

McKenzie School District  
School Board Meeting  
May 22, 2019

**6:30 P.M. Meeting called to Order**

Present: Tim Halloran, Alyssa Brownlee, James Rudisill, Melissa Norlund, Patence Winningham, Kent Roberts

Absent: George Beverly

**PLEDGE OF ALLEGIANCE**

**COMMUNITY COMMENTS**

Sophia Brownlee, May Delara and Rosemary Bugbey presented their proposal to establish a Garden Club. They presented the Garden Club constitution, classroom expectations and member expectations and the student body's approval of the club with signatures of the ASB President, Cason Cline, and the ASB advisor, Corey Christensen. Nate Day will be the club advisor.

Nate Day updated the board on dates and times his Earth Science and Environmental Science students will presenting at the Leaburg Fire Station, Water Conference at LCC and Watershed meeting in June.

**CONSENT AGENDA**

*Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, often handled together in one vote by the Board.*

**Agenda Amendments:** Delete action item 4. RFP for ODE Grant  
Add action item Garden Club

1. School Board Minutes and Budget Orientation Minutes April 17, 2019 and Special Board Meeting Minutes April 23, 2019
2. Approval of Financial Report/Statements
3. Acceptance of Donations:  
Cascade Family Flyfishers donation of \$680.00 for the science department.
4. Personnel  
Resignation Brittany Lopez First Grade Teacher  
Hire Brent Meister- Assistant Principal/Special Education Director  
Hire Sierra LaVoie-Hicks Special Education Teacher 7-12  
Hire Greg Garrelts Transportation Coordinator  
Hire Fred Heins – Athletic Director and Varsity Football Coach  
Hire Jack Devereaux – Assistant Varsity Football Coach  
Hire Corey Culp – Varsity Cross Country Track
5. Enrollment
6. Policies Second Reading

**McKenzie School District 68 Corrections  
Section J: Students  
January 28, 2019**

**JB — Equal Educational Opportunity** – Paragraph 1 remove 'or' bracketed language & accept the later bracketed language.

**JBA/GBN — Sexual Harassment** -No changes, keep proposed draft

**JBA/GBN-AR — Sexual Harassment Complaint Procedure** - No changes, keep proposed draft

**JBAA — Section 504 – Students** -No changes, keep proposed draft

**JC — Attendance Area** - Removed policy(ies)

**JE — Attendance** - No changes, keep proposed draft

**JEA — Compulsory Attendance\*\*** - No changes, keep proposed draft

**JEA-AR — Compulsory Attendance Notices and Citations\*\*** -No changes, keep proposed draft

**JEBA — Early Entrance\*\*** - In both paragraph 1 & 2 remove student (in each of the 1<sup>st</sup> sentences) & replace with ‘child’.

**JEBA-AR — Early Entrance\*\*** - No changes, keep proposed draft

**JEC — Admissions\*\*** - 8<sup>th</sup> paragraph remove sentence that starts with: Students who attend a district.....

**JECA — Admission of Resident Students\*\*** - No changes, keep proposed draft

**JECAC/GBH — Staff/Student/Parent Relations\*\*** -No changes, keep proposed draft

**JECB — Admission of Nonresident Students** – Below the 1<sup>st</sup> paragraph after #3 delete ‘by Interdistrict Transfer’, remove the next paragraph beginning ‘Annually, by.....last paragraph on page 1 delete entirely. Page 2 3<sup>rd</sup> paragraph beginning ‘If the Board decides’.....delete.

**JECB-AR(1) — Admission of Nonresident Students** - Removed administrative regulation(s)

**JECB-AR(2) — Application for Nonresident Student Admission - Interdistrict Transfer** -Removed administrative regulation(s)

**JECB-AR(6) — Request for Interdistrict Transfer Out of Resident District** - No changes, keep proposed draft

**JECBD — Homeless Students** - No changes, keep proposed draft

**JECBD-AR — Homeless Students\*\*** -No changes, keep proposed draft

**JECDA D1 — Transcript Evaluation** - No changes, keep proposed draft

**JECDA-AR — Transcript Evaluation Procedures** -No changes, keep proposed draft

**JECF — Interdistrict Transfer of Resident Students\*\*** - Removed policy(ies)

**JECF-AR — Interdistrict Transfer of Resident Students** -Removed administrative regulation(s)

**JED — Student Absences and Excuses\*\*** -No changes, keep proposed draft

**JEDA — Truancy** - Selected Version 1, removed ‘Version 1’ from title

**JEFB — Release Time for Religious Instruction** -Change code to JEF

**JFB — Student Involvement in Decision Making** -Removed policy(ies)

**JFC — Student Conduct\*\*** - Selected Version 2, removed ‘Version 2’ from title, Page 1 paragraph 3 remove brackets, remove all brackets on #'s 2,4,6,7, 8, & #9.

