

Bus Monitor

- QUALIFICATIONS:**
1. High school diploma or equivalency.
 2. Ability to work with others.
 3. Physical health as required for job performance.
 4. Ability to work independently without supervision.
 5. Demonstrated aptitude or competence for assigned responsibilities.
 6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Building Principal; Transportation Director

SUPERVISES: Students in grades K-12.

JOB GOAL: To assist in the provision education and related services.

PERFORMANCE RESPONSIBILITIES:

1. Regular attendance and punctuality are essential functions of the job.
2. Maintain a positive, safe environment for students and bus driver as they travel to and from school.
3. Ability to deal with "high needs" children on the bus that require adult support.
4. Follows district policies in regard to student transportation.
5. Maintains discipline when students are on the bus and at loading sites.
6. Follows district's procedures when disciplining students.
7. Keeps to assigned schedule.
8. Reports all discipline issues to the building administrator or transportation director.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions in the Board policy on *Evaluation of All Classified Personnel*.

PHYSICAL REQUIREMENTS OF THE JOB: An X indicates it is a requirement.

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| <u> </u> | 1. Very rarely requires exertion beyond walking. |
| <u> X </u> | 2. Very rarely requires physical exertion beyond walking or climbing stairs. |
| <u> X </u> | 3. Requires prolonged (over 50% of the time) standing and walking. |
| <u> </u> | 4. Requires prolonged (over 75% of the time) standing and walking. |
| <u> X </u> | 5. Occasionally requires physical exertion to manually move, lift, carry, pull, or push heavy* objects or materials. |
| <u> </u> | 6. Frequently (over 20% of the time), requires physical exertion to manually move, lift, carry, or push heavy* objects or materials. |
| <u> </u> | 7. Frequently (over 33% of the time), requires physical exertion to manually move, lift, carry, or push heavy* objects or materials. |
| <u> </u> | 8. Over 50% of the time, requires physical exertion to manually move, lift, carry, or push heavy* objects or materials. |
| <u> X </u> | 9. In addition to items 5, 6, 7, or 8, occasionally requires physical exertion to manually move, lift, carry, or push heavy objects weighing more than 50 pounds. |

____ 10. Driving skills and physical ability required to drive vehicle.

*Note: * "heavy" means not over 50 pounds*

I have reviewed this job description and will fulfill the duties described.

Signature

Date

An Equal Employment/Educational Opportunity Agency

Unified School District 407 does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning Unified School District 407 compliance with the regulations implementing Title VI, ADA, Title IX, or Section 504 is directed to contact the Unified School District 407 Superintendent, 802 N. Main, Russell, Kansas 67665, 785-483-2173.

(BOE Adopted: 05/22/2017)

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