

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, October 13, 2015, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:02 p.m. by President Lind.

PLEDGE OF ALLEGIANCE

Mr. Lind began the meeting with the pledge to the flag.

ROLL CALL

Present were: Bonnie Bachtell/Sherry Cline (arrived at 7:07 p.m.)/Firmadge Crutchfield/Rita Daywalt (by phone at 7:04 p.m.)/Lee Lemley/Ashley Newcomer/Chris Lind.

Also present were: Dr. Sherian Diller, Superintendent; Eric Holtzman, Business Administrator; Richard Galtman, Solicitor (by phone); Ruth Berger, recording secretary; Zach Glenn, The Record Herald and Jen Fitch, The Herald.

Ed Wilson and Billie Finn were absent.

APPROVAL OF AGENDA

On a Bachtell/Lemley motion and unanimous voice vote, the Board of School Directors approved the agenda.

APPROVAL OF MINUTES

On a Newcomer/Bachtell motion and unanimous voice vote, the Board of School Directors approved the minutes of September 22, 2015.

PUBLIC COMMENT

None.

PRESENTATION – GLOBE WEATHER CENTER PROJECT

Catherine Hade, along with one of her students, Maggie Robertson, presented information on the GLOBE Weather Center Project. Global Learning and Observations to Benefit the Environment (GLOBE) was initiated at WASHS in 1994 when the US Department of Education invited schools around the world to become participants in the program which would allow students to take authentic readings that scientists and other schools would use. Todd Toth was trained and GLOBE has been used in WASHS Environmental classes ever since. Students take direct measurements following GLOBE protocols and upload data to the GLOBE website. Scientist and students worldwide can view and utilize uploaded data. Scientists use student data to “ground truth” their satellite data. In 2015, WASHS was (1) ranked the second school in the United States for atmospheric and hydrologic observations over the past 20 years; and (2) ranked second nationally last year in hydrologic observations during Earth week.

BUSINESS

Discuss/Act on Plancon D & E

On a Bachtell/Daywalt motion and roll call listed, the Board of School Directors approved Plancon D & E for the Waynesboro Area Middle School alterations and additions project.

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Discuss/Act on Personnel

On a Lemley/Newcomer motion and roll call listed, the Board of School Directors approved the following:

Resignation – Supervisory Staff

Nicholas J. Gallo, Technology Support Specialist, effective October 22, 2015.

Resignations – Support Staff

Junell R. Hinsley, Special Education Teacher Assistant, Mowrey Elementary School, effective September 22, 2015.

Carla M. Ford, Cleaner, Waynesboro Area Senior High School, effective October 6, 2015.

Elizabeth G. Snively, Cleaner, Waynesboro Area Senior High School, effective October 13, 2015.

Transfers – Support Staff

Bethany A. Bechtel from Dishwasher, Waynesboro Area Senior High School – Salary/Hours/Days = \$9.25/4.0 hours/181 days to Ala Carte, Waynesboro Area Senior High School – Salary/Hours/Days = \$9.25/4.5 hours/181 days, effective September 29, 2015. Reason: Replacing Bonnie Lu Freeman who transferred.

Contessa A. Simmers from Cleaner, Waynesboro Area Middle School – Salary/Hours/Days = \$11.00/4.0 hours/249 days to Cleaner, Waynesboro Area Middle School – Salary/Hours/Days = \$11.00/5.0 hours/181 days, effective September 25, 2015.

Termination – Support Staff

Amy L. Vance, Cashier, Waynesboro Area Middle School, effective October 12, 2015.

Requests for Leave

John T. Burtner, English, Waynesboro Area Middle School – Medical Leave, effective September 22, 2015 through October 12, 2015. Return to Work Date – October 13, 2015.

Erin A. Callahan, Grade 2, Hooverville Elementary – Medical Leave, effective September 15, 2015 through November 27, 2015. Return to Work Date – November 30, 2015.

Fawn A. Stitely, Teacher Assistant, Fairview Elementary – Medical Leave, effective September 8, 2015 through September 29, 2015. Return to Work Date – September 30, 2015, ½ days.

John W. Helmuth, Custodian, Waynesboro Area Middle School – Medical Leave, effective September 21, 2015 through November 13, 2015. Return to Work Date – Approximately November 16, 2015.

Emily M. Goodine, Principal, Hooverville Elementary – Child Bearing/Family Medical Leave, effective October 9, 2015 through December 9, 2015. Return to Work Date – December 10, 2015.

Heather D. Mellott, Reading Specialist, Mowrey Elementary – Child Bearing/Family Medical Leave, effective January 2, 2016 through February 17, 2016. Return to Work Date – February 18, 2016.

