

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, April 26, 2016, at Mowrey Elementary School. The meeting was called to order at 7:02 p.m. by President Kulla.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge to the flag led by Hayden Kaiser, a fifth grade student at Mowrey.

ATTENDANCE

Present were: Chris Lind/Cindy Sullivan/Karen Herald/Stephen O'Brien (by phone at 8:30 p.m.)/Roger Willingham/Billie Finn/Bonnie Bachtell/Stephen Kulla.

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Eric Holtzman, Business Administrator; Richard Galtman, Solicitor (by phone); Ruth Berger, recording secretary; Taylor Naugle and Jacob McCleaf, student representatives; Zach Glenn, The Record Herald; and Roxann Miller, The Herald Mail.

Lee Lemley was absent.

APPROVAL OF AGENDA

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved the agenda.

ABSENT: O'Brien/Lemley

APPROVAL OF MINUTES

On an Bachtell/Sullivan motion and unanimous voice vote, the Board of School Directors approved the minutes of April 12, 2016.

ABSENT: O'Brien/Lemley

PUBLIC COMMENT

Maribeth Daniels, Waynesboro supports the changing the last day of school to May 27, 2016.

Delmos Oldham, W. Eight Street, Waynesboro suggested the district increase the Earned Income Tax rate and eliminate the Per Capital Tax.

Cori Urey, W. Eighth Street, Waynesboro and WASD teacher supports adopting the new basal series for grades 1 and 2.

Tom McCloud, Green Street, Waynesboro addressed the issue of the national motto poster donation and the purpose for the offer.

STUDENT REPORTS

Taylor Naugle and Jacob McCleaf gave updates on clubs, academics, academic and leadership recognition, as well as athletic events.

PRESENTATION

Richard Skinner and John Selfe, of McClure Company presented information on the scope of the work done in the district and the energy and cost savings achieved as a result.

BUSINESS

Discuss/Act on Plancon K

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved Plancon K, refunding the Series of 2011 bonds for the General Obligation Bonds, Series B of 2016.

ABSENT: O'Brien/Lemley

Discuss/Act on Designation of Agent Resolution

In order for WASD to receive funding for Snowstorm Jonas (blizzard of January 2016) an Agent from the school district must be appointed.

On a Herald/Lind motion and unanimous voice vote, the Board of School Directors approved and designated Eric Holtzman, Business Administrator as Designated Agent for PEMA.

ABSENT: O'Brien/Lemley

Discuss/Act on Offsite Replication Agreement

An Offsite Replication Agreement (ORA) between the Greencastle-Antrim School District and the Waynesboro Area School District was created with the intention of establishing guidelines to ensure reliability and effectiveness of both parties' Disaster Recovery Plans.

On a Lind/Bachtell motion and unanimous voice vote, this item was tabled due to concerns over what the district's liability would be for any damage or loss suffered by the other school district and the close proximity of Greencastle to Waynesboro in the event of a disaster.

ABSENT: O'Brien/Lemley

Discuss/Act on 2016-2017 School-based Probation Program Agreement

An agreement between the Franklin County Commissioners and the Waynesboro Area School District for the 2016-2017 School-based Probation Program was presented. This partnership was designed to improve communication between the school district and the probation office; improve cooperation among the families, school, probation, and other community agencies; meet the educational needs of mutual clients; and provide the school an alternative for managing students exhibiting behavioral problems. Additionally, the school based program works hand-in-hand with school administrators in order to promote and maintain a safe educational environment for the students, faculty, and visitors.

On a Bachtell/Lind motion and unanimous voice vote, the Board of School Directors approved the agreement between the Franklin County Commissioners and the Waynesboro Area School District for the 2016-2017 School-based Probation Program, beginning August 18, 2016 and ending on May 26, 2017, at a cost of \$17,545.02 made payable in two equal installments of \$8,772.51.

ABSENT: O'Brien/Lemley

Discuss/Act on Personnel

On an Lind/Willingham motion and unanimous voice vote, the Board of School Directors approved the following:

Retirement – GED Staff

Mary Jean Bechard, GED Director, effective June 30, 2016.

Retirement – Support Staff

Judith S. Hoover, Cashier, Waynesboro Area Middle School, retirement with nine part-time years of service, effective May 31, 2016.

Resignations – Support Staff

Wendy R. Rinehart, Special Education Teacher Assistant, effective April 21, 2016.

Dana L. Bowers, Cleaner, Fairview Elementary School, effective April 21, 2016.

LIU Transfers of Entity

Brooks Hyde, Special Education Teacher, Autistic Support – Masters +12, Step 4 = \$54,215.00

Megan Warrenfeltz, Speech Therapist – Masters +24, Step 2 = \$52,734.00

Kristi Kusch Lucabaugh – Occupational Therapist – Masters +48, Step 11 = \$71,010.00

Transfers of Entity effective August 17, 2016.