**JFCA — Student Dress and Grooming\*\*** - No changes, keep proposed draft

**JFCA-AR — Student Dress and Grooming** -Removed policy(ies)

**JFCEA — Gangs** - Removed policy(ies)

**JFCEA-AR — Gangs** -Removed administrative regulation(s)

**JFCEB — Personal Electronic Devices and Social Media** - No changes, keep proposed draft

**JFCF — Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence-Student** - Selected Version 2, removed ‘Version 2’ from title

**JFCF-AR — Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures-Student** - No changes, keep proposed draft

**JFCFA/GBNAA — Cyberbullying** - Removed policy(ies)

Discipline for Use, Possession, Distribution or Sale of Tobacco Products or

**JFCG-AR — Discipline for Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems** - Selected Version 2, removed ‘Version 2’ from title

Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery

**JFCG/GBK/KGC — Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems** - Removed policy(ies)

**JFCG/JFCH/JFCI — Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems\*\*** - No changes, keep proposed draft

**JFCJ — Weapons in the Schools\*\*** - No changes, keep proposed draft

**JFCM — Threats of Violence\*\*** - No changes, keep proposed draft

**JFE — Pregnant and/or Parenting Students** - No changes, keep proposed draft

**JFE-AR — Individualized Plan for Pregnant and/or Parenting Teens** - No changes, keep proposed draft

**JFG — Student Searches\*\*** - No changes, keep proposed draft

**JFG-AR — Student Searches\*\*** - Page 5 where signature is listed add ‘of adult witness’ behind it.

**JF/JFA — Student Rights and Responsibilities\*\*** -No changes, keep proposed draft

**JG — Student Discipline\*\*** - No changes, keep proposed draft

**JGA — Corporal Punishment\*\*** - No changes, keep proposed draft

**JGAB — Use of Restraint and Seclusion** – Page 2 3<sup>rd</sup> paragraph in the 1<sup>st</sup> sentence change ‘LESD’ to ‘MANDT’, correct #’ng below in the results of the annual review..., page 3 paragraph 3 add the following sentence to the end: The complaint procedure is available at the district’s administrative office and is available on the home page of the district’s website. Following with a new paragraph as follows: A complainant, who is a student, is a parent or guardian of a student attending school in the district or is a person who resides in the district, may appeal a final decision by the Board to the Deputy Superintendent of Public Instruction as provided in OAR 581-002-0040. This appeal process is identified in administrative regulation KL-AR(2) – Appeal to the Deputy Superintendent of Public Instruction.

