

## RESIGNATION OF SCHOOL UNIT EMPLOYEES

The Cape Elizabeth School Board authorizes the Superintendent to accept all employee resignations. Such acceptance shall be effective when first communicated to the employee orally or in writing. Acceptance shall be confirmed in writing to the employee. The resignation and its acceptance should be reported as information to the Board at the next regular or special meeting.

ADOPTED: October 9, 1984  
REVIEWED: Dec. 13, 1994  
Recoded: June 1998  
Revised: December 14, 2004  
September 10, 2013