David R. Bitner, Special Education, Waynesboro Area Senior High School – Medical Leave, effective October 20, 2015 through January 3, 2016. Return to Work Date – Retiring on January 4, 2016.

Rebecca M. Knott, Special Education Teacher Assistant, Waynesboro Area Senior High school – Medical Leave, effective October 20, 2015 through November 2, 2015. Return to Work Date – November 3, 2015.

Appointments – Middle School After School Program

Christopher Dennis – Mathematics

Susan Breed – English

Sara Moose – Science

Kristin Zaruba – Social Studies

Pay Rate - \$29.06/hour.

Appointments – Support Staff

Genevieve N. Welsh, Special Education Teacher Assistant, Waynesboro Area Middle School, effective October 14, 2015 – Salary/Hours/Days = \$11.25/5.5 hours/184 days. Reason: Replacing Alice Brezler who resigned.

Trisha N. Clevenger, Special Education Teacher Assistant, Mowrey Elementary School, effective October 14, 2015 – Salary/Hours/Days = \$11.25/5.5 hours/184 days. Reason: Replacing Junell Hinsley who resigned.

Justin L. Erb, Cleaner, Waynesboro Area Senior High School, effective October 14, 2015 – Salary/Hours/Days = \$10.00/5.0 hours/249 days. Reason: Replacing .5 of Susan Thompson's position.

Kimberly J. Howe, Teacher Assistant/Bus Aide, 2 days a week – Salary = \$11.25/hour, effective October 5, 2015.

Appointment – Extra-Curricular Staff

Kenneth L. Carlson, Newspaper Advisor, Waynesboro Area Middle School – Salary = \$1,289.00. Reason: Replacing Amanda Duffey who resigned.

Appointment – School Security

Heath Myers, School Security - \$10.00/hour.

Appointments – Substitute Support Staff

Jennifer L. Kirkpatrick, Substitute Teacher Assistant

Carla M. Ford, Substitute Cleaner

Justin L. Erb, Substitute Cleaner & Painter

Kari R. Bracken, Substitute Cleaner

Elizabeth G. Snively, Substitute Cleaner

Kimberly J. Howe, Substitute Teacher Assistant, PCA & Bus Aide

Martin J. Cosby, Substitute Teacher Assistant, PCA & Bus Aide

Megan R. Martin, Substitute Cleaner

Amanda S. Kennedy, Substitute Cleaner

Appointments – Substitute Professional Staff

Amy M. Donald, Substitute Teacher
Sarah E. Stone, Substitute Teacher
Kelsey L. Winton, Substitute Teacher

Appointments – Early Birds & After School Programs

<u>Early Birds – Teachers</u>		
Fairview	Mowrey	Summitview
Nancy Kauffman	Katie Wilmot	Jessica Flack
Karen Krugle	Kelly Price	Cali Bosso
Melissa Mitchell	Mark Klink (substitute)	Barry Leonard
Colleen Glenn	Heather Mellott (substitute)	Holly Carey
Alexandra Steigerwalt		Ruth Coe
Melody Beeler		Brian Lorusso
Cristy Pugh		Susan Calimer
Lindsey Duesler		Katie Cook
Kathryn Koons		
Julie Stahley (substitute)		
Heather Blount (substitute)		

<u>After School – Teachers</u>		
Fairview	Summitview	Hooverville
Nancy Kauffman	Shelley Turner	Conner McFarland
Stephanie Scott	Connor McFarland	Bridget Runk
Pamela Riley		John Courtney (substitute)
Braden Smith		Katie Campbell (substitute)
Sherry Northcraft (substitute)		

<u>After School – Teacher Assistants</u>		
Fairview	Summitview	Hooverville
Linda Diffenderfer	Ellen Kinley	Beth Rock
Kelly Soliday	Melissa Forney	Samantha Davis
Bonnie Lu Freeman		

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Discuss/Act on School Bus Driver Acceptance

The personnel in the recommendation are qualified and certified by the Commonwealth of Pennsylvania as school bus drivers or van drivers/aides. These persons are employed by school bus contractors and/or WASD personnel and transporting Waynesboro Area School District students. The personnel listed have submitted the necessary documents which have been verified by the personnel department.

Bus/Van Drivers:

Heck-Meyers, LLC – Harmon, Gretchen (B)
Merle Thompson (Formally Baer Buses) (V)

McCleaf Bus Lines - Linda Doll (V)

Aides:

D & S Buses - David Helfrick

On a Bachtell/Lemley motion and roll call listed, the Board of School Directors accepted the persons listed as Bus/Van Drivers/Aides employed by Heck-Meyers, D & S Buses, and McCleaf Bus Lines. These persons will be transporting Waynesboro Area School District Students.

