

MIDD-WEST SCHOOL DISTRICT

UPDATE

NEWS AND NOTES FROM THE SUPERINTENDENT'S OFFICE

June 26, 2018

RETIREMENT INFORMATION FOR 2018-2019

The Public School Employees' Retirement System (PSERS) will be holding a *Foundations for Your Future* (FFYF) seminar at the Central Susquehanna Intermediate Unit 16, Susquehanna A & B, at 90 Lawton Lane, Montandon, on Thursday, July 12, 2018, beginning at 1:30 p.m.

The FFYF seminars provide active members with information about PSERS benefits and services. A PSERS Retirement Counselor will cover topics such as benefit options, withdrawal of contributions, rollovers, taxes and legislative actions affecting PSERS. PSERS recommends that all active members attend a *Foundations for Your Future* seminar, particularly if an employee is planning on retiring within the next few years.

Advance registration is not required to attend a *Foundations for Your Future* (FFYF) seminar. Please contact the Northcentral Regional Office at (570) 893-4410 if you require an accommodation in accordance with the *Americans with Disabilities Act* (ADA) to participate.

PAYROLL DEDUCTIONS

Classified personnel who have voluntary payroll deductions for AFLAC – cancer insurance or co-pay health insurance and do not receive paychecks over the summer months will have double deductions during May and June. This means deductions will return to a regular schedule with the new school year which begins August 24. Deductions will be made beginning in September.

SICK LEAVE BANK MEMBERSHIP

Applications for new members will be accepted for the Sick Leave Bank for the 2018-2019 school year **until July 1, 2018**. All new members will be required to contribute two (2) days to the Bank regardless of the total number of days currently in the Bank. Please submit the application to the Superintendent's Office.

SUMMER HOURS

Summer office hours began for all offices on Monday, June 11, 2018, and will continue through and including Friday, August 11, 2018. Staff will be

working four 10-hour days (Monday through Thursday). The District Office will be open five days a week. For your information, schedules of the individual buildings are listed below:

Central Office	9:00 AM – 4:00 PM
Midd-West High School	9:00 AM – 2:00 PM
Midd-West Middle School	9:00 AM – 2:00 PM
West Snyder Elementary School	9:00 AM – 2:00 PM
Middleburg Elementary School	9:00 AM – 2:00 PM

These are the hours that the offices will be open to the public. There are no public hours on Fridays. The District will be closed on Wednesday, July 4.

Custodial schedules will be 6:00 AM to 4:30 PM during the above period.

VACANCY NOTICE

The following positions are vacant, and interested persons should apply through Frontline:

<u>Position</u>	<u>Location</u>
Personal Care Assistant –	Midd-West Middle School/
School-to-Work Transition Program	Midd-West High School
Part-time Cafeteria Worker	Midd-West High School

DATES FOR CALENDARS

July 23, 2018 <i>{If needed}</i>	7:00 p.m.	West Snyder Elementary School	Regular Meeting
August 2, 2018	5:00 p.m.	District Office	Buildings and Grounds Committee Meeting
August 13, 2018	7:00 p.m.	West Snyder Elementary School	Work Session/ Regular Meeting
August 16, 2018	<i>TBD</i>	<i>TBD</i>	New Teacher Orientation Day
August 16, 2018	<i>TBD</i>	Middleburg Elementary School	Kindergarten Orientation Day
August 16, 2018	<i>TBD</i>	West Snyder Elementary School	Kindergarten Orientation Day
August 16, 2018	<i>TBD</i>	Middleburg Elementary School	Back-to-School Night
August 16, 2018	<i>TBD</i>	West Snyder Elementary School	Back-to-School Night

