

Access to Electronic Media

TEXT MESSAGING, INSTANT MESSAGING, AND SOCIAL MEDIA – REGISTRATION FOR USE

Employees, contractors, volunteers, and other adults working directly with students enrolled in the District wishing to use text messaging services, instant messaging services, or social media sites to communicate with students regarding a class, club, team, activity, or event must utilize this form or submit the information required by this form on a separate paper or electronically to the principal(s) of the school(s) where the students attend who are involved in the class, club, team, activity, or event.

Name of class/club/team/activity/event: _____

Name of employee/contractor/volunteer/other adult: _____

Specific type/method of communication: _____
(text messaging/instant messaging/social media site)

Description of how use of this type/method of communication will be utilized in the class/club/team/activity/event identified above: _____

I acknowledge my use of electronic communications with students in relation to a class/club/team/activity/event is governed by Board Policy 08.2323, and that I may not use contact information regarding a student gained from school records to communicate with a student for a purpose inconsistent with Board Policy 08.2323.

Signature

Date

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TEXT MESSAGING, INSTANT MESSAGING, AND SOCIAL MEDIA – PERMISSION FORM

Employees, contractors, volunteers, and other adults working directly with students enrolled in the District wishing to use text messaging services, instant messaging services, or social media sites to communicate with students regarding a class, club, team, activity, or event must obtain parent/guardian permission (for students who are under 18 years of age) utilizing this form.

Name of class/club/team/activity/event: _____

Name of employee/contractor/volunteer/other adult: _____

Student's name: _____

I give permission for the above-named employee to contact my student by text messaging/instant messaging/social media for the class/club/team/activity/event identified on this form consistent with Board Policy 08.2323 using the contact information below.

Cell phone number authorized for student contact: _____

Instant messaging program/screen name for student contact: _____

Social media (i.e., Facebook, Myspace, etc.) site/screen name for student contact:

Parent/Guardian Signature

Date

Parent/Guardian name (printed)

Review/Revised:11/18/11