimbursed until June. We are currently waiting on Reimbursement for May/June Expenses.

B\ Expenses incurred for federal programs. Expenses range from salaries and benefits to supplies and technology to be used in the classroom

Arkansas Arts Academy
Budget to Actual - Activity Fund 7
Two Months Ended August 31, 2018

	Annual Budget	Actual Thru August 31, 2018	% of Budget	Notes	Actual Thru August 31, 2017
Revenues					
Other local revenues	\$ -	\$ 67,844		A/B	\$ 31,794
Total revenues	-	67,844			31,794
Expenditures					
Current					
Instruction	-	-			-
Support services	-	-			-
Other	-	17,538		A	43,624
Total expenditures	-	17,538			43,624
Changes in fund balances	-	50,306			(11,830)
Fund balances, July 1, 2018	-	90,023			66,791
Fund balances, August 31, 2018	\$ -	\$ 140,329			\$ 54,961

NOTES/

The *activity fund* accounts for revenues generated from fundraising activities; student fees, athletic gates and donations. Expenses are used for various student activities; scholarships, etc.

Sixteen Percent of the Year Reported

A\ Amounts can vary from year to year based on the schools fundraising activities

B\ Amount includes deposit for the sale of the I Pads in the amount of 89609.00. These funds will be used to offset the cost of the Chrome books.

Arkansas Arts Academy
Budget to Actual - Food Service Fund 8
Two Months Ended August 31, 2018

	Annual Budget	Actual Thru August 31, 2018	% of Budget	Notes	Actual Thru August 31, 2017
Revenues					
Other local revenues	\$ -	\$ 16,255		A	\$ 16,396
Federal and state assistance	-	3,353		B	11,129
Total revenues	-	19,608			27,525
Expenditures					
Current					
Instruction	-	-			-
Support services	-	-			-
Other	-	4,306		C	3,173
Total expenditures	-	4,306			3,173
Changes in fund balances	-	15,302			24,352
Fund balances, July 1, 2018	-	-			-
Fund balances, August 31, 2018	\$ -	\$ 15,302			\$ 24,352

NOTES/

The food service fund accounts for transactions related to the food service program of the District.

Sixteen Percent of the Year Reported

A\ Other local revenue consists of fees charged to students and staff for food

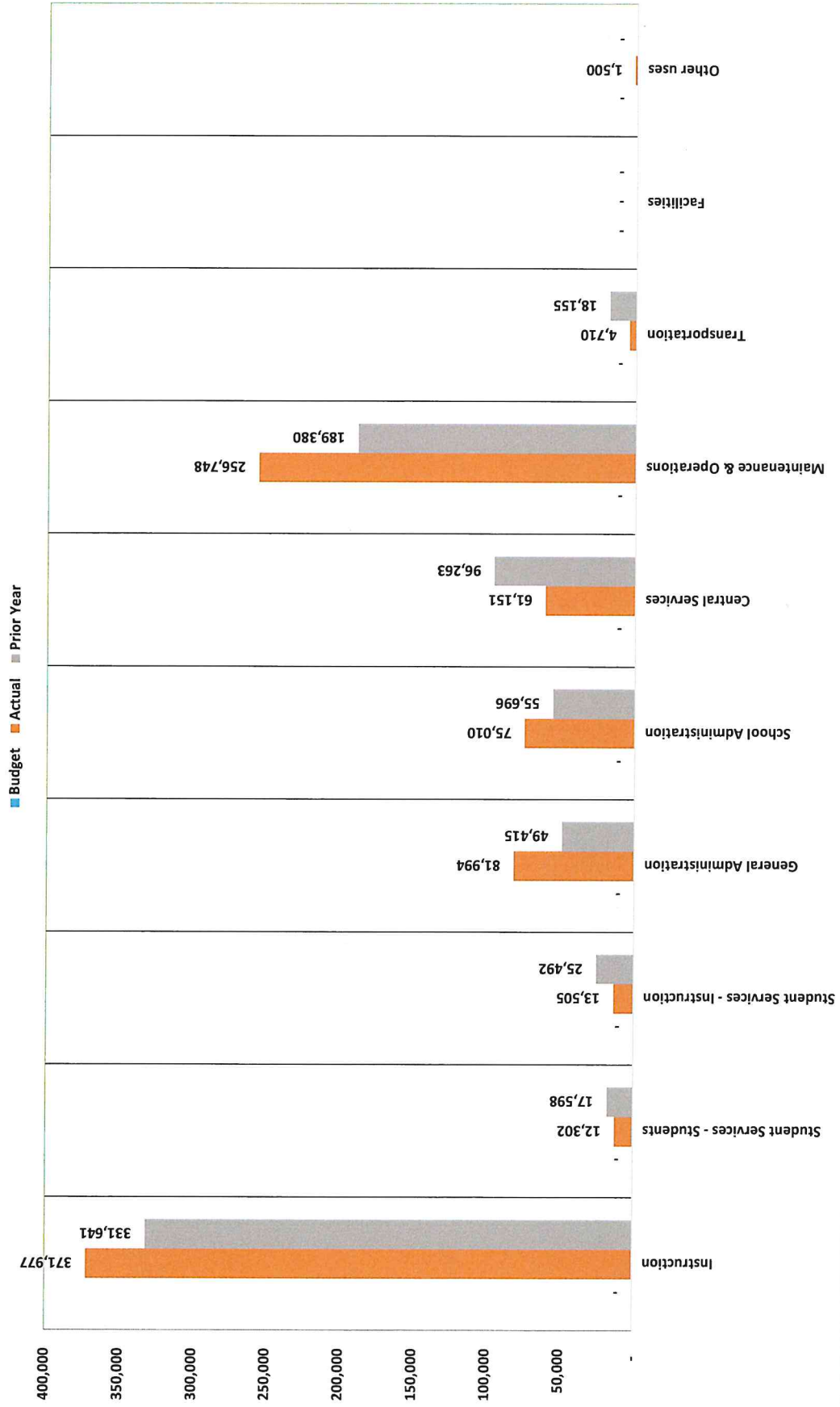
B\ Amount represents federal reimbursements for free/reduced students

