

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, September 18, 2019, at 7:00 p.m. in the Administrative Education Center-Board Room, White Hall. Those answering roll call were: President Stacy Schutz, Members Karen Daniels, Cale Hoesman, Casey Kallal, Casey Nell, and Kevin Nichols. Superintendent Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principals Jaclyn Kuchy and Amanda Macias, Maintenance Director Vance Dirksmeyer and Transportation Supervisor John Davidson were also in attendance.

**CONSENT ITEMS:  
MINUTES;**

A motion was made by Mr. Nell, seconded by Mrs. Kallal, to approve the following consent agenda items: Minutes of the regular meeting of August 21, 2019, as presented;

**BILLS;**

payment of bills as per list presented;

**FINANCIAL REPORTS;**

Treasurer’s Report for the month of August and Update;

**PRINCIPAL REPORTS;**

Principal Reports regarding the start of school, special events and upcoming activities;

**BUILDINGS & GROUNDS  
& TRANSPORTATION  
REPORT;**

Buildings and Grounds Report and the Transportation Report for the month of August as presented;

**DESIGNATION OF  
PROPERTY;**

designation of an old set of wooden shelving, in disrepair and no longer of use, to give away or dispose of;

**GIFTS/DONATIONS-**

and acknowledge donations of \$1450 for memorials to Dr. Ludwig Dech to the Fred Dech Memorial Scholarship Fund and \$1500 from the James Roy Ralston Family to the NGJH Cheerleader Fund for uniform expenses.

The President put the motion to a vote and the following roll call resulted:

Nell, yea	Daniels, yea
Kallal, yea	Hoesman, yea
Nichols, yea	Schutz, yea

During reports, it was mentioned by Junior-Senior High Principal Macias and Elementary Principal Kuchy for the Board to consider review of the current Attendance and Truancy Policy due to findings of discrepancies between the two attendance centers in procedure. It was reported that the district has major attendance issues and in an effort to improve the matter, the district’s assigned Truancy Officer has provided copies of another school district’s procedure for review. It was consensus to put the discussion of the attendance policy on the October agenda for further review and discussion.

Transportation Supervisor Davidson reported that the five new lease buses did not come with the required cargo holds and will need to be installed in the near future. The district has requested a loaner bus for use while installation is being done at the bus company. He also reported that one of the older buses needs a transmission, which will be an expense greater

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than the current value of the bus but will help get the district by without need for replacing the bus at this time.

Building Maintenance Director Dirksmeyer reported that new rooftop HVAC units were installed at the Jr.-Sr. High School on September 12, window reinstallation and water fountain repairs are still needing addressed at the Elementary and the football bleacher project is approximately 95 percent complete.

### **FY19 AUDIT REPORT--**

Cindy Foote of Zumbahlen, Eyth, Surratt, Foote & Flynn, auditing firm was present to give the report of the FY19 annual financial audit, with various fund balances as of June 30 in the Education Fund having a reserve up from three months to approximately three and one-half months, Operations and Maintenance Fund the same reserve of one-month, and the Transportation Fund a decreased reserve from one and three-fourths month to three-fourths month reserve. A review of audit findings was also held which was for need of segregation of duties and ways of handling Student Activity accounts differently. It was stated that most districts do not have the finances for providing enough staff to have complete segregation of duties but due to the new GATA Federal Financial Reporting requirements making it more necessary, a need for looking at suggestions for trying to eliminate the finding was important through establishment of a new internal control policy. The district was commended that the financial profile rating of “Recognition” status was maintained from the previous year.

### **SUPERINTENDENT REPORT--**

Superintendent Scott reported on the following items:

1. Sixth-day enrollment figures were reviewed, with a total of 843 students reported, approximately 28 students less than the previous year;
2. A required meeting of local emergency, health service agencies and law enforcement departments to be held with district administrators and maintenance staff on October 1 to review district procedures and policies for updating of the district’s emergency crisis response plan;
3. Reminded members of the upcoming IASB Two Rivers Division Dinner Meeting to be held October 24 at Beardstown Middle/High School;
4. A meeting with parents as required by the ESSA (Title I) program will be held on September 26 at 6:00 p.m in the North Greene Jr.-Sr. High Commons to provide information to parents on programs and services made available to students with the Title I grant funds and a report of district performance;
5. Parent-teacher Conferences on October 16 and 17 from 2:30 p.m. to 7:00 p.m., with no school scheduled on October 18.
6. Reported the annual Health-Life Safety building inspections to be

