

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, January 26, 2016, in the auditorium of the Waynesboro Area Middle School, 702 East Second Street, Waynesboro, PA. The meeting was called to order at 7:05 p.m. by President Kulla.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge to the flag led by Mrs. Bachtell.

ATTENDANCE

Present were: Roger Willingham/Billie Finn/Lee Lemley/Bonnie Bachtell/Chris Lind/Cindy Sullivan/Stephen O'Brien/Karen Herald/Stephen Kulla.

Also present were: Dr. Wendy Royer, Assistant Superintendent; Eric Holtzman, Business Administrator; Richard Galtman, Solicitor (by phone); Ruth Berger, recording secretary; and Jen Fitch, The Herald Mail.

APPROVAL OF AGENDA

On a Bachtell/Sullivan motion and unanimous voice vote, the Board of School Directors approved the agenda.

APPROVAL OF MINUTES

On a Lind/Sullivan motion and unanimous voice vote, the Board of School Directors approved the minutes of January 12, 2016.

PUBLIC COMMENT

None.

COMPREHENSIVE PLAN

Dr. Royer provided board members with a copy of the Comprehensive Plan for July 1, 2016 – June 30, 2019. The plan will be placed in all district buildings, the public library and on the district website for public review. The Comprehensive Plan will be discussed at the February 9, 2016 board meeting, voted on February 23, 2016 and submitted to the Pennsylvania Department of Education on February 28, 2016.

BUSINESS

Discuss/Act on Board Committee Assignments

On a Lind/Lemley motion and unanimous voice vote, the Board of School Directors approved the following committee assignments as listed.

Waynesboro Area Beneficial Fund Association

Representative: Billie Finn

Franklin County Career & Technology Center (3-yr. term)

Representatives: Leland Lemley, Chris Lind

Alternates: Roger Willingham, Stephen O'Brien

Franklin Learning Center (1-yr. term)

Representatives: Bonnie Bachtell, Vacant

Alternates: Karen Herald, Cindy Sullivan

Lincoln Intermediate Unit (3-yr. term)

Cynthia Sullivan (replacing Chris Lind's term which expires June 2017)

Franklin County Technical School Authority

Representative: Leland Lemley

Alternate: Chris Lind

WABEC Foundation Representative

Bonnie Bachtell

Academic Committee

Bonnie Bachtell, Billie Finn, Karen Herald, Steve O'Brien

Budget Committee

Lee Lemley, Chris Lind, Cindy Sullivan

Buildings and Grounds Committee

Billie Finn, Stephen Kulla, Lee Lemley, Roger Willingham

Discuss/Act on Personnel

On a Willingham/O'Brien motion and unanimous voice vote, the Board of School Directors approved the following:

Appointments – Support Staff

B. Daniel Domenick, III, Utility Person – Salary/Hours/Days = \$12.50/8 hours/249 days, effective February 1, 2016. Reason: Replacing Jerry Moats who resigned.

Carol A. Kochanski, Server, Waynesboro Area Middle School – Salary/Hours/Days = \$9.25/3 hours/181 days, effective January 19, 2016. Reason: Replacing Lori Bakner who resigned.

Transfer – Support Staff

Barbara S. Wolff from Teacher Assisatn, Mowrey Elementary School – Salary/hours/Days = \$11.25/2.25 hours/184 days, to Teacher Assistant, Mowrey Elementary – Salary/Hours/Days = \$11.25/2.50 hours/184 days, effective January 13, 2016.

Requests for Leave

Cheryl C. Jae, Server, Hooverville Elementary School, Medical Leave, effective January 19, 2016 through February 5, 2016. Return to Work Date – February 8, 2016.

Nancy L. Earley, Special Education Teacher Assistant, Waynesboro Area Senior High School, Medical Leave Extension, effective December 10, 2015 through February 29, 2016. Return to Work Date – Approximately March 1, 2016.

Appointment – Professional Staff

Joshua W. Sprenkle, Special Education, Waynesboro Area Senior High school – Salary = Masters, Step 1 - \$47,711.00, effective February 8, 2016. Reason: Replacing David Bitner who retired.

Discuss/Act on Bid Index #2015-11 WAMS Additions and Renovations

- **General Construction** – On a Lind/Bachtell motion and roll call listed, the Board of School Directors accepted the bid from eci Construction, including alternates GC-2 and GC-6.

YEA: Willingham/Finn/Lemley/Bachtell/Lind/O'Brien/Kulla

NAY: Sullivan/Herald

- **HVAC Construction** – On a Bachtell/Finn motion and unanimous voice vote, the Board of School Directors accepted the bid from Stouffer Mechanical Contractor, LLC, including alternate HC-3.
- **Plumbing Construction** – On a Finn/Bachtell motion and unanimous voice vote, the Board of School Directors accepted the base bid from Carl E. Frantz, Inc.
- **Electrical Construction** – On a Lind/O'Brien motion and unanimous voice vote, the Board of School Directors accepted the bid from Lobar Inc., including alternates EC-3, EC-6, EC-7, and EC-8.
- **Fire Protection Construction** – On a Bachtell/Finn motion and unanimous voice vote, the Board of School Directors accepted the bid from SA Comunale Co., Inc.

On a Bachtell/Lemley motion and unanimous voice vote, the Board of School Directors approved PlanCon F att. C and permitted Crabtree, Rohrbaugh & Associates to submit the documents to the Pennsylvania Department of Education.