**JGAB-AR — Use of Restraint and Seclusion** - No changes, keep proposed draft

**JGD — Suspension\*\*** - No changes, keep proposed draft

**JGDA-JGEA — Discipline of Disabled Students\*\*** - No changes, keep proposed draft  
**JGDA -JGEA-AR — Discipline of Disabled Students\*\*** - Change code to JGDA-AR  
**JGE — Expulsion\*\*** - No changes, keep proposed draft  
**JGE-AR — Expulsion** - Removed administrative regulation(s)  
**JGEA — Alternative Education Programs Related to Expulsion\*\*** - No changes, keep proposed draft  
**JHA — Student Insurance Program** -Removed policy(ies)  
**JHC — Student Health Services and Requirements\*\*** - No changes, keep proposed draft  
**JHCA — Physical Examinations of Students\*\*** - Removed policy(ies)  
**JHCA/JHCB — Examination and Dental Screening\*\*** -No changes, keep proposed draft  
**JHCB — Immunization, Vision Screening/Eye Examination and Dental Screening\*\*** - Removed policy(ies)  
**JHCC — Communicable Diseases - Students** - No changes, keep proposed draft  
**JHCC-AR — Communicable Diseases – Student** - No changes, keep proposed draft  
**JHCCA — Students - HIV, HBV and AIDS\*\*** -No changes, keep proposed draft  
**JHCCF — Pediculosis (Head Lice)** -ON HOLD  
**JHCCF-AR — Pediculosis (Head Lice)** - ON HOLD  
**JHCD/JHCDA — Medications\*\*/\*** - No changes, keep proposed draft  
**JHCD/JHCDA-AR — Medications\*\*/\*** - No changes, keep proposed draft  
**JHF — Student Safety** -No changes, keep proposed draft  
**JHFC — Student Bicycle Use** - Removed policy(ies)  
**JHFD — Student Vehicle Use** - No changes, keep proposed draft  
**JHFDA — Suspension of a Student’s Driving Privileges\*\*** - 1<sup>st</sup> page 1<sup>st</sup> paragraph remove bracketed language, 1<sup>st</sup> page 1<sup>st</sup> paragraph under Withdrawal remove bracketed language, page 2 1<sup>st</sup> paragraph under Appeals remove bracketed language.  
**JHFDA-AR(1) — Request for Suspended Driving Privileges - Conduct** – Accept all bracketed language starting at Type of infraction.  
**JHFDA-AR(2) — Notice of Student Withdrawal from School** -No changes, keep proposed draft  
**JHFE — Reporting of Suspected Abuse of a Child** - No changes, keep proposed draft  
**JHFE-AR(1) — Reporting of Suspected Abuse of a Child** - No changes, keep proposed draft  
**JHFE/KN-AR(2) — Abuse of a Child Investigations Conducted on District Premises** -No changes, keep proposed draft  
**JHFE-AR(2) — Abuse of a Child Investigations Conducted on District Premises** - No changes, keep proposed draft  
**JHFF — Reporting Requirements Regarding Sexual Conduct with Students** – Page 1 3<sup>rd</sup> paragraph accept bracketed language.  
**JHFF-AR — Sexual Conduct Complaint Form** -No changes, keep proposed draft  
**JI — Student Awards and Scholarships** - Removed policy(ies)  
**JI-AR — Student Awards and Scholarships** -Removed policy(ies)  
**JN — Student Fees, Fines and Charges\*\*** - Accept all bracketed language beginning with: The district may....  
**JN/EEACD-AR — Extended Programs** -Deleted in Section E/ a/p email from Lane Tompkins dated 1-29-19.  
**JO/IGBAB — Education Records/Records of Students with Disabilities\*\*** - To be edited as in Section I.  
**JO/IGBAB-AR — Education Records/Records of Students with Disabilities Management** – To be edited as in Section I.  
**JOA — Directory Information\*\*** - No changes, keep proposed draft  
**JOB — Personally Identifiable Information\*\*** - No changes, keep proposed draft  
**AR’s requiring adoption JHCC-AR, JHCD/JHCDA-AR, JHFE-AR, and JO/IGBAB-AR**  
**All other J-AR’s only require board review**

Melissa Norlund moved to approve the consent agenda as amended, seconded by Alyssa Brownlee and unanimously approved.

## **REPORTS & DISCUSSION**

### **Behm Property**

Lane referred to the Property Purchase Option provided in the board packet. This is the first formal step in getting the Behm Property into good hands to do the good work that Fred and Dorothy Behm wanted to have done many years ago. This agreement has been reviewed by our lawyers at Garrett Hemann and Robertson and will be reviewed by the McKenzie River Trust Board(MRT). Daniel Dieitz from MRT was present to answer questions about the next steps on the timeline. The timeline includes a public hearing as required by the original donation agreement. The first will take place in June, the second will be held in September to provide more specifics to the community in regards to funding/appraisal levels. Between the public hearings the MRT will be doing the main share of the work to make this deal happen, including surveys and appraisals. If all goes according to plan the sale will wrap up by November of this year.

## **District Report**

### **Superintendent/ Principal**

- Lane congratulated re-elected board members Alyssa Brownlee, Patence Winningham and James Rudisill.
- He thanked Brittany Lopez for her time at McKenzie, she is a good teacher and will be missed.
- The Student success Act passed the Legislature. It will bring 2 billion dollars to Oregon Schools. Funds will start in 2020-21, it will allow districts to invest in expanded instructional time, address student health and safety, reduce class sizes and workload and provide a well-rounded education.
- Policy IKF-AR- correction in credits required. Economics (.5 credit) and Personal Finance (.5 credit) need to be added separate from the social studies credit to equal 25 credits for graduation. This will be adopted in the action item section.
- State testing continues, Site Council is undertaking the Continuous Improvement Plan process. ODE has postponed the deadline to November 1 to allow for adjustments under the SSA.
- Lane has completed U of O school budgeting class and finished the COSA New Superintendents Academy
- Tina Dworkowski and Lane participated in the High School Success planning session and peer review panel at Lane ESD. They crafted and received approval for our HSS (Measure 98) Plan for the coming school year.
- Equity training with Carlos Sequeria from LESD. Most of the board attended, looking forward to working more with LESD team in the fall communicating our Equity Stance to staff and community.
- Elementary team attended the Annual RTI Conference in Eugene.
- McKenzie Education Foundation is working to support students. The theme of the calendar fundraiser this year will be "The Highway". They have also supported school field trips this year as well as sponsor Dolly Parton's Imagination Library for birth to five children in our district.
- K-4 and 5-12 grades participated in Spring Concerts
- Scholarship Committee awarded three Oregon Community Foundation Scholarships totaling \$19,000 for up to 4-6 years.
- First bargaining session with MEA went well, focused on contract language. The positive energy and tone was appreciated by both sides.