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- performed by the ROE on October 1;
- 7. Reviewed the annual A.R.C.C. Program Report of student in-suspensions, infractions, and number repeat offenders for the 2018-2019 school year;
- 8. Discussed a Bill that has been introduced to address the new minimum teacher salary requirement and reviewed new legislation and School Code changes; and
- 9. Informed of funding received by only the Southern Macoupin County schools for construction of a new \$2.5 million CTE facility, though all schools in the Educational Service Region 40 who are a part of the same CTE cooperative did not share in receipt of funding.

**UPDATE ON MAINTENANCE PROJECTS--  
BLEACHER PROJECT-**

The administration reported an update of the North Greene Jr.-Sr. High bleachers replacement project and listed remaining miscellaneous items to be completed such as dirt work around the site and waterline tie-ins.

**AWARD OF BIDS FOR  
MASONRY/ROOF WORK-**

Bid results were presented for work to repair the faulty flashing along the masonry brick wall and repair of the roof area where the 2002 and 1957 Jr./Sr. High Buildings join between the gymnasiums. Per the review of bids by the district Architect, it was recommended to award the bid for the work to Joiner Sheet Metal and Roofing for completion of the base bid for \$82,000 and alternate 1, the East wall and roof at \$52,500, alternate 2, West wall and roof flashing at \$26,900, and alternate 3, roof repair at the vertical transition for \$2,750.00 for a total cost of \$164,150.00 to be paid with available Capital Projects Funds and Operations and Maintenance Funds.

Following discussion, a motion was made by Mr. Nell, seconded by Mr. Hoesman, to award bids for Jr./Sr. High Masonry/Roof repair work to Joiner Sheet Metal and Roofing for a total cost of \$164,150.00.

The President put the motion to a vote and the following roll call was taken:

Nell, yea	Nichols, yea
Hoesman, yea	Daniels, yea
Kallal, yea	Schutz, yea

**BUDGET FY20--**

A motion was made by Mr. Hoesman, seconded by Mrs. Kallal, to adopt the official Budget for Fiscal Year 2020 as proposed at the budget hearing held previous to the meeting, with estimated revenue and expenditures in the various funds resulting in an overall anticipated budget balance of \$-87,419, plus carryover of \$4,531,351 as follows:

FUND-	REVENUE	EXPENDITURES
Education Fund	\$ 7,982,811	\$7,714,264
Operations & Maintenance Fund	636,900	460,120
Transportation Fund	427,000	486,025
IMRF/FICA Fund	351,281	402,192
Capital Projects	35,000	270,000

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Working Cash	41,000	-0-
Tort	237,100	399,250
Fire Prevention & Safety	37,500	35,000
Debt Service	<u>776,350</u>	<u>845,510</u>
TOTAL	\$10,524,942	\$10,612,361

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Nichols, yea
Kallal, yea	Daniels, yea
Nell, yea	Schutz, yea

Superintendent Scott stated that due to ongoing negotiations of personnel Contracts, the budget would more than likely need to be amended to reflect accurate salary figures.

**AGREEMENT-  
ATHLETIC TRAINER--**

Per a requirement that school district athletic programs provide services of an athletic trainer, an agreement with Springfield Clinic for provision of a part-time athletic trainer, effective August 1, 2019, through July 31, 2020, for a charge of \$50.00 per hour, was presented for review and approval. Following review, a motion was made by Mr. Nichols, seconded by Mr. Nell, to approve entering into an agreement with Springfield Clinic for provision of an athletic trainer per the terms stated above, to be paid from funds provided through the NFL Grant.

The President put the motion to a vote and the following roll call was taken:

Nichols, yea	Hoesman, yea
Nell, yea	Kallal, yea
Daniels, absent	Schutz, yea

**EMPLOYMENT,  
APPOINTMENT--**

A motion was made by Mr. Hoesman, seconded by Mrs. Kallal, to approve Stacy Schutz as Class Sponsor for the Freshman Class of 2023.

