

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, September 22, 2015, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 p.m. by President Lind.

PLEDGE OF ALLEGIANCE

Mr. Lind began the meeting with the pledge to the flag.

ROLL CALL

Present were: Bonnie Bachtell/Sherry Cline/Rita Daywalt (by phone)/Billie Finn/Lee Lemley (7:02 p.m.)/Ashley Newcomer/Ed Wilson/Chris Lind.

Also present were: Dr. Sherian Diller, Superintendent; Eric Holtzman, Business Administrator; Richard Galtman, Solicitor (by phone); Ruth Berger, recording secretary; Zach Glenn, The Record Herald and Jen Fitch, The Herald.

Firmadge Crutchfield was absent.

APPROVAL OF AGENDA

On a Newcomer/Bachtell motion and unanimous voice vote, the Board of School Directors approved the agenda.

APPROVAL OF MINUTES

On a Bachtell/Wilson motion and unanimous voice vote, the Board of School Directors approved the minutes of August 25, 2015.

PUBLIC COMMENT

Brittany Toms, Waynesboro expressed concerns over her child's bus stop, claiming it is not safe and shared pictures of the area with board members.

Holly Toms, Waynesboro also has concerns regarding this bus stop and had a petition with more than 125 signatures.

On a Wilson/Cline motion and roll call listed, the Board of School Directors approved establishing a permanent bus stop at 8518 Foxhill Road, Waynesboro.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

PRESENTATION – VFAM

Jason Pepe of Susquehanna to explain how Valley Forge Asset Management Corporation (VFAM) works to derive more interest on district funds. VFAM would transfer a portion of district funds from the normal bank account and deposit those funds into Certificates of Deposit and derive greater interest income. The CDs would remain FDIC protected and would be available at any time should an immediate financial issue require the funds.

BUSINESS

Discuss/Consider VFAM for Approval

On a Lemley/Newcomer motion and roll call listed, the Board of School Directors approved the use of VFAM for our General Fund, as well as for the bond proceeds in our capital accounts.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on 2009 Bond Resolution Amendment

The district has been provided with a Resolution amending the stated purpose of the 2009 bond proceeds. This Amendment to the bond resolution expands the stated purpose as previously reflected in the 2009 Bond Resolution to include “the costs of acquiring, constructing and installing repairs, improvements, modifications and equipment to various school facilities and other capital improvements.”

On a Lemley/Bachtell motion and roll call listed, the Board of School Directors approved the 2009 Bond Resolution Amendment as presented.

YEA: Bachtell/Daywalt/Lemley/Newcomer/Lind

NAY: Cline/Finn/Wilson

ABSENT: Crutchfield

Discuss/Act on McClure Comprehensive Maintenance Solution Agreement

The district has received an agreement for year three of the McClure Comprehensive Maintenance Solution (HVAC preventative maintenance). The total cost is \$140,928 which reflects a 2% increase over the 2014-2015 costs. McClure’s initial quote reflected a 3% increase which has been reduced.

On a Wilson/Bachtell motion and roll call listed, the Board of School Directors approved the agreement with McClure for year three of HVAC preventative maintenance at a cost of \$140,928, effective October 1, 2015.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on Franklin County Area Tax Board Representatives

Annually the District is required to appoint a delegate and alternate to the Franklin County Area Tax Bureau and the Franklin County Tax Collection Committee. Mr. Eric Holtzman will replace Thomas Dick as the delegate, and Dr. Sherian Diller will continue as the alternate.

On a Bachtell/Wilson motion and roll call listed, the Board of School Directors approved the appointment of Mr. Eric Holtzman as the delegate and Dr. Sherian Diller as the alternate to serve on the FCATB and FCTCC committees.

Mr. Lind noted the the FCTCC and the FCATB committees and boards should be combined; however, such a combination should retain WASD's weighted voting from the FCTCC.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on LERTA Extension

On a Bachtell/Wilson motion and roll call listed, the Board of School Directors approved the Franklin County Assessment Office to proceed with administering LERTA on the T and T LLC property, located at 4930 Zane A. Miller Drive, Waynesboro, PA 17268, and waiving any deficiencies in the applicant's application process.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on Transportation Agreement

The Administration has prepared a Transportation Agreement for the 2015-2016 school year with School Safaris, Inc. The agreement explains the criteria and responsibilities that must be met by our transportation contractors for providing transportation services to the District. The actual cost of the service is not calculated until the bus routes and mileage are finalized.

On a Bachtell/Wilson motion and roll call listed, the Board of School Directors approved the Transportation Agreement with School Safaris, Inc. for the 2015-2016 school year.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on Letter of Agreement with The Meadows Psychiatric Center

The Administration has received a Letter of Agreement from The Meadows Psychiatric Center, in the event that a child from the Waynesboro Area School District is placed at The Meadows Psychiatric Center or at a Universal Community Behavioral Health Partial Hospitalization Program. Waynesboro Area School District will be charged \$30 per hour for educational services offered Monday through Friday for up to two hours per day.