Requests for Leave

Adam J. Shaull, Science, Waynesboro Area Middle School, Medical Leave Extension, effective January 6, 2016 through April 22, 2016. Return to Work Date – April 25, 2016.

Jessica F. Swart, Grade 1, Mowrey Elementary School, Medical Leave, effective May 6, 2016 through June 1, 2016. Return to Work Date – June 2, 2016.

Appointments – Support Staff

Lisa J. Donohoe, Personal Care Assistant Long Term Substitute, Waynesboro Area Senior High School – Salary/Hours = \$11.25/5.5 hours, effective April 18, 2016 through May 31, 2016. Reason: Long term substitute for vacant position.

Tammy S. Estrada, Cleaner, Waynesboro Area Senior High School – Salary/Hours/Days = \$10.00/5.0 hours/249 days, effective May 11, 2016. Reason: Replacing .5 of Mary King’s position.

Appointment – Coaching Staff

Mark A. Saunders, Assistant Coach Varsity Football, Waynesboro Area Senior High School – Salary = Step 4 - \$3,957.00, effective for the 2016-2017 school year..

Appointments – Game Personnel

Daniel Shaffer	Christine Brown	Adam Heebner
Lois Hershberger	Stephanie Moisey	Christopher Pavone
Barry Donohoe	Pamela Shoap	Joshua Sprenkle
Michael Bercaw	Julie St. Clair	

Appointments – Substitute Support Staff

Aaron M. Bumbaugh, Substitute Cleaner

Appointment – School Security

Terry A. Dewitt, School Security

Appointment – Substitute Painter

Laura B. Richardson, Substitute Painter

ABSENT: O’Brien/Lemley

Discuss/Act on Textbook Adoption

Following is a list of textbooks for adoption for the 2016/2017 school year. The administration asked permission to purchase these textbooks following the two-week review period.

Level	Course	Name of Text	Publisher	Edition	Rationale
Grades 1-2	English Language Arts	<i>Wonders</i>	McGraw-Hill	2016	Replacing Gr. 1 (2008) and Gr. 2 (2005) anthology, content aligned to PA Core Standards, provides digital access to all students.
Grades 9-12	French 1 - 4	<i>Club @dos1</i>	Schoenhof’s Foreign Books	2013	Replacing 2004 text with outdated cultural references and grammatical errors, new text teaches French from native perspective, provides digital access to all students.
Grades 9-12	German 1 - 4	<i>Portfolio Deutsch 1</i> <i>Genial Klick 2-3</i> <i>Aspekte Neu 4</i>	Klett-USA	2013- 2015	Replacing 2006 text with outdated cultural references, new text teaches German from native perspective, provides digital access to all students.

A Lind/Kulla motion to approve the purchase of textbooks as presented, following a two-week review period failed due to budget concerns.

YEA: Lind/Willingham/Kulla

NAY: Sullivan/Herald/Finn/Bachtell

ABSTAINED: O’Brien (was unable to hear the conversation)

A Bachtell/Lind motion to approve the adoption and purchase of “Wonders” for grades 1 and 2 failed due to budget concerns.

YEA: Lind/O'Brien/Bachtell/Kulla

NAY: Sullivan/Herald/Willingham/Finn

A motion by Chris Lind to schedule an emergency meeting on May 3, 2016 for textbook adoption was not seconded, therefore, failed.

Discuss/Act on Proposed Revisions to the 2015-2016 School Calendar

The administration proposed the following revisions to the 2015-2016 School Calendar.

- November 11, 2015 – Change from a Professional Development Day to an Act 80 Day (giving PM kindergarten students, seniors, and VoTech students 180 days)
- **May 27, 2016 – Last day of school for students**
- May 31, 2016 – Act 80 Day for Professional Development (no school for students)
- June 1, 2016 – Rescheduled in-service day from May 13, 2016.
- June 2, 2016 – 187th Day

On a Lind/Sullivan motion and unanimous voice vote, the Board of School Directors approved the revisions to the 2015-2016 school calendar as listed.

ABSENT: Lemley

Discuss/Act on 1st Reading of Policies

The following policies have been amended to satisfy the corrective action required by the Food Service Program Audit. A paragraph regarding complaints related to the Food Services Program has been added to each of these policies.

- #103 – Nondiscrimination in School and Classroom Practices
- #103.1 – Nondiscrimination – Qualified Students with Disabilities
- #104 – Nondiscrimination in Employment and Contract Practices
- #219 – Student Complaint Process
- #248 – Unlawful Harassment
- #249 – Bullying/Cyberbullying
- #326 – Complaint Process
- #348 – Unlawful Harassment
- #348.1 - Bullying/Cyberbullying

On a Lind/Finn motion and unanimous voice vote, the Board of School Directors approved the first reading of the policies as presented.