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Discuss/Act on Food Service Charge Policy Change

Two modifications have been made to the approved Board Policy on food service charges. The first modification permits the administration to forward delinquent student accounts to the district's third party collector when those accounts exceed \$50. Currently, the Policy only permits forwarding the delinquent accounts at the end of the school year. The second modification addresses adult/employee delinquent charges and states, *"All adults, including employees, are not permitted to charge meals. All adult meals must be paid in full at time of food purchase."*

On a Newcomer/Lemley motion and roll call listed, the Board of School Directors approved the modifications to the Food Service Charge Policy as presented.

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Discuss/Act on Purchase Order Requisitions

On a Bachtell/Cline motion and roll call listed, the Board of School Directors approved purchase order requisitions in the amount of \$225,250.26.

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Mr. Holtzman shared information regarding district savings by participating in the Joint Purchasing Board of the Lincoln Intermediate Unit. Waynesboro realized a savings of \$132,178.28 during the 2014-2015 school year.

Discuss/Act on Establishment of High School Debate Club

The administration has received information regarding the establishment of an official debate club at the Waynesboro Area Senior High School.

Purpose: The purpose of the Debate Club will be centered around public speaking, literary abilities, and all of the skills you acquire when debating. Students will debate against other schools.

The club will have a President, Vice President, Secretary, Treasurer and Historian. The officers will help the Debate Club achieve its goals. The advisor for the club will serve as a volunteer.

Meetings will be held every Friday from 2:30 – 3:00 p.m. and is open to all students who wish to join

On a Cline/Bachtell motion and roll call listed, the Board of School Directors approved the establishment of the Debate Club as presented.

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Discuss/Act on Project TEAM Agreement

The administration has received a Letter of Agreement between the Pennsylvania State University and the Waynesboro Area School District for year two of the Project Team Program. The term of the agreement is for one year from August 1, 2015 to July 31, 2016.

On a Bachtell/Cline motion and roll call listed, the Board of School Directors approved the Letter of Agreement between Pennsylvania State University and the Waynesboro Area School district for the Project Team Program as presented.

YEA: Bachtell/Cline/Crutchfield/Daywalt/Lemley/Newcomer/Lind

ABSENT: Wilson/Finn

Discuss/Act on 1st Reading of Policies

On a Newcomer/Bachtell motion and roll call listed, the Board of School Directors approved the first reading the following policies:

- #701- Facilities Planning
- #702 – Gifts, Grants, Donations
- #703 – Sanitary Management
- #704 – Property Maintenance
- #705 – Safety
- #706 – Property Records
- #708 – Lending of Equipment and Books
- #709 – Building Security
- #709.1 – Use of Video Surveillance Cameras
- #710 – Use of Facilities by Staff
- #711 – Parking on School Property
- #712 – Hazardous Materials
- #716 – Integrated Pest Management
- #717 – Cellular Telephones

YEA: Bachtell/Crutchfield/Daywalt/Lemley/Newcomer/Lind

NAY: Cline

ABSENT: Wilson/Finn

INFORMATION ITEMS

- Up-coming Dates:
 - October 27, 2015 – Board Meeting **cancelled**
 - October 27, 2015 – Academic Committee Meeting @ 6:00 p.m. in the board room. Focus will be on the Middle School.
 - November 10, 2015 – Academic Committee Meeting @ 6:00 p.m. in the board room. Focus will be on the High School.
 - November 10, 2015 – Board Meeting @ 7:00 p.m.
 - November 17, 2015 – Dinner for Board of School Directors, including newly elected members @ 6:00 p.m. in the board room.
 - November 17, 2015 – New board member training from 7:00 – 8:30 p.m. in the board room.
 - December 1, 2015 – Reorganization Meeting at 7:00 p.m.
- Guidelines for public use of the track & field were discussed.
- Four additional board meeting videos are ready to be posted online.
- Two golfers, Nick Franki - 4th and Olivia Gardenhour - 8th in the districts, have qualified for regionals.

On a Cline/Bachtell motion and unanimous voice vote, the Board of School Directors approved an overnight trip request for the Golf Team to travel to Fleetwood, Pennsylvania on October 18, 2015 through October 19, 2015 to participate in the 2015 PIAA East Region Golf Championships.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

SIGNED

Chris Lind, President

Bonnie Bachtell, Secretary