On a Newcomer/Bachtell motion and roll call listed, the Board of School Directors approved the Letter of Agreement with The Meadows Psychiatric Center as presented.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on Franklin County Technical School Authority Representative

On a Daywalt/Newcomer motion and roll call listed, the Board of School Directors appointed Lee Lemley as representative and Chris Lind as an alternate to the Franklin County Technical School Authority.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on Personnel

On a Wilson/Bachtell motion and roll call listed, the Board of School Directors approved the following:

Resignation – Professional Staff

Joshua T. Barwin, Business Education long-term substitute, Waynesboro Area Senior High School, effective September 11, 2015.

Resignations – Support Staff

Nancy J. Kaiser, Teacher Assistant, Mowrey Elementary School, effective September 4, 2015.

Susan D. Little, Cafeteria Monitor, Waynesboro Area Senior High School, effective August 26, 2015.

James R. Sampsell, Cleaner, Mowrey Elementary School, effective August 17, 2015.

Resignation – Coaching Staff

Jeremy D. Preisler, Head JV Baseball Coach, Waynesboro Area Senior High School, effective August 26, 2015.

Resignation – Extra Curricular Staff

Amanda L. Duffey, Yearbook Advisor, Waynesboro Area Middle School, effective September 9, 2015.

Requests for Leave

Brenda M. Butts, Grade 3, Summitview Elementary, Family Medical Leave, effective August 17, 2015 through September 18, 2015. Return to Work Date – September 21, 2015.

Katherine N. Frain, Cook, Summitview Elementary, Medical Leave, effective September 10, 2015 through November 9, 2015. Return to Work Date – November 10, 2015.

Kristin L. Gunder, Reading Specialist, Mowrey Elementary, Medical Leave, effective August 17, 2015 through October 13, 2015. Return to Work Date – October 14, 2015.

John T. Burtner, English, Waynesboro Area Middle School, Medical Leave, effective September 22, 2015 through November 17, 2015.

Appointments – Support Staff

Elaine J. Diggs, Server, Waynesboro Area Senior High School – Salary/Hours/Days = \$9.25/4 hours/181 days, effective September 14, 2015. Reason: Replacing Bethany Bechtel who transferred.

Deidria L. Davies, Teacher Assistant, Mowrey Elementary – Salary/Hours/Days = \$11.25/4.5 hours/184 days, effective September 14, 2015. Reason: Replacing Nancy Kaiser who resigned.

Teresa L. McCleaf, Teacher Assistant, Fairview Elementary – Salary/Hours/Days = \$11.25/4.5 hours/184 days, effective September 11, 2015. Reason: Replacing Brittany Adams who resigned.

Kristina L. Coffman, Cafeteria Monitor, Waynesboro Area Senior High School – Salary/Hours/Days = \$11.25/3.25 hours/184 days, effective September 11, 2015. Reason: Replacing Susan Little who resigned.

Amanda V. Myers, Secretary to the Athletic Director, Waynesboro Area Senior High School – Salary/Hours/Days = \$12.50/3 hours/184 days, effective September 9, 2015. Reason: Replacing Danielle McFerren who transferred.

Andrew S. McAllister, Personal Care Assistant, Summitview Elementary – Salary/Hours/Days = \$11.25/5.5 hours/184 days, effective September 1, 2015. Reason: Replacing Emma Wetzell who resigned.

Wendy R. Rinehart, Special Education Teacher Assistant, Mowrey Elementary – Salary/Hours/Days = \$11.25/5.5 hours/184 days, effective September 15, 2015.

Junell R. Hinsley, Special Education Teacher Assistant, Mowrey Elementary – Salary/Hours/Days = \$11.25/5.5 hours/184 days, effective September 1, 2015.

Appointment – Coaching Staff

Gary R. Leshner, Varsity Football Assistant Coach – Salary = Step 1 - \$3,783.00.

Appointments – School Security

Kenneth Hamby
David Claggett
Kenneth Lemmon
Michael Rouzer

Pay Rate - \$10.00/hour

Appointments – Game Personnel

Caitlyn Doerner
Erin Ellis

Appointments – Substitute Support Staff

Teresa L. McCleaf, Substitute Teacher Assistant
Mary Jo Richardson, Substitute Cleaner
Rodger E. Gossert, Substitute Cleaner
Genevieve N. Welsh, Substitute Teacher Assistant
Trisha N. Clevenger, Substitute Teacher Assistant

Transfer – Support Staff

Bonnie Lu Freeman from Ala Carte, Waynesboro Area Senior High School – Salary/Hours/Days = \$9.25/4.5 hours/181 days, to Special Education Teacher Assistant & PCA Floater – Salary/Hours/Days = \$11.25/5.5 hours/184 days, effective September 21, 2015.

