

April 10, 2017

BOARD AGENDA

REGULAR BOARD MEETING

MIDWEST CITY - DEL CITY PUBLIC SCHOOLS

APRIL 10, 2017

6:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15TH

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the agenda

B. Vote to approve Minutes of the March 6, 2017, Regular Board meeting.

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending March 31, 2017

a. Treasurer's Report

b. Encumbrances

c. Warrant Register

d. Lease Revenue

2. School Activity Funds

a. Transfers within Bank

b. New Account

c. Addenda

3. Blanket position salary reserves report FY 2016-2017

D. Vote to approve out-of-state or overnight travel requests:

1. Monroney Middle School Special Olympians to compete in the Special Olympics in Stillwater, OK, on May 17-19, 2017. Expenses to be paid by School Activity funds, Project Code 887-Special Ed.

2. Del City High School Special Eagles to compete in the Special Olympics in Stillwater, OK, on May 17-19, 2017. Expenses to be paid by School

April 10, 2017

Activity funds, Project Code 833-Special Eagles, personal funds and donations.

3. Steven Jackson, MDTC, to attend the Cisco ICDN1 V3.0 Interconnecting Network Devices class in Dallas, TX, on June 4-9, 2017. Expenses to be paid by Mid-Del Technology Center, Project Code 032 with registration to be paid by vendor.
4. Dr. LaShonda Broiles, Midwest City High School, and Gina Hill, Del City High School, to attend the Family Leadership Institute training in Las Vegas, NV, on June 12-17, 2017. Expenses to be paid by GEAR UP, personal funds and donations.

III. Recognitions

- A. Vote to approve a Proclamation recognizing that April is the “Month of the Military Child.” – Mrs. Nolen
- B. Carl Albert High School 200 Yard Medley Relay State Champion Swim Team:
– Mrs. Ross
Audrey LaValley Caitlyn Nemecek
Jennifer Litchfield Sylvia Shaw
- C. Jennifer Litchfield, Carl Albert High School, named to the 2017 All-State Swim Team. – Mrs. Ross
- D. Jenna Carpenter, Carl Albert High School, named the Oklahoma NCWIT (National Center for Women and Information Technology) Award winner and is in consideration for the National award. – Mr. Allen
- E. Hannah Hill, Midwest City High School, received the Breaking Traditions Award. – Mr. Allen

IV. Information

- A. Public Participation
- B. Superintendent’s Report – Dr. Cobb
- C. Legislative Report – Dr. Cobb
- D. Student to Student – Month of the Military Child – Mrs. Bryant
- E. AP Full Year Model – Mrs. Bryant

V. Vote to approve or not approve the following gifts and donations: – Dr. Cobb

- A. Oklahoma City Retailers Foundation, Dennis O’Keefe, Trustee, gift of \$5,000.00 to be distributed as follows:
 1. \$1,500.00 to Del City Elementary for Instructional materials: 5th Grade Learning – Kristy Harris
 2. \$2,000.00 to Barnes Elementary for the school Counselor for Student Assistance – Amy Russell

April 10, 2017

3. \$500.00 to Barnes Elementary for 1st Grade field trip & classroom enhancement – Tina Rupe
 4. \$1,000.00 to Carl Albert High School for classroom materials, Spanish Language – Grace Dozier
- VI. Vote to approve or not approve the following bids and requests to purchase: – Ms. Medcalf
- A. Purchase of a Konica Minolta BH c2060 printer for the Mid-Del Technology Center Graphic Communications classroom for a total price of \$60,256.50 to be paid from MDTC Building Fund 23, Project Code 032. This price includes delivery, installation, removal of the old machine and training on the new machine. The NJPA (National Joint Powers Alliance) contract will be used for this purchase. This is a competitively bid contract that the district has adopted for use under member number 13218. The Konica Minolta NJPA contract number is 083116-KON.
 - B. Purchase HP Latex 315 printer for the Mid-Del Technology Center from Advantage Sign and Graphic Solutions in the amount of \$11,440.00 (RFP #1703) to be paid from Building Fund 23, Project Code 032.
 - C. Purchase of a John Deere utility vehicle for Midwest City High School from Deer & Company (P & K Equipment, Inc.) on State Contract, Golf Carts & Utility Vehicles #SW194. The total cost is \$21,288.25 to be paid by Midwest City High School Activity fund, Project Code 826.
- VII. Vote to approve or not approve a new Policy D-19, Credit Card Protection – Accepting Credit Card Payments. – Ms. Medcalf
- VIII. Vote to approve or not approve an increase of five cents in student lunch meal cost, ten cents for adult breakfast meal cost and five cents for adult lunch meal cost for the 2017-2018 school year. – Mrs. Fox
- IX. Vote to approve or not approve breakfast and lunch meals for the 2017 Summer School Food Service Program, (breakfast/lunch meals served free to any person 18 years of age and under), at Country Estates Elementary and Del City Elementary Schools. Expenses to be paid by Child Nutrition Funds. – Mrs. Fox
- X. Vote to approve or not approve personnel for the 2017 Summer School Food Service Program at Country Estates Elementary and Del City Elementary Schools May 30 – June 22, 2017. The estimated cost for personnel is \$10,399.90 to be paid from Child Nutrition Funds. – Mrs. Fox
- XI. Vote to approve or not approve an increase of \$60,000.00 in hourly rate services for the contract between Supplemental Health Care Workforce Solutions and Mid-Del Schools for contracted Speech Language Pathologist positions for the 2016-2017 school year. The initial cost for these services was estimated at \$150,000.00; however, since the positions are still vacant, we had to increase the contract to cover services. The total estimated cost for all services will not exceed \$210,000.00 for the entire 2016-2017 school year. The funding for these services will be

