

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES**

DATE: August 16, 2012

LOCATION: North Franklin Educational Center, Malone, New York

KIND OF MEETING: Regular

MEMBERS PRESENT: Dennis J. Egan, Gail Rogers Rice, Thomas P. Derouchie, Stephen J. Dupree, William A. McConvey, Thomas O’Bryan, Ralph H. Russell, John G. Swanston

MEMBERS ABSENT: Hallie Bond

OTHERS PRESENT: Stephen T. Shafer, District Superintendent
Carol J. Lavoie, Clerk
Leslie A. LaRose, Deputy Superintendent

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: The meeting was called to order at 7:00 P.M. by President Egan followed by the Pledge of Allegiance.

APPROVAL OF MINUTES: President Egan asked for a motion concerning the minutes of the previous meeting. Mr. Russell moved, seconded by Dr. Rice that the minutes of the organizational meeting of July 19, 2012 be approved.

Yes - 8
No - 0, motion carried

APPROVAL OF FINANCIAL REPORTS: The Board, acting as the Audit Committee of the Whole, reviewed the Treasurer's Reports for the Consolidated, Workers’ Compensation, Health Insurance, CTE Equipment Reserve, Employee Benefit Accrued Liability Reserve, Unemployment Insurance Reserve and ERS Retirement Reserve Funds as well as the Group Checking and Payroll Checking for the month of July. Following discussion, Mr. McConvey moved, seconded by Mr. Dupree that the Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of July be approved.

Yes - 8
No - 0, motion carried

**UPDATE ON THE
INTERNAL AUDIT
FUNCTION:**

The Board received an update on the Internal Audit Function from Jamie Manor, Business Manager.

CREATION OF POSITIONS:

Upon the recommendation of Mr. Shafer, Mr. Derouchie moved, seconded by Mr. Swanston that the following positions be created:

Special Education Teacher
Licensed Practical Nurse

Yes - 8

No - 0, motion carried

**CHANGE IN POSITION
STATUS:**

Upon the recommendation of Mr. Shafer, Dr. Rice moved, seconded by Mr. Swanston that:

Toni L. Newman – Licensed Practical Nurse 100% to 50% (Effective 09/01/12)

Yes - 8

No - 0, motion carried

APPOINTMENTS:

Upon the recommendation of Mr. Shafer, Mr. Derouchie moved, seconded by Mr. Dupree that:

Michael F. Mischler, who holds an Initial Certificate in Culinary Career 7-12, be appointed in the Culinary Arts Teacher tenure area for a probationary period of three (3) years commencing on 09/01/12 and terminating on 08/31/15, salary to be at Step 5 of the Instructional Salary Schedule for the school year 2012-13.

Suzanne M. Shook, who holds an Initial Certificate in Health Education, be appointed in the New Vision Instructor .5/GED Instructor .5 tenure area for a probationary period of three (3) years commencing on 09/01/12 and terminating on 08/31/15, salary to be at Step 1 of the Instructional Salary Schedule for the school year 2012-13.

Olga Mills, who holds a Registration Certificate as a Physical Therapist, be appointed as a Physical Therapist commencing on 09/01/12, salary to be at Step 1 of the Instructional Salary Schedule for the school year 2012-13.

Yes - 8

No - 0, motion carried

RESIGNATION:

Mr. Russell moved, seconded by Mr. Derouchie that the following resignation be accepted:

Melissa M. Brown – School Psychologist (Effective 08/31/12)

Yes - 8

No - 0, motion carried

CALL BACK:

Upon the recommendation of Mr. Shafer, Mr. Russell moved, seconded by Mr. Swanston that the individual below be called back as follows:

Jennifer McMinn – Special Education Teacher

Yes - 8

No - 0, motion carried

ACKNOWLEDGEMENT OF 3014(a) TEACHER FROM BRUSHTON-MOIRA CENTRAL SCHOOL DISTRICT – STEP PLACEMENT:

Upon the recommendation of Mr. Shafer, Mr. O’Bryan moved, seconded by Mr. Derouchie that the individuals below be acknowledged as follows:

Lisa M. Bradley – Health Teacher (To be located at St. Regis Falls .5/Brushton-Moira .5) Step 1 (Effective Date 09/01/12) Credited with accumulated leave and probationary/tenure status as of the close of the 2011-12 school year in her position at the Brushton-Moira Central School District

Theresa Marrama – French Teacher 70% (To be located at St. Regis Falls .2/Brushton-Moira .5)Step 1 (Effective Date 09/01/12) Credited with accumulated leave and probationary/tenure status as of the close of the 2011-12 school year in her position at the Brushton-Moira Central School District

Yes - 8

No - 0, motion carried

PART-TIME & OCCASIONAL EMPLOYEES:

Upon the recommendation of Mr. Shafer, Mr. Dupree moved, seconded by Mr. Russell that the following individuals be appointed as Part-time and Occasional Employees:

