

## **PARENT- TEACHER ORGANIZATIONS**

The Valliant Board of Education wholeheartedly encourages and supports organized PTO units. Assistance in formulating well-organized units, cooperating in planning activities, projects, and school programs, and in general stimulating good parent-teacher relations is a function shared by each certified teacher in the Valliant school system.

The following bylaws for the Valliant Elementary Parent-Teacher Organization have been approved by the board of education on November 13, 2000:

### Article I – Name

The name of this organization shall be Valliant Elementary Parent Teacher Organization, Valliant, Oklahoma.

### Article II – Objectives

The organization exists as an unincorporated organization of its members. Its “Articles of Organization” comprise these bylaws, as from time to time amended. The bylaws shall be deemed to be the articles of organization. In the event of any conflict between these bylaws and the articles of organization, these bylaws shall govern.

To promote the welfare of children and youth in home, school, and community. To bring into closer relation the home and the school, that parents and teachers may cooperated intelligently in the training of the child. To develop communication between educators and general public in a united effort that will secure for every child the highest advantages in physical, mental, and social education.

This organization is promoted through an educational program directed towards parents, teachers, and the general public, and is promoted through conferences, committees, projects, and programs.

### Article III – Basic Policies

The organization shall be noncommercial, nonsectarian, and nonpartisan. The name of the association or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the objectives of the organization.

The organization shall not- directly or indirectly- participate or intervene (in any way, including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office; or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

The organization shall cooperate with the school to support the improvement of education in ways that will not interfere with administration of the school and shall not seek to control their policies.

The organization may cooperate with other organizations and agencies concerned with child welfare, but persons representing the organization in such matters shall make no commitments that bind the organization.

Any treasury disbursement over \$500.00 has to be voted on by the members.

In the event of dissolution of this organization, the assets of the organization shall be distributed equally among the classes of Valliant Elementary.

Article IV – Membership Dues

Any individual who subscribes to the objectives and basic policies of this organization may become a member of this organization, subject only to compliance with the provision of the bylaws. Membership in this organization shall be available without regard to race, color, creed, or national origin. The organization shall conduct an annual enrollment of members, but person may be admitted to membership at any time.

Only members in good standing of the organization shall be eligible to participate in its business meetings or to serve in any of its elective or appointive positions. Each member of the organization shall pay annual dues of \$5.00 (five dollars) to the organization. Teachers shall be members of the organization by virtue of the employment as teachers of Valliant Elementary.

Article V – Officers and Their Election

The officers of this organization shall consist of a president, vice-president, secretary-treasurer, reporter, teacher chairperson, parent chairperson, and the school principal. Officers shall be elected annually in the month of May. Officers shall assume their official duties at a combined meeting of the previous year's officers and the newly elected officers. This meeting is to be held prior to the first regular PTO meeting of the new year. The purpose of this meeting will be to inform the new officers of any unfurnished business and/or projects. Officers shall serve for a term of one year or until the election and qualification of their successors.

There shall be a nomination committee composed of three members – one teacher and two parents appointed by the president and vice-president. The nomination committee shall nominate one eligible person for each office to be filled and report its nominees at the regular meeting in April, at which time additional nominations may be made from the floor. Only those persons who have signified their consent to serve, if elected, shall be nominated for or elected to such office.

A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the remaining members of this executive committee, will notice of such election having been given. In case a vacancy occurs in the office of president, vice-president shall assume the office of president, with the election of another vice-president at a regular meeting. In the event of a vacancy of both president and vice-president, the secretary shall assume the office of president until the election of new officers in May. In this event, the executive committee shall appoint a secretary to serve the remainder of the year.

Article VI – Duties of Officers

The president or vice-president shall preside at all meetings of the organization and both shall be present at all committees excluding the nomination committee. The secretary shall record the minutes of all meetings. The treasurer shall keep accurate records of all receipts and expenditures and give a full report at all meetings.

Article VII – The Executive Committee

The executive committee shall consist of the president, vice-president, secretary-treasurer, reporter, teacher, chairperson, parent chairperson, and school principal.

Article VII- Meetings

Meetings of this organization shall be held on a regular basis unless a special called meeting is necessary. Members present shall constitute a quorum for the transaction of business in any meeting of this organization. Notice of all regular and/or special meetings will be given to the public in advance.

Article IX- Standing and Special Committees

The executive committee may create such standing committees as it may deem necessary to promote the objectives and carry on the work of the organization. The term of each chairman shall be one year and until the election and/or appointment of his successor. The chairperson of each standing committee shall present a plan of work to the executive committee for approval. No committee work shall be undertaken without the consent of the executive committee.

Article X-Parliamentary Authority

Standard parliamentary procedures shall govern all meetings.

Article XI- Amendments

By laws may be amended at any regular meeting by a two-thirds vote of members present and voting, provided notice of such proposed amendments has been given at the previous regular meeting of this organization.