The President put the motion to a vote and the following roll call was taken:

Hoesman, yea	Nichols, yea
Kallal, yea	Daniels, absent
Nell, yea	Schutz, abstain

A motion was made by Mr. Nichols, seconded by Mr. Hoesman, to approve the recommendations of the administration for employment/appointment of the following persons for extracurricular assignments for the 2019-20 school year, pending receipt of required paperwork:

1. Mike Booth as 6<sup>th</sup> Grade Boys Basketball Coach;
2. Anthony McGee as volunteer assistant Jr. High Boys Basketball Coach;
3. Scott Caristi as volunteer assistant High School Boys Basketball Coach.

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The President put the motion to a vote and the following roll call was taken:

Nichols, yea	Nell, yea
Hoesman, yea	Daniels, yea
Kallal, yea	Schutz, yea

**PART-TIME DRIVER ED. BEHIND-THE-WHEEL** Due to the need for additional driving time by students that cannot be covered with one driver education instructor with the present scheduling, a motion was made by Mr. Nell, seconded by Mr. Nichols, to approve the recommendation to employ retired teacher R. J. Paslay, as a part-time behind-the-wheel driver education instructor to work a maximum of 15 hours per week at \$25.00 per hour, effective September 19, 2019, through the end of the 2019-20 school year.

The President put the motion to a vote and the following roll call was taken:

Nell, yea	Hoesman, yea
Nichols, yea	Kallal, yea
Daniels, yea	Schutz, yea

**ADMIN./TEACHER SALARY & BENEFITS REPORT-FY19--**

A motion was made by Mr. Nell, seconded by Mrs. Kallal, to approve the Administrator and Teacher Salary and Benefits Report for fiscal year 2019 for posting on the district website, as presented.

The President put the motion to a vote and the following roll call was taken:

Nell, yea	Daniels, yea
Kallal, yea	Hoesman, yea
Nichols, yea	Schutz, yea

**CLOSED SESSION- 9:45 P.M.--**

A motion was made by Mr. Nichols, seconded by Mr. Nell, to go to closed session at 9:01 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Student disciplinary cases, per 6ILCS 120/2(c)(9); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, per 5 ILCS 120/2(c)(3); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

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The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hoesman, yea
Nell, yea	Kallal, yea
Daniels, yea	Schutz, yea

**RECONVENE-11:15 P.M.-** A motion was made by Mr. Nichols, seconded by Mrs. Kallal, to return to open session at 11:15 p.m.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Daniels, yea
Kallal, yea	Hoesman, yea
Nell, yea	Schutz, yea

**ACTION/REPORT—**  
**CLOSED SESSION**  
**MINUTES--**

A motion was made by Mr. Nell, seconded by Mrs. Kallal, to approve Closed Session minutes of July 15, 2019, as reviewed during the closed session.

The President put the motion to a vote and the following roll call was taken:

Nell, yea	Daniels, yea
Kallal, yea	Hoesman, yea
Nichols, yea	Schutz, yea

**APPOINTMENT OF**  
**MEMBER TO FILL**  
**VACANCY--**

A motion was made by Mr. Nell, seconded by Mr. Nichols, to appoint Rachele Malin of rural Hillview/White Hall, as Member of the Board of Education to fill the vacancy due to resignation of David Hallock, to serve until the next non-partisan election , April, 2021.

The President put the motion to a vote and the following roll call was taken:

Nell, yea	Hoesman, yea
Nichols, yea	Kallal, yea
Daniels, yea	Schutz, yea

**RESIGNATION-**  
**MICHELLE KRUEGER--**

A motion was made by Mrs. Kallal, seconded by Mr. Nell, to accept the resignation of Jr. High Special Education teacher Michelle Krueger, effective retro-active to September 6, 2019.

The President put the motion to a vote and the following roll call resulted:

Kallal, yea	Daniels, yea
Nell, yea	Hoesman, yea
Nichols, yea	Schutz, yea

**EMPLOYMENT-TEMP.**  
**LONG-TERM SUB.--**

A motion was made by Mr. Nichols, seconded by Mr. Hoesman, to employ Mr. Michael Miller, Sr. as a temporary long-term substitute teacher for Jr. High Special Education Inclusion effective, September 23, 2019.

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The President put the motion to a vote and the following roll call was

taken:            Nichols, yea            Nell, yea  
                      Hoesman, yea          Daniels, yea  
                      Kallal, yea             Schutz, yea

**ADJOURN-11:20 P.M.--**

With no further business to come before the Board, President Schutz adjourned the meeting at 11:20 p.m.

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Stacy Schutz, President

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Barbara Neece, Secretary