Substitute – Instructional Employees (Effective upon receipt of fingerprint clearance)

- Joann Jock
- Carrie Marlowe
- Chelsea McDonald
- Stephen Mulvana
- Lora Lie (Lori) M. Gokey
- Victoria Jacobs
- Melissa Jones (Add Substitute Teacher)
- Jodi Childs (Reactivated)
- Scott Rivest (Reactivated)

Extra Program Employment – 2012-13 School Year

Lori Buno-Taylor – Home/School/Community Coordinator (Additional 10 Days)
Robin Dupuis – Speech & Hearing Handi. Teacher (Additional 10 Hours)
Kelli O’Sullivan – Occupational Therapist (Up to 30 Additional Hours)
Joshua Zenger – COTA (Up to 16 Additional Hours)
Elizabeth Haug – Occupational Therapist (Additional 3 Hours)
Susan Johnston – Occupational Therapist (Additional 3 Hours)
Daniel Taylor – COTA (Additional 3 Hours)
MaryEllen McKane – Food Service Manager (Additional 3 Days)

Academic/Regional Summer School 2012-13

Additional two Days for Correcting Regent’s Exams

James Abare
Jason Massaro
Tracy Edwards-Warren
Bruce Hastings
Angelo Pietropaoli
Theresa Pontius
Pat Brockway
Barbara Hart
Jamie Armstrong
Daniel Cook
Nicole Curry
Tiffany Irish
Patrick Richards
Lori Staves

Cory West – Physical Education Teacher
Kim Jones – Speech & Hearing Handi. Teacher (Up to 30 additional Hours)
Christopher Kormanyos – Social Studies Teacher (Up to 20 Hours)
John Miletich – Science Teacher (Up to 8 Hours)

Adult Education Instructors (GED) 2012-13 School Year

Carol Van Riper (Up to 200 Hours)
Joseph Campbell (Up to 375 Hours)

Elizabeth Laramay, GED Alternate Examiner (NFCA) - \$20/hour (Up to a maximum of 90 hours)
Renee Poirier, GED Examiner (NFCA) - \$20/hour (Up to a maximum of 125 hours)
Kathleen Curit, GED Examiner (QLA) - \$20/hour (Up to a maximum of 75 hours)
Robert Poirier, GED Proctor (NFCA) - \$10/hour (Up to a maximum of 60 hours)

School Library System Coordinator

Donna Hanus - \$409.69 Per Day (Additional 15 Days for Summer)
Up to 37 Days for 2012-13 School Year Commencing 09/04/12

Yes - 8

No - 0, motion carried

POSITIONS TO BE FILLED:

Mr. Shafer informed the Board that at the present time the following positions are yet to be filled:

- Occupational Therapist Assistant
- Physical Education Teacher 35%
- Physical Therapist Assistant
- School Library System Director
- School Psychologist 1.80
- School Support Assistant
- SEGIS Coordinator
- Teacher of the Blind and Partially Sighted

Mr. Russell moved, seconded by Mr. Swanston that Mr. Shafer be authorized to fill all vacancies for the 2012-13 school year.

Yes - 8
No - 0, motion carried

**AUTHORIZATION FOR
TREASURER TO MAKE
DEPOSITS INTO THE
FOLLOWING
ESTABLISHED RESERVE:**

Based on the recommendation of the District Superintendent and discussion at the June Board meeting, Mr. Russell moved, seconded by Dr. Rice that the Treasurer be authorized to make deposits into the established reserve fund as follows:

Career & Technology Equipment Reserve (in the amount of \$41,000.00)

Yes - 8
No - 0, motion carried

**AUTHORIZATION FOR
PRESIDENT AND/OR
DISTRICT
SUPERINTENDENT TO
SIGN:**

Mr. McConvey moved, seconded by Mr. Dupree that the President and/or District Superintendent be authorized to sign:

- Agreement with Whiteman, Osterman & Hanna, Attorneys for Legal Representation Services
- Agreement with Essex County Public Health in connection with Preschool, 1:1 Aide and Therapy Services
- Agreement with Simplex Grinnell in connection with Fire Alarm Inspections for AEC and NFEC
- Agreement with Franklin County Career Development Center in connection with the Workforce Investment Grant
- Agreement with Giggles and Wiggles Day Care Center

Yes - 8
No - 0, motion carried

Dr. Rice moved, seconded by Mr. Swanston that action on the proposed Agreement with National Grid Small Business Program Lighting Upgrade at AEC be tabled.

Yes - 8
No - 0, motion carried

**APPROVAL FOR
UPCOMING MEETINGS:**

Mr. Russell moved, seconded by Mr. Dupree that the Board Members and Administrators be authorized to attend the following at the expense of the BOCES:

NYSSBA Area 6 Dinner Meeting – September 20, 2012, Malone Golf Club

CEWW School Boards Association Meetings to be held at Cricket's in Peru, NY:

November 8, 2012

January 10, 2013

Yes - 8

No - 0, motion carried

**NYSSBA ADVOCACY
ALERT RESOLUTION:**

Mr. Dupree moved, seconded by Mr. O'Bryan that:

WHEREAS, during the final days of the legislative session, a bill (A.8291-A/S.5771-A) passed the legislature which would grant tenure status seniority rights to non-competitive and labor classes when there are school layoffs as well as when districts are able to rehire laid-off employees.

