

Lincoln Lutheran School Association Board of Directors
MEETING Minutes
Monday, September 23, 2019 – 6:00pm

Opening Prayer – Led by Jill Fiddler

1. Recording of Members Present / Recognition of Guests
Present: Ruth Tewes, Matt Heibel, Tina Barrett, Treva Ptascheck, Joel Rodencal, Scott Ernstmeyer, Jill Fiddler
Absent: Bill Miller (excused), Chris Schaedel (excused), Greg Sunderman (excused)
Guests: none
2. Agenda Review
Motion by Ruth Tewes, Second by Joel Rodencal to accept the agenda as presented by Jill Fiddler.
Motion Carried.
3. Consent Agenda
 - a. Approval of Prior Meeting's Minutes – August 2019 – **Doc 2**
 - b. Approval of Financial Reports
 - August 31 Account Balances – **Doc 3a**
 - August 31 Balance Sheet – **Doc 3b**
 - August 31 Financial Statement and Treasurer's Report – **Doc 3c**
 - c. Advancement Report – **Doc 4**
 - d. Principal Report – **Doc 5**
 - e. Executive Director Report – **Doc 6**
Motion by Treva Ptascheck, Second by Tina Barrett to accept the consent agenda as presented by Jill Fiddler. Motion Carried
4. Board Education
 - a. Policy Based Governance and Strategic Planning – **Scott reviewed the role/position the Board plays in development and ownership of the strategic plan.**
 - b. Survey Discussion
 - Non-Attending – **The Board discussed survey feedback from families that did not choose to attend Lincoln Lutheran for 6th grade.**
 - c. Policy 5.6 - Financial Payment Policy - Member Congregations – **No revisions suggested.**
 - d. Policy 5.19 - Accounting Capitalization Policy – **No revisions suggested.**
5. Reports
 - a. Executive Director
 - Strategic Planning Review – Vision 2025 – **The Board was asked to share any final feedback regarding Vision 2025.**
 - Stay-Go Committee Structure Proposal – **The Board reviewed the make-up and structure of the committee to be tasked with answering questions regarding the stay or go decision.**
 - Office Team Structure – Job Description – **The Board reviewed job duties for a new position for Lincoln Lutheran in the admission area.**
 - Website Update - **Work has focused on deleting unnecessary pages pulled over in the migration and improving the website menu structure. Board reviewed new website layout including home page and footer with links. Walked through ThrillShare's ability to cross post to website, new app and social media. Scott has a conference call scheduled for this week regarding the new website rollout.**
 - October Board Meeting (Sub-District VB Conflict) – **Proposed for October 21**
 - Performance Grade Audit - **Board continued discussion from retreat and debated if the LLSA should**

proceed with audit. Concerns were raised about cost.

b. Principal

- Enrollment - **Student from Pius interested in half time schooling/homeschooling is now a full-time student. Student that was freshman here last year may return to Lincoln Lutheran for the second semester. We will lose one student at the end of the semester due to father accepting a pastoral call out of state.**
- Attrition Summary – **Doc 14**

6. Action Items:

a. Approve Strategic Plan – Vision 2025

Motion by Treva Ptascheck, Second by Tina Barrett to approve the Strategic Plan - Vision 2025 as presented by Jill Fiddler. Motion Carried.

b. Ratify Stay-Go Committee Structure

Motion by Ruth Tewes, Second by Treva Ptascheck to ratify the Stay-Go Committee Structure as presented by Jill Fiddler. Motion Carried.

c. Approve date change of October Board Meeting to Monday, October 21st, 2019.

Motion by Treva Ptascheck, Second by Joel Rodencal to approve the date change of the October Board Meeting to Monday, October 21st, 2019, as presented by Jill Fiddler. Motion Carried.

7. Discussion Agenda

- a. Section 2 – Board Responsibilities (Commitment Forms) – **Doc 15 - Will revisit again next month since missing 3 members. Those present signed and returned commitment forms.**

8. Closed Session

- a. None

9. Closing & Adjournment

Motion to close and adjourn the meeting by Treva Ptascheck, Second by Tina Barrett. Motion Carried.

Next Meeting – Monday, October 21, 2019, @ 6:00 pm