August 20, 2018	<i>TBD</i>	<i>TBD</i>	Teacher In-Service (All Staff)
August 20, 2018	<i>TBD</i>	Midd-West High School	8 th Grade Orientation/Mandatory Parent Laptop Meeting
August 20, 2018	<i>TBD</i>	Midd-West Middle School	Back-to-School Night
August 20, 2018	<i>TBD</i>	Midd-West High School	Back-to-School Night
August 21, 2018	<i>TBD</i>	<i>TBD</i>	Teacher In-Service
August 22, 2018	8:00 a.m.	All School Buildings	Opening Day of Classes
August 27, 2018	7:00 p.m.	West Snyder Elementary School	Regular Meeting

BOARD BRIEFS

At the special meeting of the Board of School Directors on June 11, 2018, the following actions were taken:

- ◀ Approved the following individual as a bus driver for the 2017-2018 school year: Rohrer Bus Service – Tammy D. Clinger effective June 1, 2018.
- ◀ Approved the 2018-2019 Final General Fund Operating Budget in the amount of \$38,071,564.00 and levied the taxes at the rates specified in the final budget: Real Estate – 70.612 mills, Per Capita – \$5.00 per person, Per Capita Section 511 – \$5.00 per person, Realty Transfer – 1%, and Earned Income – 2.3%.
- ◀ Approved Paulson F. Smith as a full-time night-shift custodian at Middleburg Elementary School to be effective on June 18, 2018, pending receipt of Act 34, 151, 114, 24 and 31.

IN OTHER ACTION

- ◀ Approved to adopt the student discipline recommendation and directs the Superintendent to give notice of the action to Student 12-2018 and the parents and advise them of the disciplinary recommendation.

BOARD BRIEFS

At the regular meeting of the Board of School Directors on June 25, 2018, the following actions were taken:

- ◀ Approved the 2018 Homestead and Farmstead Exclusion Resolution authorizing homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2018, under provisions of the Homestead Property Tax Exclusion Program Act (part of Act 50 of 1998) and the Tax Payer Relief Act (Act 1 of 2006).

- ◀ Approved the following financial institutions as depositories for the period of July 1, 2018, through June 30, 2019: Mifflinburg Bank & Trust, Pennian Bank, Pennsylvania Local Government Investment Trust (PLGIT), Pennsylvania School District Liquid Asset Fund (PSDLAF), PNC and Swineford National Bank/Fulton Financial Corporation.
- ◀ Approved the renewal of the 2018-2019 Student Accident Insurance Program proposal submitted by Kreighbaum Insurance, Inc., at a rate of \$28.00 for school-time coverage and a rate of \$124.00 for 24-hour coverage.
- ◀ Approved to renew the following insurance policies through the Purdy Insurance Agency, Sunbury, PA, to be effective July 1, 2018, through June 30, 2019:

Wright Specialty Insurance Co.

<i>Property Insurance</i>	\$46,274.00
<i>General Liability</i>	\$10,831.00
<i>Automobile Liability</i>	\$ 7,328.00
<i>Boiler/Machinery</i>	\$ 4,840.00
<i>Excess Liability</i>	\$13,979.00
	<u>\$83,252.00</u>

PSBA Insurance Trust

<i>School Board Liability</i>	\$22,866.00
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CM Regent (formerly PSBA Insurance Trust)

<i>Worker's Compensation</i>	\$88,337.00
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PSBA Insurance Trust

<i>Volunteers Accident Insurance</i>	\$ 650.00
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HISCOX Insurance Co.

<i>Cyber Liability</i>	\$ 7,416.00
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- ◀ Approved the Interscholastic Sports Accident Basic and Catastrophic Insurance Policy with A-G Administrators, Inc., through the Purdy Insurance Agency, Sunbury, PA, to be effective August 1, 2018, through July 31, 2019, in the amount of \$8,800.00.
- ◀ Granted authorization to pay the bills that would normally come due during the month of July, with submission of a list of those bills to be presented for approval in August.
- ◀ Granted authorization for the Administration to make final budget transfers, as needed, prior to closing the accounts in the 2017-2018 financial statements and provide a list of these transfers, if any, to the Board for ratification upon completion of the local audit for the 2017-2018 school year.
- ◀ Granted authorization for the following individuals to use the facsimile signature of the Board President and Board Treasurer for the 2018-2019 school year on behalf of the following funds as follows: Activity Fund –