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors permitted Crabtree, Rohrbaugh & Associates send the letter of intent to award to each prime contractor.

On a Sullivan/Herald motion and unanimous voice vote, the Board of School Directors permitted Crabtree, Rohrbaugh & Associates to draft the contracts, the District Solicitor to review the contracts and authorized the designee to sign the completed contracts.

On a Finn/Bachtell motion and unanimous voice vote, the Board of School Directors permitted Crabtree, Rohrbaugh & Associates to issue the notice to proceed to the contractors upon completion and submission of all required documents.

The Board discussed options for paying for the alternates of the Middle School project. The Board agreed the money left from the 2009 and 2012 bonds was the best option. A resolution to use the funds from the 2009 and 2012 bonds will be drafted and brought to the Board of School Directors for approval.

Discuss/Act on WAMS Storm Water & Maintenance Operation Agreement

This item was tabled in order to check with the borough about waiving the fee.

Discuss/Act on College Advising Corps

On a Sullivan/Herald motion and roll call listed, the Board of School Directors approved the Memorandum of Understanding with Franklin & Marshall College/Pennsylvania College Advising Corps for the 2016-2017 school year, at a cost of \$24,000.

YEA: Willingham/Finn/Lemley/Bachtell/Sullivan/O'Brien/Herald/Kulla

NAY: Lind

Discuss/Act on 2016-2017 LIU General Operating Budget

The district received the 2016-17 LIU General Operating Budget. Waynesboro Area School District's share of the budget is \$34,901.60. This is a decrease of \$549.15 or 1.55% from the 2015-16 budget. This total budget is within the 3.2% increase permitted under the Act 1 index.

On a Lind/Lemley motion and unanimous voice vote, the Board of School Directors approved the 2016-17 LIU General Operating Budget.

Discuss/Act on School Bus Driver Acceptance

The person listed below in the recommendation is qualified and certified by the Commonwealth of Pennsylvania as a school bus driver or van driver/aide. This person is employed by school bus contractors and/or WASD personnel and will be transporting Waynesboro Area School District students. The person listed below has submitted the necessary documents which have been verified by the personnel department.

Van Driver:

Heck-Meyers – Joyce Jamison

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved the person listed as a van driver employed by Heck-Meyers, LLC. This person will be transporting Waynesboro Area School District Students.

BOARD INITIATIVES

Discuss Policy 006.1 – Attendance at Meetings via Electronic Communication

The Board was advised they could modify the policy and limit the number of times a member could participate in the meetings via electronic communication. After reaching the limit on electronic communication, the board member would be excluded from the meetings until they are physically present at the meeting. It was decided not to modify the policy and rely on the integrity of the board members not to abuse the privilege of attending electronically.

Update on Student School Board Representative

1. Applications will go out Monday
2. Interviews will be held Thursday and Friday with Mr. Pappas and the grade level Principal
3. Representatives should be able to attend beginning in February

Discuss Communication Resolution

Mrs. Herald is interested in the Board passing a resolution on open communication, similar to a resolution passed by Chambersburg Area School District, to encourage people to be more willing to

bring issues forward without the fear of retribution. Mrs. Herald drafted a resolution and gave copies to all the board members for review. Discussion on this topic will continue at an up-coming meeting.

Discuss District Assessments

Questions have been raised regarding the need and value of the information gained from the various district assessments. The following information has been requested:

- List of all district assessments for each grade
- How often the assessments are given
- How much time is needed for the assessments
- A comparison of district assessment results with state assessment results

FINANCIAL BUSINESS

On a Lind/Sullivan motion and unanimous voice vote, the Board of School Directors approved the following:

- Budget Income & Expense Accounts Summary for all funds and Budgetary Transfers
- General Fund paid bills in the amount of \$2,607,916.11
- Capital Reserve paid bills in the amount of \$17,116.22
- Cafeteria Fund paid bills in the amount of \$154,197.77
- Purchase Order Requisitions in the amount of \$97,552.83
- Per Capita Tax Exemptions – 2015/2016 in the amount of \$680.00
- Delinquent Per Capita Tax Exemptions – 2015/2016 in the amount of \$5,326.75
- Occupation Tax Exemptions – 2015/2016 in the amount of \$3,180.00
- Delinquent Occupation Tax Exemptions – 2015/2016 in the amount of \$15,213.00
- Real Estate Exemptions – 2015/2016 in the amount of \$1,038.01
- Per Capita Tax Additions – 2015/2016 in the amount of \$30.00
- Occupation Tax Additions – 2015/2016 in the amount of \$45.00
- Delinquent Interim/Supplemental Real Estate Additions – 2016/2016 in the amount of \$2,666.34.

INFORMATION ITEMS

None

BOARD MEMBER COMMENTS

None

PUBLIC COMMENT

Jake Estes, Weatherstone Drive, Waynesboro – Questioned to what extent teachers have input regarding district assessment; expressed concern over the lack of discussion on education at the board meeting; and would like see more opportunities for input from the audience.

ADJOURNMENT

On a Lemley/Lind motion and unanimous voice vote, the meeting adjourned at 9:35 p.m. with the Board of Directors going into executive session.

SIGNED

Stephen Kulla, President

Bonnie Bachtell, Secretary