And WHEREAS, this bill ties the hands of school districts in making appropriate personnel decisions that best meet the educational needs of its students.

And WHEREAS, school districts need flexibility to efficiently manage their operations with limited resources.

And WHEREAS, this legislation undermines the collective bargaining process by uniformly giving unions a significant benefit without school districts receiving anything in return that could improve educational programs and services for children.

And WHEREAS, this legislation imposes an onerous mandate on school districts in direct contravention of efforts by the Mandate Relief Council to reduce state unfunded mandates on school districts.

Therefore, be it RESOLVED that the Board of Education calls on Governor Andrew Cuomo to veto this onerous and inappropriate legislation.

Yes - 8

No - 0, motion carried

APPROVAL OF BID FOR A VEHICLE PURCHASE OF A 2012 FORD F350 4X4 TRUCK:

Upon the recommendation of the District Superintendent, Mr. McConvey moved, seconded by Mr. Dupree that the low bid meeting specifications for the 2012 Ford F350 4x4 Truck Bid opened on August 13, 2012 in the amount of \$37,650.00 be awarded to Riley Ford, Incorporated.

Yes - 8
No - 0, motion carried

REJECTION OF ALL BIDS FOR GENERAL BUILDING SUPPLIES FOR THE 2012-13 MODULAR HOUSE:

Upon the recommendation of the District Superintendent, Mr. Swanston moved, seconded by Dr. Rice that all bids for the 2012-13 Modular Home Building Supplies opened on August 13, 2012 be rejected.

Yes - 8
No - 0, motion carried

APPROVAL OF REVISED DISTRICT-WIDE SCHOOL SAFETY PLAN :

Leslie LaRose reviewed the proposed revisions to the District-Wide School Safety Plan. Dr. Rice moved, seconded by Mr. Russell that the District-Wide School Safety Plan be revised as annexed to these minutes.

Yes - 8
No - 0, motion carried

APPROVAL TO CHANGE THE DATE OF THE SEPTEMBER BOARD MEETING:

Upon the recommendation of the District Superintendent, Mr. Dupree moved, seconded by Mr. O'Bryan that the regular September meeting be changed to Wednesday, September 19, 2012 at the Adirondack Educational Center in Saranac Lake beginning at 7:00 PM.

Yes - 8
No - 0, motion carried

APPROVAL OF APPR AGREEMENT WITH THE FEH BOCES TEACHERS' ASSOCIATION:

Mr. Russell moved, seconded by Mr. Derouchie that the APPR agreement with the FEH BOCES Teachers' Association be approved as annexed to these minutes and that the District Superintendent be authorized to execute on behalf of the district.

Yes - 8
No - 0, motion carried

AUTHORIZATION FOR APPROVAL OF KEY BANK FOR BANKING SERVICES:

Mr. Derouchie moved, seconded by Mr. Swanston that the authorization be given for approval of Key Bank for banking services.

Yes - 8
No - 0, motion carried

**CERTIFICATION OF
LESLIE LAROSE AS A LEAD
EVALUATOR
(COMMISSIONER'S
REGULATION 30-2.9):**

Upon the recommendation of Mr. Shafer, Dr. Rice moved, seconded by Mr. McConvey that Leslie LaRose, Deputy Superintendent be certified as a Lead Evaluator (Commissioner's Regulation 30-2.9).

Yes - 8
No - 0, motion carried

**APPROVAL OF 2012
MODULAR HOME BID:**

Mr. Swanston moved, seconded by Mr. Russell that the action taken at the July 10, 2012 organizational meeting regarding the approval of the 2012 Modular Home bid be rescinded.

Yes - 8
No - 0, motion carried

Mr. McConvey moved, seconded by Dr. Rice to accept the bid submitted by Gerald T. & Helen B. Ryan in the amount of \$39,800.15 (including tax) for the 2012 Modular Home, pending affirmative advice of legal counsel.

Yes - 8
No - 0, motion carried

**REGENTS REFORM
AGENDA/STUDENT
ACHIEVEMENT:**

Leslie LaRose presented information regarding the Regents Reform Agenda/Student Achievement.

**BOCES PRINTING
SERVICE:**

Carol Lavoie presented information on the BOCES Printing Service.

ADJOURNMENT:

Mr. McConvey moved, seconded by Mr. Dupree that the meeting be adjourned.

Yes - 8
No - 0, motion carried

Meeting adjourned at 8:34 P.M.

These minutes approved _____

Carol J. Lavoie, Clerk