C\ Amount represents expenses paid for salaries, food costs and cafeteria supplies

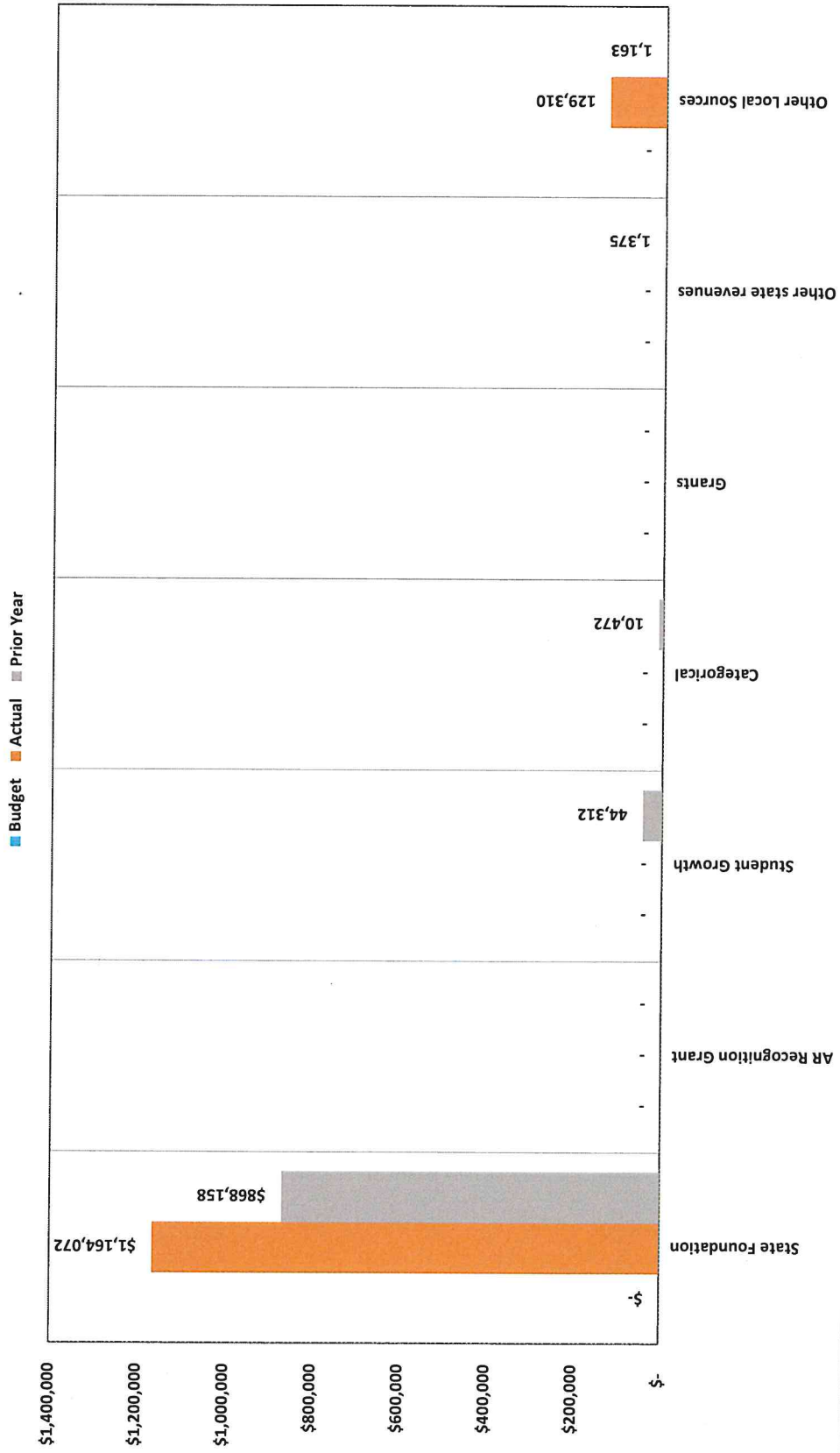
Arkansas Arts Academy
Operating Expenses (Does not include Building/Federal or Food Service)
Two Months Ended August 31, 2018