Christine M. Edmiston, Susan E. Lessman and Amy B. Simmons; Capital Reserve and Capital Projects Funds – Christine M. Edmiston and Amy B. Simmons; Food Service Fund – Christine M. Edmiston, John S. Rosselli and Amy B. Simmons; General Fund – Christine M. Edmiston, Susan E. Lessman and Amy B. Simmons and Payroll Fund – Christine M. Edmiston and Susan E. Lessman.

- ◀ Approved the fall athletic transportation bids as follows: Hunters Valley, Inc., in the amount of \$474.00; Narehood Transportation, LLC, in the amount of \$4,149.00 and Weikel Busing, LLC, in the amount of \$8,518.39.
- ◀ Accepted a proposal from Photography By Valrie, Middleburg, PA, to provide yearbook senior portrait photography services for the 2018-2019 and 2019-2020 school years. *{No sitting fee}*
- ◀ Accepted a proposal from Photography By Valrie, Middleburg, PA, to provide yearbook events/activities, group and candid photography services for the 2018-2019 and 2019-2020 school years.
- ◀ Approved the Non-Binding Letter of Intent between Gaggie.Net, Inc., and the Mid-West School District to provide student e-mail filtering and monitoring services for the period July 1, 2018, through June 30, 2019, at an annual cost of \$5,000.00.
- ◀ Approved to purchase technology supplies and equipment to make upgrades to Room 234, Drafting Lab, at Mid-West High School, the Docking Station at Mid-West Middle School, the Library Lab at Middleburg Elementary School and the Library Lab at West Snyder Elementary School in the amount of \$12,348.25.
- ◀ Approved the 2018-2019 Parent/Student Handbook for Middleburg Elementary School and West Snyder Elementary School.
- ◀ Approved the 2018-2019 Mid-West Middle School Student Handbook.
- ◀ Approved the 2018-2019 Mid-West High School Student Handbook.
- ◀ Approved the Proposal for Dual Enrollment Agreement between the Mid-West School District and Lackawanna College (Sunbury Campus) for the period July 1, 2018, through June 30, 2019, for juniors and seniors taking college level classes at \$100.00 per credit hour.
- ◀ Approved the technology plan for Grades 6 and 7 at Mid-West Middle School to ensure that every student has access to a laptop computer beginning with the 2018-2019 school year.
- ◀ Approved the following revisions to the 2018-2019 school calendar: January 14, 2019, Teacher In-Service Full Day to January 21, 2019, Teacher In-Service Full Day and January 17, 2019, End of Second Marking Period, to January 16, 2019, End of Second Marking Period.
- ◀ Approved a salary adjustment for Richard J. Musselman, Superintendent of Schools, with a salary of \$134,664.91 to be effective on July 1, 2018, and an additional \$1,000.00 contribution to retirement annuity.
- ◀ Approved the 2018-2019 salaries for the following administrators, which have been determined by and fall within the Act 93 Agreement, to be effective on July 1, 2018: Dane S. Aucker – \$80,200.00, Jeremy D. Brown – \$76,750.00, Lee C. Bzdil – \$88,100.00, James C. Edmiston, III – \$58,233.00,

Thor E. Edmiston – \$89,700.00, Cynthia L. Hutchinson – \$95,000.00, John S. Rosselli – \$39,325.00, Erin C. Sheedy – \$83,875.00, Bree A. Solomon – \$44,474.00 and Joseph W. Stroup – \$101,805.00.