ABSENT: Lemley

Discuss AP Guidelines

The question was asked why the 1.25 multiplier for AP exams was lowered. It was explained that it was due to the transition from letter grades to percentages in determining GPA.

Discuss Keystone Guidelines

As of February 3, 2016, Pennsylvania has delayed making passing the Keystone Exams a mandatory

graduation requirement. Students are still required to take the Keystones and the state will require schools to include “not proficient” on the transcripts of students who do not pass them.

Jacob Estes, Weatherstone Drive, Waynesboro expressed his opinion of how obscene it is for state law to require including “not proficient” on a transcript when the exam is not a graduation requirement.

BOARD INITIATIVES

Discuss Later Start to School Day

Results to a survey taken regarding a later start to the school day were shared with the School Directors. There were 1,756 responses with approximately 70% opposed to changing the start time. Due to the apparent lack of support at this time, school start times will remain as they are currently. The results of the survey will be posted on the district website.

Discuss HB – Executive Session

The proposed HB 340 would amend Title 65 dealing with executive sessions. The legislation would allow an executive session to be held to discuss the following:

- Any matter as it pertains to a specific individual prospective, current or former employee when it relates to employment, appointment, termination of employment, terms and conditions of employment, performance evaluations, promotions and disciplining.
- To review and discuss plans related to security and emergency preparedness.
- Provides that an entire executive session shall be recorded and maintained for one year.
- Having the agency consult with a solicitor or legal counsel on the subject matter prior to holding the executive session. Provides that in cases where solicitor is not available, the person in charge of the meeting will verify on the record that the items should be discussed in executive session as opposed to in public.
- Gives any member of the agency immunity from criminal liability if the member makes a good faith report of a violation of the law.

On a Finn/Sullivan motion and unanimous voice vote, the Board of School Directors directed the administration to send a letter opposing HB 340 which proposes more rigid requirements for executive session.

ABSENT: Lemley

Keystone Exam Letter

On a Lind/Willingham motion and unanimous voice vote, the Board of School Directors directed the administration to send a letter opposing the requirement of schools to include “not proficient” on the transcripts of students who do not pass the Keystone Exams.

ABSENT: Lemley

Discuss Borough of Waynesboro Proposal for Kitchen Inspections

Concern was expressed regarding proposed regulations for kitchen inspections which could result in the school district paying for cafeteria inspections which are currently done by the Department of Agriculture at no cost. It was suggested the members of the board should meet with Borough Council to discuss this issue.

Discuss Districtwide Teacher Survey

It was the consensus of the board to move forward with drafting a districtwide teacher survey to assist the school board with decision-making. Mr. Kulla and Mr. Lind will work with the administration to determine questions to be included, and how to disseminate the survey.

FINANCIAL BUSINESS

On a Lind/Willingham motion and unanimous voice vote, the Board of School Directors approved the following:

- Budget Income and Expenses Summary
- Paid bills – General Fund in the amount of \$670,928.71
- Paid bills – Capital Reserve Fund in the amount of \$2,020.00
- Paid bills – Cafeteria Fund in the amount of \$105,611.95
- Paid bills – GOB 2015 Middle School Project in the amount of \$649,202.45
- Unpaid bills – General Fund in the amount of \$70,077.22
- Purchase Order Requisitions in the amount of \$52,875.88

ABSENT: Lemley

INFORMATION ITEMS

- Mr. Holtzman explained the situation with tax bills not being sent out to Washington Township residents whose last names begin with W, Y and Z, who are now receiving delinquent notices. Options for solving the situation were discussed.

On a Lind/Herald motion and unanimous voice vote, the Board of School Directors authorized the business office to rebill residents who have not paid giving them until May 31, 2016 to pay the taxes at face value; refund the penalty paid by residents; and ask J P Harris to refund the collection fees.

ABSENT: Lemley

- Student entry and withdrawal information was provided to the board.

PUBLIC COMMENT

Jacob Estes, Waynesboro stated it was disconcerting to him that the board would not approve textbooks (the tools needed to educate the students), but approve expenditures on the facilities.

Maribeth Daniels, Waynesboro suggested that transcripts being marked “not proficient” regarding the Keystones should be communicated to the parents.

Eli Leggett, 12th Grade WASHS student wanted to bring to the attention of the board, areas of concern among some of the students.

BOARD MEMBER COMMENTS

WAYNESBORO AREA SCHOOL DISTRICT
MINUTES OF MEETING HELD APRIL 26, 2016

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EXECUTIVE SESSION/ADJOURNMENT

On a Lind/Sullivan motion and unanimous voice vote, the Board of School Directors adjourned at 10:40 p.m. and went into executive session.

ABSENT: Lemley

SIGNED

Stephen Kulla, President

Bonnie Bachtell, Secretary