Appointments – Early Birds & After School Programs

<u>Early Birds – Teachers</u>		
Fairview	Mowrey	Summitview
Nancy Kauffman	Katie Wilmot	Jessica Flack
Karen Krugle	Vacant	Cali Bosso
Melissa Mitchell		Barry Leonard
Colleen Glenn		Holly Carey
Alexandra Steigerwalt		Ruth Coe
Melody Beeler		Brian Lorusso
Cristy Pugh		Susan Calimer
Lindsey Duesler		Katie Cook
Kathryn Koons		
Julie Stahley (substitute)		
Heather Blount (substitute)		

<u>After School – Teachers</u>			
Fairview	Mowrey	Summitview	Hooverville
Nancy Kauffman	Vacant	Shelley Turner	Vacant
Stephanie Scott	Vacant	Connor McFarland	
Pamela Riley			
Braden Smith			
Sherry Northcraft (substitute)			

<u>After School – Teacher Assistants</u>			
Fairview	Mowrey	Summitview	Hooverville
Linda Diffenderfer	Vacant	Ellen Kinley	Beth Rock
Kelly Soliday		Melissa Forney	
Vacant			

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on School Bus Driver Acceptance

The personnel listed below in the recommendation are qualified and certified by the Commonwealth of Pennsylvania as school bus drivers or van drivers/aides. These persons are employed by school bus contractors and/or WASD personnel and transporting Waynesboro Area School District students. The personnel listed below have submitted the necessary documents which have been verified by the personnel department.

Bus/Van Drivers:

Heck-Meyers, LLC – Karen Atherholt (Formerly Baer Buses) –B
 Jeff Cool (Formerly Baer Buses) –V
 Erin Heck –B
 Matthew Heck –B
 Natalie Heck –B
 Charles Jamison –B
 Mark Knepper (Formerly Baer Buses) –V
 Clark Patterson (Formerly Baer Buses) –V
 Wendy Patterson (Formerly Baer Buses) –V
 Brian Poe (Formerly Baer Buses) –B
 James McFerren –B
 Deana Reed (Formerly Baer Buses) –B
 Deb Socks (Formerly Baer Buses) -V
 Donald Shank –B

McCleaf Bus Lines - Angela Shockey – V
 Vivian Powell – V
 Donald Ausherman (mechanic)

CVCS - Lester Kauffman – B
D & S - Adriana Karle (Formerly Baer Buses) –B
Kristopher Richardson - B
School Safari - Doug Laptook – V
Frank Yeager - V

Aides:

D & S Buses - Joyce McKean

On a Bachtell/Wilson motion and roll call listed, the Board of School Directors accepted the persons listed as Bus Drivers employed by Heck-Meyers, D & S Buses, McCleaf Bus Lines, Cumberland Valley Christian School and School Safari. These persons will be transporting Waynesboro Area School District Students.

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

Discuss/Act on Financial Reports and Bills for Payment

On a Wilson/Bachtell motion and roll call listed the Board of School Directors approved the following:

- Budget Income & Expense Accounts Summary for all funds as presented
- General Fund paid bills in the amount of \$1,699,657.51
- Cafeteria Fund paid bills in the amount of \$75,487.80
- Purchase Order Requisitions in the amount of \$340,050.42.

YEA: Bachtell/Cline/Daywalt/Lemley/Newcomer/Wilson/Lind

NAY: Finn

ABSENT: Crutchfield

Mr. Holtzman noted the district is in good shape financially through January if we do not receive state funding.

Discuss/Act on Tax Exemptions

On a Cline/Finn motion and roll call listed, the Board of School Directors approved the following:

- a. Per Capita Tax Exemptions – 2015/2016 in the amount of \$1,807.50
- b. Delinquent Per Capita Tax Exemptions – 2015/2016 in the amount of \$253.00
- c. Occupation Tax Exemptions – 2015/2016 in the amount of \$10,830.00
- d. Delinquent Occupation Tax Exemptions – 2015/2016 in the amount of \$660.00
- e. Per Capita Tax Additions – 2015/2016 in the amount of \$470.00
- f. Occupation Tax Additions – 2015/2016 in the amount of \$810.00

YEA: Bachtell/Cline/Daywalt/Finn/Lemley/Newcomer/Wilson/Lind

ABSENT: Crutchfield

INFORMATION ITEMS

- Board members viewed a Project TEAM video.
- Information was shared regarding the refinancing of existing bonds.
- The administration sought the board's approval to give the old scoreboard to the Quincy Panthers.

BOARD MEMBER COMMENTS

- A meeting on the Middle School design is scheduled for Thursday, September 24, 2015 at 10:00 a.m.
- Home football games at 7:00 p.m. on Friday, September 25, 2015.
- Questioned when the board meeting videos would be up-to-date on the website.

ADJOURNMENT

On a Bachtell/Wilson motion, the meeting adjourned at 8:58 p.m.

SIGNED

Chris Lind, President

Bonnie Bachtell, Secretary