	Annual Budget	Year To Date August 31, 2018	Percentage Of Actual to Budget	Notes	Year To Date August 31, 2017
61110 Certified Salaries	\$ -	\$ 344,746			\$ 276,946
61120 Classified Salaries	\$ -	\$ 67,623			\$ 53,268
61500 Bonus	\$ -	\$ -			\$ -
61700 Substitutes	\$ -	\$ -			\$ -
62XX0 Crt & Cls Benefits	\$ -	\$ 99,835			\$ 94,298
63200 Instructional Services/Substitutes	\$ -	\$ 11,667			\$ 34,650
63310 Professional Development	\$ -	\$ 500			\$ 3,000
63430 Accounting	\$ -	\$ -			\$ -
63440 Legal	\$ -	\$ 143			\$ 239
63490 Other Professional Services	\$ -	\$ 1,149			\$ 2,360
63900 Other Purchase Service	\$ -	\$ 3,280			\$ 3,223
64100 Water & Sewer	\$ -	\$ 1,107			\$ 515
64210 Sanitation	\$ -	\$ 978			\$ 2,788
64230 Cleaning Services	\$ -	\$ -			\$ 34,314
64240 Lawn Care	\$ -	\$ 3,330			\$ 2,850
64300 Repairs & Maintenance	\$ -	\$ 43,054			\$ 14,561
64400 Rental	\$ -	\$ 182,523			\$ 104,926
64420 Other Purchase Property	\$ -	\$ (3,360)			\$ 18,987
65210 Property & Liability Insurance	\$ -	\$ 54,966			\$ 18,279
65310 Telephone	\$ -	\$ 5,362			\$ 485
65320 Postage	\$ -	\$ 507			\$ 71
65400 Advertising	\$ -	\$ -			\$ 1,400
65500 Printing & Binding	\$ -	\$ 936			\$ 799
65800 Travel/Meals/Lodging	\$ -	\$ 619			\$ 3,094
66100 General Supplies & Materials	\$ -	\$ 14,655			\$ 39,484
66210 Natural Gas	\$ -	\$ -			\$ 421
66220 Electricity	\$ -	\$ 18,082			\$ 15,495
66260 Gas	\$ -	\$ 484			\$ 1,320
66410 Textbooks	\$ -	\$ 7,989			\$ 273
66420 Library Books & Periodicals	\$ -	\$ -			\$ -
66500 Technology Supplies	\$ -	\$ 2,725			\$ 12,677
66510 Software	\$ -	\$ 7,476			\$ 16,799
66900 Other Supplies-Tech	\$ -	\$ -			\$ -
67000 Bldg & Land Improvement	\$ -	\$ -			\$ -
67320 Vehicles	\$ -	\$ -			\$ -
67330 Furniture	\$ -	\$ -			\$ -
673XX Technology Hardware/Software	\$ -	\$ 1,200			\$ 10,959
68100 Dues & Fees	\$ -	\$ 7,321			\$ 15,159
68900 Misc Expenditures	\$ -	\$ -			\$ -
69000 Other Uses of Funds	\$ -	\$ -			\$ -
	<u>\$ -</u>	<u>\$ 878,897</u>			<u>\$ 783,640</u>

Budget to Actual - Operating Funds 1, 2 and 4 Expenditures Thru August 31, 2018



Budget to Actual - Operating Funds 1, 2 and 4 Revenues thru August 31, 2018





ARKANSAS
ARTS ACADEMY
Aspire. Achieve. Advance.

Tuesday, October 16th, 2018
High School Campus - Commons Area
6:30 PM

Mary Ley
Tony Beasley
David Asberry
Joe DeFourn
Alisa Kott
Adele Hord
David Russell
Kathy Padua

1. Call to order
2. Establish Quorum/Roll Call
3. Pledge of Allegiance
4. Comments from the Public
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 - Enrollment Report
 - Financials
6. New Business
 - K-6 Report – Principal - Matt Young
 - High School Report – Principal - Heather Wright
 - Student Record Policy
 - Online Board elections
 - Mary Ley - Update

7. Discussion of items since publication of the agenda.

Executive Session:

8. Personnel: Hiring/Renewal/Promotion/Demotion/Transfer/Non-Renewal/Termination
Other Items

* Moment of Silence

9. Adjournment

10. Next Board Meeting - November 13th, 2018

all