April 10, 2017

provided from Special Services Flow Through Fund, Project Code 621; Impact Aid, Project Code 592 and General Fund, Project Code 000. – Mrs. Dunn

- XII. Vote to approve or not approve the contract agreement with Kelly Sports Properties, L.L.C. for the 2017-2018 school year. – Mr. Reynolds
- XIII. Human Resources
- A. Vote to approve or not approve all actions recommended in the Human Resources Report: – Mr. Mendenhall
 - 1. Certified
 - 2. Non-Certified
 - 3. Child Nutrition
 - 4. Transportation
 - B. Vote to approve or not approve the recommendation for Athletic Director and head football coach at Del City High School. – Mr. Mendenhall
 - C. Vote to approve or not approve the recommendation for Chief Operations Officer at the Mid-Del Technology Center. – Dr. Cobb
- XIV. Proposed Executive Session for the purpose of:
- A. Quarterly on-going confidential evaluation of Superintendent of Mid-Del Schools with no resulting vote intended, pursuant to Title 25, §307(B)(1) and (B)(7) of the Oklahoma Statutes and
 - 1. Vote to convene in Executive Session
 - 2. Acknowledge the Board has returned from Executive Session
 - 3. Executive Session Statement of Minutes
- XV. New Business
- Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.
- XVI. Adjourn
- This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on April 6, 2017, at 10:00 A.M. in accordance with the Open Meeting Law.

Minutes Clerk

The next Regular Board Meeting will be held at 6:00 P.M. on May 8, 2017.



Dr. Rick Cobb
Superintendent

Rick Mendenhall
Chief Human Resources
Officer

7217 S.E. 15th Street
Midwest City, OK 73110
(405) 737-4461

Mailing Address:
P.O. Box 10630
Midwest City, OK 73140
Fax: (405) 739-1754

To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RC*
Rick Mendenhall, Chief Human Resources Officer *RM*
Re: Certified Human Resources Report
Date: April 10, 2017

Based upon information provided by the appropriate supervisory personnel as of March 24, 2017, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators

	Site/Assignment	University	Degree/Step	Effective
Baker, Suzanne	District-Wide/Nurse	TTU	BS/0	2/27/17

Approve Administrators- Transfer/Change in Status	From - Site/Assignment	Salary/ Step	To - Site/Assignment	Salary/ Step	Effective
Corley, Mike	CAHS/Social Studies	MS/24	CAHS/Athletic Director	ATHD/15	7/1/17

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Brown, Lacey	Admin.	FMLA	5/17/17-8/7/17
Catron, Angela	Country Estates	FMLA	4/6/17-5/25/17
Lupton, Angela	DCMS	FMLA	4/10/17-5/25/17
Rice, Shannon	CAHS	LOA	2017/18

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Allen, Steve (Ret.)	MDTC/Assistant Superintendent	6/30/17
Blankenship, Erin	CAMS/Vocal Music	5/25/17
Craig, Leigh Anne (Ret.)	Townsend/Elementary Ed.	5/25/17
Donnelly, Richard	MDTC/Auto Service Instructor	5/25/17
Gilbert, Tara	Soldier Creek/KDGN	5/25/17
Lindemann, Mary (Ret.)	MCHS/SPED	5/25/17
Mabry, Joni (Ret.)	MDTC/Assistant Principal	6/9/17
McDowell, Carla	MCHS/Counselor	6/2/17
McKee, Tammy	MWC Elem./Elementary Ed.	5/25/17
Penning, Michael	MCHS/ROTC	5/31/17
Pierce, Loretta	Highland Park/Elementary Ed.	5/25/17

Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

Certified Personnel Report, Cont'd

Scott, Patricia (Ret.)	Schwartz/Elementary Ed.	5/25/17
Simmons, Shannon	Epperly/Pre-K	5/25/17
Strain, John	Cleveland Bailey/Elementary Ed.	5/25/17
Tapley, Sherry (Ret.)	Townsend/Elementary Ed.	5/25/17

Ret. = Retirement R.A. = Resignation Agreement



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Dr. Rick Cobb
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To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RL*
Rick Mendenhall, Chief Human Resources Officer *[Signature]*
Re: Non-Certified Human Resources Report
Date: April 10, 2017

Based upon information provided by the appropriate supervisory personnel as of March 24, 2017, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Fracchiolla, Theodore	Maintenance/Plumber	J. Brown	W-III/1	3/6/17
Groce, Christine	CAMS/.50 Media Assistant	C. Groce	PP/20	3/20/17
Raphael, Deslyn	Steed/Paraprofessional	K. Harper	BB/2	3/27/17

**Approve Transfers,
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Argo, Raelynn	District-Wide/LPN (FT)	JJ/8	District-Wide/LPN (PT)	NC	2/27/17

*NC = No Change

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Britt, Katie	DCHS/Secretary	FMLA	3/20/17-7/31/17
McFarland, Denise	Admin./Payroll Specialist	FMLA	2/27/17
Sneed, Lecia	MCHS/Paraprofessional	FMLA	3/6/17-3/20/17

FMLA= Family Medical Leave/LOA=Leave of Absence

Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Harper, Kimberly	Steed	Paraprofessional	3/10/17
Moore, Barbara	JMS/KMS	Media Assistant	3/10/17
Sipes, M. Ann (Ret.)	Admin.	Secretary to Director	6/30/17
Williams, James	Maintenance	Access Control	2/28/17

Ret. = Retirement R.A. = Resignation Agreement

Terminations

Stoner, Joseph	CAHS	Paraprofessional	2/20/17
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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Rick Mendenhall, Chief Human Resources Officer *RM*
Shelly Fox, Director of Child Nutrition *SF*
Re: Child Nutrition Human Resources Report
Date: April 10, 2017

Based upon information provided by the appropriate supervisory personnel as of March 24, 2017, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
Galvan, Jennifer	Soldier Creek/Kitchen Assistant	W. Coakley	QQ/1/4	4/3/17
Pruett, Megan	Midwest City Elem./Kitchen Assistant	B. Lair	QQ/1/4	4/3/17
Roe, Joyce	MMS/Kitchen Assistant	M. Phares	QQ/1/4.5	4/3/17

Transfers & Promotions

Name	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
Embery, Brinda	Country Estates	YY2/17/7.5	Highland Park	NC	3/20/17
Rusk, Dana	Pleasant Hill	YY/2/7.5	Country Estates	YY2/2/7.5	3/20/17
Stiggers, Darlene	MCHS	QQ/1/5	Del City Elem.	QQ/1/6	3/27/17

*NC = No Change

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Monreal, Santa	JMS/Kitchen Assistant	FMLA	2/13/17

Resignations/Retirements

Name	Site	Position	Effective
Coakley, Wayne	Soldier Creek	Kitchen Assistant	3/24/17
Jaeger, Acacia	Midwest City Elem.	Kitchen Assistant	2/28/17
Kleeman, Berlinda	KMS	Kitchen Assistant	2/22/17

Ret. = Retirement R.A. = Resignation Agreement

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Rick Mendenhall, Chief Human Resources Officer *RM*
Ron Stearns, Director of Transportation *RS*
Re: Transportation Human Resources Report
Date: April 10, 2017

Based upon information provided by the appropriate supervisory personnel as of March 24, 2017, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
Leitch, Vickie	4 Hour Driver	R. Davis	TT-I/1	3/22/17
Trueblood, Warren	4 Hour Driver	D. Byers	TT-I/8	3/2/17

Transfer & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
Davis, Ryan	4 Hour Driver	TT-I/5	6 Hour Driver	NC	3/1/17
Stafford, Amber	6 Hour M-V Driver	TT-2/2	6 Hour Monitor	QQ1/2	3/6/17
Stone, Elizabeth	6 Hour Monitor	QQ1/3	6 Hour M-V Driver	TT-2/3	3/6/17
Williams, Justin	4 Hour Driver	TT-I/1	6 Hour Driver	NC	3/21/17

*NC = No Change

Resignations/Retirements

Name	Site	Position	Effective
Card, Archie, Sr. (Ret.)	Transportation	6 Hour Driver	3/20/17

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R.A. = Resignation Agreement

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