## **Building Report**

### **Assistant Principal**

- Students in grades 3-8 and 11 are completing state testing. MS/HS finals are scheduled for June 10 and 11. Last day for students is June 12
- On May 2, several elementary teachers went to the Cottonwood School for Civics and Science in Portland to observe and learn more about Place/Project/Service based education and it is implemented there.
- Mr. Culp and his Entrepreneurship class are holding Market night in the gym tonight. Students have worked diligently all year to create business and marketing plans and the products themselves.
- Mr. Day is entering presentation season in Earth Science and Environmental Science. Presentations will be at LCC and McKenzie Fire Station in Leaburg. There is also a geology field trip to Carmen Smith, Little Nash Crater and part of the Pacific Crest Trail. Two weeks ago 7<sup>th</sup> graders attended the Canopy Connections program at HJ Andrews.
- Mrs. Harshbarger and the 4<sup>th</sup> grade class presented a Living Wax Museum comprised of modern and historical figures who have impacted Oregon's past and present.
- May and June are very busy months with field trips, science presentations, a talent show, outdoor school, awards nights and graduations.

## **Financial**

Wendy reviewed the financial report and obligation summary box:

The total revenue for April \$113,758 – total expenditures \$250,978

Accounts payable: \$ 91,403.82; payroll \$ 124,224.02

High school student body expenditures \$3961.27

Elementary student body account expenditures 0

## **McKenzie River Community School**

Joshua Cloke provided a written report

- The Charter Board has worked hard over the past year to implement and work toward completing their initial goals. There has been a significant amount of progress made on the overall mission and goals.
- New learning tools have been purchased due to the large grant received. New playground equipment has been purchased and will be installed this summer.
- We are currently working on making some changes in the Charter Board. We feel these changes will provide positive momentum which will allow us to continue to build on the great work that has been done to this point.

## **Facility Report**

Grant agreements for our four Technical Assistance Grants were submitted to ODE this week.

Lane Tompkins said he is currently working on RFP's for ODE TAP Grant Projects.

Review the RFP for the facilities assessment. We need to have our district counsel review this before we send it out. If approved at the June meeting we could publish these RFP's and allow contractors to access campus this summer. Tim Laue from T.Laue Consulting has helped immensely with this project. The board may need to meet in July.

## **ACTION ITEMS**

### **School Calendar 2019-2020**

Two options of the school calendar were presented. MEA 's preference was option 1.

Lane Tompkins recommended option 1.

There was discussion concerning the number of student days and the possibility of changes in the length of the school year.

**Patence Winningham moved** to approve School Calendar option 1, seconded by Kent Roberts and unanimously approved.

## **Resolution 18-I**

### **Behm Property Sale**

Lane Tompkins reviewed the document Grant of Purchase Option for Conservation Real Property.

The resolution approves the Grant of Purchase Option for Conservation Real Property as well as grant Tim Halloran ,as board chair, the authority to sign the agreement as well as subsequent documents for the Behm Property sale. Melissa Norlund asked for more time to review the document.

**Kent Roberts moved** to approve the document Grant of Purchase Option for Conservation Real Property, seconded by Patence Winningham.

Melissa Norlund abstained from the vote.

Kent Roberts, Alyssa Brownlee, Patence Winningham, James Rudisill, and Tim Halloran voted in favor of approval.

**Resolution 18-H****Transfer of Funds**

Lane Tompkins explained this resolution would allow the transfer of \$10,000 from the general fund to a reserve account in order to purchase a student transport vehicle in 2019-20.

**James Rudisill moved** to approve Resolution 18-H Transfer of Funds, seconded by Melissa Norlund and unanimously approved.

**IKF-AR Graduation Requirements**

**James Rudisill moved** to approve policy IKF-AR Graduation Requirements as corrected, seconded by Kent Roberts and unanimously approved.

**Garden Club**

**Melissa Norlund moved** to approve the Garden Club, seconded by Alyssa Brownlee and unanimously approved.

**SCHOOL BOARD COMMENTS**

Discussion focused around

- Music concerts, which were phenomenal
- Advertisement if we move forward with the facility bond
- Presidential disaster declaration- May 30 deadline to apply for funds
- First year with place based and project based learning -thank you staff for your hard work
- Mothers' Tea- Talent Show May 28<sup>th</sup> at 6 P.M.

**FUTURE AGENDA**

Public Hearing on Behm Property Sale June 19, 2019 at 4:30 P.M.

Budget Committee Hearing June 19, 2019 at 5:15 PM.

Regular School Board Meeting 5:30 P.M.

**ADJOURNMENT**

**7:25 P.M. Kent Roberts moved** to adjourn, seconded by Melissa Norlund and unanimously approved.