- ◀ Approved a salary adjustment for Allyson L. Folk at a rate of \$20.30 for the 2018-2019 school year to be effective July 1, 2018.
- ◀ Approved the Secretary to the Board of a monthly stipend of \$385.00 for the term of July 1, 2018, through June 30, 2019.
- ◀ Approved Tiffany M. Paladino as a professional employee to be assigned as a speech/language clinician at Middleburg Elementary School to be effective on August 16, 2018, pending receipt of Act 34, 151, 114, 24 and 31.
- ◀ Approved Jamie L. Kline as a cafeteria worker at West Snyder Elementary School to be effective on August 9, 2018.
- ◀ Reappointed the following individuals for the 2018-2019 school year:
{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.} Lisa M. Wagner as girls basketball coach – head at Midd-West High School; Brent W. Bobb as boys basketball coach – head at Midd-West High School; Roger W. Folk as bowling coach at Midd-West High School; Dale K. Franquet, Jr., as wrestling coach – head at Midd-West High School and Lisa M. Wagner as junior high girls basketball coach at Midd-West Middle School.
- ◀ Did not approve to reappoint Jennifer Hummel as junior high boys basketball coach at Midd-West Middle School for the 2018-2019 school year.
- ◀ Approved the following individuals as volunteers for the 2018-2019 school year: Alexander A. Callender as assistant boys soccer coach at Midd-West High School pending receipt of Act 24 and 31, Jennifer Hummel as field hockey coach at Midd-West High School and John S. Rosselli as football coach at Midd-West High School.
- ◀ Did not approve Thane J. Spriggle as a volunteer girls soccer coach at Midd-West High School for the 2018-2019 school year.
- ◀ Reappointed the following individuals for the 2018-2019 school year:
{Stipends will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.} Erica L. Hood – Subject Area Coordinator (K-5) – mathematics at Middleburg Elementary School; Heather F. Portzline – Subject Area Coordinator (K-5) – mathematics at Middleburg Elementary School; Lori M. Keister – Subject Area Coordinator (K-5) – literacy at Middleburg Elementary School; Emily M. Kramer – Subject Area Coordinator (K-5) – literacy at West Snyder Elementary School; Brandy M. Shawver – Subject Area Coordinator (6-8) – literacy at Midd-West Middle School; Mandi L. Romig – Subject Area Coordinator (9-12) – literacy at Midd-West High School; Tracey E. Mitchell – Subject Area Coordinator (K-12) – fine arts; Jason A. Gemberling – Subject Area Coordinator (K-12) health and physical education; Holly J. Welsh – Subject Area Coordinator (K-12) – student support – guidance and special education; Christopher A. Snyder – Subject Area Coordinator (7-12) – careers – agriculture, family and consumer sciences, technology education, business computer information technology; Monica P. Romig – Subject Area

Coordinator (9-12) – world languages; Chandler M. Sheaffer – Subject Area Coordinator (9-12) – mathematics; Melinda A. Callender – Subject Area Coordinator (6-12) – science and Peter J. Voss – Subject Area Coordinator (6-12) – social studies.

- ◀ Appointed the following individual for the 2018-2019 school year:
{Stipend will be determined at a later date, following approval of the Midd-West School District Professional Staff Collective Bargaining Agreement.}
Nichole J. Snyder – Subject Area Coordinator (6-8) – mathematics at Midd-West Middle School.
- ◀ Approved the following individual as a custodial substitute at a rate of \$8.95 per hour for the 2017-2018 school year: Jamie L. Kline.
- ◀ Approved to grant permission to the Administration to employ the necessary personnel to fill any vacant positions for a smooth transition at the beginning of the 2018-2019 school year, with final approval by the Board of Directors at the August 13, 2018, regular meeting or unless a special meeting is scheduled before that time.

IN OTHER ACTION

- ◀ Approved to grant authorization for a pay advance to Amy B. Simmons in the amount of \$2,600.00 to be repaid over 26 pays beginning July 13, 2018, contingent upon the execution of a signed agreement between Midd-West School District and Amy B. Simmons.